

**GLADSTONE**



# **City of Gladstone**

## **2018 — 2019 ANNUAL BUDGET**

**Adopted March 26, 2018**



**Adopted Budget Overview and Community Investment**

**Gladstone, Michigan**

**Annual Operating Budget  
April 1, 2018 Through March 31, 2019**

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***GLADSTONE***



City Commission

Joe Thompson, Mayor  
Brad Mantela, Mayor Pro Tem  
Darin Hunter, City Commissioner  
Dave Nemacheck, City Commissioner  
Dave Phalen, City Commissioner

Administrative Staff

Darcy D. Long, City Manager  
Kim Berry, Clerk  
Vicki Schroeder, Treasurer



# **City of Gladstone, Michigan**

## **City Manager's**

### **Budget Message**



To the Citizens of Gladstone and the Mayor and Commission:

Enclosed herewith is the proposed operating budget for the City of Gladstone for the fiscal year April 1, 2018, thru March 31, 2019, which represents the combined efforts of the City Commission and Staff. The City's 2018-2019 Proposed Annual Budget is a financial roadmap for the City of Gladstone which projects total expenditures for all City Funds of \$15,076,245. The

Millage Rate for the next fiscal year is 15.4897 Mills. Five Percent of revenues and expenses are from grants, donations, and endowments to the City of Gladstone.

Adoption of the Annual Budget is the most important policy action of the City Commission each year. The document serves as a means to allocate resources to a variety of City programs and priorities; to protect the community's physical security; enhance the community's quality of life and maintain and develop the City's facilities and infrastructure.

This policy document represents our continued commitment to prudent fiscal management, effective service delivery and to providing our citizens with an affordable quality of life. Once adopted by the Commission the budget establishes the direction for all City government programs and services for the coming year. It represents the consensus of Commission's direction and staff recommendations on how to best accomplish Commission goals and respond to highest priority community needs with available resources.

In the fall of 2017, the City Commission passed the Community Investment Plan Ordinance (CIP), which is included in the budget document. The Management Team and Commission used the CIP to help make decisions on funding capital expenditures in the 2018-2019 budget. They also used it to help decide future funding for capital expenditures and projects. Some of the capital items approved in the 2018-2019 budget will be discussed as points in the budget message.

Gladstone like other cities across Michigan continue to struggle to provide services even with the increased assessed values providing needed funding. Other contributing factors include lower state revenues which are beginning to increase slightly, Headlee Levy Restrictions, and further issues with the passage of Proposal A in the early 1990's are all still impacts on the City's Budget today.

#### **Budget Direction and Format**

The City of Gladstone's budget is a document developed with planning for current revenues, expenditures, and projects, along with the future needs of the Community in mind. Previous

City budgets were not a comprehensive document and did not include capital planning for projects or equipment needs. This budget sets the City on a course that changes the process to budget for results and a plan.

Budgetary changes can also be seen in the document with the elimination of the Equipment Fund for the next fiscal year. The Equipment Fund has not been an effective tool for the City to replacement equipment or manage the public works department. With the adoption of this budget, it will help the City to better manage these resources as the City looks to future projects and capital needs.

As a comprehensive budget document, it takes into account all the of the City's resources for accomplishing the goals of the Community. The important goal of the budget is to add transparency to the budget process and to make it easy for the public to understand the plan the City has for the next fiscal year, not just provide a bunch of numbers.

### **Unfunded Liabilities and Legacy Costs**

One key to maintaining financial stability is meeting the challenges of unfunded liabilities head-on. Currently, the City has unfunded liabilities in the pension system and for retiree health care (OPEB). Over the past several years, changes have been made to current and future employee benefits that have reduced these liabilities. The City has funded its retiree health care liability on a pay as you go approach funding each year in the budget. Since the City has taken this approach, it has the additional expense of \$190,303, which is an expense that is born by all the City's Funds with the larger impact to the General Fund at \$119,290.

The Gladstone City Commission was proactive in its dealing with employee post-retirement health cost with the City's represented employee's during contract negotiations by securing buyouts or elimination of the future liability altogether. Both the retiree health care and defined benefit programs are closed to new employees.

The MERS liability Gladstone and other Local Governments in Michigan are dealing with hinder the City's the ability to provide quality infrastructure and services. In December of 2017, the Michigan Legislature passed PA 202 "Protecting Local Government Retirement and Benefits Act." The new law requires local governments to be funded at a 60% level. Currently, the City is in compliance with the OPEB financial requirements but is at 43% for the MERS contributions. The City will be working to comply with the new law once it is fully implemented. Needing only 17% additional contributions to meet the standards of PA 202, it should be easy for the City to be in compliance with the next couple years baring no additional changes to the law by the Michigan Legislature.



## **Key Budget Items and Policy Decisions in 2018-2019 Budget**

### *General Fund*

The 2018-2019 budget has several Capital Projects, Equipment Purchases, and Funds dedicated to Long-Term Capital Improvement Programs. A completed list of specific items in the 2018-2019 budget can be found in the 2018-2023 Community Investment Program section of the budget document. It provides some further detail on important capital projects and expenditures.

### *Overview of Specific Budget Items in the General Fund*

- CIP funding for a new City Hall-DPW Facility is started in this budget year.
- The Public Works department has moved to the General Fund so it is budgeting for large Capital Projects starting with \$50,000.
- The City in an effort to lower cost has created a material crushing fund to make its own gravel at significant cost savings.
- As noted earlier in this document, the City's General Fund will contribute a signification funding toward chip sealing this summer.
- For the second year in a row, the City is allocating another \$175,000 toward funding the City's pension liability with MERS.
- The City Commission increased its support for the Delta County EDA from \$2,000 to \$7,000 in the next fiscal year.
- Turnout gear the City is allocating resources to upgrade the fire departments safety clothing over the next couple years.
- Public Safety has budgeted \$15,000 to fix the leaking roof on their building which has been an issue over the last couple years.

### *Public Safety K-9 Unit*

The City Commission was presented during the budget process with a proposal to develop a K-9 Unit for the Gladstone Public Safety Department. After a month of review and public input, the Commission voted to move the project forward. The public safety department will raise the 95% of the \$65,000 needed to start the programs with the Commission providing \$5,000 from the Mary Cretens Community Improvement Funds.

### *Parks and Recreation*

Several major projects are being budgeted for in the 2018-2019 budget for the City's Park and Recreation Department. All of these projects are paid for by grants, donations or foundation funding. Gladstone is very fortunate to have Mary Cretens funds to help pay for the cost associated with operations and for capital improvements in the parks. Our park system when compared to other communities, even ones larger than Gladstone, is a top-quality program funded at a fraction of the cost of some municipalities. Three major projects I would like to point out from this budget.

- Completion of the John and Melissa Besse Sports Park with the installation of a Gateway entrance to the facility.
- The installation of a brand new 27-hole Disc Golf Facility at the Sports Park at a cost of \$60,000 and made possible from generous donations of the Community.
- Expansion of Gladstone's campground will add eight new full hookup sites. The total project is estimated at \$55,000.

### *Major and Local Streets*

The Street Funds are the main source of funding the City has utilized for street repair and maintenance in the past. This is usually from the State of Michigan ACT 51 funding. In the next fiscal year, thanks to the increase in the gas tax and additional funding authorized by the Michigan Legislature, the City of Gladstone will receive an additional \$48,000.

In the next fiscal year, the City Commission for the first time is allocating not only fund balance from the local street funds but also funds from the General Fund to perform more chip sealing for City Streets. The General Fund will allocate \$54,000 for additional chip sealing of Gladstone's Streets. Chip sealing is a low cost and effective process for the City to maintain high-quality streets and extend the life of the pavement. The total amount of chip sealing the City will perform in the 2018-2019 budget is \$142,000. The average cost to chip seal a street is \$26,000 for a normal width street, so with this average cost, the City will chip seal about five miles of street this summer.

The City is budgeted funding for two large street projects, the 9<sup>th</sup> street corridor reconstruction project and the 4<sup>th</sup> street small urban project through MDOT. Engineering for both of the projects is being budgeted from the Major Street Fund Balance and as this is a larger project within the DDA District they also committed funding for 9<sup>th</sup> Street.

A small project schedule for next fiscal year is culvert replacements on 15<sup>th</sup> and 17<sup>th</sup> streets. Both streets have issues with the culverts 17<sup>th</sup> has a large box culvert that is in a failing state and needs to be addressed due to concerns about catastrophic failure. 15<sup>th</sup> street has 5 culverts that are contributing to the street deterioration. It made financial sense to do both projects together to lower construction and permitting costs.

### *Utilities Water/Wastewater/Electric*

#### *Electric*

The Electric Utility in Gladstone will not see an increase in the 2018-2019 fiscal year. City Commissioners felt the City's electric utility was healthy enough to not increase customer rates. As rates are staying the same for one more year, the City is spending \$533,427 of its fund balance with the majority of the cost going to post-retirement benefits with legacy costs of \$444,710. The electric fund balance is healthy enough to sustain this for another year. The City's Fund Balance Policy adopted in 2017 dictates the amount of fund balance we should keep in the fund is between 20-30%. Management is recommending a minimum fund balance of 30% or \$1,450,000 so to maintain this level of fund balance the Commission will need to



consider rate adjustments in future budgets not only to maintain a health utility but also to meet the long-term capital needs outlined in the Community Investment Plan. Capital budget items include substation and transformer upgrades along with some equipment replacements.

#### Water and Wastewater

Gladstone's water and sewer infrastructures are very old and in need of significant upgrades not only because of its age but also due to stricter environmental regulations. The Community Investment Plan (CIP) outlines the water and sewer capital needs for the two utilities.

The aging infrastructure and the goal of phasing in rate increases, impacts for residents of Gladstone. The needs to increase water and sewer rates is to meet future needs.

Water rates have not increased since 2015 and sewer rates have not increased for the last three years. The Commission has reviewed the recommendation for rate increases for the water and sewer rates at the budget meeting held since January. Water and Sewer rates will increase per the following chart.

Water-Sewer Rate Breakdown		
Rate Type	Water	Sewer
Readiness To Serve	\$2.00 Per Month	\$2.00 Per Month
Meter Rate	\$0.50 per 1,000 Gallons	\$0.25 per 1,000 Gallons
Average Bill Monthly		
Residential Impact	\$4.50 Per 5,000 Gallons	\$3.25 Per 5,000 Gallons

The water fund has two major capital purchases in this budget. The first one is a new roof on the water plant and on the service garage. The second notable project is the inspection of the water pipe or intake in Lake Michigan that supplies City Residents with water.

Gladstone's wastewater fund is budgeted in the Capital Projects Budget for \$250,000 of work through the MDEQ SAW Grant Program. This multi-budget will provide resources that help plan for large Capital Projects at the wastewater plant and in the system. The final capital item is an upgraded lift station near Besse Forest Products which is funded with funds from the sewer fund and the City's Economic Development Corporation at a total cost of \$20,000 with 50% shared the cost.

*Downtown Development Authority (DDA)*

The Gladstone DDA's budget has funds for two large multi-year projects - the Ninth Street Reconstruction Project and the development of the North Shore Property. Both projects are large-scale endeavors focusing on infrastructure in the district and future development along the North Shore of Little Bay De Noc. Ninth Street is a project the DDA initiated and the DDA is collaborating with the City to fund with financing over the next 15 years. Current engineers estimate for the project is \$3,800,000 with the majority of the repayment cost being born by the DDA.

The North Shore Project will transform a large, vacant, and developable site along the waterfront which will include a mixed use of residential, retail, office, and specialty uses which could include a Brew Pub and Hotel.

**Conclusion**

Gladstone is a community making plans for projects that will improve the City and create opportunities for business growth. This budget provides the City with resources to move Gladstone forward as growth presents itself. Gladstone experienced several businesses expansions with the OSF Clinic and the new UP State Bank Building. Now it needs to be up to the challenge of helping create an environment that provides for additional business growth and quality housing options for the employees our business community needs.

In presenting the budget to the Commission, I would like to acknowledge and express appreciation to the Department Heads and Staff for their willingness to submit realistic budget requests that develop alternatives to meet the Commission priorities. I would also like to thank the City Commission for its adoption of sound financial policies and its prudent financial guidance that has resulted in the 2018-2019 budget.

Respectfully Yours,

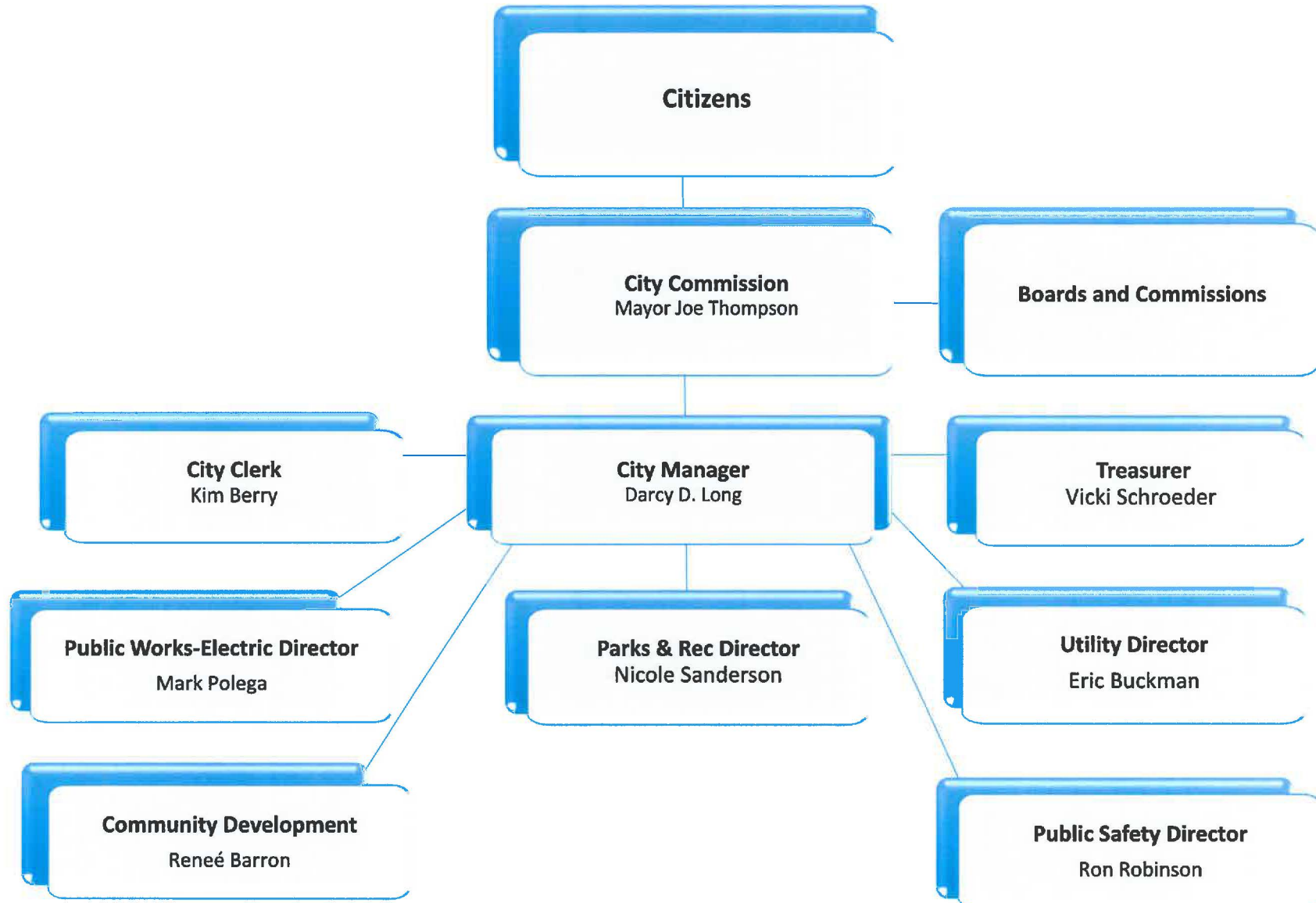
*Darcy D. Long*

Darcy D. Long, City Manager



## City of Gladstone, Michigan Organizational Chart

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# City Commission/City Manager Description Form of Government

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The City of Gladstone, Michigan operates under a City Commission-Manager form of government. The present City charter was adopted April 2, 1923. The City Manager serves at the discretion of the City Commission. Under this structure, the Mayor and City Commission is responsible for all policy decisions affecting the City. The City Manager provides professional leadership and direction in the implementation of the policies and objectives established by the City Commission.

The City Manager directs and supervises the administration of all departments, offices, and agencies of the City on a day to day basis. The City Manager, along with the management team keep the City Commission informed of the activities of all departments and makes recommendations to the City Commission on all issues of concern to the City of Gladstone.



**City of Gladstone**  
**General Fund Revenue (101)**

		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
000-420	Current Year Levy-Real	\$ 1,145,534	\$ 1,315,400	\$ 1,579,462
000-425	Current Year Levy-Personal	\$ 177,060	\$ 201,313	\$ 199,582
	<b>Totals</b>	<b>\$ 1,322,593</b>	<b>\$ 1,516,713</b>	<b>\$ 1,779,044</b>

**Other Tax Revenue**

		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
000-430	1% Administration Fee from Taxes	\$ 48,711	\$ 50,000	\$ 68,000
000-442	Trailer Park Taxes	\$ 1,527	\$ 1,500	\$ 1,500
000-444	Payment in Lieu of Taxes-Housing Commission	\$ 23,919	\$ 23,900	\$ 23,900
000-444.001	Payment in Lieu of Taxes-Thorn tree Housing	\$ 14,572	\$ 14,500	\$ 14,500
000-445	Penalties & Interest from Taxes	\$ 20,756	\$ 11,000	\$ 11,000
	<b>Totals</b>	<b>\$ 109,485</b>	<b>\$ 100,900</b>	<b>\$ 118,900</b>

**Community Development Revenue**

		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
481-000	Building Permits	\$ 14,321	\$ -	\$ -
481-001	Fence Permits	\$ 475	\$ 400	\$ 400
481-002	Zoning Variance/Appeal	\$ 1,145	\$ 100	\$ 500
481-003	Sign Permit	\$ 210	\$ 200	\$ 200
481-004	Rental Property Registration Fee	\$ -	\$ 100	\$ 100
481-007	Land Division Fee	\$ -	\$ 200	\$ 200
482-000	License Fees	\$ 94	\$ 100	\$ 100
484-000	Site Plan Review/Zoning Compliance	\$ 400	\$ 1,000	\$ 1,000
678-003	Housing Inspection Fees	\$ 1,127	\$ 3,500	\$ 2,000
	<b>Totals</b>	<b>\$ 17,772</b>	<b>\$ 5,600</b>	<b>\$ 4,500</b>

**Cemetery Revenue**

		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
634-000	Opening Graves & Storage	\$ 30,453	\$ 28,000	\$ 28,000
635-000	Cemetery Lot Sales	\$ 15,645	\$ 16,000	\$ 16,000
	<b>Totals</b>	<b>\$ 46,098</b>	<b>\$ 44,000</b>	<b>\$ 44,000</b>

**Intergovernmental Revenue**

		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
573-000	Local Comm Stabilization Rev	\$ 3,278	\$ 30,000	\$ 48,000
575-001	Sales Tax Constitutional	\$ 394,893	\$ 382,000	\$ 400,000
575-002	Sales Tax Statutory	\$ 112,166	\$ 113,000	\$ 113,000
	<b>Totals</b>	<b>\$ 510,337</b>	<b>\$ 525,000</b>	<b>\$ 561,000</b>

### Parks and Recreation Revenues

		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
653-000	Sports Park Fees (Tubing & Passes)	\$ 34,922	\$ 55,400	\$ 55,000
654-000	Sports Park Building Rental	\$ 5,440	\$ 5,000	\$ 5,000
654-001	Concession Stand Revenue	\$ 7,468	\$ 14,000	\$ 14,000
656-004	Disc Golf Donations	\$ -	\$ -	\$ 60,000
659-000	Pavilion & Gazebo Rental	\$ 2,760	\$ 2,500	\$ 2,500
660-000	Campground	\$ 145,297	\$ 140,000	\$ 140,000
660-001	Beach House	\$ 590	\$ 500	\$ 500
661-000	Beach Concession	\$ 4,365	\$ 4,200	\$ 5,000
661-001	Bayshore Ball Field Revenue	\$ 900	\$ 1,000	\$ 1,000
661-002	Sports Park Ball Field Revenue	\$ -	\$ 40,000	\$ -
661-003	Besse Concession	\$ -	\$ -	\$ 14,000
662-000	Recreation Programs	\$ 1,667	\$ 3,000	\$ 2,000
662-006	MNRTF Grant	\$ -	\$ 120,000.00	\$ -
	<b>Totals</b>	<b>\$ 203,409</b>	<b>\$ 385,600</b>	<b>\$ 299,000</b>

### License and Permit Fee Revenue

		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
578-000	Liquor Licenses	\$ 4,882	\$ 5,000	\$ 5,000
677-002	PBT Fees	\$ 146	\$ 100	\$ 100
678-005	Notary Fee	\$ 55	\$ 200	\$ 200
678-009	FOIA Requests	\$ 294	\$ 400	\$ 400
678-014	SOR Fees Collected	\$ 950	\$ 750	\$ 1,050
	<b>Totals</b>	<b>\$ 6,327</b>	<b>\$ 6,450</b>	<b>\$ 6,750</b>

### Fines, Forfeits and Penalties Revenue

		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
673-000	Parking Violations	\$ 2,380	\$ 1,000	\$ 1,000
674-000	District Court Fines	\$ 4,508	\$ 4,000	\$ 4,000
686-000	Penalties	\$ 78	\$ 200	\$ 100
667-000	Penalty Income	\$ 196	\$ -	\$ 200
	<b>Totals</b>	<b>\$ 7,161</b>	<b>\$ 5,200</b>	<b>\$ 5,300</b>

### Public Charges for Services Revenue

		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
678-000	Miscellaneous	\$ -	\$ 1,500	\$ -
678-001	Public Safety Fire Service Calls	\$ 428	\$ 2,000	\$ 2,000
689-001	Grass Cutting Invoices	\$ 450	\$ 300	\$ 300
570-000	Charter Communication Franchise Fees	\$ 89,852	\$ 85,000	\$ 90,000
	<b>Totals</b>	<b>\$ 90,729</b>	<b>\$ 88,800</b>	<b>\$ 92,300</b>



### Grant Revenue

		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
675-000	County Fire Chief Assoc Grant	\$ 554	\$ 800	\$ 800
675-005	Hannahville 2% Grant	\$ 7,000	\$ 43,000	\$ 67,000
676-000	Sheriff/Alcohol/Spotlight Grant	\$ 1,598	\$ 2,800	\$ 3,000
676-001	Rap Grants	\$ 150	\$ 1,000	\$ 1,000
672-000	Public Safety In-Service Grant	\$ 1,826	\$ 1,900	\$ 1,900
678-013	Finger Printing Revenue	\$ -	\$ 100.00	\$ 100
<b>Totals</b>		<b>\$ 11,129</b>	<b>\$ 49,600</b>	<b>\$ 73,800</b>

### Interfund Transfers

		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
699-204	Transfer from State Trunkline Fund	\$ 152	\$ -	\$ -
699-250	Transfer from Dr. Mary Cretens Fund	\$ 139,335	\$ 277,700	\$ 253,950
699-301	Transfer from Public Safety Patrol Car Fund-CIP	\$ -	\$ 40,000	\$ 40,000
699-393	Transfer from EDC	\$ 6,829	\$ 396	\$ 7,000
699-494	Transfer from DDA	\$ 43,000	\$ 25,000	\$ 20,000
699-494	Transfer from DDA Concierge/Beautification	\$ -	\$ -	\$ 14,100
699-508	Transfer from Harbor Fund	\$ 10,697	\$ 12,000	\$ 12,000
699-508	Transfer from Harbor Fund-Sale of Asset	\$ -	\$ -	\$ 9,000
699-540	Transfer from Solid Waste	\$ 13,150	\$ 19,772	\$ 18,520
699-582	Transfer from Electric Fund	\$ 154,226	\$ 198,763	\$ 188,735
699-590	Transfer from Waste Water Fund	\$ 69,026	\$ 44,293	\$ 50,473
699-591	Transfer from Water Fund	\$ 67,442	\$ 61,746	\$ 44,646
699-661	Transfer from Equipment Fund	\$ -	\$ 18,959	\$ -
699-202	Transfer from Major Street Fund Mechanic & DPW	\$ -	\$ -	\$ 63,000
699-203	Transfer from Local Street Fund Mechanic & DPW	\$ -	\$ -	\$ 55,281
699-711	Transfer from Perpetual Care Fund	\$ 912	\$ 1,500	\$ 1,500
699-540	Transfer Solid Waste-Mechanic & DPW	\$ -	\$ -	\$ 10,000
699-540	Transfer Solid Waste-Faculty Rent	\$ -	\$ -	\$ 5,000
<b>Totals</b>		<b>\$ 504,768</b>	<b>\$ 700,129</b>	<b>\$ 793,205</b>

