

THE FIRST REGULAR MEETING OF THE THIRTY-SIXTH COUNCIL OF THE CITY OF BERKLEY, MICHIGAN WAS CALLED TO ORDER AT 7:11 PM ON MONDAY, NOVEMBER 16, 2015 BY MAYOR O'DWYER

PRESENT: Steve Baker Eileen Steadman
 Jack Blanchard Daniel Terbrack
 Tina Edgar Phil O'Dwyer
 Alan Kideckel

APPROVAL OF AGENDA

Councilmember Kideckel moved to approve the Agenda.
Seconded by Councilmember Blanchard,
Ayes: Blanchard, Edgar, Kideckel, Steadman, Terbrack, Baker, and O'Dwyer
Nays: None
Motion Approved.

CITIZENS COMMENTS None

Consent Agenda

Councilmember Baker moved to approve the following Consent Agenda, seconded by Mayor Pro Tem Terbrack:

WARRANT: Matter of approving Warrant No. 1296.

Ayes: Edgar, Kideckel, Steadman, Terbrack, Baker, Blanchard, and O'Dwyer
Nays: None
Motion Approved.

Regular Agenda

RECOGNITIONS/PRESENTATIONS

PRESENTATION: Matter of receiving a verbal report from MessageMakers regarding the branding study for the City of Berkley.
Councilmember Steadman moved to receive the presentation regarding the branding study.
Seconded by Councilmember Kideckel.

Mayor O'Dwyer informed the residents of Berkley that MessageMakers will be giving a report on the branding study and shares their findings. This report arrives following last week's vote where our residents indicated that any change in the existing insignia will require the vote of the people. Therefore, City Council cannot and will not vote on this matter tonight. This branding study sought to understand how we think of ourselves, how we represent ourselves to others, and how we project that image; the Berkley brand throughout Southeastern Michigan. Several hundred residents from all walks of life in the city participated in the project and expressed their perception of the city they love. Mayor O'Dwyer thanked the participants for their time and thoughtful deliberation. The Mayor, City Council, and the residents of Berkley are eager to hear of the findings from MessageMakers. The presentation by MessageMakers will be replayed on WBRK until the next City Council meeting on Monday, December 7th and it will be available on the city website, YouTube, and Facebook. Mayor O'Dwyer encourages residents to submit their opinions and comments to berkleybrand@berkleymich.net through Thursday, December 31st. Mayor O'Dwyer stated there are a broad range of opinion on the Branding Study. It will take a while as a community to think about the proposal and go from there. It is a matter for the residents and the job for the Councilmembers is to present ideas and thoughts. It is the jobs of the residents to make the decisions on how to move forward. The mayor is confident that the city will give this careful thought and come up with what represents the community as a whole. This city is not divided, there is no division on the many

critical issues. The differences and vibrant discussions is the sign of the community that is active and moving forward.

Terry Terry, CEO of MessageMakers, addressed Mayor O'Dwyer, City Council, and the residents of the City of Berkley. He thanked the city for the opportunity, his team has enjoyed getting to know Berkley better, and they have great respect for the responsibility the city has entrusted in them. Every brand identity effort deals with these important questions: who were we, who are we, and who do we want to be? Based on what is learned through the responses and applying that learning, they were able to develop something that is both authentic and effective. MessageMakers asked these questions and the responses guided their design. At the beginning they conducted an online survey, they quickly noticed several patterns that emerged, and they looked for the important aspects such as the character, competence and community. MessageMakers noticed in the comments the importance of heritage and history is to the community. They conducted some focus groups, they did several exercises on how people see Berkley, and they looked into many logos of other cities and talked about their strengths and weaknesses. All agreed that the best city logos had some element of distinctive structure or landmark and a simple strong form. MessageMakers tried some initial experiments which turned out okay, and then they looked around local landmarks for inspiration. The landmark that was mentioned over and over again in the focus groups and surveys was the Berkley Theatre. The Marquee is an important part of the heritage, a beautiful art deco style, and on its own it was a little too complex to turn into a logo. MessageMakers knew that something strong especially paired with the logo "Berkley, where you want to be" expresses what is unique about Berkley. The slogan allowed them to play with the word "BE" for BE happy, BE safe, BE smart, BE friendly, BE history, BE a neighbor, BE responsible, and BE spiritual because we are BE Berkley. Thinking about BE brought MessageMakers to this logo, it's an act of statement; Berkley is created everyday by the actions and attitudes of the citizens. The caring concerns, the attention to each other and to Berkley's heritage embodies the city and daily life. It is not enough to know what Berkley is today or what it was yesterday, to see the city strive we must recognize ourselves as its future and be Berkley. All the phrases came out of the focus group and surveys; it was discussed on how the different departments can take on these phrases. Be safe can come from the Public Safety Department and be happy can come from the Parks and Recreation Department. MessageMakers took it to the next level and shared how the new logo looked on business cards, t-shirts, mugs, and stickers. They not only developed a logo and slogan but also a billboard campaign. In addition, MessageMakers put together a brand standards guideline to help move forward with the concept and campaign. The brand campaign it is flexible, it is compatible, it is authentic, and it is powerful; it reflects where Berkley comes from, where it is today, and where it is going. Using it will transform Berkley in ways you can only imagine. It gives you the tools to show that Berkley is the place where you want to be. MessageMakers conducted two focus groups and received over three hundred and fifty online responses. The first two letters "BE" in Berkley gives you an edge over others where Royal Oak has "RO", what does that mean? "BE" is about being, where people want to be whether you live here, you are from here, or you want people to come here. The statement is bold, strong, and stands out on a billboard or a t-shirt; it will not get lost in the imagery.

