



CURRY COUNTY COMMUNITY DEVELOPMENT
94235 MOORE STREET, SUITE 113
GOLD BEACH, OREGON 97444

21-000259

Becky Crockett
Planning Director

Phone (541) 247-3228
FAX (541) 247-4579

File # AD-2122 Fee \$ 2000 Receipt # _____ Accepted by _____

LAND USE DECISION APPLICATION FORM

Application Type (Check One)

☐ Comp Plan/Zone Change ☒ Conditional Use ☐ Variance ☐ Partition ☐ Subdivision ☐ Development Permit

Application Date: _____ Hearing / Decision Date: _____

APPLICANT: Please complete all parts of this form. The attached application checklist will be marked by staff to reflect the information and supporting items required for this request. Please return this prepared checklist, the completed application form and required fee at the time of submission. Please note that your application cannot be reviewed or processed until all the required items have been provided.

1. PROPERTY OWNER OF RECORD

Name Oregon RV Park, LLC
Mailing Address: 10040 Crystal Creek Drive
City, State, ZIP: Sacramento, CA, 95829
Telephone #: 916-955-8992 E-Mail robert@ttsg.llc.com

2. APPLICANT

Name Christopher Kinney
Mailing Address: 486 E Street
City, State, ZIP: Coos Bay, OR, 97420
Telephone #: 541.982.2780 E-Mail ckinney@civilwest.net

3. AGENT (If Any)

Name: _____
Mailing Address: _____
City, State, ZIP: _____
Telephone # _____ E-Mail _____

4. BASIC PROPOSAL (Briefly describe your proposed land use)

RV Facility - 7 RV sites that will have permanent RVs parked on them for rent, a minor building with a water storage tank, tent camping area, a pedestrian path and parking facilities

5. PROPERTY INFORMATION

Assessor Map # 31515W02BA Tax Lot (s) 1300
Zoning: Rural Commercial Total Acreage 1.52 acres

6. **PROPERTY LOCATION**

Address (if property has a situs address) 48288 Hazel Street, Langlois, OR 97450

Description of how to locate the property Located adjacent to + east of
Highway 101, south side of Hazel Street

7. **EXISTING LAND USE** (briefly describe the present land use of the property)

☒ Vacant ☐ Developed; Describe existing development

8. **SURROUNDING LAND USES** (Briefly describe the land uses on adjacent property)

Vacant RCE lots to the east, mobile home park lot to the north, +
developed residential lot to the south

9. **SERVICE AND FACILITIES AVAILABLE TO THE PROPERTY**

Please indicate what services and facilities are available to the property. If on-site sewage disposal and/or water source is proposed, a copy of the approved site evaluation or septic system permit and a copy of any water rights or well construction permit must be submitted with this application.

Water Source Connection with Langlois Water District

Sewage Disposal Septic System

Electrical Power Connection with existing power service by City of Bandon Electric Department

Telephone Service Charter Communications

Fire Department/District Langlois Rural Fire Protection District

School District Port Orford-Langlois School District

10. **ROAD INFORMATION**

Nearest Public Road Highway 101 + Hazel St.

Private Roads Serving the Property Hazel St. ~~road~~

Road Condition Approx. 80' paved from Hwy 101 entrance, majority gravel

Legal Status _____

Ownership: I own the road ☒ Easement on others property ☐ Joint Owner ☐

Please submit record of ownership (i.e. deeds, easement, plat dedication, etc)

Proposed New Roads/Driveways (Briefly describe any new road construction related to this application)

4 gravel access driveways for RV spots

11. **PHYSICAL DESCRIPTION OF THE SUBJECT PROPERTY**

Topography (Briefly describe the general slope and terrain of the property)

5-10% uphill slope from the western edge in North portion of lot
steep slope drop-off in southern portion where creek runs through

Vegetation (Briefly describe the vegetation on the property)

Trees exist along the western edge + southern portion of lot.
Dense underbrush in southern portion.


12. **FINDINGS OF FACT**

Oregon Statute and the zoning ordinance requires that land use decisions be supported by factual findings. The burden of proof is on the proponent therefore it is required that the application provide findings to support the request in this application. The standards and criteria that are relevant to this application will be provided by the staff and are considered to be a part of this application form. Please read the standards and criteria carefully and provide factual responses and evidence to address each standard. These findings must be sufficiently specific to allow the decision maker to determine whether your request meets the relevant standard. Please attach your written findings and supporting evidence to this application.