Miscellaneous Revenue				
		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
685-001	City Hall Upstairs Rent	\$ 1,200	\$ 1,200	\$ -
678-010	4th of July	\$ 3,971	\$ 4,000	\$ 4,000
678-008	Donations	\$ 189,805	\$ 1,000	\$ -
678-001	Donation Revenue Hovercraft	\$ -	\$ 1,000	\$ 2,000
678-000	Misc. Public Safety	\$ 3,360	\$ -	\$ 1,500
663-000	Liability & Property Insurance Reimb.	\$ 41,227	\$ 40,000	\$ 40,000
665-000	Interest on Investments	\$ 2,924	\$ 2,000	\$ 2,000
677-003	Rampart Rent	\$ 3,750	\$ 3,000	\$ 3,000
677-004	Olson Trust	\$ -	\$ 20,000	\$ 23,000
688-000	Sale of Land	\$ 38,000	\$ -	\$ -
685-000	Miscellaneous	\$ 6,671	\$ -	\$ -
682-000	Postage, Copies, Office supplies	\$ 28,189	\$ 24,000	\$ 24,000
673-001	DPW Gain Sale of Assets	\$ -	\$ -	\$ 25,752
655-000	Sale of Assets	\$ -	\$ -	\$ 500
601-000	Advertising Revenue	\$ -	\$ -	\$ 1,200
Totals		\$ 319,097	\$ 96,200	\$ 126,952
General Fund Totals		\$ 3,148,903	\$ 3,524,192	\$ 3,904,751
Major Street Fund Revenue (202)				
		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
574-000	Act 51 Motor Vehicle Funds	\$ 360,910	\$ 431,341	\$ 519,143
575-000	Build Michigan Road Program	\$ 10,860	\$ -	\$ -
576-000	Annual Winter Maintenance Payment	\$ 3,101	\$ -	\$ -
579-000	PA252	\$ 12,624	\$ -	\$ -
580-000	Sidewalk Revenue	\$ -	\$ 2,000	\$ 2,000
600-000	Gravel Pit Stone	\$ -	\$ -	\$ 1,000
667-000	Penalty Income	\$ 90	\$ 400	\$ 400
672-316	Special Assessment #316	\$ 3,358	\$ -	\$ -
669-494	Transfer from DDA	\$ 35,000		
390-000	Carry Over from 2017-2018	\$ -	\$ -	\$ 20,000
390-000	Use of Fund Balance			\$ 40,353
Totals		\$ 425,943	\$ 433,741	\$ 582,896

### Local Street Fund Revenue (203)

		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
574-000	Act 51 Motor Vehicle Funds	\$ 136,756	\$ 163,038	\$ 196,365
575-000	Build Michigan Roads Program	\$ 4,116	\$ -	\$ -
576-000	Annual Winter Maintenance	\$ 187	\$ -	\$ -
577-000	Metro Act PA 48 Stabilization Authority	\$ 23,985	\$ -	\$ -
579-000	PA 252	\$ 5,410	\$ -	\$ -
580-000	Sidewalk Revenue	\$ -	\$ 2,000	\$ -
665-000	Interest on Investments	\$ -	\$ -	\$ -
667-00	Penalty Income	\$ 21	\$ 400	\$ 400
672-315	Special Assessment #315	\$ 1,971	\$ -	\$ -
699-202	Transfer from Major Street	\$ 75,000.00	\$ 100,000.00	\$ 92,000.00
699-494	Transfer from DDA	\$ 33,500.00	\$ -	\$ -
390-000	Carry Over from 2017-2018	\$ -	\$ -	\$ 7,000
699-101	Transfer from General Fund	\$ -	\$ -	\$ 75,025
390-000	Use of Fund Balance	\$ -	\$ -	\$ 26,000
	<b>Totals</b>	<b>\$ 280,947</b>	<b>\$ 265,438</b>	<b>\$ 396,790</b>

### Dr. Mary Cretens Community Foundation Fund Revenue (250)

		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
605-000	Annual Contribution	\$ 178,912	\$ 178,912	\$ 170,000
665-000	Interest on Investments	\$ 1,509	\$ 1,000	\$ 1,000
390-000	Use of Fund Balance	\$ -	\$ -	\$ 91,450
	<b>Totals</b>	<b>\$ 180,421</b>	<b>\$ 179,912</b>	<b>\$ 262,450</b>

### Economic Development Fund Revenue (393)

		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
390-000	Use of Fund Balance	\$ -	\$ -	\$ 51,600
	<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 51,600</b>



### Capital Projects Fund Revenue (401)

		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
660-000	Bike/Pedestrian Path Towards Esby	\$ 121,861	\$ -	\$ -
661-003	Besse Foundation	\$ 218,954	\$ -	\$ 83,500.00
699-101	Transfer from General Fund	\$ 8,935	\$ 4,000.00	\$ 25,000.00
699-202	Transfer from Major Street Fund	\$ 2,500	\$ 2,500.00	\$ 8,000.00
699-202	Transfer from Major Street Fund Balance			\$ 49,000.00
699-203	Transfer from Local Street Fund	\$ 2,500	\$ 2,500.00	\$ 3,000.00
699-250	Transfer from Dr. Mary Cretens Fund	\$ -	\$ 12,000.00	\$ 25,000.00
699-494	Transfer from DDA	\$ 5,000	\$ 5,000.00	\$ 25,000.00
699-540	Transfer from Solid Waste Fund	\$ -	\$ 5,000.00	\$ 20,000.00
699-582	Transfer from Electric Fund	\$ 11,000	\$ 11,000.00	\$ 15,000.00
699-590	Transfer from Waste Water Fund	\$ 5,000	\$ 5,000.00	\$ 19,000.00
699-590	Transfer from Waste Water Fund Balance	\$ -	\$ -	\$ 38,380.00
699-591	Transfer from Water Fund	\$ 5,000	\$ 5,000.00	\$ 25,000.00
699-591	Transfer from Water Fund Balance			\$ 12,000.00
670-000	SAW Grant Project	\$ -	\$ -	\$ 250,000.00
	<b>Totals</b>	<b>\$ 380,750</b>	<b>\$ 52,000</b>	<b>\$ 597,880</b>

### Downtown Development Authority Fund Revenue (494)

		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
437-001	City	\$ 134,743	\$ 161,368.00	\$ 201,203.00
437-002	City Personal	\$ 16	\$ -	\$ -
437-005	College	\$ 32,007	\$ 34,456.00	\$ 43,043.00
437-009	County	\$ 49,566	\$ 52,378.00	\$ 65,486.00
437-013	Road Patrol	\$ 8,561	\$ 9,368.00	\$ 11,713.00
437-015	Community Action	\$ 5,708	\$ 6,246.00	\$ 7,809.00
437-019	911 dispatch	\$ 1,903	\$ 3,123.00	\$ 2,603.00
437-021	DATA	\$ 5,708	\$ 6,246.00	\$ 7,809.00
437-023	Recycling	\$ 2,854	\$ 3,123.00	\$ 3,904.00
437-005	Jail Bond	\$ -	\$ -	\$ 10,867.00
440-000	Miscellaneous	\$ 68,500	\$ -	\$ -
573-000	Local Community Stabilization Fund	\$ 23,617	\$ 20,000.00	\$ 4,234.00
656-000	Donations	\$ -	\$ -	\$ 1,000.00
665-000	Interest on Investments	\$ 557	\$ -	\$ 500.00
679-000	Farmers Market	\$ 1,868	\$ -	\$ 1,000.00
680-000	Crazy Daze Revenue	\$ 110	\$ -	\$ -
685-000	DDA Facade Owners Match	\$ 30,753	\$ 30,000.00	\$ 7,500.00
690-000	Building Rental Revenue	\$ 1,810	\$ -	\$ -
390-000	Use of Fund Balance	\$ -	\$ -	\$ 34,411.00
	<b>Totals</b>	<b>\$ 368,280</b>	<b>\$ 326,308</b>	<b>\$ 403,082</b>

### Harbor Fund Revenue (508)

		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
641-000	Seasonal Dockage	\$ 45,991	\$ 50,000	\$ 50,000
642-000	Transient Dockage	\$ 3,818	\$ 4,000	\$ 3,000
643-000	Seasonal Launch Permits	\$ 1,677	\$ 1,700	\$ 1,300
644-000	Daily Launch Permits	\$ 1,729	\$ 1,800	\$ 1,400
644-001	Boat Launch Violations	\$ 140	\$ 100	\$ 50
645-000	Gas & Oil Sales	\$ 8,373	\$ 9,000	\$ 14,000
646-000	Sewage Pump Outs	\$ 139	\$ 100	\$ -
647-000	Miscellaneous	\$ 121	\$ 100	\$ -
663-000	Liability & Property Insurance Reimb.	\$ 687	\$ 700	\$ 700
665-000	Interest on Investments	\$ 277	\$ 100	\$ 350
655-000	Sale of Assets	\$ -	\$ -	\$ 1,200
390-000	Use of Fund Balance	\$ -	\$ -	\$ 21,380
<b>Totals</b>		<b>\$ 62,952</b>	<b>\$ 67,600</b>	<b>\$ 93,380</b>

### Solid Waste Fund Revenue (540)

		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
612-000	Sale of Garbage Carts	\$ 150	\$ 500	\$ 500
613-000	Garbage Collection Fees	\$ 273,455	\$ 298,342	\$ 296,371
614-000	Compost Revenue	\$ 172,224	\$ 147,558	\$ 146,421
615-000	Compost Permit Revenue	\$ 2,065	\$ 3,000	\$ -
665-000	Interest on Investments	\$ 304	\$ 100	\$ 300
667-000	Penalty Income	\$ 4,373	\$ 5,000	\$ 5,154
669-000	Miscellaneous Revenue	\$ 300	\$ 50,300	\$ 300
390-000	Use of Fund Balance	\$ -	\$ -	\$ 14,726
<b>Totals</b>		<b>\$ 452,870</b>	<b>\$ 504,800</b>	<b>\$ 463,772</b>



### Electric Fund (582)

		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
642-000	Residential Sales	\$ 2,205,489	\$ 2,150,000	\$ 2,150,000
642-001	Sales Tax	\$ 141,814	\$ 150,000	\$ 150,000
642-002	Energy Optimization	\$ 43,638	\$ 28,200	\$ 32,614
642-003	Energy Optimization--C&I	\$ 43,123	\$ 42,288	\$ 33,940
642-004	LIEAF Collections	\$ 14,188	\$ -	\$ 32,654
643-000	Water Heater Sales	\$ 54,433	\$ 54,386	\$ 54,386
644-000	Commercial Sales	\$ 976,767	\$ 930,250	\$ 950,000
645-000	Small & Large Power Sales	\$ 677,764	\$ 810,000	\$ 677,764
645-001	Street Lights	\$ 88,743	\$ 89,318	\$ 89,318
646-000	Hookup & Reconnect Charges	\$ 3,565	\$ 4,500	\$ 6,000
647-000	ATC O&M	\$ 8,536	\$ 8,000	\$ 8,000
649-000	PCAC	\$ (113,267)	\$ -	\$ -
650-000	Consumer Service Reimbursement	\$ 3,000	\$ 4,000	\$ 4,000
651-000	Alger Delta Property Rent	\$ 1,200	\$ 1,200	\$ 1,200
652-000	Communication Tower--Cellcom	\$ 4,613	\$ 5,000	\$ 5,000
652-001	Communication Tower--Alltel	\$ 12,468	\$ 10,700	\$ 18,000
660-000	Utility Pole Rental	\$ 20,976	\$ 22,000	\$ 21,000
663-000	Liability & Property Insurance Reimb.	\$ 6,184	\$ 8,800	\$ 8,800
664-000	ATC Investment Revenue	\$ 33,168	\$ 30,000	\$ 30,000
665-000	Interest on Investments	\$ 8,709	\$ 9,000	\$ 9,000
667-000	Penalty Income	\$ 33,867	\$ 38,000	\$ 31,705
667-001	Door Hanger Charges	\$ 13,120	\$ 21,000	\$ 20,000
668-000	WPPI Community Relations Reimb.	\$ 6,000	\$ 8,000	\$ 8,000
669-000	Miscellaneous Income	\$ 17,448	\$ 4,000	\$ 4,000
673-001	Gain on Sale of Equipment	\$ -	\$ -	\$ 20,000
699-390	Use of Fund Balance	\$ -	\$ 539,395	\$ 533,427
	<b>Totals</b>	<b>\$ 4,305,546</b>	<b>\$ 4,968,037</b>	<b>\$ 4,898,808</b>

### Wastewater Fund Revenue (590)

		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
642-000	Sewer Charge Revenue	\$ 700,130	\$ 699,200	\$ 768,000
641-001	Sewer Charge Revenue--Rapid River	\$ 167,160	\$ 151,200	\$ 157,300
643-000	Sewer Connections & Cleaning	\$ -	\$ 250	\$ -
643-001	Tap Fees--South Bluff (\$2,000)	\$ 100	\$ 2,000	\$ 2,000
643-002	Tap Fees & Pumps	\$ -	\$ -	\$ 1,500
650-000	Consumer Service Reimb.	\$ 26,877	\$ 5,000	\$ 5,000
650-001	Masonville Twp. Revenue	\$ 10,774	\$ 2,500	\$ 10,000
650-002	EPA Revenue	\$ 31,547	\$ 27,000	\$ 25,000
663-000	Liability & Property Insurance Reimb.	\$ 7,558	\$ 8,000	\$ 8,000
665-000	Interest on Investments	\$ 1,830	\$ 1,800	\$ 1,800
665-001	Interest Income--Tap Fees	\$ 205	\$ 50	\$ -
667-000	Penalty Income	\$ 10,119	\$ 10,000	\$ 9,425
669-000	Miscellaneous Income	\$ 337	\$ 500	\$ 500
699-494	Transfer from DDA	\$ 16,500	\$ -	\$ -
390-000	Equipment CIP	\$ -	\$ -	\$ 1,650
673-001	Gain Sale of Assets			\$ 600
390-000	Use of Fund Balance	\$ -	\$ -	\$ 37,037
	<b>Totals</b>	<b>\$ 973,137</b>	<b>\$ 907,500</b>	<b>\$ 1,027,812</b>

Water Fund Revenue (591)				
		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
641-000	Sales to Customers	\$ 733,834	\$ 732,000	\$ 784,000
642-002	Water Charge--Mapleridge Twp.	\$ 47,705	\$ 48,400	\$ 50,000
643-000	Service Charges/Water Taps	\$ -	\$ 1,000	\$ 1,000
643-001	Tap Fees--South Bluff (\$2,000)	\$ -	\$ 1,500	\$ 1,500
644-000	Well Points & Water Testing	\$ 2,550	\$ 2,400	\$ 3,600
645-000	Reconnect Charges	\$ 3,260	\$ 3,400	\$ 3,000
646-000	Public Fire Protection Charges	\$ 42,317	\$ 42,350	\$ 42,600
650-000	Consumer Service Reimbursement	\$ 1,912	\$ 2,000	\$ 2,000
650-003	Mapleridge Twp. Revenue--City	\$ 4,200	\$ 4,200	\$ 4,200
663-000	Liability & Property Insurance Reimb.	\$ 10,994	\$ 10,000	\$ 9,000
665-000	Interest Income	\$ 1,567	\$ 1,400	\$ 2,000
667-000	Penalties Income	\$ 7,949	\$ 8,000	\$ 7,367
667-002	Penalties Income--Mapleridge Twp.	\$ 25	\$ -	\$ -
669-000	Miscellaneous	\$ 267	\$ 500	\$ 1,000
673-001	Gain on Sale of Equipment	\$ 2,500	\$ -	\$ 600
699-390	Transfer from Fund Balance		\$ 9,460	\$ 90,572
Totals		\$ 859,079	\$ 866,610	\$ 1,002,439
Equipment Fund Revenue (661)				
		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
663-000	Liability & property insurance remb.	\$ 2,061	\$ 4,000	\$ -
665-000	Interest income	\$ 127	\$ -	\$ -
673-000	Gain on sale of equipment	\$ -	\$ 60,000	\$ -
685-000	Equipment rental	\$ 241,375	\$ 220,000	\$ -
685-001	Equipment rental--public safety	\$ 856	\$ 4,000	\$ -
685-002	Equipment rental--rec dept	\$ -	\$ 1,000	\$ -
685-003	Equipment rental--water plant	\$ -	\$ 1,000	\$ -
685-004	Equipment rental--wastewater dept	\$ -	\$ 2,500	\$ -
685-005	Equipment rental--electric dept	\$ 1,269	\$ 2,500	\$ -
685-006	Equipment rental--solid waste	\$ 21,694	\$ 25,000	\$ -
687-000	Miscellaneous	\$ 644	\$ 1,000	\$ -
699-101	Transfer from general fund	\$ 4,582	\$ 3,082	\$ -
699-202	Transfer from major street fund	\$ 10,000	\$ 10,000	\$ -
699-203	Transfer from local street fund	\$ 10,000	\$ 2,500	\$ -
699-401	Transfer from capital projects fund	\$ 17,000	\$ -	\$ -
699-540	Transfer from solid waste fund	\$ 6,780	\$ 6,780	\$ -
699-582	Transfer from electric fund	\$ 256,164	\$ 6,164	\$ -
699-590	Transfer from waste water fund	\$ 5,239	\$ 5,239	\$ -
699-591	Transfer from water fund	\$ 5,239	\$ 5,239	\$ -
Totals		\$ 583,031	\$ 360,004	\$ -



### Cemetery Fund Revenue (711)

		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
642-000	Perpetual Care Revenue	\$ 5,030	\$ 4,025	\$ 4,000
665-000	Interest on Investments	\$ 912	\$ 1,307	\$ 950
Totals		\$ 5,942	\$ 5,332	\$ 4,950

### Retirement System Fund Revenue (731)

		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
699-101	Transfer from General Fund	\$ -	\$ 548,219	\$ 555,435
699-202	Transfer from Major Street Fund	\$ -	\$ 36,081	\$ 36,081
699-203	Transfer from Local Street Fund	\$ -	\$ 36,081	\$ 36,081
699-540	Transfer from Solid Waste Fund	\$ -	\$ 46,649	\$ 46,649
699-582	Transfer from Electric Fund	\$ 528,380	\$ 661,752	\$ 420,866
699-590	Transfer from Wastewater Fund	\$ -	\$ 40,361	\$ 40,361
699-591	Transfer from Water Fund	\$ -	\$ 63,749	\$ 63,749
699-661	Transfer from Equipment Fund	\$ -	\$ 7,216	\$ -
Totals		\$ 528,380	\$ 1,440,108	\$ 1,199,222

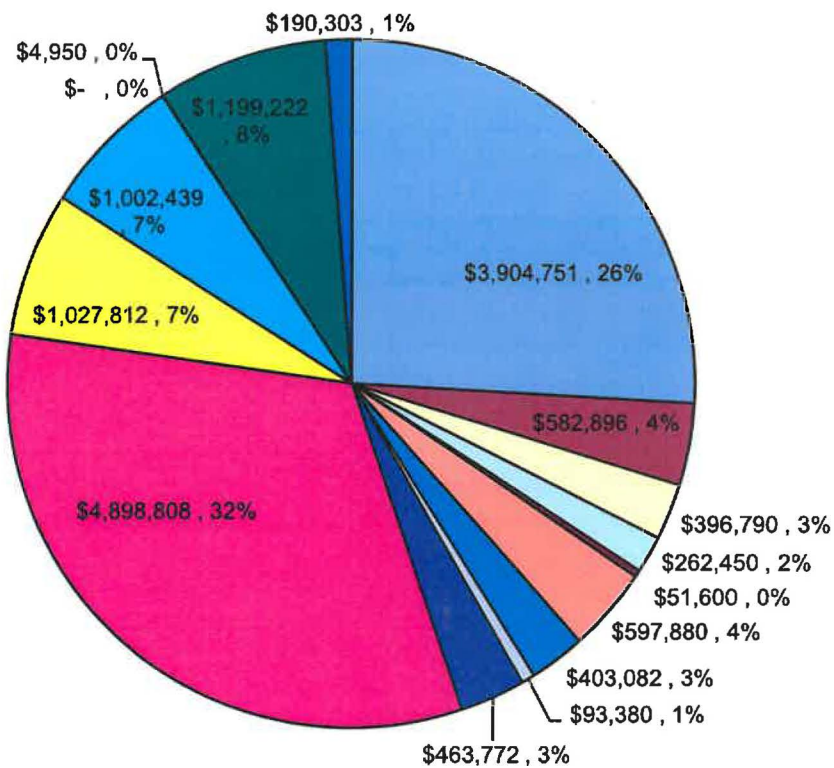
### OPEB Healthcare Fund Revenue (736)

		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
699-101	Transfer from General Fund	\$ -	\$ 154,185	\$ 119,290
699-202	Transfer from Major Street	\$ -	\$ 27,088	\$ 27,088
699-203	Transfer from Local Street	\$ -	\$ 11,609	\$ 11,609
699-540	Transfer from Solid Waste Fund	\$ -	\$ 12,939	\$ 8,472
699-582	Transfer from Electric Fund	\$ -	\$ 34,282	\$ 23,844
699-661	Transfer from Equipment Fund	\$ -	\$ 12,939	\$ -
Totals		\$ -	\$ 253,042	\$ 190,303

**All Funds  
Revenue Summary**

	Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
(100) General Fund	\$ 3,148,903	\$ 3,524,192	\$ 3,904,751
(202) Major Street Fund	\$ 425,943	\$ 433,741	\$ 582,896
(203) Local Street Fund	\$ 280,947	\$ 265,438	\$ 396,790
(250) Dr. Mary Cretens Fund	\$ 180,421	\$ 179,912	\$ 262,450
(393) EDC Fund	\$ -	\$ -	\$ 51,600
(401) Capital Projects Fund	\$ 380,750	\$ 52,000	\$ 597,880
(494) Downtown Development Fund	\$ 368,280	\$ 326,308	\$ 403,082
(508) Harbor Fund	\$ 62,952	\$ 67,600	\$ 93,380
(540) Solid Waste Fund	\$ 452,870	\$ 504,800	\$ 463,772
(582) Electric Fund	\$ 4,305,546	\$ 4,968,037	\$ 4,898,808
(590) Waste Water Fund	\$ 973,137	\$ 907,500	\$ 1,027,812
(591) Water Fund	\$ 859,079	\$ 866,610	\$ 1,002,439
(661) Equipment Fund	\$ 583,031	\$ 360,004	\$ -
(711) Cemetery Perpetual Care Fund	\$ 5,942	\$ 5,332	\$ 4,950
(731) Retirement System Fund	\$ 528,380	\$ 1,440,108	\$ 1,199,222
(736) OPEB Healthcare Fund	\$ -	\$ 253,042	\$ 190,303
<b>Totals</b>	<b>\$ 12,556,181</b>	<b>\$ 14,154,624</b>	<b>\$ 15,080,135</b>

## Gladstone Total Revenues Summary



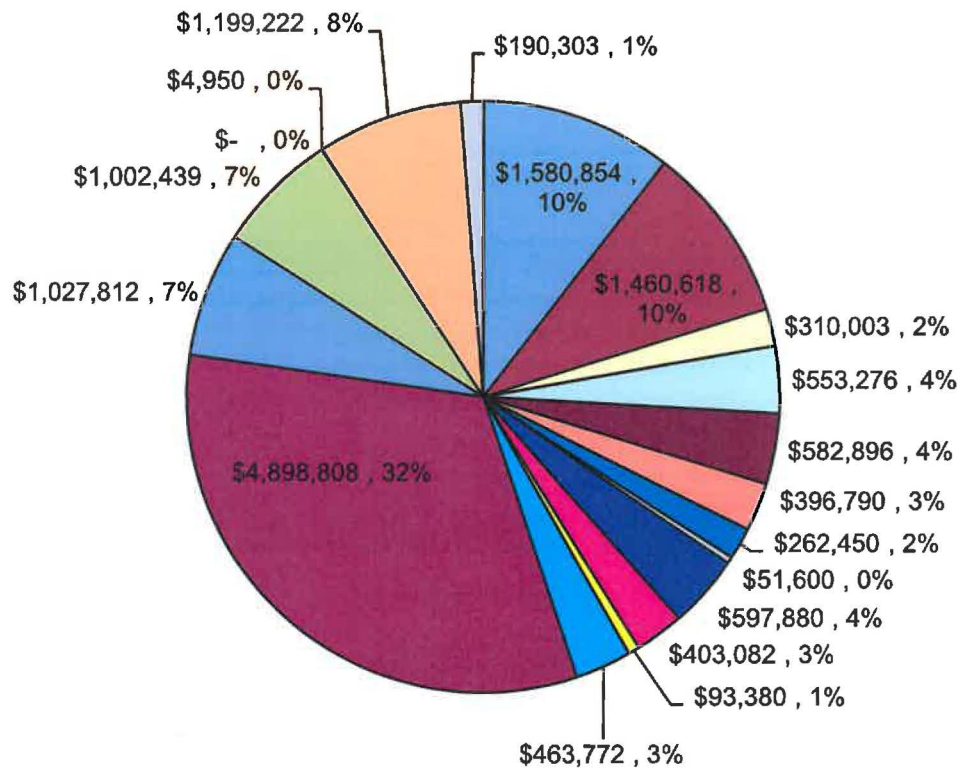
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|-----------------------------------|--------------------------------------|
| ■ (100) General Fund              | ■ (202) Major Street Fund            |
| ■ (203) Local Street Fund         | ■ (250) Dr. Mary Cretens Fund        |
| ■ (393) EDC Fund                  | ■ (401) Capital Projects Fund        |
| ■ (494) Downtown Development Fund | ■ (508) Harbor Fund                  |
| ■ (540) Solid Waste Fund          | ■ (582) Electric Fund                |
| ■ (590) Waste Water Fund          | ■ (591) Water Fund                   |
| ■ (661) Equipment Fund            | ■ (711) Cemetery Perpetual Care Fund |
| ■ (731) Retirement System Fund    | ■ (736) OPEB Healthcare Fund         |