Darchelle Strickland Love, Assistant to the City Manager, stated that the focus groups were composed of residents and business leaders in Berkley. Included were members of various Boards, business owners along Twelve Mile Road and Coolidge Highway, and a cross section of individuals that live and work in Berkley.

Matt Penniman, Writer and Communications Strategist for MessageMakers, spoke about the challenge they faced because there are so many things that people wanted to tell them about Berkley. People really love the city for the safe environment, the great school district, the friendly atmosphere, and the feeling of being part of a family. The initial experiments for the logo were a tree, a key, and a torch, which did not capture all that everyone loved about the city. The goal was to say "Be Berkley" can mean a lot of different things and allow each individual to say what Berkley means to them. The examples are to be faithful to your religion or tradition, to be a neighbor to those who have less than you, to be aware of the history of the city, and to be authentic in the way you conduct yourself. MessageMakers wanted a brand that was really flexible and can accommodate for all. They spent a lot of time drafting the brand slogan

from the focus groups and refining down what they kept hearing over again. What it is to “Be Berkley”? Be unique, be creative, be connected, and be community.

Vicky Dykes, Berkley resident at 3715 Gardner, expressed her concerns with the new logo and felt she had not been given the opportunity to participate in the branding study process.

Colleen Woods, Berkley resident at 1173 Columbia, appreciates how the art deco was incorporated into the new logo; it respects the history, future, and shows progress to the future.

Dan Mihaescu, Chairman of the Beautification Advisory Committee and Berkley resident at 1440 Harvard, commented on the challenges of the community is that today’s day and age is very different from what it was like ten to sixty years ago. The presentation gives the community a lot more flexibility moving forward, an ability to retain identity as individuals, and simultaneously be part of a community.

Bill Gleason, Berkley resident at 1849 Oxford, recalled a comment made in the Tribune by Mayor O’Dwyer stating “the new logo could bring the community together”; Mr. Gleason felt the community was already together. To bring the community together by dividing it reminded him of the novel 1984 by George Orwell.

Andrew Hunter, Berkley resident at 3875 Cummings, commented that the new logo is nice but you only see “BE” and not Berkley. Mr. Hunter felt the current logo is better represented with a church, a family, liberty, and a book. The book could be a book about the rules, a book about the law, the constitution, or even a bible. The symbols have an impact on people such as the parking, restroom, and the current logo.

Kurt Hite, Berkley resident at 3525 Robina, commented on the divide in the community; Mr. Hite felt that the people who want to see the logo change want to label the people who don’t want to see the logo change as holding Berkley back, putting us in the dark ages, and keeping us from progressing. Mr. Hite stated that this is not true because the people who don’t want to see the logo change has just as much input and want to see Berkley thrive but they feel the current logo is just as inclusive, a powerful statement of who we are, and would rather have Berkley save their money.

PUBLIC HEARING: Matter of holding a Public Hearing regarding the Community Development Block Grant Program Year 2016 application in the approximate amount of \$31,235 to fund eligible projects. Councilmember Baker moved to approve the Public Hearing. Seconded by Councilmember Kideckel.

