Election 2020
Combined Elections Information

Combined Communication from the Anthem Parkside Community Association and the Anthem Community Council

Dear Anthem Parkside Homeowner,

The Anthem Parkside Community Association (APCA) and Anthem Community Council (ACC) will hold joint elections to select representatives for the open seats on the Anthem Parkside Community Association Board of Directors and the Anthem Community Council Board of Directors. Please review the attached information that describes both of these organizations, the qualifications to run for office and the timeline for this election.

As part of the election process a “Meet the Candidates” forum will be held on Tuesday, February 11, at 6:30 p.m. at the Anthem Civic Building, located at 3701 W. Anthem Way. Biographies will be posted on OnlineAtAnthem.com under Homeowners Associations.

If you wish to be a candidate for one of the open board positions, please complete the enclosed candidate application form according to the instructions listed on the form. All submissions must be received at the Anthem Parkside Community Association office, 3701 W. Anthem Way, Anthem, AZ 85086 by January 27, at 5:00 p.m. We ask at the time you drop off the application that you also have your photo taken.

You will receive a second mailing that will include the instructions for voting. Homeowners will have the opportunity to vote either electronically or on paper ballots; electronic voting is recommended.

We encourage you to run for a seat on one of the two boards and hope you will participate in this important Anthem Parkside Community Association and Anthem Community Council election.

Sincerely,

Mary Beth Zahn

Mary Beth Zahn, CAAM
Community Manager
On behalf of the Secretary of the Board
Anthem Parkside Community Association, Inc.
ANTHEM PARKSIDE COMMUNITY ASSOCIATION BOARD OF DIRECTORS

Individuals serving on the Anthem Parkside Community Association (APCA) Board of Directors are responsible for the oversight and supervision of the day-to-day business within the Anthem Parkside community. These responsibilities can range from financial decisions to resident mediation and vendor relations. Depending on the position held on the board, successful candidates can expect the following time commitments.

Meeting Attendance

Regular attendance of all board members at scheduled board meetings and committee meetings where a board member has been assigned to liaise is essential to the success of the Board of Directors and the Parkside community as a whole.

Expected meeting time commitments can be expected as follows:

- Regularly scheduled Open Session board meetings
  - Scheduled every other month at 6:00 p.m.
  - 1-3 hours

- Regularly scheduled Executive Session board meetings
  - Scheduled every month at 5:00 p.m.
  - 1 hour

- Executive Session appeal meetings
  - Scheduled the last Tuesday of every month at 5:00 p.m.
  - 1-3 hours

- Committee meeting attendance as Board Liaison
  - Each board member is required to be a liaison to at least one committee and regularly attend the meetings for that committee
  - Meeting times vary depending on committee
- Neighborhood Parks: 1st Monday of every month at 10:00 a.m.
- Financial Advisory: 3rd Tuesday of every odd month at 1:00 p.m.
- Architectural Review: Every other Thursday at 9:00 a.m.
  - 2-4 hours per month
- Any special or emergency board meetings as required to conduct business in a timely manner
  - 2-4 hours per month

*Total Monthly Meeting Commitment: 7-15 hours per month*

Board Training

Each board member must successfully complete the required board training after being seated as a new board member.

Training includes:

- Ride-along with Compliance Manager/Community Manager
  - 2 One-hour trips
- Board training session with committee chairs, vendors and staff
  - 2-3 hours
- Board training with a focus on meeting conduct, financial statements, etc.
  - 2-3 hours

Additional Board Requirements

The key to an effective Board of Directors is education and communication. As a board member the following will be expected:

- Timely responses to board related emails from the APCA team on a daily basis
- Thorough review of the board packets as provided
- Preparation of materials as may be required for constructive interaction during board meetings
Election 2020
Joint Parkside Board of Directors Election

Board Responsibilities and Timeline

Open Seats: 1 (Three-year term)

The Anthem Community Council (ACC) is the umbrella organization established for the greater good of the overall Anthem community. If Anthem were incorporated, this organization would be like the City Council. The ACC’s seven elected volunteer directors represent the Country Club (3), Parkside (3) and the Villages (1), and makes decisions on behalf of the community as a whole, including both residents and businesses. The ACC is responsible for the collection and distribution of monetary assessments for all residential and commercial properties in Anthem. The ACC employs a number of individuals who assist in the day-to-day operations in the community. The ACC owns and operates the community assets on behalf of all Anthem residents including:

- The Anthem Community Center and Civic Building
- Anthem community parks (excluding Parkside neighborhood parks), sports fields and facilities
- The Community Center swimming pools and Big Splash Water Park
- Main entrance monuments and waterfalls
- The official community website, OnlineAtAnthem.com
- Adventure Playground, Liberty Bell Park and Splash Pad

*The three Parkside representatives each serve three-year rotating terms. If you are interested in serving as one of the three Parkside representatives on the ACC Board, contact Mary Beth Zahn at mzahn@associatedasset.com.*

Board Responsibilities and Timeline

Open Seats: 3 (Two-year term)

The Anthem Parkside Community Association (APCA) is the homeowners association for Anthem Parkside. The Board oversees the homeowners association for the 7233 homeowners in the Anthem Parkside Community. The Parkside Board of Directors is composed of five elected volunteer directors. The APCA contracts a management company, Associated Asset Management (AAM) to assist in overseeing the Parkside property. The APCA is responsible for:

- The Anthem Parkside neighborhood parks and common areas
- Maintenance of streets and gates in the Anthem Parkside Landings neighborhood
- Maintenance of the washes and open land near homes
- Establishment, maintenance and enforcements of the Covenants, Conditions and Restrictions (CC&Rs)

*If you are interested in serving the APCA, contact Mary Beth Zahn at mzahn@associatedasset.com.*
Election 2020
Joint Parkside Board of Directors Election

APCA and ACC Qualifications to Run for a Seat

Any homeowner interested in serving as a Director of the Anthem Parkside Community Association or Anthem Community Council Board must be:

- At least 18 years of age
- A homeowner in good standing and current on both the APCA and ACC assessments with no current violations of the governing documents
- Listed on the deed as legal owner of the property (APCA Bylaws)
- Residing in a lot with an owner who has the written consent of the owner to serve as a director (ACC Bylaws)

Election 2020 Timeline
*Dates Subject to Change*

1/7/20: Official mailing for Call for Candidates, election process and key election information
1/27/20: Deadline to file candidacy. Candidates are asked to have APCA staff take photo upon filing the application form. Photos must be secured by the Jan 27, 5 p.m. deadline or they will not be included in published biographies
2/11/20: Meet the Candidates Night, Anthem Civic Building, 6:30 p.m. for both APCA and ACC elections and ballots are mailed to residents
2/19/20: Voting begins for paper and electronic voting options
3/13/20: Election ends at close of business for paper ballots and midnight for electronic ballots
3/16/20: Ballots counted and verified
3/18/20: Announce winners of both elections to take seats at next meeting
April/2020: Winners of all elections take seats at respective April board meetings

Additional Important Election Information

- Number of lots in the community: 7233
- Quorum requirement for APCA and ACC elections: 10%
- Participation required fulfilling quorum for the APCA and ACC elections (including mail-in ballots and e-voting): 723
- One vote per household for APCA and ACC