**All Funds  
Budget Request Summary**

	Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
(100) General Government	\$ 1,289,569	\$ 1,605,637	\$ 1,580,854
Public Safety	\$ 1,404,234	\$ 1,423,394	\$ 1,460,618
Public Works	\$ 53,239	\$ 42,034	\$ 310,003
Parks & Recreation	\$ 477,682	\$ 695,327	\$ 553,276
(202) Major Street	\$ 684,853	\$ 452,285	\$ 582,896
(203) Local Street	\$ 413,052	\$ 264,349	\$ 396,790
(250) Dr. Mary Cretens Trust	\$ 139,335	\$ 289,700	\$ 262,450
(393) Economic Development Corp	\$ 32,597	\$ 10,996	\$ 51,600
(401) Capital Projects	\$ 363,423	\$ 52,000	\$ 597,880
(494) Downtown Development Authority	\$ 273,269	\$ 465,544	\$ 403,082
(508) Harbor	\$ 71,269	\$ 80,690	\$ 93,380
(540) Solid Waste	\$ 392,159	\$ 504,800	\$ 463,772
(582) Electric	\$ 4,938,016	\$ 5,177,319	\$ 4,898,808
(590) Waste Water	\$ 885,417	\$ 932,279	\$ 1,027,812
(591) Water	\$ 832,183	\$ 866,703	\$ 1,002,439
(661) Equipment	\$ 324,364	\$ 378,777	\$ -
(711) Cemetery Perpetual Care	\$ 5,942	\$ 5,332	\$ 4,950
(731) Retirement System Fund	\$ -	\$ 1,440,108	\$ 1,199,222
(736) OPEB Healthcare System	\$ -	\$ 253,042	\$ 190,303
<b>Totals</b>	<b>\$ 12,580,603</b>	<b>\$ 14,940,316</b>	<b>\$ 15,080,135</b>



## Gladstone All Funds Summary



<input type="checkbox"/> (100) General Government	<input type="checkbox"/> Public Safety
<input type="checkbox"/> Public Works	<input type="checkbox"/> Parks & Recreation
<input type="checkbox"/> (202) Major Street	<input type="checkbox"/> (203) Local Street
<input type="checkbox"/> (250) Dr. Mary Cretens Trust	<input type="checkbox"/> (393) Economic Development Corp
<input type="checkbox"/> (401) Capital Projects	<input type="checkbox"/> (494) Downtown Development Authority
<input type="checkbox"/> (508) Harbor	<input type="checkbox"/> (540) Solid Waste
<input type="checkbox"/> (582) Electric	<input type="checkbox"/> (590) Waste Water
<input type="checkbox"/> (591) Water	<input type="checkbox"/> (661) Equipment
<input type="checkbox"/> (711) Cemetery Perpetual Care	<input type="checkbox"/> (731) Retirement System Fund
<input type="checkbox"/> (736) OPEB Healthcare System	

**Detailed Budget Request  
General Government**

City Commission (101)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 6,120	\$ 6,120	\$ 6,120
702-100	Social Security	\$ 3,695	\$ 3,200	\$ -
702-200	Medicare	\$ 864	\$ 750	\$ -
702-300	MERS Defined Benefit	\$ 288,648	\$ -	\$ -
702-600	MERS Defined Contribution	\$ 1,650	\$ 1,600	\$ 1,600
702-800	Unemployment	\$ 14	\$ 20	\$ 20
702-900	Workers Compensation	\$ -	\$ 50	\$ 50
730-000	Postage	\$ -	\$ -	\$ -
791-000	School & Public Library	\$ 6,100	\$ 6,100	\$ 6,100
801-000	Legal Fees	\$ 12,499	\$ 34,000	\$ 9,000
802-000	Audit Fees	\$ 650	\$ 620	\$ 650
804-000	Engineering & Architect fees	\$ 1,278	\$ -	\$ -
817-000	Retiree Benefits	\$ 107,768	\$ -	\$ -
831-000	Memberships & Dues	\$ 5,913	\$ 6,100	\$ 6,100
860-000	Transportation & Lodging	\$ 3,017	\$ 3,000	\$ 3,000
870-000	EAP Program	\$ 1,330	\$ 1,500	\$ 1,500
880-000	Community Promotions	\$ 3,698	\$ 2,600	\$ 6,000
880-001	Fourth of July Expenses	\$ 32,328	\$ 50,000	\$ 25,000
880-002	Christmas Decorations	\$ 1,665	\$ 1,000	\$ 1,500
880-010	Red White Brew Expenses	\$ 600	\$ -	\$ -
900-000	Printing & Publishing	\$ 4,505	\$ 3,000	\$ 3,000
910-000	Insurance Liability	\$ 9,974	\$ 9,200	\$ 9,600
912-000	Insurance Errors/Omissions	\$ 9,053	\$ 6,900	\$ 8,720
940-000	Video Recording Expense	\$ 7,209	\$ 3,900	\$ 3,800
942-000	Copier Rental	\$ 38	\$ -	\$ -
960-000	Education & Training	\$ 1,775	\$ 2,000	\$ 2,000
963-000	Other Operating Supplies	\$ 463	\$ 500	\$ 950
963-004	Wintergreen Woods 425 Agreement	\$ 1,678	\$ 2,000	\$ 2,000
963-005	Website	\$ 1,000	\$ 3,000	\$ 3,000
963-007	Citgo Petroleum 425 Agreement	\$ 434	\$ -	\$ -
965-000	Misc. Tax Chargebacks	\$ 563	\$ 1,000	\$ 1,000
966-000	PILT Housing Commission	\$ 18,363	\$ 17,500	\$ 18,900
967-000	PILT Thorntree	\$ 11,187	\$ 10,600	\$ 11,700
970-000	Capital Outlay	\$ -	\$ 9,800	\$ -
998-661	Transfer to Equipment Fund	\$ 3,082	\$ 3,090	\$ -
699-250	Special Project Police K-9	\$ -	\$ -	\$ 5,000
Subtotal		\$ 547,161	\$ 189,150	\$ 136,310

**Detailed Budget Request  
General Government Continued**

City Manager (172)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 120,395	\$ 85,000	\$ 88,000
702-100	Social Security	\$ 7,540	\$ 5,270	\$ 5,456
702-200	Medicare	\$ 1,763	\$ 1,240	\$ 1,276
702-400	Life Insurance	\$ 45	\$ 260	\$ 260
702-500	Health Insurance	\$ 2,181	\$ 17,982	\$ 18,525
702-600	MERS Defined Contribution	\$ 3,563	\$ 9,350	\$ 9,350
702-800	Unemployment	\$ 0	\$ 10	\$ 10
702-900	Workers Compensation	\$ 16	\$ 383	\$ 383
728-000	Office Supplies	\$ 150	\$ 250	\$ 500
730-000	Postage	\$ 26	\$ -	\$ -
801-000	Legal Fees	\$ 3,213	\$ 4,000	\$ -
802-000	Audit Fees	\$ 365	\$ 400	\$ 400
831-000	Memberships & Dues	\$ -	\$ -	\$ 2,500
850-000	Telephone	\$ 860	\$ 1,000	\$ 1,000
860-000	Transportation & Lodging	\$ 177	\$ 8,500	\$ 4,500
940-000	Contracted Services	\$ 5,256	\$ 20,000	\$ 3,500
942-000	Copier Rental	\$ 1,371	\$ 700	\$ -
943-000	Equipment Rentals	\$ 1,000	\$ -	\$ -
960-000	Education & Training	\$ 25	\$ 500	\$ 4,500
963-000	Other Operating Supplies	\$ 1,453	\$ -	\$ 1,500
970-000	Capital Outlay-Computer	\$ -	\$ -	\$ 1,200
Subtotal		\$ 149,399	\$ 154,845	\$ 142,860
Elections (191)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 5,488	\$ 5,400	\$ 7,950
702-100	Social Security	\$ 344	\$ 335	\$ 500
702-200	Medicare	\$ 80	\$ 80	\$ 150
702-800	Unemployment	\$ 3	\$ -	\$ -
728-000	Office Supplies	\$ 333	\$ 1,000	\$ 1,000
860-000	Transportation & Lodging	\$ 199	\$ 300	\$ 300
900-000	Printing/Publishing/Coding	\$ 2,949	\$ 3,205	\$ 3,200
935-000	Repairs/Maintenance on Equipment	\$ 1,415	\$ 1,000	\$ 1,000
942-000	Copier Rental	\$ 2	\$ -	\$ -
960-000	Education & Training	\$ 454	\$ 1,000	\$ 1,000
963-000	Miscellaneous	\$ 948	\$ 750	\$ 750
970-000	Capital Outlay	\$ 4,039	\$ 9,000	\$ -
Subtotal		\$ 16,254	\$ 22,070	\$ 15,850



**Detailed Budget Request  
General Government Continued**

City Assessor (209)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 40,250	\$ 31,500	\$ -
702-100	Social Security	\$ 2,496	\$ 1,953	\$ -
702-200	Medicare	\$ 584	\$ 457	\$ -
728-000	Office Supplies	\$ 865	\$ 250	\$ 250
730-000	Postage	\$ 1,085	\$ -	\$ -
802-000	Audit Fees	\$ 157	\$ 200	\$ 200
831-000	Membership & Dues	\$ 175	\$ 200	\$ 200
850-000	Telephone	\$ 878	\$ 700	\$ 700
940-000	Contracted Services	\$ 7,733	\$ 1,500	\$ 42,000
941-000	Computer	\$ 1,564	\$ 2,000	\$ 1,500
942-000	Copier Rental	\$ 782	\$ 300	\$ 300
960-000	Education & Training	\$ 276	\$ 550	\$ 400
Subtotal		\$ 56,844	\$ 39,610	\$ 45,550
Board of Review (211)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 1,450	\$ 1,500	\$ 1,500
702-100	Social Security	\$ 90	\$ 93	\$ 95
702-200	Medicare	\$ 21	\$ 22	\$ 25
702-800	Unemployment	\$ 0	\$ -	\$ -
900-000	Printing & Publishing	\$ 241	\$ 200	\$ 250
963-000	Miscellaneous	\$ 1,069	\$ 200	\$ -
Subtotal		\$ 2,871	\$ 2,015	\$ 1,870
Treasurer (213)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 51,384	\$ 52,463	\$ 50,481
702-100	Social Security	\$ 3,581	\$ 3,253	\$ 3,130
702-200	Medicare	\$ 838	\$ 787	\$ 732
702-400	Life Insurance	\$ 157	\$ 143	\$ 150
702-500	Health Insurance	\$ 8,947	\$ 9,151	\$ 9,200
702-600	MERS Defined Contribution	\$ 5,652	\$ 5,771	\$ 5,553
702-800	Unemployment	\$ 0	\$ 230	\$ -
728-000	Office Supplies	\$ 524	\$ 100	\$ 500
730-000	Postage	\$ 3,173	\$ 2,700	\$ 3,000
800-000	Credit Card Fees	\$ (666)	\$ -	\$ -
801-000	Legal Fees	\$ 1,288	\$ -	\$ -
802-000	Audit Fees	\$ 2,700	\$ 2,700	\$ 2,700
831-000	Membership & Dues	\$ 85	\$ 50	\$ 50
850-000	Telephone	\$ 853	\$ 800	\$ 600
860-000	Transportation & Lodging	\$ 751	\$ 750	\$ 750
940-000	Contracted Services	\$ 2,074	\$ 530	\$ 530
941-000	Computer Maintenance	\$ 1,789	\$ 1,540	\$ 1,000
942-000	Copier Rental	\$ 4,292	\$ 4,500	\$ 4,300
960-000	Education & Training	\$ 445	\$ 450	\$ 450
Subtotal		\$ 87,868	\$ 85,918	\$ 83,126

**Detailed Budget Request  
General Government Continued**

Clerk (215)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 59,700	\$ 60,855	\$ 60,855
702-100	Social Security	\$ 3,615	\$ 3,775	\$ 3,775
702-200	Medicare	\$ 846	\$ 885	\$ 885
702-400	Life Insurance	\$ 199	\$ 215	\$ 230
702-500	Health Insurance	\$ 17,981	\$ 18,785	\$ 18,785
702-600	MERS Defined Contribution	\$ 6,567	\$ 6,695	\$ 6,695
702-800	Unemployment	\$ 0	\$ 10	\$ 10
702-900	Workers Compensation	\$ -	\$ 250	\$ 250
728-000	Office Supplies	\$ 150	\$ 150	\$ 150
730-000	Postage	\$ 1,941	\$ 1,200	\$ 1,200
731-000	FOIA Expenses	\$ 254	\$ -	\$ -
802-000	Audit Fees	\$ 265	\$ 570	\$ 570
831-000	Membership & Dues	\$ 220	\$ 250	\$ 250
850-000	Telephone	\$ 973	\$ 1,060	\$ 1,060
860-000	Transportation & Lodging	\$ 230	\$ 500	\$ 500
940-000	Contracted Services	\$ 1,096	\$ 1,115	\$ 600
941-000	Computer	\$ 1,000	\$ 300	\$ 1,000
942-000	Copier Rental	\$ 6,949	\$ 6,960	\$ 6,960
960-000	Education & Training	\$ 113	\$ 550	\$ 550
Subtotal		\$ 102,098	\$ 104,125	\$ 104,325

City Hall (265)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 5,199	\$ 1,000	\$ 13,658
702-100	Social Security/Medicare	\$ 312	\$ 62	\$ 1,045
702-200	Medicare	\$ 73	\$ 15	\$ -
702-600	MERS Defined Contribution	\$ 398	\$ -	\$ -
702-900	Workers Compensation	\$ -	\$ -	\$ 62
740-000	Materials & Supplies	\$ 2,781	\$ 1,500	\$ 2,000
850-000	Telephone	\$ 763	\$ 400	\$ 400
911-000	Insurance Building	\$ 2,306	\$ 2,400	\$ 2,400
921-000	Electricity	\$ 4,532	\$ 3,500	\$ 3,500
922-000	Natural Gas	\$ 1,356	\$ 1,300	\$ 1,356
923-000	Water & Sewer	\$ 620	\$ 500	\$ 500
936-000	Repairs & Maintenance to Building	\$ 6,817	\$ 1,000	\$ 10,000
940-000	Contracted Services	\$ 10,181	\$ 8,000	\$ 8,000
970-000	Capital Outlay	\$ 10,182	\$ 20,000	\$ 1,580
998-401	Transfer to Capital Projects Fund	\$ 3,935	\$ 2,000	\$ -
Subtotal		\$ 49,454	\$ 41,677	\$ 44,501



**Detailed Budget Request  
General Government Continued**

Cemetery-Grounds Maint/Burial (277)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-001	Payroll Fulltime Teamsters	\$ 12,025	\$ 9,500	\$ 16,712
702-002	Payroll Seasonal	\$ 19,184	\$ 21,000	\$ 21,500
702-003	Payroll Dr. Mary Cretens	\$ 5,663	\$ 6,500	\$ -
702-100	Social Security	\$ 2,508	\$ 2,294	\$ 2,369
702-101	DPW Benefits	\$ 8,293	\$ -	\$ -
702-200	Medicare	\$ 587	\$ 537	\$ 554
702-400	Life Insurance	\$ -	\$ 20	\$ 58
702-501	Health Savings Employer	\$ 1,548	\$ -	\$ 650
702-500	Health Insurance	\$ -	\$ -	\$ 4,611
702-600	MERS Defined Contribution	\$ 3,309	\$ 1,045	\$ 1,150
702-800	Unemployment	\$ 14	\$ 25	\$ 25
702-900	Workers Compensation	\$ 862	\$ 600	\$ 700
733-000	Tools	\$ -	\$ 500	\$ 500
740-000	Materials & Supplies	\$ 5,634	\$ 4,000	\$ 2,500
802-000	Audit Fees	\$ 327	\$ 330	\$ 330
865-000	Gas & Oil	\$ -	\$ -	\$ 2,400
911-000	Insurance Building	\$ 150	\$ 155	\$ 155
921-000	Electricity	\$ 897	\$ 800	\$ 900
940-000	Contracted Services	\$ 575	\$ 1,000	\$ 4,500
943-000	Equipment Rentals	\$ 17,947	\$ 10,000	\$ 3,500
960-000	Education & Training	\$ -	\$ 1,000	\$ 1,000
970-000	Capital Outlay Paving	\$ 47,820	\$ 67,100	\$ 13,000
970-000	Capital Outlay Purchase Utility Vehicle	\$ -	\$ -	\$ 10,000
970-000	Capital Outlay Finish Building-Utilities Concrete	\$ -	\$ -	\$ 13,000
970-000	Cemetery Management Software	\$ -	\$ -	\$ 5,800
998-401	Transfer to Capital Projects Fund	\$ 5,000	\$ 2,000	\$ 5,000
998-661	DPW/Mechanic	\$ 1,500	\$ 1,500	\$ -
Subtotal		\$ 133,842	\$ 129,906	\$ 110,914



**Detailed Budget Request  
General Government Continued**

Community Development (372)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 68,776	\$ 74,902	\$ 82,378
702-100	Social Security	\$ 4,496	\$ 4,644	\$ 5,060
702-200	Medicare	\$ 1,052	\$ 1,086	\$ 1,183
702-400	Disp life Insurance	\$ 175	\$ 150	\$ 200
702-500	Health Insurance	\$ 9,299	\$ 9,151	\$ 9,122
702-600	MERS Defined Contribution	\$ 5,752	\$ 5,984	\$ 5,675
702-800	Unemployment	\$ 8	\$ 150	\$ 150
702-900	Workers Compensation	\$ -	\$ 350	\$ 100
728-000	Materials & Supplies	\$ 1,326	\$ 1,500	\$ 1,500
730-000	Postage	\$ 284	\$ 300	\$ 350
801-000	Legal Fees	\$ 1,215	\$ 1,500	\$ 1,500
802-000	Audit Fees	\$ 306	\$ -	\$ 300
831-000	Membership & Dues	\$ 60	\$ 500	\$ 300
850-000	Telephone	\$ 1,762	\$ 1,900	\$ 1,524
860-000	Transportation & Lodging	\$ 1,488	\$ 1,200	\$ 1,200
900-000	Printing & Publishing	\$ 227	\$ 500	\$ 450
933-000	Vehicle Expense	\$ 115	\$ -	\$ 1,400
940-000	Contracted Services	\$ 5,871	\$ 4,000	\$ 5,500
940-001	Demolition Fees	\$ 8,110	\$ -	\$ -
942-000	Copier Rental	\$ 1,677	\$ 600	\$ 1,200
960-000	Education & Training	\$ 304	\$ 1,500	\$ 1,500
963-000	Other Operating Supplies	\$ 172	\$ -	\$ 150
Subtotal		\$ 112,473	\$ 109,917	\$ 120,742
Computer & Copier Expense (535)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
740-000	Materials & Supplies	\$ 7,295	\$ 4,000	\$ 4,000
814-000	Computer Main & Contracts	\$ 2,137	\$ 3,000	\$ 3,000
815-000	Copier Main & Contracts	\$ 11,940	\$ 9,000	\$ 9,000
816-000	Postage Meter	\$ 9,933	\$ 8,000	\$ 8,000
Subtotal		\$ 31,305	\$ 24,000	\$ 24,000
Rainy Day Fund		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
390-393	Rainy Day Fund	\$ -	\$ -	\$ 36,081
390-393	Contingency Reserve	\$ -	\$ -	\$ 15,000
390-399	City-Hall DPW Building CIP	\$ -	\$ -	\$ 20,000
390-393	Employee Leave Retirement Expense	\$ -	\$ -	\$ 5,000
Subtotal		\$ -	\$ -	\$ 76,081
Debt (906)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
999-731	Transfer to Pension Fund Unfunded Liability	\$ -	\$ 175,000	\$ 175,000
999-731	Transfer to Pension Fund Normal Liability Portion	\$ -	\$ 373,219	\$ 380,435
999-736	Transfer to OPEB Fund	\$ -	\$ 154,185	\$ 119,290
Subtotal		\$ -	\$ 702,404	\$ 674,725
General Government Totals		\$ 1,289,569	\$ 1,605,637	\$ 1,580,854

**Detailed Budget Request  
Public Safety**

Police Department (301)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 630,045	\$ 695,200	\$ 720,780
702-002	Payroll & Fringes Spotlight Grant	\$ 9,949	\$ 2,800	\$ 3,000
702-100	Social Security	\$ 40,375	\$ 43,990	\$ 46,620
702-200	Medicare	\$ 9,443	\$ 10,290	\$ 10,910
702-300	MERS Defined Benefit (Active Employees)	\$ 115,459	\$ 86,594	\$ 30,888
702-400	Life Insurance	\$ 1,839	\$ 2,000	\$ 2,120
702-500	Health Insurance	\$ 153,696	\$ 168,400	\$ 174,900
702-600	MERS Defined Contribution	\$ 12,871	\$ 27,820	\$ 46,900
702-800	Unemployment	\$ 1	\$ 60	\$ 60
702-900	Workers Compensation	\$ 15,433	\$ 21,420	\$ 22,350
703-000	Clothing Allowance	\$ 5,251	\$ 6,000	\$ 7,000
730-000	Postage	\$ 161	\$ 500	\$ 500
740-000	Materials & Supplies	\$ 6,327	\$ 7,500	\$ 7,500
740-001	PBT Equipment & Supplies	\$ -	\$ 200	\$ 200
740-002	Olson Trust Expenditures	\$ 5,855	\$ 20,000	\$ 23,000
801-000	Legal Fees	\$ 3,743	\$ 4,000	\$ 2,000
802-000	Audit Fees	\$ 1,950	\$ 2,000	\$ 2,500
817-000	Post Employment Health Benefits Buyout	\$ -	\$ 24,000	\$ 31,000
831-000	Membership & Dues	\$ 165	\$ 350	\$ 350
850-000	Telephone	\$ 6,946	\$ 8,600	\$ 9,000
860-000	Transpiration & Lodging	\$ 101	\$ 500	\$ 500
865-000	Gas & Oil	\$ 9,904	\$ 14,400	\$ 14,000
881-000	State of MI SOR Fees	\$ 540	\$ 450	\$ 750
900-000	Printing & Publishing	\$ 442	\$ 700	\$ 700
910-000	Insurance Liability	\$ 17,046	\$ 17,200	\$ 17,200
911-000	Insurance Building	\$ 2,093	\$ 2,300	\$ 2,300
913-000	Insurance Vehicle	\$ 2,489	\$ 3,500	\$ 3,500
933-001	2016 Ford Interceptor #60	\$ 999	\$ 10,000	\$ -
933-002	2014 Ford Interceptor #62	\$ 5,265	\$ 10,000	\$ -
933-003	2017 Ford Fusion #69	\$ 20,309	\$ 3,000	\$ -
933-004	2011 Dodge Charger #61	\$ 2,307	\$ 8,500	\$ -
933-005	2005 Ford Explorer #63	\$ 249	\$ 3,560	\$ -
933-000	Vehicle Repair and Maintenance	\$ -	\$ -	\$ 10,000
	Mechanics Charge	\$ -	\$ -	\$ 4,650
935-000	Repairs & Maintenance Equipment	\$ -	\$ 3,000	\$ 3,000
940-000	Contracted Services	\$ 10,693	\$ 17,000	\$ 18,000
941-000	Computer & Copier Expenses	\$ 3,150	\$ 4,100	\$ 4,400
960-000	Education & Training	\$ 3,985	\$ 4,500	\$ 5,500
960-001	302 Funds	\$ 1,700	\$ 1,900	\$ 1,900
963-000	Other Operating Supplies	\$ 220	\$ 1,000	\$ 900
970-000	Capital Outlay-Police Vehicle	\$ -	\$ 40,000	\$ 40,000
970-000	Police Vehicle CIP	\$ -	\$ -	\$ 10,500
Subtotal		\$ 1,101,002	\$ 1,277,334	\$ 1,279,378



**Detailed Budget Request (Continued)**  
**Public Safety**

Fire Department (336)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 39,203	\$ 44,170	\$ 52,500
702-100	Social Security	\$ 2,552	\$ 3,030	\$ 3,090
702-200	Medicare	\$ 597	\$ 720	\$ 730
702-400	Disp Life Insurance	\$ 126	\$ 140	\$ 160
702-500	Health Insurance	\$ 17,900	\$ 18,800	\$ 18,800
702-600	MERS Defined Contribution	\$ 3,724	\$ 4,040	\$ 4,040
702-800	Unemployment	\$ 2	\$ 20	\$ 20
702-900	Workers Compensation	\$ 690	\$ 1,200	\$ 1,300
740-000	Materials & Supplies	\$ 8,743	\$ 12,000	\$ 12,000
831-000	Membership & Dues	\$ 100	\$ 200	\$ 200
880-000	Community Promotion	\$ 477	\$ 500	\$ 500
900-000	Printing & Publishing	\$ -	\$ 200	\$ 200
913-000	Insurance Vehicle	\$ 6,151	\$ 6,500	\$ 6,900
921-000	Electricity	\$ 7,471	\$ 7,500	\$ 8,000
922-000	Natural Gas	\$ 2,855	\$ 4,000	\$ 4,800
923-000	Water & Sewer	\$ 913	\$ 900	\$ 950
933-006	Pierce Fire Truck #64	\$ 1,774	\$ 7,500	\$ -
933-007	2016 CSI Freightliner #65	\$ 278	\$ 7,500	\$ -
933-008	Hovercraft #66	\$ 392	\$ 2,000	\$ 2,000
865-000	Oil and Gas	\$ -	\$ -	\$ 1,500
933-000	Vehicle Repairs and Maintenance			\$ 3,000
935-000	Equipment Repairs & Maintenance	\$ 1,406	\$ 2,000	\$ 2,000
936-000	Repairs & Maintenance Building	\$ 1,876	\$ 5,000	\$ 8,000
940-000	Contracted Services	\$ 4,457	\$ 6,790	\$ 3,000
943-000	Equipment Rentals	\$ -	\$ 350	\$ 350
960-000	Education & Training	\$ 4,240	\$ 5,500	\$ 5,500
963-000	Other Operating Supplies	\$ 183	\$ 1,500	\$ 1,500
936-000	Capital Outlay-Building Roof Repair	\$ -	\$ -	\$ 13,000
970-000	Capital Outlay-Turnout Gear	\$ -	\$ -	\$ 7,200
970-000	CIP-Fire Truck	\$ 197,122	\$ 4,000	\$ 20,000
Subtotal		\$ 303,232	\$ 146,060	\$ 181,240
Public Safety Totals		\$ 1,404,234	\$ 1,423,394	\$ 1,460,618

