

A REGULAR MEETING OF THE BERKLEY CITY PLANNING COMMISSION WAS CALLED TO ORDER AT 7:30 P.M. FEBRUARY 24, 2015 AT CITY HALL BY CHAIRPERSON BARNETT.

PRESENT: Martin Smith Mark Richardson Tim Murad
David Barnett Ann Shadle
Eric Murrell Dottie Popp Joe Tangari

ABSENT: Michele Buckler

ALSO PRESENT: Tara Hayes, 1021 Oxford
Tina Edgar, Council Liaison
Amy Vansen, City Planner

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APPROVAL OF AGENDA

It was moved by Commissioner Richardson to approve the agenda.
Supported by Commissioner Murrell.
AYES: Murrell, Richardson, Popp, Shadle, Smith, Murad, Tangari, Barnett
NAYS: None
ABSENT: Buckler
Motion Carried.

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APPROVAL OF MINUTES

It was moved by Commissioner Richardson to approve the minutes of January 27, 2015.
Supported by Commissioner Popp.
AYES: Murrell, Richardson, Popp, Shadle, Smith, Murad, Tangari, Barnett
NAYS: None
ABSENT: Buckler
Motion Carried.

COMMUNICATIONS

None.

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CITIZEN COMMENTS

None.

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1. **SITE PLAN REVIEW: SP-08-14** Geoff Hutchison for Bapji, LLC, 3387-3391 Twelve Mile, southeast corner of Twelve Mile and Buckingham is requesting site plan approval for a façade change and site work.

Ms. Vansen advised that she had contacted the applicant. He was currently working on some final design decisions related to the interior layout and was not prepared for site plan approval. He was

asking for a postponement until March. Ms. Vansen suggested this be the last postponement and the applicant be advised of such.

It was moved by Commissioner Murrell to postpone SP-08-14 to March 24, 2015.

Supported by Commissioner Murad.

AYES: Murrell, Richardson, Popp, Shadle, Smith, Murad, Tangari, Barnett

NAYS: None

ABSENT: Buckler

Motion Carried.

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2. **DISCUSSION:** Discussion regarding illuminated sign standards.

There was discussion regarding the illuminated sign information. The Commission discussed that the sign should be measured from a uniform distance rather than the property line, that requiring a translucent shield would solve many nuisance issues, that most signs have an automatic dimming mechanism and the City should require it, there should be a daytime limit as well as a night time limit. The Commission postponed further discussion until March.

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3. **DISCUSSION:** Discussion regarding Woodward 5 Sustainability Study's recommendations

As this was a very large document, the Commission asked that further discussion be placed on the April agenda. Commissioner Richardson did have questions regarding the recycling ratios that were published in the plan. Ms. Vansen advised that she would check with the City's DPW Director for a better explanation.

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CITIZEN COMMENTS

None.

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LIAISON REPORTS

Commissioner Popp presented her report from the Downtown Development Authority's last meeting.

Commissioner Murad reported that the Chamber is working on by-laws, the Art Bash will be expanding eastward, and in October there will be a restaurant week.

Commissioner Richardson reported that the Environmental Advisory Committee's is looking at the feasibility of the City developing and adopting a sustainability plan.

Chairperson Barnett reported that the City Council approved a contract with LSL Planning to develop a design for Robina.

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STAFF/COMMISSIONER COMMENTS

Ms. Vansen gave an update on the Robina streetscape design project. She advised that she had met with the consultant and explained that the intent of this project was to develop a preferred design that uses the concepts suggested in the Michigan Municipal League Report from the last year so that the City's engineer can develop construction drawings.

Ms. Vansen also reported that the Woodward Avenue Complete Streets project is beginning again now that the transportation alternatives analysis is complete. Public meetings will probably be held this summer with adoption slated for the fall.

Ms. Vansen was pleased to report that the City of Berkley is one of three finalists for the Governor's Fitness Award. The winner will be announced at a ceremony on April 23, 2015. She was told that Berkley was the only city from southern Michigan.

Commissioner Shadle complemented the City's Department of Public Works employees for fine work during these tough winter days.

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There being no further business, Chairperson Barnett adjourned the meeting at 8:16 PM.