FAILURE TO PROVIDE THE REQUIRED FINDINGS WILL PREVENT THE APPLICATION FROM BEING PROCESSED AND IT WILL BE RETURNED AS BEING INCOMPLETE.

13. **APPLICANT'S SIGNATURE AND STATEMENT OF UNDERSTANDING**

(Please read the statement below *before* signing the signature blank)

I (We)  ;
Christopher Kinney, EIT ;
Civil West Engineering Services ;
; have filed this application for
Oregon RV Park, LLC

With the Curry County Department of Community Development-Planning Division to be reviewed and processed according to State of Oregon and county ordinance requirements. My (our) signature (s) below affirms that I (we) have discussed the application with the staff, and that I (we) acknowledge the following disclosures:

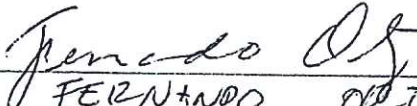
- (a) I (we are stating all information and documentation submitted with this application is true and correct to the best of my (our) knowledge.
- (b) I (we) understand that if false information and documentation has been submitted and the decision is based on that evidence, the decision may be nullified and the county may seek all legal means to have the action reversed.
- (c) I (We) understand any representations, conclusions or opinions expressed by the staff in pre-application review of this request do not constitute final authority or approval, and I (we) am (are) not entitled to rely on such expressions in lieu of formal approval of my (our) request.
- (d) I (We) understand that I (we) may ask questions and receive input from staff, but acknowledge that I (we) am (are) ultimately responsible for all information or documentation submitted with

this application. I (We) further understand staff cannot legally bind the county to any fact or circumstance which conflicts with State of Oregon or local ordinance, and in event a conflict occurs, the statement or agreement is null and void.

- (e) I (We) understand that I (we) have the burden of proving that this request meets statutory and Ordinance requirements, and I (we) must address all of the criteria that may apply to the decision being made. The criteria for approving or denying this request have been provided to me (us) as a part of the application form.
- (f) I (We) understand the staff is entitled to request additional information or documentation any time after the submission of this application if it is determined as such information is needed for review and approval.
- (g) I (We) understand this application will be reviewed by the Oregon Department of Land Conservation & Development (DLCD) and possibly other state agencies as part of the statewide land use coordination process. I (We) understand that agencies that participate in the review process have the legal right to appeal the approval of the request.
- (h) I (We) understand that it is my (our) responsibility, and not the county's, to respond to any appeal and to prepare the legal defense of the county's approval of my (our) request. I (We) further realize it is not the county's function to argue the case at any appeal hearing.
- (i) I (We) understand that I (we) am (are) entitled to have a lawyer or land use consultant represent me (us) regarding my application and to appear with me (or for me) at any appointment, conference or hearing relating to it. In light of the complexity and technical nature of most land use decisions, I (we) understand that it may be in my best interests to seek professional assistance in preparation of this application.
- (j) The undersigned are the owner (s) of record for the property described as:

Assessor Map(s) 31515W02Bk
and Tax Lot(s) 1300
in the records of Curry County.

This application MUST BE SIGNED BY ALL PROPERTY OWNERS OF RECORD, or you must submit a notarized document signed by each owner of record who has not signed the application form, stating that the owner has authorized this application.

- (1) Signature 
Print Name FERNANDO ORTIZ
- (2) Signature _____
Print Name _____
- (3) Signature _____
Print Name _____
- (4) Signature _____
Print Name _____



CURRY COUNTY COMMUNITY DEVELOPMENT

94235 MOORE STREET SUITE 113

GOLD BEACH, OREGON 97444

Becky Crockett
Planning Director

Phone (541) 247-3228
FAX (541) 247-4579

ON-SITE SEWAGE DISPOSAL/BUILDING COORDINATION FORM

I. GENERAL INFORMATION

Date July 23rd, 2021 Name Christopher Kinney

Subject Property: Map 31S15W02BA Tax Lot 1300

Application Type:

☐ Lot Line Adjustment ☐ Partition ☐ Subdivision
☐ Planned Unit Development ☒ Conditional Use ☐ Variance

Description: Site proposes to reutilize existing septic system onsite
for disposal and treatment of wastewater

II. ON-SITE SEWAGE DISPOSAL COORDINATION AND RESPONSE:

The above referenced application has been presented to a department sanitarian and discussed with that staff member in terms of any additional permits or requirements with regard to on-site sewage disposal. The sanitarian has indicated these requirements, if any, below:

Signed Cienna Magness Date _____
Sanitation Digitally signed by Cienna Magness
DN: cn=US, email=cienna@currycounty.gov,
o=Josephine County Community Development,
ou=On-Site, cn=Cienna Magness
Date: 2021.07.27 13:45:26 -0700

III. BUILDING COORDINATION AND RESPONSE:

The above referenced application has been presented to a department building inspector and discussed with that staff member in terms of any additional permits or building code requirements. The building inspector has indicated these requirements, if any, below:

Signed Daniel Thomas Date _____
Building Inspector

NOTE: A planning permit application will not be accepted until this form is completed and all signatures have been obtained.