**Detailed Budget Request**  
**Public Works**

Grounds Maintenance (444)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 5,688	\$ 8,000	\$ -
702-100	Social Security	\$ 324	\$ 496	\$ -
702-101	DPW Benefits	\$ 2,715	\$ 1,500	\$ -
702-200	Medicare	\$ 76	\$ 116	\$ -
702-501	Health Savings Employer	\$ 1,192	\$ -	\$ -
702-600	MERS Defined Contribution	\$ 944	\$ 640	\$ -
702-800	Unemployment	\$ 1	\$ -	\$ -
740-000	Materials & Supplies	\$ 37	\$ -	\$ -
940-000	Contracted Services	\$ 185	\$ -	\$ -
943-000	Equipment Rentals	\$ 2,856	\$ 3,500	\$ -
Subtotal		\$ 14,018	\$ 14,252	\$ -



Detailed Budget Request Public Works (Continued)				
DPW (441)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ -	\$ -	\$ 8,022
702-100	Social Security	\$ -	\$ -	\$ 497
702-200	Medicare	\$ -	\$ -	\$ 116
702-300	MERS Defined Benefit	\$ -	\$ -	\$ -
702-400	Life Insurance	\$ -	\$ -	\$ 28
702-500	Health Insurance	\$ -	\$ -	\$ 2,213
702-501	Health Savings Employer Contribution	\$ -	\$ -	\$ 312
702-600	MERS Defined Contribution	\$ -	\$ -	\$ 882
702-800	Unemployment	\$ -	\$ -	\$ -
703-000	Clothing Allowance	\$ -	\$ -	\$ 1,400
850-000	Telephone	\$ -	\$ -	\$ 3,000
850-001	Cellphones	\$ -	\$ -	\$ 1,276
911-000	Insurance DPW Building	\$ -	\$ -	\$ 700
921-000	Electricity	\$ -	\$ -	\$ 2,500
922-000	Natural Gas	\$ -	\$ -	\$ 4,000
923-000	Water & Sewer	\$ -	\$ -	\$ 1,000
728-000	Office Supplies	\$ -	\$ -	\$ 500
765-000	Gas and Oil	\$ -	\$ -	\$ 21,000
933-000	Vehicle Repair and Maintenance	\$ -	\$ -	\$ 3,500
933-000	Machine and Equipment Repair	\$ -	\$ -	\$ 15,000
936-000	Building and Repair Expense	\$ -	\$ -	\$ 5,000
728-001	Machine and Equipment Operating Supplies	\$ -	\$ -	\$ 7,000
733-000	Tools	\$ -	\$ -	\$ 1,000
960-001	CDL Drug Testing	\$ -	\$ -	\$ 1,000
740-047	Backhoe Payment	\$ -	\$ -	\$ 6,718
970-000	CIP Capital Equipment	\$ -	\$ -	\$ 50,500
998-401	Transfer to Capital Projects Fund-4th Street Engineer	\$ -	\$ -	\$ 10,000
998-203	Transfer to Local Streets-Chip Seal Work	\$ -	\$ -	\$ 54,000
998-203	Transfer to Local Streets-15th-17th St. Culvert Project	\$ -	\$ -	\$ 21,025
Subtotal		\$ -	\$ -	\$ 222,190
Alley Maintenance (470)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 11,968	\$ 12,000	\$ 5,168
702-100	Social Security	\$ 719	\$ 700	\$ 320
702-101	DPW Benefits	\$ 7,117	\$ 722	\$ -
702-200	Medicare	\$ 168	\$ 400	\$ 75
702-400	Fort Dearborn Life Insurance	\$ -	\$ -	\$ 19
702-500	Health Insurance	\$ -	\$ -	\$ 1,844
702-501	H.S.A	\$ -	\$ -	\$ 260
702-600	MERS Defined Contribution	\$ 651	\$ 960	\$ 568
740-000	Materials & Supplies	\$ 10,916	\$ 8,000	\$ 11,000
943-000	Equipment Rentals	\$ 7,682	\$ 5,000	\$ -
Subtotal		\$ 39,221	\$ 27,782	\$ 19,255

**Detailed Budget Request  
Public Works (Continued)**

Motor Equipment Pool (548)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ -	\$ -	\$ 49,712
702-100	Social Security	\$ -	\$ -	\$ 3,082
702-200	Medicare	\$ -	\$ -	\$ 721
702-400	Life Insurance	\$ -	\$ -	\$ 180
702-500	Health Insurance	\$ -	\$ -	\$ 8,044
702-600	MERS Defined Contribution	\$ -	\$ -	\$ 5,468
702-900	Workers Compensation	\$ -	\$ -	\$ 1,000
703-000	Clothing Allowance	\$ -	\$ -	\$ 350
963-000	Other Operating Supplies	\$ -	\$ -	\$ 500
733-000	Tools	\$ -	\$ -	\$ 2,000
Subtotal		\$ -	\$ -	\$ 68,558
Public Works Totals		\$ 53,239	\$ 42,034	\$ 310,003

**Detailed Budget Request  
Parks & Recreation**

Beautification & Downtown Concierge (445)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ -	\$ -	\$ 9,400
702-100	Social Security	\$ -	\$ -	\$ 483
702-200	Medicare	\$ -	\$ -	\$ 136
740-000	Materials & Supplies	\$ -	\$ -	\$ 3,000
923-000	Water & Sewer	\$ -	\$ -	\$ 500
943-000	Equipment Rentals	\$ -	\$ -	\$ 600
Subtotal		\$ -	\$ -	\$ 14,119

**Detailed Budget Request  
Parks & Recreation (Continued)**

Recreation Administration (750)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 75,933	\$ 72,000	\$ 73,000
702-100	Social Security	\$ 5,207	\$ 4,500	\$ 4,526
702-200	Medicare	\$ 1,218	\$ 1,050	\$ 1,059
702-400	Life Insurance	\$ 551	\$ 470	\$ 550
702-500	Health Insurance	\$ 45,945	\$ 46,000	\$ 47,000
702-900	MERS Defined Contribution	\$ 8,444	\$ 8,500	\$ 8,500
702-900	Workers Compensation	\$ 2,199	\$ 3,750	\$ 3,700
703-000	Clothing Allowance	\$ 505	\$ 500	\$ 500
730-000	Postage	\$ 39	\$ 100	\$ 100
740-000	Materials & Supplies	\$ 2,734	\$ 2,000	\$ 2,000
801-000	Legal Fees	\$ 2,592	\$ -	\$ 1,000
802-000	Audit Fees	\$ 1,607	\$ 700	\$ 500
831-000	Membership & Dues	\$ -	\$ 300	\$ -
850-000	Telephone	\$ 3,322	\$ 3,500	\$ 3,500
860-000	Transportation & Lodging	\$ -	\$ 500	\$ 500
865-000	Gas & Oil	\$ 962	\$ 1,000	\$ 1,000
900-000	Printing & Publishing	\$ 180	\$ 200	\$ 100
910-000	Insurance Liability	\$ 437	\$ 300	\$ 300
911-000	Insurance Building	\$ 786	\$ 100	\$ 100
940-000	Contracted Services	\$ 5,760	\$ 3,500	\$ 4,000
942-000	Copier Rental	\$ 1,826	\$ 1,000	\$ 1,000
943-000	Equipment Rentals	\$ 4,875	\$ 3,000	\$ 4,000
960-000	Education & Training	\$ 73	\$ 1,000	\$ 1,000
Subtotal		\$ 165,195	\$ 153,970	\$ 157,935
Parks (754)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 50,511	\$ 45,000	\$ 46,000
702-100	Social Security	\$ 3,179	\$ 2,800	\$ 2,852
702-200	Medicare	\$ 743	\$ 700	\$ 667
702-600	MERS Defined Contribution	\$ 4,529	\$ 4,000	\$ 4,000
702-800	Unemployment	\$ 6	\$ 100	\$ -
740-000	Materials & Supplies	\$ 7,072	\$ 8,000	\$ 8,000
865-000	Gas & Oil	\$ 1,183	\$ 1,000	\$ 1,200
710-000	Insurance Liability	\$ 400	\$ 400	\$ 400
911-000	Insurance Building	\$ -	\$ 250	\$ -
921-000	Electricity	\$ 1,653	\$ 2,500	\$ 2,500
930-000	Garbage Collection	\$ 240	\$ 500	\$ 600
940-000	Contracted Services	\$ 741	\$ 1,000	\$ 1,300
943-000	Equipment Rentals	\$ 467	\$ 500	\$ -
Subtotal		\$ 70,723	\$ 66,750	\$ 67,519



**Detailed Budget Request  
Parks & Recreation (Continued)**

Other Recreation Facilities		Actual 2015	Budgeted 2016	Proposed 2017
702-000	Payroll	\$ 6,349	\$ 3,000	\$ 3,000
702-001	Payroll Downtown Concierge	\$ -	\$ -	\$ -
702-100	Social Security	\$ 764	\$ 500	\$ 186
702-200	Medicare	\$ 179	\$ 100	\$ 44
702-600	MERS Defined Contribution	\$ 1,238	\$ 500	\$ 330
702-800	Unemployment	\$ 0	\$ 40	\$ -
740-000	Material & Supplies	\$ 5,978	\$ 10,000	\$ 3,000
810-000	Small Pavilion	\$ 50	\$ 1,000	\$ 1,000
811-000	Ball Diamonds	\$ 563	\$ 1,200	\$ 1,000
812-000	Sports Park Ball Diamonds	\$ 16,450	\$ 10,000	\$ 7,500
813-000	Bathrooms/Gazebo	\$ 753	\$ 2,000	\$ 800
814-000	Fishing Pier Maintenance	\$ 1,159	\$ 7,000	\$ 2,000
818-000	Kids Kingdom	\$ 25	\$ 1,500	\$ 1,500
819-000	Neighborhood Parks	\$ 4,362	\$ 12,000	\$ 5,000
819-001	Parks & Recreation Office	\$ 22,465	\$ 30,000	\$ 5,000
820-000	Fish Cleaning	\$ -	\$ 2,000	\$ 1,000
821-000	Boardwalk	\$ 333	\$ 1,000	\$ 1,000
822-001	Besse Concession Stand Payroll	\$ -	\$ -	\$ 2,000
822-002	Besse Concession Stand Utilities	\$ -	\$ -	\$ 800
822-003	Besse Concession Stand Supplies	\$ -	\$ -	\$ 12,000
921-000	Electricity	\$ 759	\$ 500	\$ 700
922-000	Natural Gas	\$ 834	\$ 700	\$ 800
930-000	Garbage Collection	\$ 405	\$ 500	\$ 700
931-000	Skate Park	\$ -	\$ 4,500	\$ 4,500
943-000	Equipment Rentals	\$ 112	\$ -	\$ -
Subtotal		\$ 62,780	\$ 88,040	\$ 53,860

**Detailed Budget Request  
Parks & Recreation (Continued)**

Beach (756)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 16,069	\$ 16,000	\$ 20,000
702-100	Social Security	\$ 996	\$ 1,000	\$ 1,240
702-200	Medicare	\$ 233	\$ 230	\$ 280
702-300	MERS Defined Benefit	\$ -	\$ 220	\$ -
702-600	MERS Defined Contribution	\$ 212	\$ -	\$ 260
702-800	Unemployment	\$ 8	\$ 10	\$ -
702-900	Workers Compensation	\$ 80	\$ 60	\$ 150
740-000	Materials & Supplies	\$ 3,058	\$ 2,200	\$ 3,500
750-000	Concession Stand	\$ 2,582	\$ 2,500	\$ 2,500
810-000	State Licensing Fee	\$ 191	\$ 200	\$ 200
865-000	Gas & Oil	\$ 395	\$ 400	\$ 500
900-000	Printing & Publishing	\$ 41	\$ 200	\$ 100
910-000	Insurance Liability	\$ 200	\$ 200	\$ 200
911-000	Insurance Building	\$ 632	\$ 700	\$ 700
921-000	Electricity	\$ 1,493	\$ 2,100	\$ 2,000
922-000	Natural Gas	\$ 1,011	\$ 500	\$ 500
940-000	Contracted Services	\$ 2,921	\$ 2,200	\$ 2,200
943-000	Equipment Rentals	\$ 1,455	\$ 1,500	\$ 1,000
960-000	Education & Training	\$ -	\$ 500	\$ -
970-000	CIP Beach Barrier	\$ -	\$ -	\$ 3,000
Subtotal		\$ 31,579	\$ 30,720	\$ 38,330

Ice Rink (757)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 2,690	\$ 5,000	\$ 5,000
702-100	Social Security	\$ 134	\$ 770	\$ 310
702-200	Medicare	\$ 31	\$ 90	\$ 73
702-600	MERS Defined Contribution	\$ 65	\$ 20	\$ 20
702-900	Workers Compensation	\$ 28	\$ 20	\$ -
740-000	Materials & Supplies	\$ 847	\$ 500	\$ 300
910-000	Insurance Liability	\$ 400	\$ -	\$ -
921-000	Electricity	\$ 1,138	\$ 700	\$ 800
923-000	Water & Sewer	\$ 279	\$ 300	\$ 300
940-000	Contracted Services	\$ -	\$ -	\$ 2,500
943-000	Equipment Rentals	\$ 197	\$ 500	\$ 400
970-000	Capital Outlay	\$ -	\$ 5,000	\$ -
Subtotal		\$ 5,810	\$ 12,900	\$ 9,703



**Detailed Budget Request  
Parks & Recreation (Continued)**

Sports Park (758)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 35,414	\$ 40,000	\$ 42,000
702-100	Social Security	\$ 2,190	\$ 2,480	\$ 2,604
702-101	DPW Benefits	\$ 436	\$ -	\$ -
702-200	Medicare	\$ 512	\$ 600	\$ 609
702-600	MERS Defined Contribution	\$ 1,847	\$ 1,300	\$ 1,330
702-800	Unemployment	\$ 3	\$ 100	\$ -
702-900	Workers Compensation	\$ 2,199	\$ 2,500	\$ 2,500
710-000	Materials & Supplies	\$ 6,446	\$ 6,000	\$ 6,000
750-000	Concession Stand	\$ 8,293	\$ 13,000	\$ 13,000
800-000	Credit Card Fees	\$ 134	\$ 150	\$ 300
810-000	State Licensing Fees	\$ 617	\$ 750	\$ 750
850-000	Telephone	\$ 2,219	\$ 2,500	\$ 2,500
865-000	Gas & Oil	\$ -	\$ 500	\$ 500
900-000	Printing & Publishing	\$ 1,026	\$ 1,200	\$ 1,200
910-000	Insurance Liability	\$ 3,988	\$ 4,000	\$ 4,000
911-000	Insurance Building	\$ 487	\$ 400	\$ 500
921-000	Electricity	\$ 2,327	\$ 5,000	\$ 3,000
922-000	Natural Gas	\$ 1,800	\$ 3,000	\$ 2,500
923-000	Water & Sewer	\$ 881	\$ 750	\$ 1,000
930-000	Garbage Collection	\$ 990	\$ 1,000	\$ 1,000
940-000	Contracted Services	\$ 2,071	\$ -	\$ 1,000
943-000	Equipment Rentals	\$ 209	\$ 1,000	\$ 500
970-000	Capital Outlay	\$ -	\$ 160,000	\$ -
Subtotal		\$ 74,090	\$ 246,230	\$ 86,793
Campground (759)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 25,743	\$ 26,000	\$ 26,000
702-100	Social Security	\$ 1,589	\$ 1,600	\$ 1,612
702-200	Medicare	\$ 372	\$ 370	\$ 377
702-600	MERS Defined Contribution	\$ 433	\$ 500	\$ 500
702-800	Unemployment	\$ 11	\$ 15	\$ -
740-000	Material & Supplies	\$ 7,201	\$ 6,500	\$ 5,500
800-000	Credit Card Fees	\$ 3,031	\$ 3,000	\$ 3,300
810-000	State Licensing Fees	\$ 326	\$ 350	\$ 500
850-000	Telephone	\$ 931	\$ 800	\$ 700
865-000	Gas & Oil	\$ 811	\$ 600	\$ 600
900-000	Printing & Publishing	\$ -	\$ 400	\$ -
910-000	Insurance Liability	\$ 100	\$ 100	\$ 100
911-000	Insurance Building	\$ 190	\$ 200	\$ 200
921-000	Electricity	\$ 11,321	\$ 12,000	\$ 12,000
922-000	Natural Gas	\$ 1,192	\$ 1,000	\$ 1,000
923-000	Water & Sewer	\$ 3,585	\$ 4,000	\$ 4,000
925-000	Cable Expenses	\$ 1,138	\$ 600	\$ 900
930-000	Garbage Collection	\$ 1,360	\$ 1,400	\$ 2,300
940-000	Contracted Services	\$ 5,473	\$ 6,000	\$ 1,200
943-000	Equipment Rentals	\$ -	\$ 1,000	\$ 1,000
970-000	Capital Outlay-Campground Expansion	\$ 51	\$ 25,000	\$ 55,000
Subtotal		\$ 64,857	\$ 91,435	\$ 116,789



**Detailed Budget Request  
Parks & Recreation (Continued)**

Recreation Programs & Services (761)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 2,189	\$ 1,000	\$ 3,000
702-100	Social Security	\$ 136	\$ 62	\$ 186
702-200	Medicare	\$ 32	\$ 20	\$ 44
702-800	Unemployment	\$ 1	\$ -	\$ -
740-000	Materials & Supplies	\$ 290	\$ 3,000	\$ 5,000
940-000	Contracted Services	\$ -	\$ 1,200	\$ -
<b>Subtotal</b>		<b>\$ 2,648</b>	<b>\$ 5,282</b>	<b>\$ 8,230</b>

**Parks & Recreation Totals**

**\$ 477,682      \$ 695,327      \$ 553,276**

**Detailed Budget Request  
Major Street (202) Fund**

Reconstruction (453)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 3,293	\$ 6,000	\$ 11,460
702-100	Social Security	\$ 245	\$ 372	\$ 711
702-101	DPW Benefits	\$ 2,674	\$ 400	\$ -
702-200	Medicare	\$ 57	\$ 87	\$ 166
702-300	MERS Defined Benefit	\$ 10,780	\$ -	\$ -
702-400	Life Insurance	\$ -	\$ -	\$ 73
702-500	Health Insurance	\$ -	\$ -	\$ 6,817
802-501	Healthcare Savings	\$ -	\$ -	\$ 961
702-600	MERS Defined Contribution	\$ 32	\$ 480	\$ 1,261
943-000	Equipment Rentals	\$ 5,676	\$ 1,000	\$ 1,000
970-000	Chip Sealing--13th, Minneapolis	\$ 966	\$ -	\$ -
970-003	Capital Outlay--Lake Shore Drive	\$ 68,929	\$ -	\$ -
970-015	Capital Outlay--MI Ave Mill Resurface	\$ 207,874	\$ -	\$ -
<b>Subtotal</b>		<b>\$ 300,527</b>	<b>\$ 8,339</b>	<b>\$ 22,449</b>

**Nonmotorized (458)**

		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 142	\$ 1,500	\$ 1,690
702-100	Social Security	\$ 9	\$ 93	\$ 105
702-101	DPW Benefits	\$ -	\$ 400	\$ -
702-200	Medicare	\$ 2	\$ 22	\$ 25
702-400	Life Insurance	\$ -	\$ -	\$ 6
702-500	Health Insurance	\$ -	\$ -	\$ 568
702-501	Healthcare Savings	\$ -	\$ -	\$ 80
702-600	MERS Defined Contribution	\$ 9	\$ 120	\$ 186
740-000	Materials & Supplies	\$ 132	\$ 1,500	\$ 1,500
943-000	Equipment Rentals	\$ -	\$ 200	\$ -
<b>Subtotal</b>		<b>\$ 294</b>	<b>\$ 3,835</b>	<b>\$ 4,160</b>

**Detailed Budget Request  
Major Street (202) Fund (Continued)**

Surface Maintenance (463)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 19,635	\$ 25,000	\$ 21,975
702-100	Social Security	\$ 1,317	\$ 1,550	\$ 1,362
702-101	DPW Benefits	\$ 12,053	\$ 7,933	\$ -
702-200	Medicare	\$ 308	\$ 363	\$ 319
702-300	MERS Defined Benefit	\$ 2,940	\$ -	\$ -
702-400	Life Insurance	\$ -	\$ -	\$ 79
702-500	Health Insurance	\$ -	\$ -	\$ 7,385
702-501	Healthcare Savings	\$ -	\$ -	\$ 1,041
702-600	MERS Defined Contribution	\$ 345	\$ 2,000	\$ 2,417
702-800	Unemployment	\$ 2	\$ -	\$ -
740-000	Materials & Supplies	\$ 12,665	\$ 12,000	\$ 12,000
940-000	Contracted Services	\$ 1,054	\$ 2,000	\$ 2,000
943-000	Equipment Rentals	\$ 15,928	\$ 11,000	\$ 15,000
970-003	Annual Chip Sealing	\$ -	\$ -	\$ 42,000
970-002	Crack Sealing 1300 lf of St	\$ 4,196.46	\$ 10,000.00	\$ 10,000.00
Subtotal		\$ 70,444	\$ 71,846	\$ 115,578
Storm Drains (464)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 2,046	\$ 5,000	\$ 3,381
702-100	Social Security	\$ 123	\$ 310	\$ 210
702-101	DPW Benefits	\$ 891	\$ 2,000	\$ -
702-200	Medicare	\$ 29	\$ 75	\$ 49
702-300	MERS Defined Benefit	\$ 392	\$ -	\$ -
702-400	Life Insurance	\$ -	\$ -	\$ 12
702-500	Health Insurance	\$ -	\$ -	\$ 1,136
702-501	Healthcare Savings	\$ -	\$ -	\$ 160
702-600	MERS Defined Contribution	\$ 82	\$ 400	\$ 372
740-000	Materials & Supplies	\$ 637	\$ 3,000	\$ 18,000
943-000	Equipment Rentals	\$ 2,354	\$ 2,000	\$ 2,000
Subtotal		\$ 6,554	\$ 12,785	\$ 25,319
Sweeping (466)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 4,846	\$ 6,500	\$ 3,381
702-100	Social Security	\$ 291	\$ 403	\$ 210
702-101	DPW Benefits	\$ 3,661	\$ 2,164	\$ -
702-200	Medicare	\$ 68	\$ 95	\$ 49
702-300	MERS Defined Benefit	\$ 1,176	\$ -	\$ -
702-400	Life Insurance	\$ -	\$ -	\$ 12
702-500	Health Insurance	\$ -	\$ -	\$ 1,136
702-501	Healthcare Savings	\$ -	\$ -	\$ 160
702-600	MERS Defined Contribution	\$ 71	\$ 520	\$ 372
740-000	Materials & Supplies	\$ -	\$ -	\$ -
943-000	Equipment Rentals	\$ 21,660	\$ 20,000	\$ 21,000
Subtotal		\$ 31,773	\$ 29,682	\$ 26,319



**Detailed Budget Request**  
**Major Street (202) Fund (Continued)**

Grass Control (471)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 2,093	\$ 600	\$ -
702-100	Social Security	\$ 126	\$ 22	\$ -
702-101	DPW Benefits	\$ 1,443	\$ 200	\$ -
702-200	Medicare	\$ 29	\$ 10	\$ -
702-300	MERS Defined Benefit	\$ 392	\$ -	\$ -
702-600	MERS Defined Contribution	\$ -	\$ 100	\$ -
702-800	Unemployment	\$ 0	\$ -	\$ -
740-000	Materials & Supplies	\$ -	\$ -	\$ -
943-000	Equipment Rentals	\$ 3,839	\$ 1,000	\$ -
Subtotal		\$ 7,922	\$ 1,932	\$ -
Traffic Control (474)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 4,257	\$ 6,000	\$ 3,381
702-100	Social Security	\$ 256	\$ 372	\$ 210
702-101	DPW Benefits	\$ 2,369	\$ 2,900	\$ -
702-200	Medicare	\$ 60	\$ 87	\$ 49
702-300	MERS Defined Benefit	\$ 980	\$ -	\$ -
702-400	Life Insurance	\$ -	\$ -	\$ 12
702-500	Health Insurance	\$ -	\$ -	\$ 1,136
702-501	Healthcare Savings	\$ -	\$ -	\$ 160
702-600	MERS Defined Contribution	\$ 208	\$ 480	\$ 372
740-000	Materials & Supplies	\$ 4,975	\$ 6,000	\$ 6,000
940-000	Contracted Services	\$ 9,742	\$ 10,000	\$ 10,000
943-000	Equipment Rentals	\$ 1,665	\$ 3,500	\$ 3,500
Subtotal		\$ 24,512	\$ 29,339	\$ 24,819
Winter Maintenance (478)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 21,315	\$ 30,000	\$ 40,569
702-100	Social Security	\$ 1,425	\$ 1,860	\$ 2,515
702-101	DPW Benefits	\$ 16,564	\$ 3,600	\$ -
702-200	Medicare	\$ 333	\$ 435	\$ 588
702-300	MERS Defined Benefit	\$ 3,724	\$ -	\$ -
702-400	Life Insurance	\$ -	\$ -	\$ 146
702-500	Health Insurance	\$ -	\$ -	\$ 13,634
702-501	Healthcare Savings	\$ -	\$ -	\$ 1,922
702-600	MERS Defined Contribution	\$ 2,073	\$ 2,400	\$ 4,463
702-800	Unemployment	\$ 0	\$ -	\$ -
740-000	Materials & Supplies	\$ 16,000	\$ 20,000	\$ 20,000
943-000	Equipment Rentals	\$ 49,044	\$ 30,000	\$ 30,500
Subtotal		\$ 110,478	\$ 88,295	\$ 114,337