City Planner Amy Vansen informed City Council this is an annual agenda item because Berkley is sub-recipient of Oakland County and federal money. The city is required to have a public hearing and receive public opinion on how money should be spent. The CDBG program is to benefit low to moderate income people, households, and areas in the City of Berkley.

Martha Moyer, member of the Board of Directors of Haven, informed City Council that Haven is a nationally recognized nonprofit organization devoted to supporting victims of sexual abuse and domestic violence. Ms. Moyer thanked City Council for their generosity in the past and encourages continue support for 2015/2016. Last year’s support enabled Haven serve 32 women from the City of Berkley and Haven hopes the City of Berkley continue their participation.

RESOLUTION NO. R-34-15: Matter of adopting the Community Development Block Grant Program Application for the 2016-2017 Fiscal Year. Councilmember Steadman moved to approve Resolution No. R-34-15. Seconded by Councilmember Edgar. Ayes: Kideckel, Steadman, Terbrack, Baker, Blanchard, Edgar, and O’Dwyer Nays: None Motion Approved.

City Planner Amy Vansen informed City Council that City of Berkley receives about \$31,235 per year distributed by Oakland County from federal money. The bulk of the funds are used for projects in low to moderate income areas of Berkley and barrier free projects. The recommendation is for \$21,865 to sidewalk ramps throughout the city in compliance with barrier free laws, \$3,370 for yard services to low income seniors for snow removal and mowing of lawns, \$3,000 to the Library to purchase large print books, and \$3,000 for Haven. Barrier free improvements can mean many different projects; past projects include the retrofit of the city hall bathrooms and the counters for the Clerk and Building Department for universal design.

MOTION NO. M-74-15: Matter of authorizing the Berkley/Huntington Woods Youth Assistance, to conduct a "Snowman Shuffle" 5k run/walk and Family Fun Run on Saturday, December 5, 2015 from 8 a.m. to 12 noon. The 5k run/walk will begin at Hurley Field and a Fun Run to take place on the track. Councilmember Edgar moved to approve Motion No. M-74-15
Seconded by Mayor Pro Tem Terbrack.
Ayes: Steadman, Terbrack, Baker, Blanchard, Edgar, and O'Dwyer
Abstain: Kideckel
Nays: None
Motion Approved.

Councilmember Kideckel wished to abstain due to being a Board Member of the Berkley/Huntington Woods Youth Assistance.

Deputy Chief Mike Crum has been in contact with Ms. Jessica Wallace, the required paperwork has been submitted by the organization, and there will be plenty of volunteers available to assist with traffic. The volunteers will be wearing reflective vests and be given a safety speech given by the police station before the event. Traffic will be directed by the Public Safety Department with the help of volunteers and traffic through the intersections will be monitored closely.

Jessica Wallace, Event Chairperson at Berkley/Huntington Woods Youth Assistance, thanked City Council for the opportunity to speak and is excited to announce the first annual Snowman Shuffle. Ms. Wallace gave the council an overview of the event. She encourages everyone to come out and participate.

Pamela Gill, Caseworker at Berkley/Huntington Woods Youth Assistance, is excited to be working in Berkley and entertains the thought of living in Berkley. She encourages others to be a volunteer because the community is full of volunteers who are compassionate of others. Ms. Gill thanks the council for their sponsorship and consideration of their event.

Councilmember Steadman personally thanked the Berkley/Huntington Woods Youth Assistance for the many events they have sponsored allowing kids to go to camp.

MOTION NO. M-75-15: Matter of approving the Intergovernmental Agreement between the City of Berkley and the City of Huntington Woods for Shared Resources and Services, including Road Salt and Fuel.
Councilmember Kideckel moved to approve Motion No. M-75-15.
Seconded by Councilmember Blanchard.
Ayes: Terbrack, Baker, Blanchard, Edgar, Kideckel, Steadman, and O'Dwyer
Nays: None
Motion Approved.

Public Works Director Derrick Schueller informed City Council that this is an extension of an existing Intergovernmental Agreement between City of Berkley and City of Huntington Woods. The City Attorney

has reviewed the documents; this agreement allows the city to share services and equipment. There is a similar agreement with the Berkley School District.

