

A REGULAR MEETING OF THE BERKLEY CITY PLANNING COMMISSION WAS CALLED TO ORDER AT 7:30 P.M. SEPTEMBER 23, 2014 AT CITY HALL BY CHAIRPERSON BARNETT.

PRESENT: Martin Smith Mark Richardson Michele Buckler
David Barnett Tim Murad
Eric Murrell Dottie Popp

ABSENT: Ann Shadle Joe Tangari

ALSO PRESENT: Tara Hayes, 1021 Oxford
Tina Edgar, Council liaison
Amy Vansen, City Planner

* * * * *

APPROVAL OF AGENDA

It was moved by Commissioner Murrell to approve the agenda.
Supported by Commissioner Popp.
AYES: Murad, Murrell, Richardson, Buckler, Popp, Martin Smith, Barnett
NAYS: None
ABSENT: Tangari, Shadle
Motion Carried.

* * * * *

APPROVAL OF MINUTES

It was moved by Commissioner Murad to approve the minutes of the regular meeting for August 26, 2014
Supported by Commissioner Richardson.
AYES: Murad, Murrell, Richardson, Martin Smith, Buckler, Popp, Barnett
NAYS: None
ABSENT: Tangari, Shadle
Motion Carried.

* * * * *

COMMUNICATIONS

Ms. Vansen brought the following documents to the Planning Commission's attention: the Request for Proposal for a Form Based Code and minutes from the last Downtown Development Authority meeting.

* * * * *

CITIZEN COMMENTS

None.

* * * * *

1. **DISCUSSION:** Discussion regarding possible changes to *Berkley City Code*, Chapter 94 *Signs* relative to illuminated signs.

The Planning Commission discussed staff's report. The Commission asked Ms. Vansen to find an expert on illuminated signs who would be willing to come and talk with the Commission.

* * * * *

2. **DISCUSSION:** Discussion regarding possible changes to *Berkley City Code*, Chapter 138 *Zoning* relative to architectural features.

The Commission made some revisions to the proposed ordinance. The Commission also wanted to ensure that architectural feature was defined in the ordinance. The changes will be made and brought back to the next meeting.

* * * * *

3. **DISCUSSION:** Discussion regarding possible changes to *Berkley City Code*, Chapter 138 *Zoning* relative to how building height is determined.

The Commission made some revisions to the proposed ordinance. The changes will be made and brought back to the next meeting.

* * * * *

4. **DISCUSSION:** Discussion regarding clarification to *Berkley City Code*, Article VI *Administration and Enforcement*.

Ms. Vansen explained that several years ago when this entire Article was revised, there was an attempt to make every process or chapter (site plan review, special land use, rezoning, etc.) have a similar sequence. During the revision process, the word rezoning was included in two chapters (variances and appeals) that it should not appear in.

The Planning Commission set a public hearing for October 28, 2014.

* * * * *

CITIZEN COMMENTS

None.

* * * * *

LIAISON REPORTS

Commissioner Popp provided her report from the Downtown Development Authority.

Commissioner Murad reported that the Chamber hosted a successful pub crawl last month and that the State of the City is scheduled for October 10th.

Commissioner Richardson reported that the Environmental Advisory Committee did not meet.

Chairperson Barnett reported that the City Council approved the liquor license at 3052 Twelve Mile and approved the outside dining at Biggby Coffee.

* * * * *

STAFF/COMMISSIONER COMMENTS

The Commission complimented Commissioner Murrell on the story recently broadcast by the local NBC affiliate about his Little Free Library. Commissioner Murrell thanked the Commission but advised everyone that his Little Free Library did not need to be the only Free Little Library in Berkley. There was certainly room for more.

* * * * *

There being no further business, Chairperson Barnett adjourned the meeting at 8:22 PM.