Applicant Signature Christopher Kinney Date 7/23/2021



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SERVICE PROVIDER CONFIRMATION FORM

TO:

Name of Service Provider: Langlois Rural Fire Protection District
(Water, Sewer, Fire, Electric, etc)

The person(s) listed below are applying for the following type of land use approval from the Planning Division: Conditional Use

In order to process the application we need information from you on whether their proposal meets the requirements of your agency / department. If there are any conditions or restrictions that will be placed on your approval we need to be aware those so that we may include them in our final decision. Please provide the Planning Division any information you feel is relevant to this proposal in the space provided below:

William J. Diller Fire Chief
Name / Title

Date

7-28-2021

Acting on behalf of the above referenced service provider

TO THE APPLICANT: In the space below describe your proposal with enough detail that the service provider listed above can make a determination regarding the project - if you need more room attach additional sheets:

The project encompasses the development of an RV Park that will have 7 RV sites with permanent RVs parked on them for rent, a minor building with a water storage tank, pedestrian pathway and parking facilities, and general landscaping around and in between the RV spaced, and an area designated for a septic drain field. Projected water demand based on 22 water fixture units is 26 gpm.

Applicant / Owner name: Christopher Kinney, EIT / Oregon RV Park, LLC

Mailing Address: 486 E Street

Coos Bay, OR 97420

Assessor Map and Taxlot: 31S15W028A - 1300

Subject Property Address: 43288 Hazel Street

Langlois, OR 97450



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*Forwarded to Co.
8-13-21
R*

SERVICE PROVIDER CONFIRMATION FORM

TO:

Name of Service Provider: Langlois Water District
(Water, Sewer, Fire, Electric, etc)

The person(s) listed below are applying for the following type of land use approval from the Planning Division: Conditional Use

In order to process the application we need information from you on whether their proposal meets the requirements of your agency / department. If there are any conditions or restrictions that will be placed on your approval we need to be aware those so that we may include them in our final decision. Please provide the Planning Division any information you feel is relevant to this proposal in the space provided below:

Langlois Water District Manager
Name / Title

8-13-21
Date

Acting on behalf of the above referenced service provider

TO THE APPLICANT: In the space below describe your proposal with enough detail that the service provider listed above can make a determination regarding the project – if you need more room attach additional sheets:

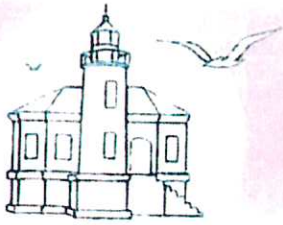
The project encompasses the development of an RV Park that will have 7 RV sites with permanent RVs parked on them for rent, a minor building with a water storage tank, pedestrian pathway and parking facilities, and general landscaping around and in between the RV spaced, and an area designated for a septic drain field. Projected water demand based on 25 water fixture units is 20 gpm.

Applicant / Owner name: Christopher Kinney, EIT / Oregon RV Park, LLC

Mailing Address: 486 E Street
Coos Bay, OR 97420

Assessor Map and Taxlot: 31S15W02BA - 1300

Subject Property Address: 48288 Hazel Street
Langlois, OR 97450



CITY OF BANDON

P.O. BOX 67

BANDON, OREGON 97411

Public Service... We Take It Seriously

AVAILABILITY OF POWER – ELECTRIC COORDINATION

1. The subject property is within the service territory of the City of Bandon Electric and can be provided electric power once the route has been determined, easements and/or permits obtained, and all fees are paid.
2. Utility notification center should be called before any trenching or excavation.
3. Structures are not allowed underneath or on top of any of the City of Bandon Electric facilities.
4. National electric safety code clearance requirements shall be followed

Situs Address: 48288 Hazel St. Langlois, OR, 97450

Township: 31 S

Range: 15 W

Section: 2

Tax lot(s): 1300

Bandon Electric Representative: *James F. Wickstrom* Date: 7-26-2021
James F. Wickstrom

Owner/Representative: *Christopher Kinney* Date: 7-26-2021
Christopher Kinney

Bandon is an equal opportunity employer including individuals with disabilities

Phone: (541) 347-3427 Fax: (541) 347-4145

WARRANTY DEED - STATUTORY FORM

CHRISTOPHER STUART JOHNSON and HILARY ALSTON JOHNSON, as tenants by the entirety, Grantor, convey(s) and warrants to OREGON RV PARK, LLC, Grantee, the following described real property free of encumbrances except as specifically set forth herein situated in CURRY County, Oregon, to wit:

REAL PROPERTY AS DESCRIBED IN EXHIBIT "A" ATTACHED.

