



Residential Design Guidelines/Home and Yard

EXTERIOR CHANGE APPLICATION - HOME AND/OR YARD

Pursuant to the CC&Rs, the LEC will respond to the Owner within 45 days of receipt of a complete Exterior Change Application.

Return to: ACCCA, ATTN: Lifestyle Enhancement Committee, 3701 W. Anthem Way, Suite 201, Anthem, AZ 85086.

Email to: staff@acccahoa.com Questions: 623-742-6030

Owner Name: \_\_\_\_\_ Owner Phone: \_\_\_\_\_

Owner Property Address: \_\_\_\_\_ Owner Email: \_\_\_\_\_

Owner Secondary Address (Add ONLY if ACCCA correspondence is to be sent to this address instead of property address).

Prior Written Approval is Required for ALL Exterior Modifications. Submit this form with one copy of the proposed plans to the address noted above. Owner's signature is required.

Initial Application Estimated Commencement Date \_\_\_\_\_
Resubmitted Application Estimated Completion Date \_\_\_\_\_

Part I: Nature of Request: Check ALL that Apply:

- 1. Ancillary Equipment: Satellite Dish, Solar Panels, Solar Tubes, other
2. Awnings, Canopies, Shutters, Sunscreens, Roller Screens/Shades, Drapes
3. Doors: Front, Service, Courtyard, Security, other: Style \_\_\_\_\_ Color \_\_\_\_\_
4. Driveway: Replacement, Coating, Extension, other
6. Gates: Courtyard, Side Yard, other
7. Gazebos, Ramadas, Pergolas, Patio Structures, Room Additions/Extensions
8. Hardscape: Walls, Walkways, Patios - Front/Rear, other
9. Other Exterior Features: Barbecue, Fire Pit, Fireplace, other
10. Rain Gutters
11. Swimming Pool, Spa, Hot Tub, Water Features
12. Walls and Fences: Front Yard, Courtyard, Retaining, Return, View Fence
13. Landscape Modification/Addition - Front Yard
14. Landscape Modification/Addition - Rear Yard
15. Casita/Cabana Addition offered by the developer as an Option for Home Model
16. Other. Specify Here: \_\_\_\_\_

Part II. Include with your Application (If applicable):

- 1. Plot Plan
2. Home Model Name and Elevation \_\_\_\_\_
3. Photos of existing area on which proposed modification/addition is requested
4. Listing and samples of proposed exterior materials and finishes
5. Specific construction plan/landscape plan/dimensions, etc.
6. Contractor name and contact information \_\_\_\_\_

Please review the Residential Design Guidelines and include all documentation that will assist in clarifying project. Consult the Residential Design Guidelines. Incomplete Applications will be returned to the Owner for completion and resubmittal to the LEC.

Part III. REQUIRED. I acknowledge that any work performed prior to the written approval of the ACCCA will result in the Owner being liable for all costs necessary to bring the property into compliance with the CC&Rs (DECLARATION) and the Residential Design Guidelines.

OWNER'S SIGNATURE:

DATE:

Applicant Owner shall be responsible for (1) repair and/or reconstruction to original condition of Owner's walls removed or damaged due to contracted work performed; and (2) damages incurred to ACCCA common area/structures, e.g., streets, sidewalks, washes, monument signs, walls, wrought iron fencing, etc. due to contracted work performed. Each Owner shall come forward and report any damages to the common areas within the ACCCA in order to repair or replace damages and return to the original condition, maintaining the standards and aesthetics of the ACCCA. In the event damage occurs, the Owner is free to seek insurance relief. Any costs not covered by insurance proceeds shall be paid by the Owner. By signing this application, I, the Owner, authorize the ACCCA to enter the property for the purpose of inspecting all work identified on the application as being satisfactorily completed. If approval is granted, it will not relieve Lot Owner from full compliance with all provisions of the ACCCA CC&Rs and current Design Guidelines requirements. Further, approval does not constitute approval or compliance with applicable Arizona or Maricopa County Law, building and/or safety requirements. Contact information provided on this form will be used only by the ACCCA. Revised: 4/4/2016