MOTION NO. M-76-15: Matter of approving the purchase of a 2016 John Deere Backhoe Loader at a total cost of \$124,918 from AIS Construction Equipment utilizing the MiDEAL Purchasing Program. Pricing includes an \$18,000 credit for the trade-in of a 1996 CASE Backhoe Loader. Councilmember Blanchard moved to approve Motion No. M-76-15. Seconded by Councilmember Edgar. Ayes: Baker, Blanchard, Edgar, Kideckel, Steadman, Terbrack, and O'Dwyer Nays: None Motion Approved.

Public Works Director Derrick Schueller informed City Council as part of the 2015/2016 Budget and the Capital Equipment Replacement Plan funds are allocated for a 2016 Backhoe Loader. The tracker is utilized for any underground projects and curbside leaf removal. This tracker is replacing a 1996 CASE Backhoe Loader and the price includes a credit of \$18,000. Public Works Director Schueller summarized the bid results for the City Council.

MOTION NO. M-77-15: Matter of appointing a Mayor Pro Tem from November 2015 until November 2017. Mayor Pro Tem Terbrack moved to approve Motion No. M-77-15 and appoint Councilmember Steven Baker as the new Mayor Pro Tem. Seconded by Councilmember Kideckel. Ayes: Blanchard, Edgar, Kideckel, Steadman, Terbrack, Baker, and O'Dwyer Nays: None Motion Approved.

MOTION NO. M-78-15: Matter of approving the 2016 City Council Regular Meeting calendar. Councilmember Kideckel moved to approve Motion No. M-78-15. Seconded by Mayor Pro Tem Baker. Ayes: Edgar, Kideckel, Steadman, Terbrack, Baker, Blanchard, and O'Dwyer Nays: None Motion Approved.

MOTION NO. M-79-15: Matter of authorizing the City Council, in accordance with City Charter Section 8.1(d), hereby creates and establishes the administrative office of assistant city manager and further confirms the Interim City Manager's appointment of Darchelle Strickland Love to the position of the Assistant City Manager. This appointment will require a budget amendment for the FY 2015/2016 at a future council meeting. Councilmember Steadman moved to approve Motion No. M-79-15. Seconded by Mayor Pro Tem Baker. Ayes: Kideckel, Steadman, Terbrack, Baker, Blanchard, Edgar, and O'Dwyer Nays: None Motion Approved.

Interim City Manager Rick Eshman updated the City Council that on December 2014 the City of Berkley hired Clearwater Compensation Group a Management Consultant Firm from Bloomfield, Michigan to conduct a review and assessment of our organizational structure, job classifications, and employee compensation plan. Like all businesses, municipalities should periodically conduct such a review. Last May, before the study was completed the City Council discussed the assessment at length at the budget session. Clearwater recommended that Berkley add two job titles, one of which is the Assistant City Manager. The Assistant City Manager will assist the City Manager in directing and evaluating city operations. The position will further support the City Manager with Human Resources and Purchasing responsibilities in order to streamline and centralize processes. Benefits and other Human Resource

related responsibilities will move from the Finance to the Assistant City Manager position. The position will provide oversight and guidance to the departments in order to streamline existing processes and improve overall operations. Ms. Strickland Love has been performing duties beyond her job description; this is an expansion of her official role. Her work experience, intellect, professionalism, dedication, and people skills are impressive. She is uniquely qualified for this position and the Interim City Manager is pleased to make the recommendation.

Laurie Fielder, Accountant in the Finance Department and Berkley resident at 2824 Cumberland, expressed her concerns of creating an Assistant City Manager position, the flaws in the Compensation Study completed by Clearwater Compensation Group, the lack of recruitment for a new Parks and Recreation Director, money wasted on the Branding Study completed by MessageMakers, and the delay with union negotiations for Public Works and Public Safety Departments.

RESOLUTION NO. R-35-15: Matter of authorizing the execution of the Public Unit Master Signature Authorization Agreement between the City of Berkley and Flagstar Bank to provide the necessary authorizations for deposits, withdrawals and other basic bank business on behalf of the City of Berkley.

Councilmember Kideckel moved to approve Resolution No. R-35-15

Seconded by Mayor Pro Tem Baker.

Ayes: Steadman, Terbrack, Baker, Blanchard, Edgar, Kideckel, and O'Dwyer

Nays: None

Motion Approved.

