



COLLINGSWOOD  
THEATER & BALLROOM

## SCOTTISH RITE THEATRE

315 White Horse Pike  
Collingswood, NJ 08107  
(856) 858-1000

[www.collingswood.com/arts-and-entertainment](http://www.collingswood.com/arts-and-entertainment)

[www.scottishriteauditorium.com](http://www.scottishriteauditorium.com)

### THEATRE RENTAL 2017

*The Scottish Rite Theatre has 1,015 fixed unobstructed seats with optional 36 seats in the pit. The Venue is a rare classic; ideal for concerts, plays, dance and music recitals, business meetings and seminars and many other social events.*

#### THEATRE FEE

**Commercial Fee**     \$3,500\* per day (8 hours) One Performance

Fee includes theatre rental, free parking on theatre parking lot, a front of house manager and a box office person. Additional charges are based on the specific needs of your event. Please contact us for a more detailed estimate.

**Non-Profit Fee**     \$3,000\* per day (8 hours) One Performance  
(Lessee must provide copy of IRS 501(c) (3) certificate)

Fee includes theatre rental, free parking on theater parking lot, and one front of house manager. Additional charges are based on specific needs of your event, good faith estimates will be provided.

#### \*MANDATORY FEES

##### Insurance

A policy of \$1,000,000 liability with the additional insured endorsement of The Collingswood Foundation for the Arts and The Excelsior Consistory is required.

##### Referrals

Our rental policy requires at least three previous references from venues used in the past.

## Deposit

A non refundable \$1000 deposit is required to secure a date. A security deposit of \$1,000 and the entire balance must be paid no later than two weeks prior to event. If Ticketmaster services are used final settlement will be deferred until two weeks after the event.

## **ADDITIONAL FEES**

### ***Rehearsal Fee***

In addition to Performance Day or over 8 hours on Performance Day:

Without Technician	\$200 per hour
Technical Rehearsal (one Technician)	\$350 per hour

### ***\*Labor***

House Sound Technician (based on eight hours)	\$360
House Lighting Technician (based on eight hours)	\$360
Additional Technicians (follow spots, sound, lights, etc.) available @ \$45 per hour (4 hour minimum)	

### ***\*Ushers***

10 @ 4 hour minimum      \$12 per hour      40 hours = \$480

### ***\*Security***

Most publicly attended events require security personnel for the general safety of the artist and the patrons.

Six (6) security personnel      4 hour minimum @ \$30 per hour      \$720  
(Based on full house)

### ***Stage Labor*** (Commercial Clients only) Local 8

The number of stage hands will be determined by the individual production. A minimum of two (2) are required.

Two (2) 8 hour minimum @ \$65 per hour	\$1020
Over 8 hours      1-1/2 x = \$97.50 per hour	
After Midnight      2 x \$130 per hour	

### ***Merchandise*** (Commercial Clients only)

10% on hard goods; 20% on soft goods  
\$50 extra if seller is needed

***\*Theatre Restoration Fee***

Commercial	Non Profit
\$2 per seat	\$1 per seat

***Lighting (House)***

Front of House	Varilites 1000	Intelligent Fixtures	10 Shutter	6 Iris
Side Tormentors	8 – 15° – 30° zoom	Source Four		
	8 – 25° – 50° zoom	Source Four		
Running 5 hours	\$500			
Additional Fixtures (see list)				

***Sound (House)***

Yamaha MR 7 CL48 console  
JBL Eon 15 with Mac subs (PA quality)  
Two Wire or Wireless mics and stands  
(Additional mics & speakers available upon request)  
Running 5 hours \$500

Additional speakers and monitor console for Concerts \$TBD

**ADDITIONAL EQUIPMENT**

***Lighting***

Leiko's or Pars @\$10.00 on stage truss (gel extra)  
Specialty lighting and effects, quoted as needed  
Follow Spots @ \$100.00 + Technician

***Sound***

Mics  
Wired with stands @ \$20.00 (on stage or pit)  
Wireless with stands or lavalier @\$30.00  
Cd player \$25.00 Lap Top \$100.  
Speakers or special effects, quoted as needed

***Risers***

Stage Dimensions each section 4' x 8', 12' or 24' height  
With steps (24") and skirting @\$25.00

***Projector***

EIKI (LCX 1100) \$275.00 + technician