



SPECIAL EVENT PERMIT APPLICATION

APPLICATION |

Name of Sponsor _____ Non Profit ID # _____

Address _____ City/ Zip _____

Business _____ Fax Number _____

Email _____

**PERSON
IN CHARGE
OF ACTIVITY** |

Name _____

Address _____ City/ Zip _____

Business Phone _____ Home Phone _____

**EVENT TYPE
& LOCATION** |

**EST. # OF
PARTICIPANTS** |

DATES |

From _____ 201__ To _____ 201__

HOURS OF OPERATION |

Set Up _____ to _____

Event _____ to _____

Clean Up _____ to _____

SPECIAL REQUEST |

FOR INTERNAL USE

Date Received _____ Approved Denied Signature _____ Date _____

WAIVER OF LIABILITY

NAME OF EVENT _____ DATE OF EVENT _____

_____ Shall indemnify, and hold harmless the City of Gladstone, it's officers, employees and agents from and against any and all claims, demands, liability, costs and expenses of whatever nature, including court cost and counsel fees arising out of injury to or death of any person or persons or loss of or physical damage to any property resulting in any manner from the willful misconduct acts, or negligence of the applicant, it's sub-consultants, agents, employees, volunteers, licensees, or guest in the making or performance of this Special Event Permit.

It is understood the City of Gladstone issues the permit in order to review and approve all plans for events which will affect public facilities or the public right of way.

Note: General Liability Coverage with a minimum limit of liability of \$1,000,000.00 is required

NAME _____

TITLE _____

SIGNATURE _____

DATE _____

WAIVER OF SUBROGATION

The lessor waives all rights of recovery against the lessee, lessee's employees, agents and invites for any loss or damage to property of the lessor located at the premises covered by the Special Events Permit, including property insured under valid and collectible insurance policies, to the extent of any recovery collectible under such insurance.

PLEASE SUBMIT COMPLETED FORM VIA
MAIL | FAX | EMAIL | @ CITY HALL

CITY OF GLADSTONE
1100 Delta Avenue, PO Box 32
Gladstone, Michigan 49837
Fax | 906-428-3122
kberry@gladstonemi.org