Finance Director/Treasurer David Sabuda advised the City Council that the City of Berkley is required to have a standard agreement when there is a change over in staff. It particularly affects the City Clerk, the Finance Director and/or the City Manager. The document allows the city to conduct business with Flagstar Bank and our vendors.

RESOLUTION NO. R-36-15: Matter of designating the Interim City Manager as Street Administrator for the City of Berkley.

Councilmember Blanchard moved to approve Resolution No. R-36-15 with an amendment to revise the resolution to remove the Public Works Director and add the Interim City Manager.

Seconded by Councilmember Terbrack.

Ayes: Terbrack, Baker, Blanchard, Edgar, Kideckel, Steadman, and O'Dwyer

Nays: None

Motion Approved.

Finance Director/Treasurer David Sabuda advised the City Council that the City of Berkley receives gas taxes through the State of Michigan per Public Act 51 of 1951. The State of Michigan requires by law that the city names a Street Administrator; this individual would be a key liaison person between the city and the State of Michigan in road matters. Currently, an annual report is signed by the Finance Director and the City Manager (Street Administrator) for the gas taxes received. The Street Administrator deals with the State of Michigan on road projects, maintenance, and road surface issues.

RESOLUTION NO. R-37-15: Matter of authorizing amendment of the 2015/2016 Operating Budget – those Operating Funds as presented.

Councilmember Kideckel moved to approve Resolution No. R-37-15.

Seconded by Councilmember Terbrack.

Ayes: Baker, Blanchard, Edgar, Kideckel, Steadman, Terbrack, and O'Dwyer

Nays: None

Motion Approved.

Finance Director Sabuda reviewed all of the budgetary amendments to the 2015/16 Operating Budget for Council's approval.

COMMUNICATIONS:

COUNCILMEMBER BLANCHARD: thanked the Public Safety, American Legion, and Veterans of Foreign Wars (VFW) for a very nice Veteran's Day ceremony. He encourages everyone to join in the festivities on Saturday, December 5th for the "Home for the Holidays" hosted by the Downtown Development Authority; there will be trolleys and shuttles. The Berkley Holiday Shopping is hosted by the Chamber of Commerce and shoppers may earn Berkley Bucks for their purchases. The "Holiday Lights Paraded" hosted by the Berkley Holiday Lights Parade Committee will begin at 5:30 p.m. The "Snowman Shuffle" hosted by the Berkley/Huntington Woods Youth Assistance Fun Run starts at 9:30 a.m.

COUNCILMEMBER STEADMAN: invites everyone to participate in the Library programs; "Go Set a Watchman" Book Discussion" a discussion of Harper Lee's newest book on Tuesday, November 17th at 6:30 p.m. and "Family Craft Night" to make holiday decorations on Wednesday, November 18th at 7 p.m.

MAYOR PRO TEM BAKER: congratulated the Mayor and Councilmembers who were recently re-elected. He thanked the Mayor and City Council for honor of being elected the Mayor Pro Tem and he looks forward to serving the city in the new capacity. Historical Committee will be preparing the museum for visitors during the "Home for the Holidays" event. Mayor Pro Tem Baker encourages everyone to stop in and visit the museum. In the tradition of the daylight savings time; change the batteries in your smoke detector for safety and change your passwords on your computer for cyber security. Mayor Pro Tem Baker concluded with a quote from an American author, Wayne Dyer, "If you change the way you look at things, the things you look at change." He welcomes all voices to help us be the very best Berkley we can be. Mayor Pro Tem looks forward to continue conversations and engage in the conversations to come.

COUNCILMEMBER TERBRACK: updated everyone on the community engagement session with HRC and Carlisle Wortman Associates for the 5-Year Parks and Recreation Master Plan on Thursday, November 12th at 6:30 p.m. and the next meeting on Thursday, December 10th at 7 p.m. A budget adjustment has been approved regarding the Angell Elementary School play structure to be paid by the City of Berkley and drainage system to be paid by the Berkley School District. Councilmember Terbrack gave an update on the City Manager search with MML and a proposal is expected to be released later this week. He thanked City Council for the honor to serve as Mayor Pro Tem for the past six years.

