

**A BUDGET WORK SESSION OF THE THIRTY-FIFTH COUNCIL OF THE CITY OF BERKLEY, MICHIGAN WAS CALLED TO ORDER AT 6:00 PM ON TUESDAY, MAY 13, 2014 BY MAYOR PRO TEM TERBRACK**

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**PRESENT:** Steve Baker  
Jack Blanchard  
Tina Edgar  
Alan Kideckel  
Eileen Steadman  
Daniel Terbrack

**ABSENT:** Phil O'Dwyer

**ALSO**

**PRESENT:** Jane Bais-DiSessa, City Manager  
Matt Mastay, Intern to the City Manager  
David Sabuda, Finance Director  
Laurie Fielder, Staff Accountant  
Phommady A. Boucher, City Clerk  
Amy Vansen, City Planner  
Derrick Schueller, Public Works Director  
Shawn Young, Public Works Superintendent  
Matthew Church, Library Director

**APPROVAL OF AGENDA**

Councilmember Kideckel moved to approve the Agenda.  
Seconded by Councilmember Edgar.  
Motion Approved unanimously.

**BUDGET WORK SESSION:** Matter of a discussing the proposed 2014-2015 City of Berkley Budget.

The following budgets were reviewed:

**Building and Planning**

The Finance Director introduced City Planner Amy Vansen and began his review of the budget. Expenditures discussed included Building, Planning, Code Enforcement, and Community Development Block Grant funding. City Manager Bais-DiSessa brought to the attention of the City Council the contractual services account in the amount of \$16,000. City Planner Vansen confirmed the account is budgeted to hire a consultant to develop a form base code to allow infill housing. Finance Director Sabuda concluded the review by reminding the City Council of the CDBG expense account to include various park improvements as discussed in the Proposed Budget power point presentation.

**Public Works**

Finance Director Sabuda reviewed expenditures including salaries and fringe benefits, materials and supplies, contractual services, insurance, utilities and other charges. For other charges, Public Works Director Schueller commented on the Concrete Saw and trailer purchase in the equipment account and LED street light conversion in the street lighting account.

The Major Street Fund includes the construction project for Coolidge Highway between Twelve Mile Road and Webster Road. Public Works Director Schueller will start planning the project on July 1, 2014 and construction work will begin in spring 2015. Councilmember Blanchard asked Public Works Director Schueller to review and make the necessary corrections to the contractual services account for fuel surcharge percentage. Public Works Director Schueller concluded the review with a brief explanation of sign replacement budgeted from the program supplies account.

The Solid waste Fund includes rubbish collection, trash disposal, brush disposal and leaf disposal. The tree replacement program was discussed.

The Water/Sewer Fund includes salaries and fringe benefits, materials and supplies, contractual services, insurance, utilities, and other charges. Public Works Director Schueller concluded the review with a brief explanation of the service line thawing equipment budgeted from the equipment account.

#### Library

Salaries and fringe benefits, staffing hours, materials and supplies, contractual services, insurance, utilities, and capital outlay were reviewed. Library Director Church spoke about the sprinkler system replacement which is budgeted in the building maintenance account for utilities. Finance Director Sabuda concluded the review confirming the Library building improvements budgeted in the DDA Tax Capture Fund and Library Director Church gave a brief overview of updates to be made.

#### City Clerk

Expenditures include salary and fringe benefits, purchases of new voting booths and lap tops for the election precincts.

#### Finance

Finance Director Sabuda stated that expenditures for this department include costs related to contract negotiations and contractual analysis of legacy costs for MERS retirees. He brought to the City Councils attention the OPEB Study and GASB 67 Study budgeted in contractual services. Mr. Sabuda further reviewed the HDLO and the HDLO GASB 45 contributions account for MERS retirees. He continued the review of the HDLO account in the PSO pension system. Other expenditures include salaries, legacy cost for MERS and ASCME retirees, and the Internal Service Fund which is the fringe benefit fund for leave time.

#### Debt Funds

This item includes: the DDA Streetscape/Intersection, bond payments for the Kuhn Drain, Major and Local Street bonds, and the Eleven Mile Road and Twelve Mile Road bonds. Finance Director Sabuda reconfirmed the one year remaining for the DDA streetscape and intersection, major and local street bonds, and Twelve Mile Road project bonds.

City Manager Bais-DiSessa introduced Matt Mastay and thanked him for his involvement with the many projects at City Hall. This includes assisting the Finance Department with the preparation of the 2014/2015 Budget book, the mobile app for PublicStuff, and the upcoming Cruisefest.

Mayor Pro Tem Terbrack thanked the City Manager, Finance Director and staff for their presentations for the 2014/15 budget.

### **ADJOURN**

Councilmember Kideckel moved to adjourn the work session at 7:44 PM.  
Seconded by Councilmember Baker.  
Motion Approved unanimously.