**Detailed Budget Request  
Major Street (202) Fund (Continued)**

Administrative (537)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 9,243	\$ 7,000	\$ 7,000
702-100	Social Security	\$ 572	\$ 434	\$ 434
702-101	DPW Benefits	\$ -	\$ 3,000	\$ 3,000
702-200	Medicare	\$ 134	\$ 102	\$ 102
702-300	MERS Defined Benefit	\$ 22,913	\$ -	\$ -
702-501	Health Savings Account Employer Contribution	\$ 1,822	\$ -	\$ -
702-600	MERS Defined Contribution	\$ 2,787	\$ -	\$ -
702-900	Workers Compensation	\$ 6,244	\$ 7,027	\$ 7,242
740-000	Materials & Supplies	\$ 52	\$ -	\$ -
802-000	Audit Fees	\$ 1,033	\$ 3,000	\$ 3,000
804-000	Engineering & Architect Fees (4th Street)	\$ -	\$ 10,000	\$ -
910-000	Insurance Liability	\$ 50	\$ -	\$ -
998-101	Transfer to General Fund	\$ -	\$ 2,500	\$ 2,500
998-203	Transfer to Local Street Fund	\$ 75,000	\$ 100,000	\$ 92,000
998-401	Transfer to Capital Projects Fund	\$ 2,500	\$ -	\$ 31,469
998-661	Transfer to Equipment Fund	\$ 10,000	\$ 10,000	\$ 40,000
998-731	Transfer to Pension	\$ -	\$ 36,081	\$ 36,081
998-736	Transfer to OPEB Fund	\$ -	\$ 27,088	\$ 27,088
Subtotal		\$ 132,349	\$ 206,232	\$ 249,916

**Major Street Fund Totals**

\$ 684,853      \$ 452,285      \$ 582,896

**Detailed Budget Request  
Local Street Fund (203)**

New Construction (452)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 615	\$ -	\$ 1,690
702-100	Social Security	\$ 37	\$ -	\$ 105
702-101	DPW Benefits	\$ 446	\$ -	\$ -
702-200	Medicare	\$ 9	\$ -	\$ 25
702-400	Life Insurance	\$ -	\$ -	\$ 6
702-500	Health Insurance	\$ -	\$ -	\$ 568
702-501	Healthcare Savings	\$ -	\$ -	\$ 80
702-300	MERS Defined Benefit	\$ 127	\$ -	\$ -
702-600	MERS Defined Contribution	\$ 68	\$ -	\$ 186
Subtotal		\$ 1,301	\$ -	\$ 2,660

**Detailed Budget Request**  
**Local Street Fund (203) (Continued)**

Reconstruction (453)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 1,721	\$ 5,000	\$ 8,452
702-100	Social Security	\$ 103	\$ 310	\$ 524
702-101	DPW Benefits	\$ 891	\$ 2,000	\$ -
702-200	Medicare	\$ 24	\$ 75	\$ 123
702-300	MERS Defined Benefit	\$ 16,999	\$ -	\$ -
702-400	Life Insurance	\$ -	\$ -	\$ 30
702-500	Health Insurance	\$ -	\$ -	\$ 2,840
702-501	Healthcare Savings	\$ -	\$ -	\$ 400
702-600	MERS Defined Contribution	\$ -	\$ 400	\$ 930
740-000	Materials & Supplies	\$ -	\$ 5,000	\$ -
943-000	Equipment Rentals	\$ 929	\$ 1,500	\$ -
970-026	Dakota Avenue 9th, 10th	\$ 214,996	\$ -	\$ -
Subtotal		\$ 235,664	\$ 14,285	\$ 13,298
Nonmotorized (458)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ -	\$ 1,000	\$ -
702-100	Social Security	\$ -	\$ 62	\$ -
702-101	DPW Benefits	\$ -	\$ -	\$ -
702-200	Medicare	\$ -	\$ 15	\$ -
702-600	MERS Defined Contribution	\$ -	\$ 80	\$ -
740-000	Materials & Supplies	\$ -	\$ 1,000	\$ 1,000
943-000	Equipment Rentals	\$ -	\$ 500	\$ -
Subtotal		\$ -	\$ 2,657	\$ 1,000
Surface maintenance (463)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 13,318	\$ 15,000	\$ 25,355
702-100	Social Security	\$ 916	\$ 930	\$ 1,572
702-101	DPW Benefits	\$ 9,075	\$ 8,655	\$ -
702-200	Medicare	\$ 214	\$ 220	\$ 368
702-300	MERS Defined Benefit	\$ 4,271	\$ -	\$ -
702-400	Life Insurance	\$ -	\$ -	\$ 91
702-500	Health Insurance	\$ -	\$ -	\$ 8,521
702-501	Healthcare Savings	\$ -	\$ -	\$ 1,201
702-600	MERS Defined Contribution	\$ 460	\$ 1,200	\$ 2,789
702-800	Unemployment	\$ 1	\$ -	\$ -
740-000	Materials & Supplies	\$ 9,266	\$ 10,000	\$ 9,500
943-000	Equipment Rentals	\$ 13,839	\$ 15,000	\$ 14,000
970-001	Annual Chip Sealing	\$ 5,668	\$ 7,000	\$ 104,000
970-002	Crack Sealing	\$ 3,135	\$ 5,000	\$ 5,000
Subtotal		\$ 60,163	\$ 63,005	\$ 172,397



**Detailed Budget Request**  
**Local Street Fund (203) (Continued)**

Storm Drains (464)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 1,694	\$ 5,000	\$ 7,210
702-100	Social Security	\$ 102	\$ 310	\$ 447
702-101	DPW Benefits	\$ 917	\$ 720	\$ -
702-200	Medicare	\$ 24	\$ 73	\$ 105
702-300	MERS Defined Benefit	\$ 423	\$ -	\$ -
702-400	Life Insurance	\$ -	\$ -	\$ 37
702-500	Health Insurance	\$ -	\$ -	\$ 3,409
702-501	Healthcare Savings	\$ -	\$ -	\$ 480
702-600	MERS Defined Contribution	\$ 105	\$ 400	\$ 793
702-800	Unemployment	\$ 1	\$ -	\$ -
970-028	15th-17th Street Stormdrain Work	\$ -	\$ -	\$ 30,000
740-000	Materials & Supplies	\$ 90	\$ 2,000	\$ 500
943-000	Equipment Rentals	\$ 2,771	\$ 7,000	\$ 4,500
Subtotal		\$ 6,126	\$ 15,503	\$ 47,481

Sweeping (466)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ -	\$ 7,000	\$ 3,381
702-100	Social Security	\$ -	\$ 434	\$ 210
702-101	DPW Benefits	\$ -	\$ 3,606	\$ -
702-200	Medicare	\$ -	\$ 102	\$ 49
702-300	MERS Defined Benefit	\$ -	\$ -	\$ -
702-400	Life Insurance	\$ -	\$ -	\$ 12
702-500	Health Insurance	\$ -	\$ -	\$ 1,136
702-501	Healthcare Savings	\$ -	\$ -	\$ 160
702-600	MERS Defined Contribution	\$ -	\$ 560	\$ 372
702-800	Unemployment	\$ -	\$ -	\$ -
933-009	Street Sweeper Maintenance and Repair	\$ -	\$ -	\$ -
943-000	Equipment Rentals	\$ -	\$ 15,000	\$ 18,285
Subtotal		\$ -	\$ 26,702	\$ 23,604

Grass Control (471)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ -	\$ 600	\$ -
702-100	Social Security	\$ -	\$ 37	\$ -
702-101	DPW Benefits	\$ -	\$ 100	\$ -
702-200	Medicare	\$ -	\$ 9	\$ -
702-300	MERS Defined Benefit	\$ -	\$ -	\$ -
702-600	MERS Defined Contribution	\$ -	\$ 100	\$ -
702-800	Unemployment	\$ -	\$ -	\$ -
740-000	Materials & Supplies	\$ -	\$ -	\$ -
943-000	Equipment Rentals	\$ -	\$ 1,000	\$ -
Subtotal		\$ -	\$ 1,846	\$ -



**Detailed Budget Request  
Local Street Fund (203) (Continued)**

Traffic Control (474)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 2,259	\$ 5,000	\$ 3,381
702-100	Social Security	\$ 136	\$ 310	\$ 210
702-101	DPW Benefits	\$ 1,372	\$ -	\$ -
702-200	Medicare	\$ 32	\$ 73	\$ 49
702-300	MERS Defined Benefit	\$ 719	\$ -	\$ -
702-400	Life Insurance	\$ -	\$ -	\$ 12
702-500	Health Insurance	\$ -	\$ -	\$ 1,136
702-501	Healthcare Savings	\$ -	\$ -	\$ 160
702-600	MERS Defined Contribution	\$ 193	\$ -	\$ 372
740-000	Materials & Supplies	\$ 4,025	\$ 5,000	\$ 4,000
943-000	Equipment Rentals	\$ 732	\$ 2,500	\$ 2,000
Subtotal		\$ 9,468	\$ 12,883	\$ 11,319
Winter Maintenance (478)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 13,997	\$ 25,000	\$ 21,975
702-100	Social Security	\$ 842	\$ 1,550	\$ 1,362
702-101	DPW Benefits	\$ 8,806	\$ 1,441	\$ -
702-200	Medicare	\$ 197	\$ 365	\$ 319
702-300	MERS Defined Benefit	\$ 4,863	\$ -	\$ -
702-400	Life Insurance	\$ -	\$ -	\$ 79
702-500	Health Insurance	\$ -	\$ -	\$ 7,385
702-501	Healthcare Savings	\$ -	\$ -	\$ 1,041
702-600	MERS Defined Contribution	\$ 1,401	\$ 400	\$ 2,417
740-000	Materials & Supplies	\$ 5,524	\$ 5,000	\$ 5,000
943-000	Equipment Rentals	\$ 32,863	\$ 20,000	\$ 19,500
Subtotal		\$ 68,493	\$ 53,756	\$ 59,078

**Detailed Budget Request  
Local Street Fund (203) (Continued)**

Administrative (537)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 8,437	\$ 6,500	\$ 6,500
702-100	Social Security	\$ 523	\$ 403	\$ 403
702-101	DPW Benefits	\$ -	\$ 504	\$ 504
702-200	Medicare	\$ 122	\$ 95	\$ 94
702-300	MERS Defined Benefit	\$ (736)	\$ -	\$ -
702-501	Health Savings Employer Contribution	\$ 1,485	\$ -	\$ -
702-600	MERS Defined Contribution	\$ 2,380	\$ 520	\$ 520
702-900	Workers Compensation	\$ 6,244	\$ -	\$ 7,242
702-800	Unemployment	\$ 0	\$ -	\$ -
740-000	Materials & Supplies	\$ 52	\$ -	\$ -
802-000	Audit Fees	\$ 779	\$ 3,000	\$ 3,000
804-000	Engineers & Architects Fees	\$ -	\$ 10,000	\$ -
910-000	Insurance Liability	\$ 50	\$ -	\$ -
998-101	Transfer to General Fund	\$ -	\$ 2,500	\$ -
998-401	Transfer to Capital Projects Fund	\$ 2,500	\$ -	\$ -
998-661	Transfer to Equipment Fund	\$ 10,000	\$ 2,500	\$ -
998-731	Transfer to Pension Fund Normal Contribution	\$ -	\$ 36,081	\$ 36,081
998-736	Transfer to OPEB Fund	\$ -	\$ 11,609	\$ 11,609
Subtotal		\$ 31,838	\$ 73,712	\$ 65,953
Local Street Fund Totals		\$ 413,052	\$ 264,349	\$ 396,790

**Detailed Budget Request  
Dr. Mary Cretens (250)**

Administrative (537)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
998-101	Transfer to General Fund	\$ 139,335	\$ 277,700	\$ 232,450
998-401	Transfer to Capital Projects Fund	\$ -	\$ 12,000	\$ 30,000
Subtotal		\$ 139,335	\$ 289,700	\$ 262,450
Dr. Mary Cretens Fund Totals		\$ 139,335	\$ 289,700	\$ 262,450

**Detailed Budget Request  
Economic Development Fund (393)**

Administrative (537)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-100	Social Security	\$ 233	\$ -	\$ -
702-200	Medicare	\$ 55	\$ -	\$ -
702-501	Health Savings Employer Contribution	\$ 152	\$ -	\$ -
702-600	MERS Defined Contribution	\$ 362	\$ -	\$ -
804-000	Engineering-Architect Fees	\$ -	\$ -	\$ 12,500
801-000	Legal Fees	\$ 56	\$ -	\$ -
802-000	Audit Fees	\$ 51	\$ -	\$ 100
940-000	Contracted Services	\$ 13,980	\$ 7,500	\$ 7,500
728-791	Delta County EDA	\$ 7,000	\$ 2,000	\$ 6,000
942-000	Copier Rental	\$ 250	\$ -	\$ -
943-000	Equipment Rentals	\$ 2,536	\$ -	\$ -
963-000	Miscellaneous	\$ 45	\$ -	\$ -
968-000	Depreciation Current	\$ 1,047	\$ 1,100	\$ 1,100
998-101	Transfer to General Fund-Administrative	\$ 6,829	\$ 396	\$ 5,000
998-101	Payroll Transfer-Website Work	\$ -	\$ -	\$ 2,000
998-590	Capital Outlay-Lift Station Work-Signage	\$ -	\$ -	\$ 17,400
Subtotal		\$ 32,597	\$ 10,996	\$ 51,600

**Economic Development Fund Totals**

\$ 32,597      \$ 10,996      \$ 51,600

**Detailed Budget Request  
Capital Projects Fund (401)**

Projects (510)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
970-014	GIS	\$ 35,372	\$ 52,000	\$ 15,000
970-047	Besse Sport Park Gateway	\$ 2,512	\$ -	\$ 83,500
970-048	Besse Concession Stand	\$ 254,559	\$ -	\$ -
970-049	Trailhead	\$ 53,980	\$ -	\$ 25,000
998-661	Transfer to Equipment Fund	\$ 17,000	\$ -	\$ -
970-053	Material Crushing CIP	\$ -	\$ -	\$ 36,000
Subtotal		\$ 363,423	\$ 52,000	\$ 159,500

**SAW Grant (561)**

		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ -	\$ -	\$ -
702-100	Social Security	\$ -	\$ -	\$ -
702-200	Medicare	\$ -	\$ -	\$ -
702-600	Defined Contribution	\$ -	\$ -	\$ -
804-000	Engineering and Architectural			\$ 193,300
740-000	Materials & Supplies	\$ -	\$ -	\$ -
943-000	Equipment Rentals	\$ -	\$ -	\$ -
970-000	Capital Outlay-Printer-Computers	\$ -	\$ -	\$ 56,700
970-014	GIS Work-City Staff	\$ -	\$ -	\$ -
Subtotal		\$ -	\$ -	\$ 250,000



**Detailed Budget Request  
Capital Projects Fund (401) Continued**

9th Street Project		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ -	\$ -	\$ -
702-100	Social Security	\$ -	\$ -	\$ -
702-200	Medicare	\$ -	\$ -	\$ -
702-600	Defined Contribution	\$ -	\$ -	\$ -
740-000	Materials & Supplies	\$ -	\$ -	\$ -
943-000	Equipment Rentals	\$ -	\$ -	\$ -
804-000	Engineering and Architectural	\$ -	\$ -	\$ 142,000
Subtotal		\$ -	\$ -	\$ 142,000
4th Delta Sewer-Street Project		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ -	\$ -	\$ -
702-100	Social Security	\$ -	\$ -	\$ -
702-200	Medicare	\$ -	\$ -	\$ -
702-600	Defined Contribution	\$ -	\$ -	\$ -
740-000	Materials & Supplies	\$ -	\$ -	\$ -
804-000	Engineering and Architectural-Sewer	\$ -	\$ -	\$ 27,380
804-000	Engineering and Architectural-Street			\$ 19,000
943-000	Equipment Rentals	\$ -	\$ -	\$ -
Subtotal		\$ -	\$ -	\$ 46,380
Capital Projects Fund Totals		\$ 363,423	\$ 52,000	\$ 597,880

**Detailed Budget Request  
Downtown Development Authority (494)**

Administrative		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 60	\$ 17,500	\$ 22,500
702-100	Social Security	\$ 511	\$ -	\$ -
702-200	Medicare	\$ 120	\$ -	\$ -
702-501	Health Savings Employer Contribution	\$ 7	\$ -	\$ -
702-600	MERS Defined Contribution	\$ 204	\$ -	\$ -
702-800	Unemployment	\$ 4	\$ -	\$ -
730-000	Postage	\$ -	\$ -	\$ 100
740-000	Materials & Supplies	\$ 2,014	\$ 1,000	\$ 3,100
801-000	Legal Fees	\$ 56	\$ 15,000	\$ 15,000
802-000	Audit Fees	\$ 1,224	\$ 1,300	\$ 1,300
804-000	Engineering & Architect Fees	\$ 26,538	\$ 50,000	\$ 10,000
860-000	Transportation & Lodging	\$ -	\$ 500	\$ 500
880-001	Christmas Celebration	\$ 3,511	\$ 3,500	\$ 3,500
880-002	Crazy Daze	\$ 1,482	\$ 2,000	\$ -
880-003	Farmers Market	\$ 1,163	\$ 2,000	\$ 6,000
880-008	Gusmacker	\$ 10,075	\$ 10,000	\$ -
880-009	Additional Events	\$ 5,770	\$ 2,000	\$ 1,000
900-000	Printing & Publishing	\$ 384	\$ 500	\$ 1,000
940-000	Contracted Services-Downtown Concierge	\$ 16,650	\$ 6,500	\$ -
942-000	Copier Rental	\$ 251	\$ 500	\$ 550
943-000	Equipment Rentals	\$ 1,187	\$ 500	\$ -
943-003	Equipment Rentals--Sidewalk Repairs	\$ -	\$ 500	\$ -
960-000	Education & Training	\$ 200	\$ 500	\$ 1,000
963-000	Miscellaneous	\$ 28	\$ 500	\$ 500
965-000	Façade Grant Program	\$ 26,500	\$ 60,000	\$ 15,000
965-001	Façade Program Owners Match	\$ 25,919	\$ 30,000	\$ 7,500
965-005	CUPPAD Mini Grant	\$ 2,545	\$ -	\$ -
970-000	Capital Outlay-CIP	\$ -	\$ 32,731	\$ 180,432
970-050	South Court ext.	\$ 578	\$ 179,000	\$ -
970-051	Northshore Playground	\$ -	\$ 15,000	\$ -
970-000	Rialto Center	\$ -	\$ -	\$ 40,000
970-000	Northshore	\$ -	\$ -	\$ 35,000
970-000	Upper Peninsula State Bank	\$ -	\$ -	\$ 25,000
998-101	Transfer to General Fund	\$ 43,000	\$ 25,000	\$ 20,000
998-101	Trans to General Fund Concierge/Beautification	\$ -	\$ -	\$ 14,100
998-202	Transfer to Major Street Fund	\$ 35,000	\$ -	\$ -
998-203	Transfer to Local Street Fund	\$ 33,500	\$ -	\$ -
998-401	Transfer to Capital Projects Fund	\$ 5,000	\$ -	\$ -
998-590	Transfer to Wastewater Fund	\$ 16,500	\$ -	\$ -
<b>Subtotal</b>		<b>\$ 259,981</b>	<b>\$ 456,031</b>	<b>\$ 403,082</b>

**Detailed Budget Request  
Downtown Development Authority (494) (Continued)**

Building & Grounds (555)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
740-000	Materials & Supplies	\$ 208	\$ -	\$ -
850-000	Telephone	\$ 786	\$ -	\$ -
910-000	Insurance--Liability	\$ 200	\$ -	\$ -
911-000	Insurance--Building	\$ 192	\$ -	\$ -
921-000	Electricity	\$ 1,048	\$ -	\$ -
922-000	Natural Gas	\$ 1,625	\$ -	\$ -
923-000	Water & Sewer	\$ 474	\$ -	\$ -
940-000	Contracted Services	\$ 4,207	\$ -	\$ -
Subtotal		\$ 8,741	\$ -	\$ -
Beautification (762)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 1,807	\$ 5,000	\$ -
702-100	Social Security	\$ 112	\$ 310	\$ -
702-200	Medicare	\$ 26	\$ 100	\$ -
702-800	Unemployment	\$ 13	\$ 3	\$ -
740-000	Materials & Supplies	\$ 1,433	\$ 3,000	\$ -
923-000	Water & Sewer	\$ 761	\$ 500	\$ -
943-000	Equipment Rentals	\$ 395	\$ 600	\$ -
Subtotal		\$ 4,547	\$ 9,513	\$ -
Downtown Development Authority Totals		\$ 273,269	\$ 465,544	\$ 403,082



Detailed Budget Request Harbor Fund (508)				
Harbor (753)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 9,988	\$ 12,000	\$ 12,000
702-100	Social Security	\$ 614	\$ 800	\$ 800
702-200	Medicare	\$ 144	\$ 200	\$ 200
702-501	Health Savings Employer Contribution	\$ 9	\$ -	\$ -
702-600	MERS Defined Contribution	\$ 291	\$ 250	\$ 250
702-800	Unemployment	\$ 4	\$ 10	\$ -
702-900	Workers Compensation	\$ 396	\$ 300	\$ 300
740-000	Materials & Supplies	\$ 3,025	\$ 3,200	\$ 3,300
800-000	Credit Card Fees	\$ 309	\$ 350	\$ 350
802-000	Audit Fees	\$ 182	\$ 180	\$ 200
810-000	State Licensing Fee	\$ 540	\$ 550	\$ 550
850-000	Telephone	\$ 2,118	\$ 1,300	\$ 1,100
865-000	Gas & Oil	\$ 7,718	\$ 8,000	\$ 11,000
865-001	Fuel	\$ -	\$ 300	\$ -
900-000	Printing & Publishing	\$ -	\$ 1,000	\$ -
910-000	Insurance Liability	\$ 650	\$ 650	\$ 650
911-000	Insurance Building	\$ 90	\$ 100	\$ 100
921-000	Electricity	\$ 5,667	\$ 5,000	\$ 5,000
930-000	Garbage Collection	\$ 307	\$ -	\$ -
940-000	Contracted Services	\$ 3,891	\$ 1,500	\$ -
943-000	Equipment Rentals	\$ 215	\$ -	\$ -
968-000	Depreciation--Current	\$ 23,015	\$ 23,000	\$ 23,000
970-000	Capital Outlay	\$ 1,400	\$ 10,000	\$ 22,580
998-101	Transfer to General Fund	\$ 10,697	\$ 12,000	\$ 12,000
Subtotal		\$ 71,269	\$ 80,690	\$ 93,380
Harbor Fund Totals		\$ 71,269	\$ 80,690	\$ 93,380
Detailed Budget Request Solid Waste Fund (540)				
Composting (523)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 9,392	\$ 12,000	\$ 16,263
702-100	Social Security	\$ 562	\$ 744	\$ 1,008
702-101	DPW Benefits	\$ 5,985	\$ 6,000	\$ -
702-200	Medicare	\$ 131	\$ 174	\$ 236
702-400	Life Insurance	\$ -	\$ 880	\$ 59
702-500	Health Insurance	\$ -	\$ -	\$ 5,533
702-501	Healthcare Savings	\$ -	\$ -	\$ 780
702-600	MERS Defined Contribution	\$ 576	\$ -	\$ 1,789
740-000	Materials & Supplies	\$ 1,409	\$ 1,000	\$ 1,000
940-000	Contracted Services	\$ 10,145	\$ 10,000	\$ 15,000
943-000	Equipment Rentals	\$ 15,606	\$ 12,000	\$ 10,000
Subtotal		\$ 43,806	\$ 42,798	\$ 51,668

**Detailed Budget Request  
Solid Waste Fund (540) (Continued)**

Garbage Collection (525)		Actual 2015	Budgeted 2016	Proposed 2017
702-000	Payroll	\$ 51,979	\$ 50,000	\$ 50,000
702-100	Social Security	\$ 2,964	\$ 3,100	\$ 3,100
702-101	DPW Benefits	\$ 13,872	\$ 4,329	\$ 4,329
702-200	Medicare	\$ 693	\$ 725	\$ 725
702-400	Life Insurance	\$ -	\$ 180	\$ 180
702-500	Health Insurance	\$ 16,600	\$ 18,782	\$ 18,444
702-501	Health Savings Employer Contribution	\$ -	\$ 2,600	\$ 2,600
702-600	MERS Defined Contribution	\$ 4,766	\$ 4,480	\$ 4,480
740-000	Materials & Supplies	\$ -	\$ 3,000	\$ 3,000
825-000	Landfill Tipping Fees	\$ 85,027	\$ 80,000	\$ 90,000
<b>Subtotal</b>		<b>\$ 175,899</b>	<b>\$ 167,196</b>	<b>\$ 176,858</b>
City Clean Up (526)		Actual 2015	Budgeted 2016	Proposed 2017
825-000	Landfill Tipping Fees	\$ 6,526	\$ 7,000	\$ 7,500
900-000	Printing & Publishing	\$ 85	\$ 100	\$ 100
<b>Subtotal</b>		<b>\$ 6,611</b>	<b>\$ 7,100</b>	<b>\$ 7,600</b>
Administrative (537)		Actual 2015	Budgeted 2016	Proposed 2017
702-000	Payroll	\$ 14,789	\$ 14,000	\$ 14,000
702-100	Social Security	\$ 917	\$ 868	\$ 868
702-200	Medicare	\$ 214	\$ 203	\$ 203
702-300	MERS Defined Benefit	\$ 24,105	\$ -	\$ -
702-400	Life Insurance	\$ 163	\$ 150	\$ 150
702-500	Health Insurance	\$ -	\$ 3,000	\$ 3,000
702-501	Health Savings Employer Contribution	\$ 2,441	\$ 2,600	\$ 2,600
702-600	MERS Defined Contribution	\$ 2,597	\$ 2,500	\$ 2,500
702-900	Workers Compensation	\$ 5,897	\$ 6,286	\$ 6,320
800-000	Credit Card Fees	\$ 828	\$ 500	\$ 500
800-001	Bank Fees	\$ 45	\$ 50	\$ 50
801-000	Legal Fees	\$ 164	\$ -	\$ -
802-000	Audit Fees	\$ 1,208	\$ 1,200	\$ 1,200
817-000	Retiree Benefits	\$ 11,732	\$ -	\$ -
940-000	Contracted Services	\$ 280	\$ -	\$ -
963-000	Other Operating Supplies	\$ 52	\$ -	\$ 154
968-000	Depreciation Current	\$ 37,696	\$ 32,000	\$ 32,000
970-000	Capital Outlay	\$ -	\$ 50,000	\$ 33,957
998-101	DPW Facility Rent	\$ -	\$ -	\$ 5,000
998-101	Transfer to General Fund	\$ 13,150	\$ 26,472	\$ 17,177
998-390	Transfer to Fund Balance	\$ -	\$ 42,465	\$ 8,752
998-661	Transfer to Equipment Fund	\$ 6,780	\$ 6,780	\$ -
998-731	Transfer to Pension Fund Normal Contribution	\$ -	\$ 21,649	\$ 21,649
998-731	Transfer to Pension Fund Unfunded Liability	\$ -	\$ 25,000	\$ 25,000
998-731	Transfer to OPEB Fund	\$ -	\$ 12,939	\$ 8,472
<b>Subtotal</b>		<b>\$ 123,058</b>	<b>\$ 248,661</b>	<b>\$ 183,552</b>



