

A REGULAR MEETING OF THE BERKLEY CITY PLANNING COMMISSION WAS CALLED TO ORDER AT 7:30 P.M. JANUARY 28, 2014, AT CITY HALL BY CHAIRPERSON BARNETT.

PRESENT: Martin Smith Eric Murrell Mark Richardson
 David Barnett Dottie Popp Tim Murad
 Dean Smith Ann Shadle

ABSENT: Michele Buckler

ALSO PRESENT: Gjevalin Gegaj, 4162 Twelve Mile Road
 Glen Willson, 28939 Woodward
 Amy Vansen, City Planner

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APPROVAL OF AGENDA

It was moved by Commissioner Murrell to approve the agenda.
Supported by Commissioner Murad.
AYES: Popp, Murrell, Dean Smith, Richardson, Shadle, Martin Smith, Murad, Barnett
NAYS: None
ABSENT: Buckler
Motion Carried.

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APPROVAL OF MINUTES

It was moved by Commissioner Murad to approve the minutes of the regular meeting for December 10, 2013.
Supported by Commissioner Martin Smith.
AYES: Popp, Murrell, Dean Smith, Richardson, Martin Smith, Shadle, Murad, Barnett
NAYS: None
ABSENT: Buckler
Motion Carried.

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COMMUNICATIONS

Ms. Vansen brought attention to the Downtown Development Authority minutes, an article on cul-de-sacs, and an article on mid-block pedestrian crossings.

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CITIZEN COMMENTS

None.

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1. **SITE PLAN REVIEW SP-01-14** Crispelli's Pizzeria and Bakery, 28939 Woodward, southwest corner of Woodward and Twelve Mile is requesting site plan approval for a vestibule addition.

The business owner, Glen Willson, was present. He advised that the building currently has an exterior door that enters directly into the dining room. The lack of a vestibule has resulted in discomfort to employees and customers and energy loss. The doors will be of the same quality and style. The new vestibule would be heated, lit, and provided with fire suppression.

It was moved by Commissioner Murad to approve SP-01-14.

Supported by Commissioner Richardson.

AYES: Popp, Murrell, Dean Smith, Richardson, Martin Smith, Shadle, Murad, Barnett

NAYS: None

ABSENT: Buckler

Motion Carried.

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2. **SITE PLAN REVIEW SP-02-14** Berkley Coney Island, 4162 Twelve Mile Road, northeast corner of Twelve Mile and Greenfield, is requesting site plan approval for a façade change.

The business owner, Gjevalin Gegaj, and his contractor, Jason of JMP Design, were present. The contractor advised that no changes were being made to the interior or the structure of the building. All of the existing façade was going to be removed.

The Commission thought the new design was aesthetically pleasing and an improvement over the existing one. The Commission cautioned that the signage on the building needed to meet City Code.

Commissioner Martin Smith expressed concern that any facing materials not encroach into the public right of way. Ms. Vansen advised that she would review the survey.

It was moved by Commissioner Murrell to approve SP-02-14 with the following conditions:

- **Signage comply with Berkley City Code**
- **The possible encroachment into the public right of way be reviewed by the City**

Supported by Commissioner Martin Smith.

AYES: Popp, Murrell, Dean Smith, Richardson, Martin Smith, Shadle, Murad, Barnett

NAYS: None

ABSENT: Buckler

Motion Carried.

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3. **SITE PLAN REVIEW SP-03-14** Matrix Motors, 3224 Eleven Mile Road, northwest corner of Eleven Mile and Gardner, is requesting site plan approval to enclose the site with an obscuring fence.

The applicant was not present.

It was moved by Commissioner Martin Smith to postpone SP-03-14 to the February 25 agenda.

Supported by Commissioner Dean Smith.

AYES: Popp, Murrell, Dean Smith, Richardson, Martin Smith, Shadle, Murad, Barnett

NAYS: None

ABSENT: Buckler

Motion Carried.

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4. DISCUSSION: Discussion regarding bicycle routes

The Commission discussed the pros and cons of adopting an official bike route along with purchasing signs and/or striping roads.

Chairperson Barnett and Commissioner Murrell opined that Berkley is very bikeable and folks can easily figure how to get around the City. There was also concern about what a bike route was going to accomplish: getting through the City or staying in the City.

Other commissioners including Popp, Dean Smith, Richardson and Murad expressed a need for an adopted bike route and signage. There is a state law and City Council resolution that require the City to make streets accessible to everyone. Signage builds awareness which is important for safety.

The Commission thought a City map highlighting the local parks should be posted at each of the City's parks. The Commission thought that wayfinding signs for bicyclists should be considered along with wayfinding signs for vehicular traffic. However, the Commission was very aware that there was a finite amount of money available.

The Commission liked Ms. Vansen's bike route map with the exception that the bicycle route should not be on Eleven Mile Road.

Commissioner Shadle advised that the Commission needed to think about how this bike route would be implemented.

Ms. Vansen advised that she would work on cost estimates for the implementation.

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CITIZEN COMMENTS

None.

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LIAISON REPORTS

Commissioner Dean Smith reported that the ZBA did not meet.

Commissioner Popp provided her report from the Downtown Development Authority.

Commissioner Murad reported that the Chamber hosted a State of Your Business event.

Commissioner Richardson advised that the Environmental Advisory Committee will have a booth at the upcoming Home Improvement Expo.

Chairperson Barnett reported that he was unable to attend the last City Council meeting.

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STAFF/COMMISSIONER COMMENTS

Commissioner Dean Smith gave accolades to the Department of Public Works employees for the fine work they have done under extreme weather conditions. He also thanked everyone that shovels their sidewalks for helping to make Berkley a safe and walkable community.

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There being no further business, Chairperson Barnett adjourned the meeting at 8:33 PM.