The said property is free from encumbrances except: covenants, conditions, restrictions and/or easements, if any, affecting title, which may appear in the public record, including those shown on any recorded plat or survey

The true consideration for this conveyance is \$160,000.00. (Here comply with the requirements of ORS 93.030)

Dated this 12 day of December, 2019.

BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON TRANSFERRING FEE TITLE SHOULD INQUIRE ABOUT THE PERSON'S RIGHTS, IF ANY, UNDER ORS 195.300, 195.301 AND 195.305 TO 195.336 AND SECTIONS 5 TO 11, CHAPTER 424, OREGON LAWS 2007, AND SECTIONS 2 TO 9 AND 17 CHAPTER 855, OREGON LAWS 2009, AND SECTIONS 2 TO 7, CHAPTER 8, OREGON LAWS 2010. THIS INSTRUMENT DOES NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY THAT THE UNIT OF LAND BEING TRANSFERRED IS A LAWFULLY ESTABLISHED LOT OR PARCEL, AS DEFINED IN ORS 92.010 OR 215.010, TO VERIFY THE APPROVED USES OF THE LOT OR PARCEL, TO DETERMINE ANY LIMITS ON LAWSUITS AGAINST FARMING OR FOREST PRACTICES, AS DEFINED IN ORS 30.930, AND TO INQUIRE ABOUT THE RIGHTS OF NEIGHBORING PROPERTY OWNERS, IF ANY, UNDER ORS 195.300 AND 195.301 AND 195.305 TO 195.336 AND SECTIONS 5 TO 11, CHAPTER 424, OREGON LAWS 2007, AND SECTIONS 2 TO 9 AND 17, CHAPTER 855, OREGON LAWS 2009, AND SECTIONS 2 TO 7, CHAPTER 8, OREGON LAWS 2010.

CHRISTOPHER STUART JOHNSON

HILARY ALSTON JOHNSON

SEE ATTACHED NOTARY ACKNOWLEDGEMENT

WARRANTY DEED

CHRISTOPHER STUART JOHNSON
HILARY ALSTON JOHNSON
PO Box 1105
Langlois, OR 97450
TO
OREGON RV PARK, LLC
10040 Crystal Creek Drive
Sacramento, CA 95829

After Recording Return to:
Curry County Title, Inc.
29820 Ellensburg Ave., PO Box 672
Gold Beach, OR 97444

Send Tax Statements To:
OREGON RV PARK, LLC
10040 Crystal Creek Drive
Sacramento, CA 95829

CURRY COUNTY, OREGON 2019-04837
LAND

Cnt=1 Pgs=3 RECS

12/20/2019 09:10 AM

\$108.00



00080460201900048370030038

I, Renee' Kolen, County Clerk, certify that the within document was received and duly recorded in the official records of Curry County.

Renee' Kolen - Curry County Clerk



88114 G
RETURN TO: CURRY CO. TITLE
P.O. BOX 672
GOLD BEACH, OR 97444

File No.: 88114G

STATE OF OREGON

County of Curry

)
) ss.
)

This instrument was acknowledged before me on this 12th day of December, 2019, by CHRISTOPHER STUART JOHNSON and HILARY ALSTON JOHNSON.

Heather Anne Adams

Notary Public for Oregon

My commission expires: 04-21-2023



EXHIBIT A

Parcel I

That certain parcel of land lying in Government Lots Three (3) and Four (4), Section Two (2), Township Thirty-one (31) South, Range Fifteen (15) West, Willamette Meridian, Curry County, Oregon, described as follows:

Beginning at the Southeast corner of Block Two (2), Langlois;

Thence South along the West line of Hazel Street extended 367 feet;

Thence West to the Southeast corner of that parcel of land deeded to A. E. Volk et ux, in Deed 25, page 299;

Thence North along the East line of the Volk property 235.4 feet;

Thence West along the North boundary of the aforesaid Volk property 200 feet, more or less, to the Easterly boundary of the Oregon Coast Highway;

Thence Northerly following the Easterly boundary of the highway to a point due West of the point of beginning;

Thence East 269.9 feet, more or less, to the point of beginning.

