

**WILDHORSE FOUNDATION**  
**Grant Agreement Form**

**ACCEPTANCE OF GRANT:**

The grant to your organization from Wildhorse Foundation is made solely for the purpose(s) described in the grant objectives below. Payment of the grant is conditioned on your acceptance of the terms described in this agreement. Your final report is due at the end of the project period stated below. The Final Report you must complete can be found by logging into your Wildhorse Foundation account or by visiting [www.TheWildhorseFoundation.com](http://www.TheWildhorseFoundation.com). Please sign and return one copy of *this* document, *retaining a copy for your file*, as evidence of your understanding of, and agreement with the terms outlined below:

**Grantee Contact Information:** College Place Police Department  
Mr. Troy E Tomaras  
625 S. College Avenue  
College Place, WA 99324

**Amount of grant:** \$15,000.00

**Project period:** 9/1/2017 to 9/1/2018

**Grant objectives:** Information Technology Improvements

**TERMS OF GRANT**

**1. USE OF FUNDS GRANTED:** This grant is made expressly and solely for purposes stated in the grant objectives. The funds provided may be spent only in accordance with the provisions and budget in the application submitted. The program is subject to modification only with Foundation's prior written approval, requested a minimum of one month in advance of any potential modification.

**2. EXPENDITURE RESPONSIBILITY:** The grantee organization is responsible for the expenditure of funds and for maintaining adequate supporting records consistent with generally accepted accounting practices. All funds distributed by the Foundation will be spent within a year from the grant award or by the project end date indicated in the proposal application if the project length is greater than one year. Exceptions must be approved by the Foundation Board of Directors. Grantee will return to the Foundation any unexpended funds at the close of the project period, unless otherwise authorized by the Foundation Board of Directors through the granting of a time limited waiver. Funds also will be returned if the Foundation determines that the grantee has not performed in accordance with the Grant Agreement or satisfied the specific conditions of the approved program and its supporting budget.

**3. REPORTS:** The grantee will notify the Foundation of any changes in administrative or project management staff. The Foundation requires a financial and narrative report from the grantee covering the use of funds received from the Foundation, due upon completion of the project. The format of the financial section of this report should be consistent with that of the budget as it was approved by the Foundation and show a comparison of actual to budgeted

expenditures. The narrative report will contain the information requested in the Foundation's Grantee Report form, which will be sent to the grantee with the contract. Interim reports may be requested by the Foundation.

**4. PROGRAM MONITORING:** In order to assist the effectiveness of our grants, the Foundation may conduct an evaluation of the program funded by this grant, which may include visits by representatives of the Foundation to observe the Grantee's program procedures and operations and discuss the program with Grantee personnel. The grantee will allow access to the site, books, records and personnel for monitoring purposes.

**5. PUBLICITY:** Announcements of the grant award will be made by the Foundation and may be announced by the grantee. When you issue a press release about this grant project, please copy the Foundation staff with the text of the release.

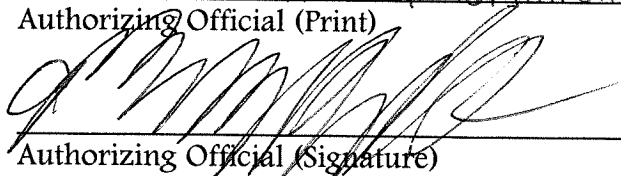
**6. INSURANCE:** The grantee assures that liability and property insurance is held current by the grantee at a level considered adequate for program operations.

**7. SPECIAL CONDITIONS:**

**8. LIMIT OF COMMITMENT:** Unless otherwise provided in writing, this grant is made with the understanding that the Foundation has no obligation to provide other or additional support to the grantee.

We are pleased that Wildhorse Foundation is able to make this grant to your organization, and wish you continued success. Your check will be presented after you return this signed grant agreement form and complete any special conditions requirements listed above.

Mike Rizzitiello, Administrator  
Authorizing Official (Print)

  
Authorizing Official (Signature)

2-13-18  
Date

2-13-18  
Date

Chris Weissenfluh  
Wildhorse Foundation Administrator

02/02/2018  
Date