**Detailed Budget Request  
Solid Waste Fund (540) (Continued)**

Meter Reading & Billing (539)		Actual 2015	Budgeted 2016	Proposed 2017
702-000	Payroll	\$ 4,864	\$ 4,500	\$ 4,500
702-100	Social Security	\$ 286	\$ 279	\$ 279
702-200	Medicare	\$ 67	\$ 65	\$ 65
702-500	Health Insurance	\$ 819	\$ 940	\$ 940
702-600	MERS Defined Contribution	\$ 269	\$ 360	\$ 360
730-000	Postage	\$ 1,058	\$ 1,500	\$ 1,500
740-000	Materials & Supplies	\$ 140	\$ 50	\$ 100
814-000	Computer Maintenance & Contracts	\$ 605	\$ 800	\$ 800
850-000	Telephone	\$ 28	\$ 50	\$ 50
860-000	Transportation & Lodging	\$ 3	\$ -	\$ -
963-000	Miscellaneous	\$ 3	\$ -	\$ -
Subtotal		\$ 8,142	\$ 8,544	\$ 8,594
Vehicle Expense (560)		Actual 2015	Budgeted 2016	Proposed 2017
740-030	Old Garbage Truck	\$ 7,369	\$ 15,000	\$ -
740-031	2012 Garbage Truck	\$ 17,548	\$ 5,000	\$ -
935-000	Equipment Repair and Maintenance	\$ -	\$ -	\$ 25,000
865-000	Gas & Oil	\$ 9,461	\$ 10,000	\$ 10,000
913-000	Insurance Vehicle	\$ 265	\$ 500	\$ 500
Subtotal		\$ 34,643	\$ 30,500	\$ 35,500
Solid Waste Fund Totals		\$ 392,159	\$ 504,800	\$ 463,772

**Detailed Budget Request  
Electric Fund (582)**

Forestry (442)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 9,291	\$ 22,000	\$ 14,712
702-100	Social Security	\$ 560	\$ 930	\$ 912
702-101	DPW Benefits	\$ 2,361	\$ 720	\$ -
702-200	Medicare	\$ 131	\$ 218	\$ 213
702-400	Life Insurance	\$ -	\$ -	\$ 53
702-500	Health Insurance	\$ -	\$ -	\$ 4,980
702-501	Healthcare Savings	\$ -	\$ -	\$ 702
702-600	MERS Defined Contribution	\$ 534	\$ 1,200	\$ 1,618
702-800	Unemployment	\$ 1	\$ -	\$ -
740-000	Materials & Supplies	\$ 3,631	\$ 5,000	\$ 5,000
940-000	Contracted Services	\$ 9,493	\$ 20,000	\$ 20,000
943-000	Equipment Rentals	\$ 6,204	\$ 5,000	\$ 15,000
Subtotal		\$ 32,205	\$ 55,068	\$ 63,191



**Detailed Budget Request  
Electric Fund (582) (Continued)**

Administrative (537)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 85,792	\$ 90,000	\$ 90,000
702-006	Pmt in Lieu of Health Insurance	\$ 17,127	\$ -	\$ 11,064
702-100	Social Security	\$ 6,064	\$ 5,580	\$ 5,580
702-200	Medicare	\$ 1,418	\$ 1,305	\$ 1,305
702-300	MERS Defined Benefit (Active Employees)	\$ 174,419	\$ 10,952	\$ 10,952
702-400	Life Insurance	\$ 1,259	\$ 1,380	\$ 1,380
702-500	Health Insurance	\$ 85,015	\$ 110,704	\$ 103,367
702-501	Health Savings Employer Contribution	\$ 12,268	\$ 7,250	\$ 13,000
702-550	OPEB Expense	\$ (4,592)	\$ -	\$ -
702-600	MERS Defined Contribution	\$ 8,064	\$ 7,200	\$ 7,200
702-800	Unemployment	\$ 7	\$ 20	\$ -
702-900	Workers Compensation	\$ 6,196	\$ 9,014	\$ 9,278
703-000	Clothing Allowance	\$ 950	\$ 500	\$ 500
728-000	Office Supplies	\$ 731	\$ 1,000	\$ 1,000
730-000	Postage	\$ 467	\$ 7,200	\$ 7,200
740-000	Materials & Supplies	\$ 1,060	\$ 1,000	\$ 1,000
800-000	Credit Card Charges	\$ 8,280	\$ 7,200	\$ 8,000
800-001	Bank Fees	\$ 451	\$ 200	\$ -
801-000	Legal Fees	\$ 1,853	\$ 2,000	\$ 20,000
802-000	Audit Fees	\$ 8,185	\$ 3,900	\$ 3,900
817-000	Retiree Benefits	\$ 31,633	\$ 49,191	\$ 23,844
820-000	Interest on Deposits	\$ 933	\$ 1,000	\$ 2,000
831-000	Memberships & Dues	\$ 7,807	\$ 8,000	\$ 2,000
850-000	Telephone	\$ 4,574	\$ 5,000	\$ 5,000
850-001	Telephone--Cellphone	\$ 2,168	\$ 3,000	\$ 3,000
860-000	Transportation & Lodging	\$ 757	\$ 2,000	\$ 2,000
910-000	Insurance Liability	\$ 3,962	\$ 4,200	\$ 4,400
940-000	Contracted Services	\$ 2,524	\$ 2,000	\$ 1,500
940-002	ATC Investment Expenses	\$ 1,635	\$ 1,500	\$ 1,500
941-000	Computer	\$ -	\$ 10,000	\$ 2,000
942-000	Copier Rental	\$ 1	\$ 1,000	\$ 1,000
943-000	Equipment Rentals	\$ 17	\$ -	\$ 500
947-000	Pole Rental Up Power	\$ -	\$ 100	\$ 100
947-001	RR Utility Crossing	\$ 696	\$ 800	\$ 800
960-000	Education & Training (CDL)	\$ 350	\$ 2,000	\$ 3,000
960-001	Drug Alcohol CDL Testing	\$ 715	\$ 900	\$ 900
963-000	Miscellaneous	\$ 111	\$ 800	\$ 500
968-000	Depreciation Current	\$ 188,400	\$ 185,000	\$ 185,000
	Transfer to General Fund Alley Maintenance	\$ -	\$ -	\$ 20,000
998-101	Transfer to General Fund	\$ 154,226	\$ 205,463	\$ 168,735
998-401	Transfer to Capital Projects	\$ 11,000	\$ -	\$ 10,000
998-661	Transfer to Equipment Fund	\$ 256,164	\$ 6,164	\$ -
998-731	Transfer to Pension Fund Unfunded Liability	\$ 528,380	\$ 528,380	\$ 287,494
998-731	Transfer to Pension Fund Unfunded Liab Normal Con	\$ -	\$ 133,372	\$ 133,372
998-736	Transfer to OPEB Fund	\$ -	\$ 34,282	\$ 23,844
	<b>Subtotal</b>	<b>\$ 1,611,067</b>	<b>\$ 1,450,557</b>	<b>\$ 1,177,215</b>

**Detailed Budget Request  
Electric Fund (582) (Continued)**

Safety Training Program (538)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 9,437	\$ 6,200	\$ -
702-100	Social Security	\$ 555	\$ 384	\$ -
702-200	Medicare	\$ 130	\$ 90	\$ -
702-600	MERS Defined Contribution	\$ 763	\$ 600	\$ -
703-000	Safety Clothing	\$ 4,972	\$ 5,000	\$ 5,000
730-000	Postage	\$ -	\$ 500	\$ 500
740-000	Materials & Supplies	\$ 449	\$ 1,000	\$ 1,000
940-000	Contracted Services	\$ 1,005	\$ 1,500	\$ 1,500
940-001	MEUW Safety	\$ 4,227	\$ 6,000	\$ 4,200
Subtotal		\$ 21,538	\$ 21,274	\$ 12,200
Meter Reading & Billing (539)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 49,323	\$ 47,500	\$ 47,500
702-100	Social Security	\$ 2,898	\$ 2,945	\$ 2,945
702-200	Medicare	\$ 678	\$ 690	\$ 690
702-500	Health Insurance	\$ 8,879	\$ 9,391	\$ 9,391
702-501	Health Savings Employer Contribution	\$ -	\$ 2,000	\$ 2,000
702-600	MERS Defined Contribution	\$ 2,770	\$ 3,800	\$ 3,800
702-800	Unemployment	\$ 1	\$ 20	\$ 20
702-900	Workers Compensation	\$ -	\$ 400	\$ 400
703-000	Clothing Allowance	\$ 393	\$ 600	\$ 600
730-000	Postage	\$ 10,646	\$ 10,500	\$ 10,500
740-000	Materials & Supplies	\$ 1,394	\$ 1,000	\$ 1,000
801-000	Legal Fees	\$ 19	\$ 1,000	\$ 1,000
814-000	Computer Maintenance & Contracts	\$ 7,765	\$ 8,000	\$ 7,750
850-000	Telephone	\$ 313	\$ 400	\$ 400
860-000	Transportation & Lodging	\$ 45	\$ 500	\$ 500
940-000	Contracted Services	\$ 2,909	\$ 2,000	\$ 2,000
942-000	Copier Rental	\$ 1,364	\$ 500	\$ 500
963-004	LIEF Disbursement	\$ 16,993	\$ -	\$ 32,654
Subtotal		\$ 106,390	\$ 91,246	\$ 123,650
Consumer services (540)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 18,378	\$ 21,000	\$ 21,000
702-001	Payroll & Fringes Mis Dig	\$ 6,673	\$ 6,000	\$ 7,000
702-100	Social Security	\$ 1,479	\$ 1,302	\$ 1,302
702-200	Medicare	\$ 346	\$ 305	\$ 305
702-600	MERS Defined Contribution	\$ 958	\$ 2,400	\$ 2,400
740-000	Materials & Supplies	\$ 696	\$ 3,000	\$ 2,000
740-001	Materials & Supplies Miss Dig	\$ -	\$ 500	\$ 500
940-000	Contracted Services	\$ 199	\$ 250	\$ 250
970-000	Capital Outlay	\$ 1,267	\$ 500	\$ 1,500
Subtotal		\$ 29,997	\$ 35,257	\$ 36,257



**Detailed Budget Request  
Electric Fund (582) (Continued)**

WPPI Community Services (541)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
740-001	Scholarships	\$ 1,000	\$ 1,000	\$ 1,000
740-002	Community Relations	\$ 4,415	\$ 7,000	\$ 7,000
	<b>Subtotal</b>	<b>\$ 5,415</b>	<b>\$ 8,000</b>	<b>\$ 8,000</b>
New Construction (542)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 3,253	\$ 15,000	\$ 15,000
702-100	Social Security	\$ 192	\$ 930	\$ 930
702-200	Medicare	\$ 45	\$ 220	\$ 220
702-600	MERS Defined Contribution	\$ 194	\$ 480	\$ 480
740-000	Materials & Supplies	\$ 4,675	\$ 10,000	\$ 20,000
	<b>Subtotal</b>	<b>\$ 8,359</b>	<b>\$ 26,630</b>	<b>\$ 36,630</b>
Street Lighting (543)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 9,938	\$ 7,000	\$ 7,000
702-100	Social Security	\$ 587	\$ 434	\$ 434
702-200	Medicare	\$ 137	\$ 102	\$ 102
702-600	MERS Defined Contribution	\$ 490	\$ 560	\$ 560
740-000	Materials & Supplies	\$ 31,804	\$ 3,000	\$ 3,000
921-000	Electricity	\$ 81,116	\$ 75,000	\$ 75,000
940-000	Contracted Services	\$ 1,721	\$ 2,000	\$ 2,000
970-000	Capital Outlay	\$ (630)	\$ 10,000	\$ 10,000
	<b>Subtotal</b>	<b>\$ 125,163</b>	<b>\$ 98,096</b>	<b>\$ 98,096</b>
Line Maintenance (544)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 157,854	\$ 135,000	\$ 135,000
702-100	Social Security	\$ 9,318	\$ 7,440	\$ 7,440
702-101	DPW Benefits	\$ 481	\$ 500	\$ 500
702-200	Medicare	\$ 2,179	\$ 1,740	\$ 1,740
702-600	MERS Defined Contribution	\$ 8,005	\$ 9,600	\$ 9,600
733-000	Tools	\$ 2,421	\$ 4,000	\$ 4,000
740-000	Materials & Supplies	\$ 8,084	\$ 15,000	\$ 15,000
940-000	Contracted Services	\$ 13,694	\$ 90,000	\$ 20,000
940-100	Transfer to Capital Projects-GIS	\$ -	\$ 5,000	\$ 5,000
943-000	Equipment Rentals	\$ 3,776	\$ 5,000	\$ 5,500
970-000	Capital Outlay-Transformer Work Delfab	\$ -	\$ 25,000	\$ 10,000
	<b>Subtotal</b>	<b>\$ 205,812</b>	<b>\$ 298,280</b>	<b>\$ 213,780</b>
Inventory Control (546)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 2,069	\$ 4,000	\$ -
702-100	Social Security	\$ 121	\$ 248	\$ -
702-200	Medicare	\$ 28	\$ 58	\$ -
702-600	MERS Defined Contribution	\$ 228	\$ 320	\$ -
740-000	Materials & Supplies	\$ 450	\$ 500	\$ -
	<b>Subtotal</b>	<b>\$ 2,896</b>	<b>\$ 5,126</b>	<b>\$ -</b>



**Detailed Budget Request  
Electric Fund (582) (Continued)**

Meter Maintenance (547)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 128	\$ 500	\$ -
702-100	Social Security	\$ 8	\$ 31	\$ -
702-200	Medicare	\$ 2	\$ 2	\$ -
702-600	MERS Defined Contribution	\$ 15	\$ 160	\$ -
740-000	Materials & Supplies	\$ 390	\$ 500	\$ 500
940-000	Contracted Services	\$ -	\$ 500	\$ 500
970-000	Capital Outlay	\$ 255	\$ 3,000	\$ 3,000
Subtotal		\$ 799	\$ 4,693	\$ 4,000
Energy & Substation (550)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 617	\$ 1,500	\$ 1,500
702-001	Payroll & Fringes--Common Facility Main	\$ 168	\$ -	\$ -
702-100	Social Security	\$ 46	\$ 93	\$ 93
702-200	Medicare	\$ 11	\$ 22	\$ 22
702-600	MERS Defined Contribution	\$ 86	\$ 120	\$ 120
740-000	Materials & Supplies	\$ 196	\$ 500	\$ 500
804-000	Engineering & Architect Fees	\$ 2,400	\$ 10,000	\$ 10,000
850-000	Telephone	\$ 751	\$ 600	\$ 1,300
921-001	Electricity NBS	\$ 2,670	\$ 1,500	\$ 2,000
924-000	Energy-WPPI	\$ 2,483,895	\$ 2,587,117	\$ 2,587,117
940-000	Contracted Services	\$ 7,907	\$ 100,000	\$ 10,000
940-001	Contracted Services NBS	\$ 94	\$ -	\$ -
964-000	Electric Sales Tax	\$ 141,229	\$ 150,000	\$ 150,000
970-000	Capital Outlay-Substation Work	\$ -	\$ 20,000	\$ 110,000
Subtotal		\$ 2,640,071	\$ 2,871,452	\$ 2,872,652
Energy Optimization (552)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
963-000	EO Residential	\$ 50,801	\$ 51,504	\$ 32,614
963-001	EO C&I	\$ 33,867	\$ 34,336	\$ 33,940
Subtotal		\$ 84,669	\$ 85,840	\$ 66,554
Building & Grounds(555)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ -	\$ 500	\$ -
702-100	Social Security	\$ -	\$ 31	\$ -
702-200	Medicare	\$ -	\$ 10	\$ -
702-600	MERS Defined Contribution	\$ -	\$ 80	\$ -
740-000	Materials & Supplies	\$ 1,123	\$ 2,000	\$ 2,943
911-000	Insurance Shop Building	\$ 1,424	\$ 1,200	\$ 1,600
921-000	Electricity	\$ 6,435	\$ 5,000	\$ 5,000
921-001	Storage Building Utilities	\$ 638	\$ 400	\$ 400
921-002	Utilities Truck Garage	\$ 660	\$ 650	\$ 650
922-000	Natural Gas	\$ 2,982	\$ 3,000	\$ 3,000
922-001	Natural Gas Truck Garage	\$ 970	\$ 1,000	\$ 1,000
940-000	Contracted Services	\$ 6,244	\$ 25,000	\$ 6,500
970-000	Capital Outlay-Concrete Floor In Warehouse	\$ -	\$ -	\$ 25,000
Subtotal		\$ 20,477	\$ 38,871	\$ 46,093

**Detailed Budget Request  
Electric Fund (582) (Continued)**

Vehicle Expense (560)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 56	\$ 500	\$ -
702-001	EI--2011 Int Bucket	\$ 549	\$ 500	\$ -
702-007	Payroll & Fringes 1999 Bucket Truck	\$ 308	\$ 100	\$ -
702-100	Social Security	\$ 54	\$ 31	\$ -
702-200	Medicare	\$ 13	\$ 8	\$ -
702-600	MERS Defined Contribution	\$ 30	\$ 40	\$ -
740-000	Vehicle Repairs and Maintenance	\$ 1,708	\$ -	\$ -
740-006	Materials & Supplies 99 Ford Pickup	\$ -	\$ 3,000	\$ -
935-000	Equipment Repairs and Maintenance	\$ -	\$ -	\$ 4,000
740-007	1999 Bucket Truck	\$ 19,627	\$ 1,000	\$ -
865-000	Gas & Oil	\$ 6,369	\$ 10,000	\$ 9,000
913-000	Insurance Vehicle	\$ 927	\$ 1,750	\$ 1,750
933-007	E7 2011 Int Bucket	\$ 8		\$ -
940-000	Contracted Services	\$ 13,510	\$ 10,000	\$ 12,000
970-000	Capital Outlay-Trucks	\$ -	\$ 60,000	\$ 98,740.00
<b>Subtotal</b>		<b>\$ 43,159</b>	<b>\$ 86,929</b>	<b>\$ 125,490</b>
North Bluff Broadband Tower (570)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
940-000	Contracted Services	\$ -	\$ -	\$ 15,000
<b>Subtotal</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>
<b>Electric Fund Totals</b>		<b>\$ 4,938,016</b>	<b>\$ 5,177,319</b>	<b>\$ 4,898,808</b>

**Detailed Budget Request  
Wastewater Fund (590)**

New Lines (534)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 578	\$ 600	\$ -
702-036	Tipperary	\$ -	\$ 40	\$ -
702-040	Railway Project	\$ -	\$ 10	\$ -
702-100	Social Security	\$ 137	\$ -	\$ -
804-000	Engineering & Architects Fees	\$ 1,171		\$ 14,000
<b>Subtotal</b>		<b>\$ 1,886</b>	<b>\$ 650</b>	<b>\$ 14,000</b>
Rapid River Sewer Project (536)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 6,812	\$ 6,800	\$ 8,000
702-001	Payroll SAW Grant	\$ 280	\$ -	\$ -
702-100	Social Security	\$ 424	\$ 420	\$ 480
702-200	Medicare	\$ 99	\$ 100	\$ 100
702-600	MERS Defined Contribution	\$ 244	\$ 60	\$ 880
730-000	Postage	\$ 273	\$ 100	\$ 500
740-000	Materials & Supplies	\$ 2,299	\$ 1,000	\$ 1,000
940-000	Contracted Services	\$ -	\$ -	\$ 1,000
970-000	Capital Outlay	\$ 9,293	\$ 5,000	\$ 10,000
999-000	PMT to Masonville TWP	\$ 92,760	\$ 75,000	\$ 75,000
<b>Subtotal</b>		<b>\$ 112,486</b>	<b>\$ 88,480</b>	<b>\$ 96,960</b>



**Detailed Budget Request  
Wastewater Fund (590) (Continued)**

Administrative (537)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 66,868	\$ 62,000	\$ 64,750
702-100	Social Security	\$ 3,654	\$ 3,850	\$ 4,020
702-200	Medicare	\$ 855	\$ 900	\$ 930
702-300	MERS Defined Benefit (Active Employees)	\$ 30,031	\$ 6,288	\$ 6,288
702-400	Life Insurance	\$ 552	\$ 540	\$ 580
702-500	Health Insurance	\$ 70,210	\$ 64,000	\$ 64,560
702-501	Health Savings Employer Contribution	\$ 9,265	\$ 7,800	\$ 7,800
702-550	OPEB Expense	\$ (3,680)	\$ -	\$ -
702-600	MERS Defined Contribution	\$ 15,793	\$ 20,000	\$ 7,020
702-900	Workers Compensation	\$ 3,327	\$ 4,880	\$ 4,780
703-000	Clothing Allowance	\$ 1,049	\$ 1,050	\$ 1,050
728-000	Office Supplies	\$ 56	\$ 300	\$ 400
730-000	Postage	\$ 4	\$ 10	\$ 10
740-000	Materials & Supplies	\$ 52	\$ 100	\$ 100
800-000	Credit Card Fees	\$ 3,726	\$ 3,700	\$ 6,000
800-001	Bank Fees	\$ 203	\$ 260	\$ 260
801-000	Legal Fees	\$ 973	\$ 750	\$ 1,000
802-000	Audit Fees	\$ 3,900	\$ 3,900	\$ 3,900
810-000	State Licensing Fees	\$ 3,920	\$ 4,000	\$ 4,000
831-000	Memberships & Dues	\$ 772	\$ 800	\$ 800
850-000	Telephone	\$ 2,706	\$ 2,500	\$ 2,200
860-000	Transpiration & Lodging	\$ 293	\$ 300	\$ 300
910-000	Insurance Liability	\$ 4,218	\$ 4,300	\$ 4,300
911-000	Insurance Building	\$ 3,077	\$ 4,300	\$ 3,300
940-000	Contracted Services	\$ 268	\$ 1,000	\$ 1,000
941-000	Computer	\$ -	\$ 500	\$ 500
942-000	Copier Rental	\$ 30	\$ 30	\$ 30
960-000	Education & Training	\$ 3,801	\$ 2,900	\$ 3,000
960-001	CDL Drug/Alcohol Testing	\$ 428	\$ 500	\$ 500
963-000	Miscellaneous	\$ -	\$ 100	\$ -
968-000	Depreciation Current	\$ 113,889	\$ 104,000	\$ 117,700
991-001	SRF Principal	\$ -	\$ 55,000	\$ 55,000
992-001	SRF Interest	\$ 10,777	\$ 10,330	\$ 10,330
998-101	Transfer to General Fund	\$ 69,026	\$ 61,850	\$ 55,473
998-390	Transfer for Fund Balance	\$ 210	\$ -	\$ -
998-401	Transfer to Capital Projects Fund	\$ 5,000	\$ 5,000	\$ 5,000
998-661	Transfer to Equipment Fund	\$ 5,239	\$ 5,240	\$ -
998-731	Transfer to Pension Fund	\$ -	\$ 25,000	\$ 25,000
998-731	Transfer to Pension Fund Unfunded Liab Normal Contrib	\$ -	\$ 15,361	\$ 15,361
998-736	Transfer to OPEB Fund	\$ -	\$ 25,000	\$ 25,000
998-736	Employee Retirement Expense	\$ -	\$ -	\$ 9,820
<b>Subtotal</b>		<b>\$ 430,493</b>	<b>\$ 508,339</b>	<b>\$ 512,062</b>



**Detailed Budget Request  
Wastewater Fund (590) (Continued)**

Safety Training Program (538)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 363	\$ 400	\$ -
702-100	Social Security	\$ 22	\$ 30	\$ -
702-200	Medicare	\$ 5	\$ 10	\$ -
740-000	Materials & Supplies	\$ 787	\$ 800	\$ 800
940-000	Contracted Services	\$ 4,359	\$ 4,000	\$ 4,200
	<b>Subtotal</b>	<b>\$ 5,536</b>	<b>\$ 5,240</b>	<b>\$ 5,000</b>

