RESOLUTION 2015-05
A RESOLUTION OF THE CUMBERLAND TOWN COUNCIL
AUTHORIZING COMMERCIAL CARD ACCOUNT

Whereas, the Town Council of the Town of Cumberland previously established policies governing public purchasing and established appropriate oversight controls for the use of credit cards and purchasing card (PCards); and,

Whereas, the use of a PCard account has been deemed an efficient and cost effective means of procuring goods and services on behalf of the Town.

It is therefore resolved, that the Town Council of the Town of Cumberland authorizes the establishment and use of a commercial card account provided by The Huntington National Bank for purposes involving the procurement of goods and services for The Town of Cumberland for which the Town Council has appropriated funds in its annual appropriations budget; and,

It is further resolved, that the Town Council certifies that the Clerk Treasurer is fully authorized to execute a card agreement with The Huntington National Bank and bind the Town of Cumberland to its terms; and,

It is further resolved, that the adopted policies and procedures of the Town Council shall apply to use of the account and individually issued Pcards and that the Clerk Treasurer may employ and manage additional internal controls, including but not limited to the following considerations: 1) restrictions based on industry codes; 2) a list of authorized employees; 3) custody of the Card; 4) the pre-approval of Card usage and reconciliation of usage against authorized purposes; 5) personal responsibility by the user in the case of penalties, interest charges, or usage in conflict with the terms of the policy, as long as such controls are consistent with the polices established by the Town Council and State law.

Adopted this 17th day of June, 2015
Adopted by the Cumberland Town Council

Joe Siefker, President
Anna Pea, Vice President
Nicole Bell, Member
Brian Gritter, Member

Attest:
Erica Salmon, Clerk Treasurer