

A BUDGET WORK SESSION OF THE THIRTY-FIFTH COUNCIL OF THE CITY OF BERKLEY, MICHIGAN WAS CALLED TO ORDER AT 6:00 PM ON TUESDAY, MAY 12, 2015 BY COUNCILMEMBER BAKER

PRESENT: Steve Baker
Jack Blanchard
Tina Edgar
Alan Kideckel
Eileen Steadman
Daniel Terbrack (arrived at 6:45 p.m.)

ALSO

PRESENT: Jane Bais-DiSessa, City Manager
Darchelle Strickland Love, Assistant to the City Manager
David Sabuda, Finance Director
Laurie Fielder, Staff Accountant
Phommady A. Boucher, City Clerk
Amy Vansen, City Planner
Derrick Schueller, Public Works Director
Shawn Young, Public Works Superintendent

APPROVAL OF AGENDA

Councilmember Kideckel moved to approve the Agenda with an amendment to move Parks and Recreation from line item C to F moving all other line items forward.

Seconded by Councilmember Blanchard.

Motion Approved unanimously.

BUDGET WORK SESSION: Matter of a discussing the proposed 2015-2016 City of Berkley Budget.

Finance Director/Treasurer David Sabuda noted a correction to the contractual services account to change "Tri Community Coalition" to "Berkley Huntington Woods Youth Assistance".

The following budgets were reviewed:

Building and Planning

The Finance Director introduced City Planner Amy Vansen and began his review of the budget. Expenditures discussed included Building, Planning, Code Enforcement, and Community Development Block Grant funding. He gave an overview of the following contractual service accounts: an expense to scan all building files in the upstairs storage area of the City Hall in the amount of \$20,000; an expense to LSL Planning for Form Based Code completion; and CDBG expenses 2015/2016 for sidewalks and yard services. Finance Director Sabuda concluded the review with the City Council of the CDBG expense account.

Public Works

Finance Director Sabuda reviewed expenditures including salaries and fringe benefits, materials and supplies, contractual services, insurance, utilities and other charges. Councilmember Blanchard noted a correction in the programs supplies account for the welding cylinder rental budget amount from "\$700" to "\$720". Public Works Director Schueller commented on the purchases of the ¾ Ton Pickup 4WD with Plow, the Street Sweeper and the Rubber Tire Backhoe in the vehicle account. He requests to hire a full time Mechanic at the garage and further discussed the LED Streetlight conversion project.

The Major Street Fund includes the construction project for Coolidge Highway between Twelve Mile Road and Webster Road. Public Works Director Schueller gave brief explanations of the following contractual service accounts: for hauling and disposal of street sweeping; for rebid of forestry services; removal and disposal of catch basin debris; and Woodward Avenue median maintenance to City of Royal Oak. The following are corrections: for the salaries and fringe benefit City Manager account change from "10.50 FTE City Manager" to ".1050 FTE City Manager" and for the program supplies account change from "replacement trees 100 @ \$75" to "replacement trees 100 @ \$175".

The Solid Waste Fund includes rubbish collection, trash disposal, brush disposal and leaf disposal. The contractual services discussed include a current contract with Tringali Sanitation, new agreements and special emergencies.

The Water/Sewer Fund includes salaries and fringe benefits, materials and supplies, contractual services, insurance, utilities, and other charges. Public Works Director Schueller concluded the review with a brief explanation of the SAW Grant from the contractual services account, annual Sewer Lining project from the improvements account, and Kuhn Bond debt transfer in the transfers account.

Debt Funds

This item includes DDA Streetscape/Intersection, bond payments for the Kuhn Drain, Major and Local Street bonds, and the Eleven Mile Road and Twelve Mile Road bonds. Finance Director Sabuda reconfirmed there are zero years remaining for the DDA streetscape and intersection, major and local street bonds, and Twelve Mile Road project bonds.

City Clerk

Expenditures include salary and fringe benefits, purchases of new voting booths and lap tops for the election precincts.

Finance

Finance Director Sabuda reviewed expenditures including salaries and fringe benefits, materials and supplies, contractual services, insurance, and other charges. He concluded the review with a brief explanation of the following: combined statement of revenue, expenses and changes in Fund Balance; and no major projects in the capital project account.

Parks and Recreation

Expenditures in the General Fund, CDBG and Recreation Revolving funds were reviewed. The General Fund includes the Oxford Open Space Design budget amount of \$10,000, the land improvements account, and equipment account. The Recreation Revolving Fund includes the Community Center improvements budget amount of \$58,464 and park improvements for Lazenby Park budget amount of \$28,600. The Lazenby Park improvements include the dugouts, roof and gates as stated in the land improvements account footnote. A correction in the Recreation Revolving Fund for the part time employee account to change "200 hours" to "320 hours". Finance Director Sabuda concluded the review of the Recreation Revolving Fund with the transfer out account. The Arena Fund includes some salary, fringe benefits, and operation costs. Finance Director Sabuda concluded the review of the Arena Fund with the following accounts: maintenance supplies, building maintenance, and equipment maintenance.

Mayor Pro Tem Terbrack thanked the City Manager, Finance Director and staff for their presentations for the 2015/2016 budget.

ADJOURN

Councilmember Steadman moved to adjourn the work session at 9:07 PM.
Seconded by Councilmember Kideckel.
Motion Approved unanimously.

Attest:

Phil O'Dwyer, Mayor

Phommady A. Boucher, City Clerk