Meter Reading & Billing (539)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 20,127	\$ 20,400	\$ 20,810
702-100	Social Security	\$ 1,182	\$ 1,270	\$ 1,350
702-200	Medicare	\$ 277	\$ 300	\$ 300
702-500	Health Insurance	\$ 4,367	\$ 3,320	\$ 4,150
702-600	MERS Defined Contribution	\$ 1,152	\$ 820	\$ 2,290
702-800	Unemployment	\$ 1	\$ -	\$ -
703-000	Clothing Allowance	\$ 42	\$ 30	\$ -
730-000	Postage	\$ 4,850	\$ 4,000	\$ 4,000
740-000	Materials & Supplies	\$ 579	\$ 500	\$ 500
801-000	Legal Fees	\$ -	\$ 200	\$ 200
814-000	Computer Maintenance & Contracts	\$ 3,912	\$ 3,500	\$ 3,500
850-000	Telephone	\$ 101	\$ 100	\$ 100
860-000	Transpiration & Lodging	\$ 15	\$ 20	\$ -
940-000	Contracted Services	\$ -	\$ 100	\$ 100
942-000	Copier Rental	\$ 1,364	\$ 1,000	\$ 1,000
960-000	Education & Training	\$ -	\$ 500	\$ 250
963-000	Miscellaneous	\$ -	\$ 50.00	\$ -
	<b>Subtotal</b>	<b>\$ 37,969</b>	<b>\$ 36,110</b>	<b>\$ 38,550</b>

Consumer Services (540)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 3,685	\$ 5,000	\$ 5,100
702-100	Social Security	\$ 226	\$ 310	\$ 310
702-101	DPW Benefits	\$ 962	\$ 1,000	\$ 1,000
702-200	Medicare	\$ 53	\$ 80	\$ 80
702-600	MERS Defined Contribution	\$ 16	\$ 20	\$ 600
740-000	Materials & Supplies	\$ 202	\$ 300	\$ 300
940-000	Contracted Services	\$ 19,494	\$ 3,000	\$ 5,000
943-000	Equipment Rentals	\$ 1,308	\$ 1,400	\$ 2,000
970-000	Capital Outlay	\$ 827	\$ 2,500	\$ 5,000
	<b>Subtotal</b>	<b>\$ 26,772</b>	<b>\$ 13,610</b>	<b>\$ 19,390</b>

**Detailed Budget Request  
Wastewater Fund (590) (Continued)**

Line Maintenance (544)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 7,261	\$ 8,500	\$ 8,670
702-015	Sewer Main Work	\$ 1,089	\$ -	\$ -
702-100	Social Security	\$ 500	\$ 530	\$ 560
702-101	DPW Benefits	\$ 891	\$ 1,000	\$ 1,000
702-200	Medicare	\$ 117	\$ 120	\$ 120
702-600	MERS Defined Contribution	\$ 160	\$ 70	\$ 950
740-000	Materials & Supplies	\$ 1,179	\$ 1,300	\$ 1,300
940-000	Contracted Services	\$ -	\$ -	\$ 1,000
943-000	Equipment Rentals	\$ 459	\$ 500	\$ 500
970-000	Capital Outlay	\$ -	\$ 5,000	\$ -
Subtotal		\$ 11,656	\$ 17,020	\$ 14,100
Meter Maintenance (547)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 11,867	\$ 12,000	\$ 14,000
702-100	Social Security	\$ 689	\$ 750	\$ 680
702-200	Medicare	\$ 161	\$ 180	\$ 200
702-600	MERS Defined Contribution	\$ 213	\$ 50	\$ 1,350
740-000	Materials & Supplies	\$ 174	\$ 250	\$ 250
970-000	Capital Outlay	\$ 1,717	\$ 2,000	\$ 2,000
Subtotal		\$ 14,822	\$ 15,230	\$ 18,480
Plant Operations & Maintenance (549)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 50,247	\$ 48,000	\$ 48,960
702-100	Social Security	\$ 3,005	\$ 2,980	\$ 3,160
702-200	Medicare	\$ 703	\$ 700	\$ 710
702-600	MERS Defined Contribution	\$ 1,926	\$ 320	\$ 5,390
733-000	Tools	\$ 330	\$ 500	\$ 600
740-000	Materials & Supplies	\$ 7,108	\$ 7,000	\$ 7,000
796-000	Treatment Chemicals	\$ 14,418	\$ 15,500	\$ 16,000
921-000	Electricity	\$ 26,200	\$ 31,200	\$ 31,000
922-000	Natural Gas	\$ 5,330	\$ 6,000	\$ 6,000
923-000	Water & Sewer	\$ 3,013	\$ 750	\$ 800
940-000	Contracted Services	\$ 6,063	\$ 3,000	\$ 5,000
970-000	Capital Outlay	\$ -	\$ -	\$ 45,000
Subtotal		\$ 118,342	\$ 115,950	\$ 169,620
Lab (551)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 39,090	\$ 38,000	\$ 38,760
702-100	Social Security	\$ 2,340	\$ 2,360	\$ 2,510
702-200	Medicare	\$ 547	\$ 550	\$ 560
702-600	MERS Defined Contribution	\$ 1,377	\$ 200	\$ 4,260
740-000	Materials & Supplies	\$ 3,269	\$ 3,500	\$ 3,500
940-000	Contracted Services	\$ 7,880	\$ 6,000	\$ 6,000
970-000	Capital Outlay	\$ -	\$ 3,000	\$ -
Subtotal		\$ 54,502	\$ 53,610	\$ 55,590



**Detailed Budget Request  
Wastewater Fund (590) (Continued)**

Lift Stations (553)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 12,699	\$ 12,500	\$ 12,750
702-100	Social Security	\$ 760	\$ 780	\$ 830
702-200	Medicare	\$ 178	\$ 180	\$ 180
702-600	MERS Defined Contribution	\$ 360	\$ 50	\$ 1,400
740-000	Materials & Supplies	\$ 1,664	\$ 1,200	\$ 1,200
850-000	Telephone	\$ 496	\$ 460	\$ 460
921-000	Electricity	\$ 9,090	\$ 9,000	\$ 9,000
940-000	Contracted Services	\$ -	\$ 500	\$ 3,000
970-000	Capital Outlay-Industrial Park #1 Lift Station	\$ -	\$ 10,000	\$ 10,000
Subtotal		\$ 25,248	\$ 34,670	\$ 38,820
Building & Grounds (555)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 16,534	\$ 15,300	\$ 15,600
702-100	Social Security	\$ 990	\$ 950	\$ 1,010
702-200	Medicare	\$ 232	\$ 220	\$ 220
702-600	MERS Defined Contribution	\$ 684	\$ 140	\$ 1,720
740-000	Materials & Supplies	\$ 893	\$ 1,000	\$ 1,000
940-000	Contracted Services	\$ 1,182	\$ 2,000	\$ 1,000
Subtotal		\$ 20,514	\$ 19,610	\$ 20,550
Solids Handling (557)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 6,782	\$ 7,000	\$ 7,140
702-100	Social Security	\$ 438	\$ 430	\$ 460
702-101	DPW Benefits	\$ 891	\$ 900	\$ 500
702-200	Medicare	\$ 103	\$ 100	\$ 100
702-600	MERS Defined Contribution	\$ 162	\$ 50	\$ 790
740-000	Materials & Supplies	\$ -	\$ 300	\$ 200
825-000	Landfill Tipping Fees	\$ 754	\$ 600	\$ 600
940-000	Contracted Services	\$ 8,309	\$ 2,000	\$ 2,000
943-000	Equipment Rentals	\$ 2,839	\$ -	\$ -
Subtotal		\$ 20,279	\$ 11,380	\$ 11,790

**Detailed Budget Request  
Wastewater Fund (590) (Continued)**

Vehicle Expense (560)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ -	\$ 250	\$ -
702-001	Truck #1 Pickup	\$ -	\$ 500	\$ -
702-100	Social Security	\$ 18	\$ 50	\$ -
740-001	Materials & Supplies	\$ 314	\$ 400	\$ 500
740-002	Materials & Supplies	\$ -	\$ 500	\$ 500
740-003	Materials & Supplies	\$ 202	\$ 300	\$ -
740-004	Materials & Supplies Vacter	\$ -	\$ -	\$ 500
865-000	Gas & Oil	\$ 3,646	\$ 5,000	\$ 4,500
913-000	Truck 1 Loan Payment	\$ 265	\$ 4,480	\$ -
913-000	Insurance Vehicle	\$ -	\$ 600	\$ 600
940-001	Contracted Services	\$ 467	\$ 300	\$ 300
970-000	Capital Outlay-Mower	\$ -	\$ -	\$ 6,000
Subtotal		\$ 4,912	\$ 12,380	\$ 12,900

Wastewater Fund Totals

\$ 885,417

\$ 932,279

\$ 1,027,812

**Detailed Budget Request  
Water Fund (591)**

New Lines (534)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 98	\$ 500	\$ 500
702-043	3rd Avenue	\$ 586	\$ 600	\$ -
702-100	Social Security	\$ 119	\$ 60	\$ 40
702-200	Medicare	\$ 28	\$ 20	\$ 10
702-600	MERS Defined Contribution	\$ -	\$ -	\$ 120
804-000	Engineering & Architects Fees	\$ 1,954	\$ -	\$ -
970-000	Transfer Capital Projects WI/MN Line Replacement	\$ 2,347	\$ 22,000	\$ 20,000
Subtotal		\$ 5,133	\$ 23,180	\$ 20,670



**Detailed Budget Request  
Water Fund (591) (Continued)**

Administrative (537)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 87,635	\$ 82,000	\$ 78,500
702-100	Social Security	\$ 5,217	\$ 5,080	\$ 4,900
702-200	Medicare	\$ 1,220	\$ 1,200	\$ 1,130
702-300	MERS Defined Benefit (Active Employees)	\$ 64,563	\$ 11,764	\$ 11,764
702-400	Life Insurance	\$ 820	\$ 830	\$ 840
702-500	Health Insurance	\$ 38,593	\$ 46,700	\$ 47,900
702-501	Health Savings Employer Contribution	\$ 8,106	\$ 7,800	\$ 7,800
702-550	OPEB Expense	\$ (3,322)	\$ -	\$ -
702-600	MERS Defined Contribution	\$ 10,280	\$ 13,000	\$ 8,710
702-900	Workers Compensation	\$ 6,552	\$ 6,620	\$ 8,380
703-000	Clothing Allowance	\$ 1,046	\$ 1,050	\$ 1,050
728-000	Office Supplies	\$ 371	\$ 400	\$ 700
730-000	Postage	\$ 81	\$ 100	\$ 20
740-000	Materials & Supplies	\$ 52	\$ 100	\$ 150
800-000	Credit Card Fees	\$ 3,726	\$ 3,800	\$ 5,000
800-001	Bank Fees	\$ 203	\$ 250	\$ 150
801-000	Legal Fees	\$ 973	\$ 500	\$ 1,000
802-000	Audit Fees	\$ 3,900	\$ 4,000	\$ 4,000
810-000	State Licensing Fees	\$ 1,279	\$ 1,350	\$ 1,300
831-000	Memberships & Dues	\$ 909	\$ 1,000	\$ 1,000
850-000	Telephone	\$ 3,057	\$ 3,000	\$ 3,000
860-000	Transpiration & Lodging	\$ 197	\$ 200	\$ 200
900-000	Printing & Publishing	\$ 475	\$ 480	\$ 500
910-000	Insurance Liability	\$ 4,025	\$ 4,100	\$ 4,100
911-000	Insurance Building	\$ 8,263	\$ 8,300	\$ 8,600
940-000	Contracted Services	\$ 478	\$ 500	\$ 800
942-000	Copier Rental	\$ 93	\$ 150	\$ 150
960-000	Education & Training	\$ 5,504	\$ 5,500	\$ 5,000
960-001	CDL Drug/Alcohol Testing	\$ 210	\$ 300	\$ 300
963-000	Miscellaneous	\$ 220	\$ 300	\$ -
968-000	Depreciation Current	\$ 138,184	\$ 81,300	\$ 135,000
998-101	Transfer to General Fund	\$ 67,442	\$ 44,300	\$ 45,646
998-401	Transfer to Capital Projects Fund	\$ 5,000	\$ 5,000	\$ 5,000
998-661	Transfer to Equipment Fund	\$ 5,239	\$ 5,240	\$ -
998-731	Transfer to Pension Fund Unfunded Liability	\$ -	\$ 25,000	\$ 25,000
998-731	Transfer to Pension Fund Unfunded Liab Normal Contrib	\$ -	\$ 38,749	\$ 38,749
390-393	Employee Retirement Expense	\$ -	\$ -	\$ 9,820
Subtotal		\$ 470,592	\$ 409,963	\$ 466,159
Safety Training Program (538)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 570	\$ 600	\$ 500
702-100	Social Security	\$ 33	\$ 40	\$ 30
702-200	Medicare	\$ 8	\$ 10	\$ 10
702-600	MERS Defined Contribution	\$ 21	\$ 10	\$ 60
740-000	Materials & Supplies	\$ 342	\$ 600	\$ 500
940-000	Contracted Services	\$ 4,345	\$ 3,200	\$ 4,200
Subtotal		\$ 5,319	\$ 4,460	\$ 5,300

**Detailed Budget Request  
Water Fund (591) (Continued)**

Meter Reading & Billing (539)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 19,973	\$ 21,000	\$ 21,000
702-100	Social Security	\$ 1,173	\$ 1,230	\$ 1,250
702-200	Medicare	\$ 274	\$ 290	\$ 290
702-500	Health Insurance	\$ 4,367	\$ 5,100	\$ 4,400
702-600	MERS Defined Contribution	\$ 1,135	\$ 900	\$ 1,900
702-800	Unemployment	\$ 1	\$ -	\$ -
703-000	Clothing Allowance	\$ 42	\$ 50	\$ 50
730-000	Postage	\$ 4,760	\$ 4,000	\$ 3,800
740-000	Materials & Supplies	\$ 583	\$ 500	\$ 500
801-000	Legal Fees	\$ -	\$ 200	\$ 200
814-000	Computer Maintenance & Contracts	\$ 3,912	\$ 3,500	\$ 3,500
850-000	Telephone	\$ 101	\$ 100	\$ 80
860-000	Transpiration & Lodging	\$ 15	\$ 50	\$ 50
940-000	Contracted Services	\$ -	\$ 200	\$ 200
942-000	Copier Rental	\$ 1,364	\$ 1,300	\$ 1,000
963-000	Miscellaneous	\$ -	\$ 50	\$ -
Subtotal		\$ 37,701	\$ 38,470	\$ 38,220
Consumer Services (540)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 11,307	\$ 12,800	\$ 11,000
702.43	3rd Avenue	\$ 302	\$ -	\$ -
702-015	Lateral Work/Thawing	\$ -	\$ -	\$ 400
702-100	Social Security	\$ 709	\$ 800	\$ 700
702-101	DPW Benefits	\$ 1,443	\$ 2,200	\$ 1,500
702-200	Medicare	\$ 166	\$ 190	\$ 160
702-600	MERS Defined Contribution	\$ 209	\$ 70	\$ 1,200
740-000	Materials & Supplies	\$ 208	\$ 500	\$ 400
940-000	Contracted Services	\$ 4,680	\$ 6,240	\$ 6,240
943-000	Equipment Rentals	\$ 7,216	\$ 1,500	\$ 1,600
970-000	Capital Outlay	\$ 4,499	\$ 6,000	\$ 5,000
Subtotal		\$ 30,739	\$ 30,300	\$ 28,200
Line Maintenance (544)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 2,154	\$ 2,700	\$ -
702-015	Sewer Main Work	\$ -	\$ -	\$ -
702-100	Social Security	\$ 129	\$ 170	\$ -
702-101	DPW Benefits	\$ 481	\$ 500	\$ -
702-200	Medicare	\$ 30	\$ 40	\$ -
702-600	MERS Defined Contribution	\$ 18	\$ -	\$ -
740-000	Materials & Supplies	\$ 657	\$ 1,000	\$ 1,000
940-000	Contracted Services	\$ -	\$ 13,000	\$ 10,000
943-000	Equipment Rentals	\$ -	\$ 400	\$ 400
Subtotal		\$ 3,470	\$ 17,810	\$ 11,400



**Detailed Budget Request  
Water Fund (591) (Continued)**

Reservoir & Elevated Tank (545)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 2,468	\$ 2,500	\$ 2,650
702-100	Social Security	\$ 146	\$ 160	\$ 170
702-200	Medicare	\$ 34	\$ 40	\$ 40
702-600	MERS Defined Contribution	\$ 54	\$ -	\$ 290
740-000	Materials & Supplies	\$ 180	\$ 700	\$ 500
850-000	Telephone	\$ 245	\$ 250	\$ 250
911-000	Insurance Building	\$ 1,048	\$ 1,100	\$ 1,100
921-000	Utilities	\$ 4,214	\$ 4,000	\$ 4,200
940-000	Contracted Services	\$ 147	\$ 5,000	\$ 500
Subtotal		\$ 8,536	\$ 13,750	\$ 9,700
Inventory Control (546)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 97	\$ -	\$ -
702-100	Social Security	\$ 6	\$ -	\$ -
702-200	Medicare	\$ 1	\$ -	\$ -
Subtotal		\$ 104	\$ -	\$ -
Meter Maintenance (547)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 11,668	\$ 12,000	\$ 13,400
702-100	Social Security	\$ 677	\$ 750	\$ 840
702-200	Medicare	\$ 158	\$ 180	\$ 200
702-600	MERS Defined Contribution	\$ 215	\$ 50	\$ 1,480
740-000	Materials & Supplies	\$ 138	\$ 250	\$ 200
970-000	Capital Outlay	\$ 1,717	\$ 2,000	\$ 2,000
Subtotal		\$ 14,574	\$ 15,230	\$ 18,120
Plant Operations & Maintenance (549)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 29,257	\$ 30,000	\$ 31,200
702-100	Social Security	\$ 1,726	\$ 1,740	\$ 1,930
702-200	Medicare	\$ 404	\$ 410	\$ 450
702-600	MERS Defined Contribution	\$ 551	\$ 100	\$ 3,430
733-000	Tools	\$ 615	\$ 1,100	\$ 1,500
740-000	Materials & Supplies	\$ 2,444	\$ 3,000	\$ 3,000
796-000	Treatment Chemicals	\$ 46,960	\$ 45,000	\$ 47,000
921-000	Electricity	\$ 29,784	\$ 31,200	\$ 31,200
922-000	Natural Gas	\$ 7,193	\$ 6,500	\$ 6,500
940-000	Contracted Services	\$ 1,594	\$ 15,000	\$ 15,000
970-000	Capital Outlay	\$ -	\$ 50,000	\$ -
Subtotal		\$ 120,528	\$ 184,050	\$ 141,210

**Detailed Budget Request  
Water Fund (591) (Continued)**

Lab (551)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 50,686	\$ 52,100	\$ 50,000
702-001	EI Grant	\$ 2,270	\$ -	\$ -
702-100	Social Security	\$ 3,070	\$ 3,230	\$ 3,100
702-200	Medicare	\$ 718	\$ 760	\$ 730
702-600	MERS Defined Contribution	\$ 1,329	\$ 250	\$ 5,500
730-000	Postage	\$ 527	\$ 550	\$ 1,800
740-000	Materials & Supplies	\$ 7,182	\$ 8,500	\$ 7,000
810-000	State Lab Cert Fee	\$ -	\$ -	\$ 2,600
940-000	Contracted Services	\$ 6,291	\$ 5,000	\$ 6,000
Subtotal		\$ 72,073	\$ 70,390	\$ 76,730
Hydrant Maintenance (554)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 1,163	\$ 1,500	\$ 1,600
702-100	Social Security	\$ 69	\$ 90	\$ 100
702-200	Medicare	\$ 16	\$ 20	\$ 30
702-600	MERS Defined Contribution	\$ 11	\$ -	\$ 180
740-000	Materials & Supplies	\$ 29	\$ 200	\$ 500
970-000	Capital Additions	\$ -	\$ -	\$ 3,500
Subtotal		\$ 1,287	\$ 1,810	\$ 5,910
Building & grounds (555)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 7,771	\$ 7,300	\$ 6,000
702-100	Social Security	\$ 449	\$ 450	\$ 370
702-200	Medicare	\$ 105	\$ 110	\$ 90
702-600	MERS Defined Contribution	\$ 215	\$ 20	\$ 660
740-000	Materials & Supplies	\$ 1,271	\$ 1,500	\$ 1,000
940-000	Contracted Services	\$ -	\$ -	\$ 500
970-000	Capital Outlay	\$ -	\$ 500	\$ 120,000
Subtotal		\$ 9,811	\$ 9,880	\$ 128,620
Vehicle Expense (560)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ -	\$ 200	\$ -
702-002	Payroll & Fringes 94 Chev	\$ 336	\$ 200	\$ -
702-100	Social Security	\$ 20	\$ 20	\$ -
702-101	DPW Benefits	\$ -	\$ -	\$ -
702-200	Medicare	\$ 5	\$ 10	\$ -
702-600	MERS Defined Contribution	\$ 37	\$ 50	\$ -
740-001	Materials & Supplies W1	\$ -	\$ -	\$ 200
865-000	Gas & Oil	\$ 1,906	\$ 2,000	\$ 2,000
913-000	Insurance Vehicle	\$ 397	\$ 800	\$ 800
970-000	Capital Additions	\$ -	\$ -	\$ 6,000
Subtotal		\$ 2,701	\$ 3,280	\$ 9,000



**Detailed Budget Request  
Water Fund (591) (Continued)**

Rock Water (576)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 729	\$ 800	\$ -
702-100	Social Security	\$ 43	\$ 50	\$ -
702-200	Medicare	\$ 10	\$ 10	\$ -
702-600	MERS Defined Contribution	\$ 80	\$ 70	\$ -
730-000	Postage	\$ 739	\$ 700	\$ 700
999-000	Payment to Rock	\$ 48,013	\$ 42,500	\$ 42,500
	<b>Subtotal</b>	<b>\$ 49,614</b>	<b>\$ 44,130</b>	<b>\$ 43,200</b>

**Water Fund Totals**

**\$ 832,183      \$ 866,703      \$ 1,002,439**

**Detailed Budget Request  
Equipment Fund (661)**

Administrative (537)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 3,516	\$ 3,400	\$ -
702-100	Social Security	\$ 218	\$ 211	\$ -
702-101	DPW Benefits	\$ 481	\$ 720	\$ -
702-200	Medicare	\$ 51	\$ 50	\$ -
702-300	MERS Defined Benefit	\$ 7,216	\$ 7,217	\$ -
702-400	Life Insurance	\$ 137	\$ -	\$ -
702-501	Health Savings Employer Contribution	\$ 1,880	\$ 2,000	\$ -
702-550	OPEB Expense	\$ (1,303)	\$ -	\$ -
702-600	MERS Defined Contribution	\$ 901	\$ 272	\$ -
728-000	Office Supplies	\$ 386	\$ 500	\$ -
730-000	Postage	\$ 112	\$ 20	\$ -
740-000	Materials & Supplies	\$ 414	\$ 100	\$ -
801-000	Legal Fees	\$ 818	\$ -	\$ -
802-000	Audit Fees	\$ 1,211	\$ 1,500	\$ -
817-000	Retiree Benefits	\$ 11,707	\$ 12,939	\$ -
831-000	Membership & Dues	\$ -	\$ 500	\$ -
850-000	Telephone	\$ 3,594	\$ 3,000	\$ -
850-001	Cellphones	\$ 674	\$ -	\$ -
900-000	Printing & Publishing	\$ 239	\$ 50	\$ -
911-000	Insurance Building	\$ 664	\$ 700	\$ -
913-000	Insurance Vehicle	\$ 1,590	\$ 2,000	\$ -
921-000	Electricity	\$ 2,144	\$ 2,500	\$ -
922-000	Natural Gas	\$ 6,207	\$ 4,000	\$ -
923-000	Water & Sewer	\$ 1,159	\$ 900	\$ -
942-000	Copier Rental	\$ 52	\$ -	\$ -
960-000	Education & Training	\$ 120	\$ 150	\$ -
960-001	CDL Drug Alcohol Testing	\$ 1,184	\$ 1,500	\$ -
968-000	Depreciation Current	\$ 35,618	\$ 30,000	\$ -
998-736	Transfer to OPEB Fund	\$ -	\$ 12,939	\$ -
998-101	Transfer to General Fund	\$ -	\$ 18,959	\$ -
	<b>Subtotal</b>	<b>\$ 80,990</b>	<b>\$ 106,127</b>	<b>\$ -</b>

**Detailed Budget Request  
Equipment Fund (661) (Continued)**

Safety Training Program (538)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 2,480	\$ 1,500	\$ -
702-100	Social Security	\$ 226	\$ 93	\$ -
702-101	DPW Benefits	\$ 553	\$ 600	\$ -
702-200	Medicare	\$ 53	\$ 22	\$ -
702-600	MERS Defined Contribution	\$ 303	\$ 160	\$ -
702-800	Unemployment	\$ 0	\$ -	\$ -
703-000	Clothing Allowance	\$ 3,116	\$ 2,000	\$ -
740-000	Materials & Supplies	\$ 662	\$ 1,000	\$ -
940-000	Contracted Services	\$ 5,074	\$ -	\$ -
960-000	Education & Training	\$ -	\$ 3,000.00	\$ -
Subtotal		\$ 12,466	\$ 8,375	\$ -
Motor Equipment Pool (548)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 56,202	\$ 52,000	\$ -
702-100	Social Security	\$ 3,434	\$ 3,224	\$ -
702-101	DPW Benefits	\$ 6,520	\$ 1,441	\$ -
702-200	Medicare	\$ 803	\$ 754	\$ -
702-400	Life Insurance	\$ -	\$ 186	\$ -
702-500	Health Insurance	\$ 7,816	\$ 18,782	\$ -
702-600	MERS Defined Contribution	\$ 5,106	\$ 4,160	\$ -
702-800	Unemployment	\$ 6	\$ 10	\$ -
702-900	Workers Compensation	\$ 1,084	\$ 1,547	\$ -
706-000	Clothing Allowance	\$ 787	\$ 600	\$ -
733-000	Tools	\$ 1,756	\$ 1,000	\$ -
740-000	Materials & Supplies	\$ 68,439	\$ 80,000	\$ -
865-000	Gas & Oil	\$ 20,276	\$ 25,000	\$ -
940-000	Contracted Services	\$ 8,876	\$ 10,000	\$ -
970-000	Capital Outlay	\$ -	\$ 20,000.00	\$ -
Subtotal		\$ 181,104	\$ 218,704	\$ -
Building & grounds (555)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-000	Payroll	\$ 15,734	\$ 10,000	\$ -
702-100	Social Security	\$ 956	\$ 300	\$ -
702-101	DPW Benefits	\$ 5,094	\$ 4,326	\$ -
702-200	Medicare	\$ 223	\$ 145	\$ -
702-600	MERS Defined Contribution	\$ 826	\$ 800	\$ -
702-800	Unemployment	\$ 4	\$ -	\$ -
740-000	Materials & Supplies	\$ 7,480	\$ 5,000	\$ -
940-000	Contracted Services	\$ 19,487	\$ 25,000	\$ -
Subtotal		\$ 49,804	\$ 45,571	\$ -
Equipment Fund Totals		\$ 324,364	\$ 378,777	\$ -