Parcel II

That certain parcel of land lying in Section Two (2), Township Thirty-one (31) South, Range Fifteen (15) West, Willamette Meridian, Curry County, Oregon:

Beginning at the point designated as the Southeast corner of Block 2, according to the map of Langlois filed in Plat records, which point is also the Northeast corner of premises described in deed to Andrew Anderson, et ux, recorded in Volume 47, Page 726, Curry County Deed Records;

Thence South along the East line of said Anderson premises 367.00 feet to the Southeast corner of said Anderson premises;

Thence East 50.00 feet to the Southwest corner of premises described in deed to Hal E. Strain, et ux, recorded in Volume 51, Page 414, Curry County Deed Records;

Thence North along the West line of said Strain premises 367.00 feet to the Southwest corner of Block 2½, Town of Langlois;

Thence West 50.00 feet to the Point of Beginning.

THIS MAP WAS PREPARED FOR
ASSESSMENT PURPOSE ONLY

NE1/4 NW1/4 SEC. 2 T.31S. R.15W. W.M.
CURRY COUNTY

1" = 100'

SEE MAP 30 15 35C

CANCELLED NO.

401
600
501
902

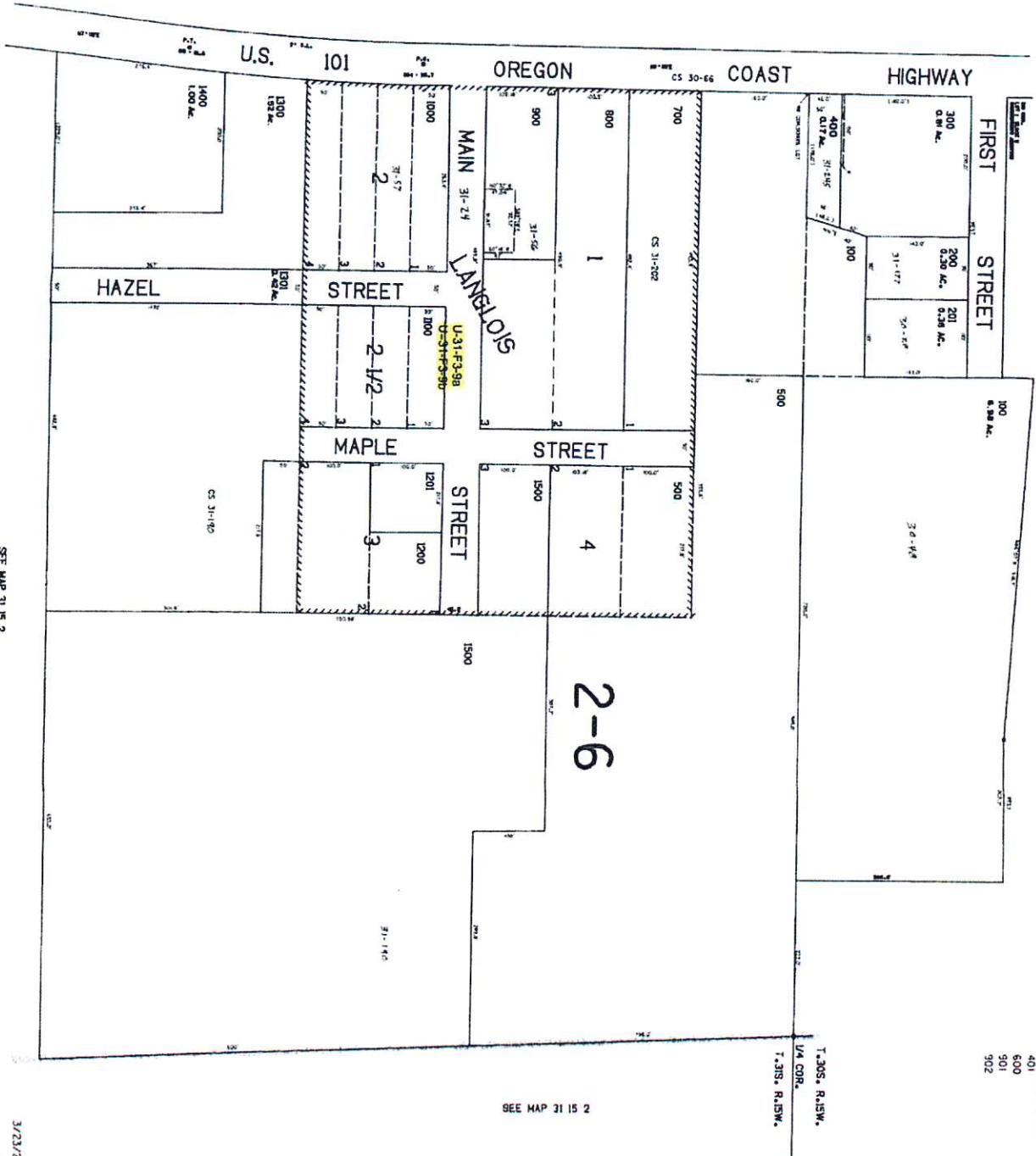
T.30S. R.15W.