COUNCILMEMBER EDGAR: commented on the amazing ceremony on Veteran's Day; it was very moving, well done, and well deserved. She encourages everyone to participate in the "Snowman Shuffle" 5K run/walk, to join in the Holiday Lights Parade, and come to the Berkley Holiday Shopping on Saturday, December 5th. Councilmember Edgar congratulated the Mayor and Councilmembers who were recently re-elected. She thanked MessageMakers for an incredible job and for their PowerPoint presentation. Councilmember Edgar gave an update on the Planning Commission meeting with discussions on Complete Streets, the Beaumont Physical Rehab Center, a preliminary presentation by Mark Adler Homes for a Town House Community, and status of the Residential Form Base Code in relations to the Master Plan. She invites the public to attend to talk about the growth and development of the city. Councilmember Edger wished everyone a Happy Thanksgiving.

COUNCILMEMBER KIDECKEL: thanked the voters to allow him to serve four more years and is pleased to be joined by his colleagues; the Mayor and Councilmembers who were re-elected. He congratulated the Berkley Bears coaches and players for an amazing season. Councilmember Kideckel commented on the moving Veteran's Day ceremony and he thanked the Honor Guard for their participation, Councilmember Kideckel announced there are two alternate positions available on the Zoning Board of Appeals (ZBA) and he recognized Matt Burry having been a member on the committee. He commented on the well-attended Parks and Recreation Community engagement session. Councilmember Kideckel thanked the Berkley/Huntington Woods Youth Assistance for hosting the "Snowman Shuffle" and hopes there will be snow for the event. He recognized the Berkley Lions Club for their efforts in providing lawn services to seven senior citizens. He wished everyone a Happy Thanksgiving and Happy Hanukkah for those who celebrate. Councilmember Kideckel shared two quotes, "Believe half of what you see and

nothing of what you hear” and “A truth told with ill intent is worse than a lie you can never invent.” Councilmember Kideckel announced the passing of a former Berkley Days Chairperson Helen Van Housen; his heart goes out to Ron and the Van Housen family,

INTERIM CITY MANAGER ESHMAN: apologized to Finance Director/Treasurer David Sabuda for inadvertently not accepting his congratulations during the previous council meeting.

FINANCE DIRECTOR SABUDA: congratulated the Mayor and Councilmembers who were recently re-elected. He wished everyone a Happy and Safe Thanksgiving

CITY ATTORNEY STARAN: congratulated the Mayor and Councilmembers who were recently re-elected. Due to the recent US Supreme Court decision the city will have to revisit the sign ordinance, with encouragement from Mayor Pro Tem Baker there will be a future work session to discuss tourist homes, and with encouragement from Councilmember Kideckel there will be a future work session to discuss bird feeders.

MAYOR O'DWYER: reminded everyone that the Holiday Lights Parade will be on Saturday, December 5th at 5:30 p.m. and Santa is expected to join the festivities. Mayor O'Dwyer thanked the Honor Guard from the Public Safety Department for being part of the swearing in ceremony this evening. He recognized the City Clerk, the staff, volunteers, and election workers for another successful election. Mayor O'Dwyer wished all the residents a Happy Thanksgiving. On behalf of all the residents who are horrified by the terrorist attack in France, he concluded by saying, “La ville lumiere je suis Paris.”

CLOSED SESSION: Consider whether to meet in closed session concerning strategy and negotiation in connection with negotiation of a collective bargaining agreements, pursuant to 8c of Act 267 of the 1976 Open Meetings Act, as requested by the Interim City Manager.

Adjourned to closed session at 8:54p.m.:

Moved by Councilmembers Kideckel and seconded by Councilmember Terbrack.

Ayes: Blanchard, Edgar, Kideckel, Steadman, Terbrack, Baker, and O'Dwyer

Nayes: None

Open for discussion to closed session at 9:00 p.m.:

Moved by Councilmember Kideckel and seconded by Councilmember Terbrack.

Ayes: Baker, Blanchard, Edgar, Kideckel, Steadman, Terbrack, and O'Dwyer

Nayes: None

ADJOURNMENT:

Councilmember Kideckel moved to adjourn the Closed Session at 9:50 PM.

Seconded by Councilmember Edgar

Motion Carried Unanimously.

I, Phommady A. Boucher, being duly appointed City Clerk of the City of Berkley, hereby certify that this is a true and correct copy of the minutes from Monday, November 16, 2015, which was approved by the Berkley City Council at its regular meeting held on Monday, December 7, 2015.

Phommady A. Boucher, City Clerk