Cumberland Town Council

Ordinance 2017–31

Ordinance Amending Purchasing Policy

Whereas, the Town of Cumberland Code of Ordinances, § 00-03-32-30, establishes purchasing agents and governs purchasing authority of those agents; and

Whereas, the Cumberland Town Council finds it is in the best interest of the Town to allow purchasing agents the authority to purchase and enter into contracts for supplies, goods, and services, so that the Town functions and duties can be administered in a manner to maximize productivity and efficiency; and

Whereas, the Cumberland Town Council desires to amend the purchasing policy, § 00-03-32-30 (E) of the Town Code, in order to grant purchasing agents the authority to purchase and enter into contracts for supplies, goods, and services; and

It is therefore ordained that the Town of Cumberland Code of Ordinances, § 00-03-32-30(E), shall be amended to read as follows:
§ 00-03-32-30 PURCHASING RULES.

(E) Limitations on Authority of Purchasing Agents: Subject to the policies and procedures of the Town, the Clerk-Treasurer, Town Manager, Director of Public Works, and Police Chief may purchase and, if necessary, enter into contracts for supplies, goods, and/or services with an estimated cost of less than $5,000 on the open market without inviting or receiving quotes. The Assistant Town Manager and the Deputy Director of Public Works may purchase, and if necessary, enter into contracts for supplies, goods, and/or services with an estimated cost of less than $2,500 on the open market without inviting or receiving quotes. A Special Project Administrator may purchase, and, if necessary, enter into contracts for supplies, goods, and/or services with an estimated cost of less than $3,000 on the open market without inviting or receiving quotes.

It is further ordained that all other any other provision of the Town Code which are not expressly amended by this ordinance, will remain in full force and effect.

It is further ordained that this policy shall take effect upon the adoption by a majority of the Cumberland Town Council.

Adopted this 6th day of December, 2017.

Cumberland Town Council:

[Signature]
Anna Pea, President

[Signature]
Joe Sieffker, Vice President

Ordinance 2017 31
Nicole Bell, Council Member

Brian Gritter, Council Member

Mark Reynolds, Council Member
Aaron Cutshaw

ATTEST:

Erica Salmon, Clerk-Treasurer