U.A. COR.

T.31S. R.15W.

SEE MAP 31 15 2

SEE MAP 31 15 2B8



SEE MAP 31 15 2

31 15 2BA

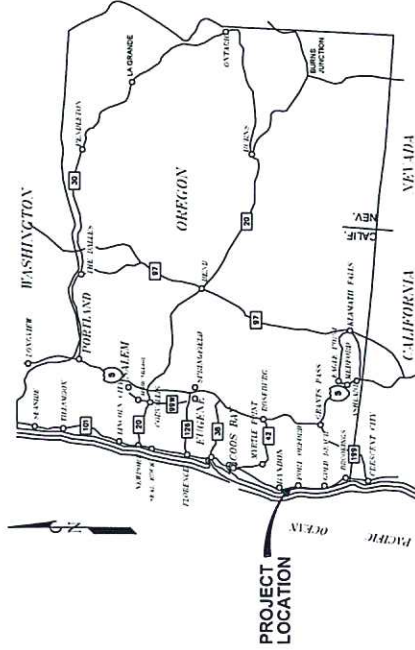
Revised
3/23/2004, DBJ

OREGON RV PARK, LLC

48288 HAZEL ST. LANGLOIS, OR, 97450



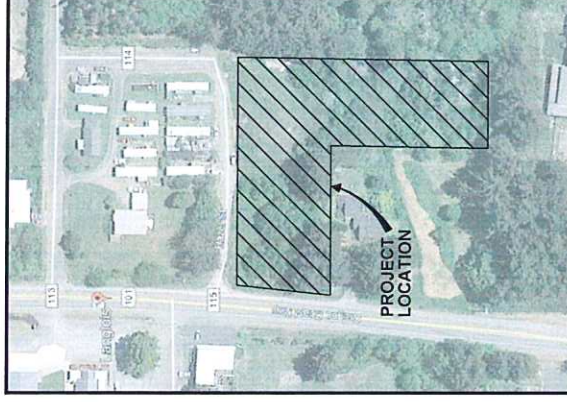
LANGLOIS RV PARK



LOCATION MAP

SHEET INDEX

SHEET #	SHEET NAME
GENERAL	-
G1 - COVER	-
PRELIMINARY DESIGN SET	
C1 -	EXISTING CONDITIONS AND LEGEND
C2 -	SITE LAYOUT
C3 -	EROSION & SEDIMENT CONTROL PLAN



VICINITY MAP
NOT TO SCALE

LANGLOIS RV PARK PROJECT PRELIMINARY DESIGN

PROJECT NO. 2204-086
AUGUST 2021

PRELIMINARY



Civil West
Engineering Services, Inc.
486 E Street
Coos Bay, Oregon 97420
541-266-8601
www.civilwest.com

Project No.	2204-166
Drawn By	CSK
Checked By	MO
BY	
DATE	
DESCRIPTION	

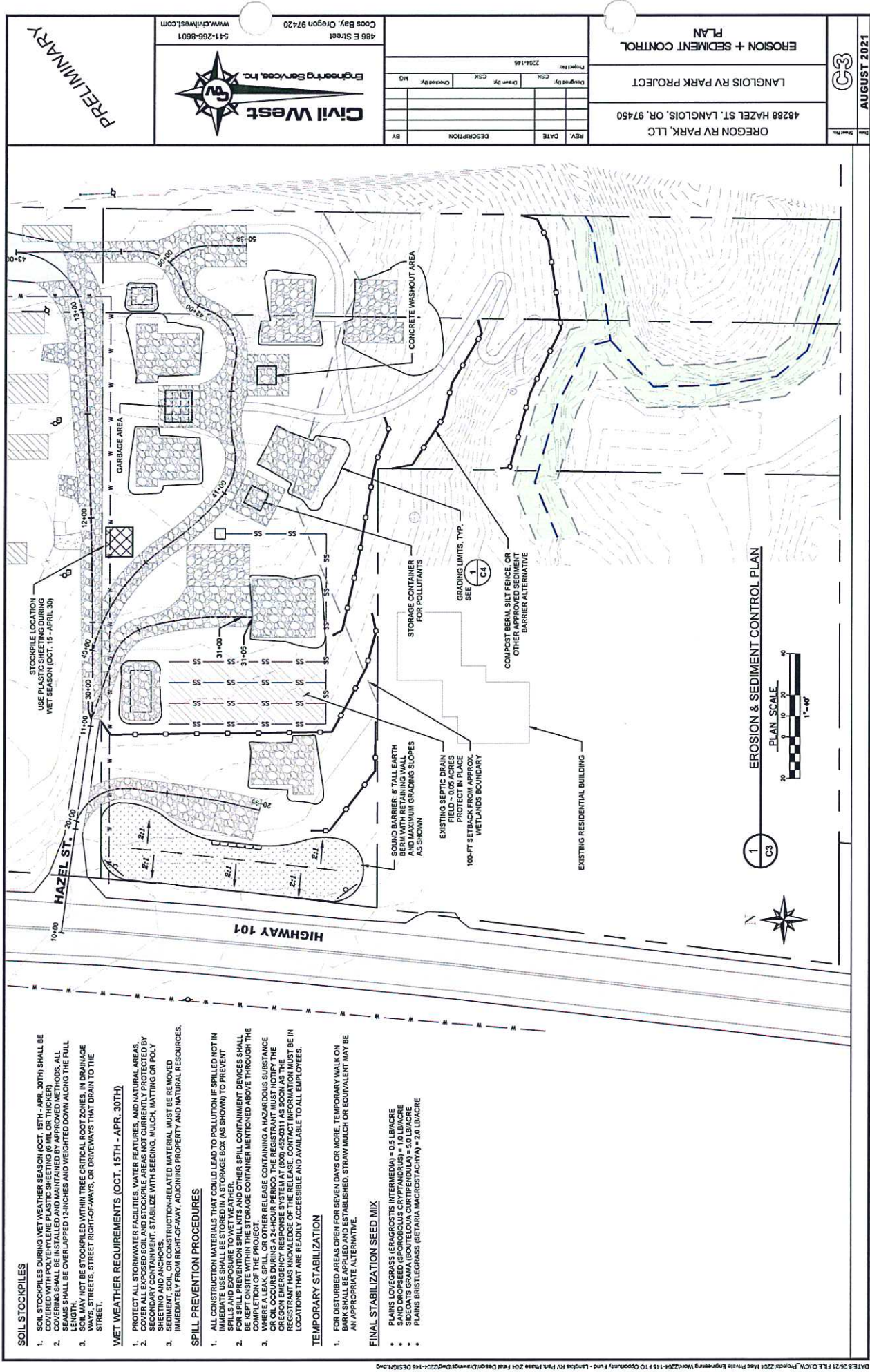
Sheet No.	001
DATE	AUGUST 2021

COVER

LANGLOIS RV PARK PROJECT

48288 HAZEL ST. LANGLOIS, OR, 97450

OREGON RV PARK, LLC



- SOIL STOCKPILES**
1. SOIL STOCKPILES DURING WET WEATHER SEASON (OCT. 15TH - APR. 30TH) SHALL BE COVERED WITH POLYETHYLENE PLASTIC SHEETING (6 MIL OR THICKER).
 2. COVERING SHALL BE INSTALLED AND MAINTAINED BY APPROVED METHODS. ALL COVERING SHALL BE OVERLAPPED 12-INCHES AND WEIGHTED DOWN ALONG THE FULL LENGTH.
 3. SOIL MAY NOT BE STOCKPILED WITHIN TREE CRITICAL ROOT ZONES, IN DRAINAGEWAYS, STREETS, STREET RIGHT-OF-WAYS, OR DRIVEWAYS THAT DRAIN TO THE STREET.
- WET WEATHER REQUIREMENTS (OCT. 15TH - APR. 30TH)**
1. PROTECT ALL STORMWATER FACILITIES, WATER FEATURES, AND NATURAL AREAS.
 2. SECONDARY CONTAINMENT SHALL BE INSTALLED TO PREVENT POLLUTANTS FROM ENTERING SECONDARY CONTAINMENT. STABILIZE WITH SEEDING, MULCH, BANDING OR POLY SHEETING AND ANCHORS.
 3. SEDIMENT SOIL OR CONSTRUCTION-RELATED MATERIAL MUST BE REMOVED IMMEDIATELY FROM RIGHT-OF-WAY, ADJOINING PROPERTY AND NATURAL RESOURCES.
- SPILL PREVENTION PROCEDURES**
1. ALL CONSTRUCTION MATERIALS THAT COULD LEAD TO POLLUTION IF SPILLED NOT IN IMMEDIATE USE SHALL BE STORED IN A STORAGE BOX (AS SHOWN) TO PREVENT POLLUTION.
 2. FOR SPILL PREVENTION SPILL KITS AND OTHER SPILL CONTAINMENT DEVICES SHALL BE KEPT ON SITE WITHIN THE STORAGE CONTAINER MENTIONED ABOVE THROUGH THE COMPLETION OF THE PROJECT.
 3. RELEASE OF OIL OR FLUIDS CONTAINING A HAZARDOUS SUBSTANCE OR OIL OCCURS DURING A 24-HOUR PERIOD, THE REGISTRANT MUST NOTIFY THE OREGON EMERGENCY RESPONSE SYSTEM AT (800) 452-0311 AS SOON AS THE REGISTRANT HAS KNOWLEDGE OF THE RELEASE. CONTACT INFORMATION MUST BE IN LOCATIONS THAT ARE READILY ACCESSIBLE AND AVAILABLE TO ALL EMPLOYEES.
- TEMPORARY STABILIZATION**
1. FOR DISTURBED AREAS OPEN FOR SEVEN DAYS OR MORE, TEMPORARY WALK ON BARK SHALL BE APPLIED AND ESTABLISHED. STRAW MULCH OR EQUIVALENT MAY BE AN APPROPRIATE ALTERNATIVE.
- FINAL STABILIZATION SEED MIX**
- PLAINS LOVEGRASS (ERAGROSTIS INTERMEDIA) = 0.5 LB/ACRE
 - SAND DROPS (DROPSIS CRISTATUS) = 1.0 LB/ACRE
 - PLAINS BISTLEGRASS (SETARIA MACROSTACHYA) = 2.0 LB/ACRE

48288 HAZEL ST. LANGLOIS, OR. 97450

OREGON RV PARK, LLC

LANGLOIS RV PARK PROJECT

EROSION + SEDIMENT CONTROL PLAN

REV. DATE

DESCRIPTION

BY

Drawn By: CSK

Checked By: MJD

Project No: 2204-146

Civil West

Engineering Services, Inc.

541-266-8601

www.civilwest.com

486 E Street

Coos Bay, Oregon 97420

C3

AUGUST 2021

PRELIMINARY

APPLICATION CHECKLIST

Please bring this form with your completed application

SPECIFIC TYPE OF APPLICATION: _____

If the item is checked or circled on the left you are required to provide that information.
All applications require the following information:

- ☒ Completed application form and fee
- ☒ Current deed of the subject parcel(s)
- ☒ Vicinity map and detailed plot plan drawn to scale (see example) if your plot plan is not adequate it will delay processing of your application

☒ Service letter from agencies
Please provide letters from the following agencies regarding your application:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Fire District | <input checked="" type="checkbox"/> Water District (if located within a district) |
| <input checked="" type="checkbox"/> Electric Service | <input type="checkbox"/> Sewer District (if located within a district) |
| <input type="checkbox"/> OTHER: _____ | |

☐ Proposed source of water if not in district: _____

- ☒ Sanitation coordination completed
- ☒ Erosion prevention and sediment control plan
- ☒ Storm and surface water management plan

☒ Documentation of proposed or existing access to parcel (county, state, federal or private road, or easement)

☒ **MOST IMPORTANT: FINDINGS.** Depending on your application you will be required to provide specific facts and findings to support your application. Please provide the following: Existing septic system onsite may have to the capacity for some or all proposed sewage flows. Septic authorization notice to be completed with DEQ.

- FOR STRUCTURES IN NATURAL HAZARD AREAS:**
- ☐ Geohazard report prepared by a licensed geologist
 - ☐ Elevation certificate and/or other flood ordinance requirements

OTHER REQUIRED ITEMS: _____

FOR PARTITIONS AND SUBDIVISIONS:

You must provide a plat or map of survey prepared by a licensed surveyor with your application. Partitions and subdivisions require an erosion prevention and sediment control plan as well as a storm and surface water management plan.