**Detailed Budget Request  
Cemetery Perpetual Care Fund (711)**

Administrative (537)		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
998-101	Transfer to General Fund	\$ 912	\$ 1,500	\$ 1,500
998-390	Transfer to Fund Balance	\$ 5,030	\$ 3,832	\$ 3,450
Subtotal		\$ 5,942	\$ 5,332	\$ 4,950
Cemetery Perpetual Care Fund Totals		\$ 5,942	\$ 5,332	\$ 4,950

**Detailed Budget Request  
Retirement System Fund (731)**

		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
702-300	MERS Defined Benefit Retirees	\$ -	\$ 852,024	\$ 889,332
998-390	Transfer to Fund Balance	\$ -	\$ 588,084	\$ 309,890
Totals		\$ -	\$ 1,440,108	\$ 1,199,222
Retirement System Fund Totals		\$ -	\$ 1,440,108	\$ 1,199,222

**Detailed Budget Request  
OPEB Healthcare Fund (736)**

		Actual 2016-2017	Budgeted 2017-2018	Proposed 2018-2019
817-000	Retiree Benefits	\$ -	\$ 253,042	\$ 190,303
Totals		\$ -	\$ 253,042	\$ 190,303
OPEB Healthcare Fund Totals		\$ -	\$ 253,042	\$ 190,303

**City of Gladstone  
Annual Report  
2018-2019 Consolidated Summary  
Revenues and Expenditures  
All Funds**

	General	Major St	Local St	Dr. Mary Cretens	EDC	Cap Projects	DDA	Harbor	Solid Waste	Electric	Wastewater	Water	Equipment	Cemetery	Retirement	OPEB	Total
Proposed Revenues 2018-2019	\$ 3,904,751	\$ 582,896	\$ 396,790	\$ 262,450	\$ 51,600	\$ 597,880	\$ 403,082	\$ 93,380	\$ 463,772	\$ 4,898,808	\$ 1,027,812	\$ 1,002,439	\$ -	\$ 4,950	\$ 1,199,222	\$ 190,303	\$ 15,080,135
Total Funds Available	\$ 3,904,751	\$ 582,896	\$ 396,790	\$ 262,450	\$ 51,600	\$ 597,880	\$ 403,082	\$ 93,380	\$ 463,772	\$ 4,898,808	\$ 1,027,812	\$ 1,002,439	\$ -	\$ 4,950	\$ 1,199,222	\$ 190,303	\$ 15,080,135
Proposed Expenditures 2018-2019	\$ 3,904,751	\$ 582,896	\$ 396,790	\$ 262,450	\$ 51,600	\$ 597,880	\$ 403,082	\$ 93,380	\$ 463,772	\$ 4,898,808	\$ 1,027,812	\$ 1,002,439	\$ -	\$ 4,950	\$ 1,199,222	\$ 190,303	\$ 15,080,135
Estimated Cash Balance 3/31/2019	\$ (0)	\$ 0	\$ (0)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (0)	\$ 0	\$ 0	\$ (0)	\$ -	\$ -	\$ (0)	\$ -	\$ (0)



## City of Gladstone Capital Expenditures FY 2018-2019

Description	Fund	Cost	Funding Period
Industrial Park Life Station #1	EDC/Wastewater Fund	\$ 20,000.00	2018-2019
Wisconsin/Minnesota Alley Water Line Replacement	Water Fund	\$ 20,000.00	2018-2019
Hydraulic Analysis	Water Fund	\$ 10,000.00	2018-2019
Inspect Intake	Water Fund	\$ 15,000.00	2018-2019
Water Plant Roof Replacements	Water Fund	\$ 112,000.00	2018-2019
Mower	Water/Sewer Fund/Sale of Assets	\$ 12,000.00	2018-2019
Boilers At Wastewater Treatment Plant	Wastewater Fund Balance	\$ 45,000.00	2018-2019
Cemetery Asphalt Pavement	Mary Cretens Fund-Proposed	\$ 13,000.00	2018-2019
Cemetery Utility Vehicle	Mary Cretens Fund-Proposed	\$ 10,000.00	2018-2019
Cemetery Building Finish Building Utilities-Sitework	Mary Cretens Fund-Proposed	\$ 13,000.00	2018-2019
Cemetery Management Software Module	Mary Cretens Fund	\$ 5,800.00	2018-2019
Street Lights	Electric Fund	\$ 10,000.00	2018-2019
Substation	Electric Fund	\$ 110,000.00	2018-2019
Warehouse Floor Concrete Floor	Electric Fund	\$ 25,000.00	2018-2019
2 New Trucks Electric Department	Electric Fund-Sale of Assets	\$ 63,500.00	2018-2019
Roof Repair Public Safety Dept.	General Fund	\$ 13,000.00	2018-2019
Firetruck Replacement Fund	General Fund	\$ 20,000.00	CIP
Firemen Turnout Gear	General Fund/Grants/Donations	\$ 7,200.00	2018-2019
Vests & Radios	Gordon Olson Trust/Grant Funding	\$ 23,000.00	2018-2019
Police Car Replacement Fund	General Fund	\$ 10,500.00	CIP
DPW 2 Truck-Purchased From 1 Electric Dept.-1 New	Sale of Assets-Sanitation Fund	\$ 42,250.00	2018-2019
DPW Small Dump/Chipper Truck	Sale of Assets-Electric Fund	\$ 77,344.00	2018-2019
Parks and Rec Ballfield Gateway Project	General Fund/Besse Foundation	\$ 68,000.00	2018-2019
Campground Expansion	Mary Cretens-Other	\$ 55,000.00	2018-2019
Parks & Rec Trailhead	Donations-Mary Cretens	\$ 25,000.00	2018-2019
Parks & Rec Used DPW 1 Ton Dump Truck	Harbor Fund	\$ 9,000.00	2018-2019
Parks Purchase Electric Truck	Harbor Fund	\$ 10,000.00	2018-2019
Disc Golf Service	Community Donations	\$ 60,000.00	2018-2019
Accounts Receivable module BNSA	Cretens-Electric-Water-Sewer-Harbor	\$ 7,900.00	2018-2019
Beach Retaining Barrier	Mary Cretens	\$ 3,000.00	2018-2019
9th Street Project Design	DDA-Water-Electric-Sewer-Streets	\$ 250,000.00	2018-2019
CIP City Hall-DPW Facility	General Fund	\$ 25,000.00	CIP
Material Crushing Fund	Capital Projects-All Funds Contribute	\$ 35,000.00	2018-2019
DPW Capital Equipment	General Other Funds	\$ 50,500.00	CIP
Employee Retirement Leave Expense	General Fund	\$ 5,000.00	CIP
Northshore Project-Planning & Development Consultant	DDA	\$ 36,000.00	2018-2019
15th-17th Culvert Replacement	General Fund-Local Streets	\$ 30,000.00	2018-2019
<b>Total</b>		<b>\$ 1,346,994.00</b>	

## City of Gladstone 2014-2019 Tax Rates

	<u>2014/2015</u> <u>ACTUAL</u>	<u>2015/2016</u> <u>ACTUAL</u>	<u>2016/2017</u> <u>ACTUAL</u>	<u>2017/2018</u> <u>BUDGET</u>	<u>2018/2019</u> <u>BUDGET</u>
CITY TAX LEVY	\$ 1,445,067	\$ 1,480,187	\$ 1,320,986	\$ 1,516,713	\$ 1,779,044
Tax Levy Change:	\$204,475	\$35,120	(\$159,201)	\$195,727	\$ 262,331.00
Dollars	16.48%	2.43%	-10.76%	14.82%	17.30%
Percentage					

TAXABLE VALUATION	\$ 103,541,306	\$ 105,591,113	\$ 106,155,791	\$ 107,501,344	\$ 114,736,229
Change in Assessed Value:					
Dollars	\$1,825,964	\$2,049,807	\$564,678	\$1,345,553	\$7,234,885
Percentage	1.80%	1.98%	0.53%	1.27%	6.73%
MILL RATE (PER \$1,000 TAXABLE VALUATION) (Rate applied on Property Tax Bill)	\$13.9564	\$14.0181	\$12.4438	\$14.1088	\$15.5055
Mill Rate Change:					
Change	\$1.76	\$0.06	(\$1.57)	\$1.66	\$1.40
Percentage	14.43%	0.44%	-11.23%	13.38%	9.90%

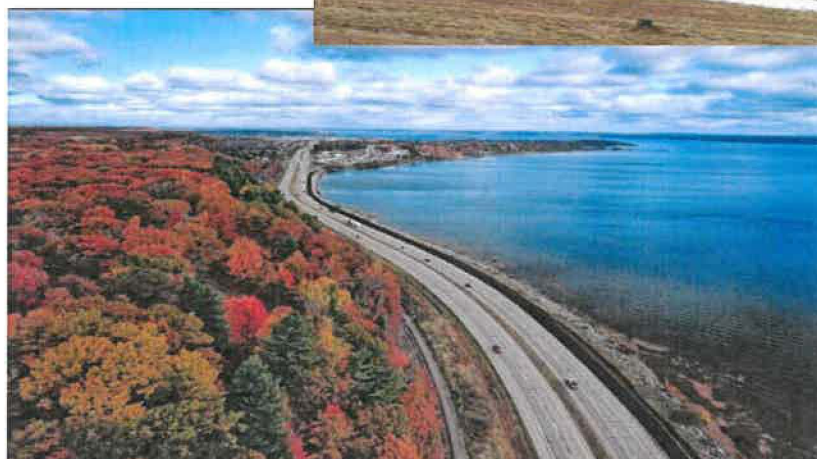
City Only					
Gladstone City Residence Taxable Value at	\$40,450	\$40,450	\$40,450	\$40,450	\$ 40,450
Citys Share of Property Taxes	\$627.06	\$627.06	\$553.30	\$657	\$ 657
Change in Taxes from Prior Year	\$73.76	\$0.00	(\$73.76)	\$103.26	\$0.00
Percentage Change	13.33%	0.00%	-11.76%	18.66%	0.00%



# City of Gladstone Community Investment Plan

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Adopted: March 26, 2018  
FY 2018—2023



**GLADSTONE**



# COMMUNITY INVESTMENT PLAN

## 2018 - 2023

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### **City of Gladstone**

### **Community Investment Plan, 2018-2023**

#### **Introduction**

Continued community investments are essential to the economic and social health of the Gladstone community. For example, modernizing operating systems guarantee the reliability of the city's infrastructure and operations. Assets such as snow removal equipment ensure that local businesses open and children reach school after winter storms. Updated safety equipment is vital to firefighters as they perform rescue operations and work to save homes and businesses. Replacing gear, such as portable radios and squad cars assures that the police can maintain order, both in emergencies and at community events.

Community Investment Plans (CIP) organize and budget for capital assets that ensure that city services remain dependable and budgets remain financially sound. A capital asset is defined in this document as infrastructure or equipment worth more than \$5,000 and that have an expected useful life greater than one year. CIP safeguards against multiple large purchases at once; communicates city needs across the organization and to the Community. Note that while the CIP is a roadmap for the direction of the city, priorities easily change as opportunities arise or when assets unexpectedly fail.

The City of Gladstone's CIP is a five-year schedule that links city visions, projects and upgrades to actual revenue expenditures. This is the City's first CIP. Projects in the City of Gladstone's 2018-2023 CIP are outlined in the following document. The following pages outline the assets, including infrastructure maintenance projects, equipment replacements, and technological advances that were deemed necessary and important for purchase or replacement by the Elected Officials, Staff and with Community input during the next five fiscal years. Descriptions of these assets are organized by department or fund and include a justification for purchase or replacement, an estimated cost in 2018 dollars, and a timeline for purchase. The final section outlines possible funding options.

Several pieces of information should be noted when reading this document and are as follows:

1. Capital Improvements for the Parks and Recreation Program will be included in the CIP but are outlined in more detail in the Park and Recreation Plan.
2. The sale of old equipment or assets will offset the cost of purchasing upgraded equipment. Furthermore, when purchasing new equipment, the future resale value should be considered for this purpose. Occasionally equipment with a useful life can be sold to another department or fund at a price determined internally to better utilize resources.



# COMMUNITY INVESTMENT PLAN

## 2018 - 2023

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3. Equipment replacement will be determined by the equipment replacement guidelines and the equipment replacement spreadsheet. However, the City Commission in collaboration with the CIP Committee makes a cost-benefit calculation of replacing an asset and the opportunity costs of possible increased maintenance costs when deciding on the useful life of an asset.
4. Lastly, the CIP will be reviewed and refined by the CIP Committee and City Commission. Yearly capital expenditure totals given in this document do not reflect actual future spending projections. Many of the proposed projects will be pushed out to a ten to fifteen-year Community Investment Plan.

### Administration

#### 1. New City Hall or Combined Facility with DPW

. **Description:** City Hall building was built by the WPA in 1939 and has had some upgrades over the years. We could have a facility that houses City administrative functions and DPW. In 2010 OHM did a study on the City Hall Facility. We also did an RFP for a new DPW facility. A failed millage attempt was done for the DPW facility several years ago.

. **Justification:** Both City Hall and the DPW Facilities need significant investment to bring them up to modern standards. The savings in energy cost could pay the cost of financing the new combined facility. A conceptual design and study of the concept should be budgeted for 2019 fiscal year to determine if this is feasible.

. **Cost:** \$2.5 Million

. **Expected Purchase Years:** TBD

#### 2. Cemetery Management Software

. **Description:** The City has a very large and very old cemetery for the size of the community. Current management is done through GIS and paper records. The City Clerk manages using these methods. The clerk also receives genealogy research requests weekly.

. **Justification:** The City Clerk spends a large percentage of time managing the cemetery. This has the potential to take the clerk away from other duties. This is due to the inefficient process the city is currently using. Cemetery software will

## COMMUNITY INVESTMENT PLAN

### 2018 - 2023

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better manage grave records and make it possible to place this information online so people can access it for genealogy research. Funds for this may come out of the Dr. Mary Creten's fund or budget cemetery fund balance for the purchase.

. **Cost:** \$5,800

. **Expected Purchase Year:** 2018-2019

### 3. City Hall Servers

. **Description:** City Hall computer servers have a useful life of about five years. The city stores its information for assessing, taxes, accounts payable, payroll and other records on these servers. Current servers were purchased several years ago.

. **Justification:**

. **Cost:** \$5,000-\$15,000

. **Expected Purchase Year:** 2020-2021

### 4. Accounts Receivable Module:

. **Description:** Currently the city using various methods to send out miscellaneous invoices not tied to the accounting system.

. **Justification:** Process used by the city is not consistent and not tied to the accounting system. This splintered process makes administration of miscellaneous invoices difficult and time-consuming. This creates additional work for personnel to enter and track. Purchasing this module from BS&A ties into the accounting system used. Will reduce staff time considerably and centralize the process.

. **Cost:** \$7,900

. **Expected Purchase Year:** 2018-2019



# COMMUNITY INVESTMENT PLAN

## 2018 - 2023

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### 5. Organization Consultant

. **Description:** Organizational issues exist with staff, cultural issues, city processes, and general staffing levels should be addressed. Many of these organizational concerns have been around for many years.

. **Justification:** These issues should be analyzed and reviewed by a professional with a specialized skill set. Hiring a person to perform this review also allows for an unbiased review of the issues.

. **Cost:** \$25,000

. **Expected Purchase Year:** 2019-2020

### 6. City Hall-Departmental Administrative Vehicle

. **Description:** This vehicle would be used by the City Hall staff and other departments for administrative purposes and travel for city business.

. **Justification:** City Hall and other administrative staff travel, currently is through use of their personal vehicle. Staff receives a mileage reimbursement on a per trip basis. This vehicle would reduce the cost of travel for the city in all departments. We could consider a new or used vehicle.

. **Cost:** \$25,000

. **Expected Purchase Year:** 2019-2020

### 7. City Logo-Rebranding

. **Description:** Current City of Gladstone logo and motto have been in use for many years.

. **Justification:** Logo is not easily used in marketing, for printing or use on a wide variety of materials and surfaces. It also is not consistently used by the City. No quality digital version of the logo available. The project needs a marketing and branding consultant to guide the city through the development process of a new logo.

. **Cost:** \$25,000

. **Expected Purchase Year:** 2019-2020

# COMMUNITY INVESTMENT PLAN

## 2018 - 2023

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### DDA

#### 1. 9<sup>th</sup> Street Project

. **Description:** The 9<sup>th</sup> Street Project is a multi-faceted street project that encompasses mainly paving and reconstruction but also includes: water, sewer, stormwater, sidewalks, and street lighting. The project area is primarily the 9<sup>th</sup> Street Corridor but also includes alleyways and some two block sections of streets along the proposed project area.

Gladstone's Downtown Development Authority (DDA) spearheaded this project for the City. The City Commission has agreed this is a very important project for the City. Since this is a priority of the two boards, a 9<sup>th</sup> Street Bond Committee was formed to keep the work moving forward. The funding mechanism for the project will be through a coming bond with the majority of the repayment through DDA. The City will cover the remaining amount through various sources to be determined by financial analysis and approval by the City Commission. Grant funding is also being reviewed to find sources that could be utilized to fund portions of the project thus reducing the bond amount.

. **Justification:** The DDA initiated this project due to stormwater issues in the alleys in the business district. Stormwater is currently draining into the buildings downtown. A bond was considered for doing the project, however, bonding for the project is not recommended for such a small project. An expanded project was then explored to have more impact in the district. Staff and the DDA worked out a preliminary scope of work based on items within the plan and came up with the proposed project we are currently envisioning. The City Commission became committed to the process after a joint meeting of the two boards. We met with our Financial Advisor from RW Baird to discuss the project needs and financing. Based on City/DDA priorities, infrastructure needs and the financial participation by the DDA, it was determined this project should move forward.

. **Cost:** \$4 Million

. **Expected Purchase Year:** 2018-2019 Design-Financing, 2019-2020 Construction Phase

#### 2. North Shore Project

. **Description:** A large, vacant, and developable site exists along the waterfront on the northeast side of the downtown area which is referred to as the North Shore. In total, the area is approximately 50 acres which currently has three private owners.

## COMMUNITY INVESTMENT PLAN

### 2018 - 2023

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The City of Gladstone owns a small portion of the property.

The property combines beautiful lake views with a natural terraced landscape with natural features and a large shoreline area. Plans include a mixed use of residential, retail, office and specialty uses which could include a Brew Pub and Hotel. Public access and use of the waterfront is a key factor in the project.

. **Justification:** The DDA plan has the North Shore Project as a key component to economic growth in the city. The DDA approved \$7,500 in 2016 as a match for a planning. This allowed the City to receive a Sustainable Build Environment Initiative (SBEI), Grant. The Sustainable Built Environments Initiative was led by Michigan State University's School of Planning Design and Construction and MSU Extension.

This process led a series of public visioning sessions to determine the best use of the area using key design characteristics. It resulted in planning recommendations that were presented at a final public meeting. The DDA has recommended approval of \$35,000 in the current 2018-2019 Budget to develop a realtor's agreement and secure marketing strategies for the project.

. **Cost:** \$35,000 in the 2018-2019 Budget; overall project cost and timing to be determined based on the finalization of project scope.

. **Expected Purchase Year:** 2018-2019 – Marketing and Realtor Agreements, 2019-2022 - Construction Phase

## Public Safety

### 1. Scheduled Patrol Vehicle Replacement/Purchase(s)

. **Description:** Public Safety currently utilizes three vehicles for normal patrol functions. All vehicles, as of this year (2018), will be Ford Interceptor utility vehicles. The Interceptor, which is an all-wheel-drive vehicle, provides ample room for the equipment needed for every day Public Safety functions. It is Public Safety's intent to continue replacing the vehicle fleet with the Interceptor. By maintaining the same patrol vehicle make/model, it is assumed the transition from old vehicles to new vehicles will be more cost-effective, with equipment up fitting consistently. Same make/model and up fitting also lend favorably to officer muscle memory.

. **Justification:** The national standard of acceptable mileage for a patrol vehicle is estimated at 80,000 to 120,000 to avoid vehicle maintenance issues. Public Safety estimates an annual average of approximately 24,000 - 25,000 miles on a vehicle.



## COMMUNITY INVESTMENT PLAN

### 2018 - 2023

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Therefore, after four years of service, patrol vehicles can be expected to meet these thresholds.

- . **Cost:** \$40,000 per vehicle with up fitting
- . **Expected Purchase Years:** 2018-2019, 2019-2020, 2021-2022, 2022-2023

#### 2. 800 MHz MOBILE Radio Replacement

. **Description:** Public Safety utilizes the 800 MHz communication systems. Currently, most of Public Safety's fleet is equipped with the 800 MHz mobile radio systems (exception is #63). The mobile radio is undoubtedly an essential part of emergency services and it is Public Safety's intent to replace the mobile radio with each purchase of new patrol car.

. **Justification:** The current mobile radio installed in the fleet is the Motorola Astro. Approximate purchase of each of these radios is 2005. The current mobile radios have become obsolete, making their repair and/or servicing difficult.

- . **Cost:** \$7,000.00 estimate
- . **Expected Purchase Years:** 2018-2019, 2019-2020

#### 3. Ballistic vest/panel replacement

. **Description:** Public Safety mandates, by policy & procedure, that all personnel wear ballistic vests/panels while performing Law Enforcement functions. The ballistic panel is a protective layer, currently worn in a turtle tracks carrier. The current ballistic panel (front & back) used by Public Safety is the "Point Blank Threat Level II", which provides some degree of protection up to a .357 caliber. Soft trauma plates are also worn by Public Safety personnel. These plates provide another ballistic barrier up to 1761 fps.

. **Justification:** Ballistic vests manufacturers recommend the replacement of ballistic panels/plates every 5 years. The current ballistic panels/plates, worn by Public Safety personnel, were purchased in 2010.

- . **Cost:** \$800.00 each (10 PSO's) (Possibility of a grant up to \$2,771.77 through the Bulletproof Vest Partnership – Bureau of justice)
- . **Expected Purchase Years:** 2018-2019, 2019-2020

## COMMUNITY INVESTMENT PLAN

### 2018 - 2023

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#### 4. 800 MHz PORTABLE radio replacement

. **Description:** Public Safety utilizes the 800 MHz communication systems. Currently, Public Safety is equipped with nine 800 MHz PORTABLE radio systems. The portable radio is undoubtedly an essential part of emergency services allowing Public Safety Officers to communicate. It is Public Safety's intent to replace the current nine radios, plus add one more, so as to outfit each member of the department. Option: Purchase two radios in 2018, two in 2019 and six in 2020.

. **Justification:** The current portable radio used is the Motorola XTS 2500 & XTS 5000. These were purchased in 2005. The current portable radios have become obsolete, making their repair and/or servicing difficult.

. **Cost:** \$4,000.00 estimate - each

. **Expected Purchase Years:** 2018-2019, 2019-2020, 2020-2021

#### 5. Colt Patrol Rifle Replacement

. **Description:** Public Safety has four Colt patrol rifles that are dedicated to patrolling operations (carried in patrol vehicles - three patrol vehicles and one in the Detective vehicle). Patrol rifles are essential to Law Enforcement in that they provide another firearm option to the handgun. As a Nation, Law Enforcement has realized the need for rifles, with situations such as the 1997 North Hollywood shooting, where the suspects were heavily armed and "out-gunned" responding Police. You only need to look as far as the last few school shootings to realize why patrol rifles are an essential need for today's Police. Public Safety trains in urban combat and qualifies with the patrol rifle three times a year.

. **Justification:** The patrol rifles carried in the patrol vehicles/Detective vehicle were purchased in 2007, which makes them 11 years old, providing for more maintenance on the gas rings, gas tubes, etc. Two of the current rifles do not have brass deflectors, which deflect spent casings away from a left-handed shooter – Public Safety currently has three left-handed shooters. Public Safety recommends replacing all four rifles.

. **Cost:** \$1,400.00 each (Total= \$5,600.00)

. **Expected Purchase Years:** 2019-2023

#### 6. Remington 11-87 Shotgun Replacement

. **Description:** Public Safety has five Remington 11-87 semi-automatic shotguns, which are dedicated to patrolling operations and training. Three patrol vehicles currently have shotguns assigned to them. Patrol shotguns are another firearm option for today's Law Enforcement and are very effective at closer range.

## COMMUNITY INVESTMENT PLAN

### 2018 - 2023

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- . **Justification:** Two of the patrol shotguns used by Public Safety were purchased in 1993, two in 2006 and one in 2008. Public Safety is recommending replacing the shotguns purchased in 1993 and 2006, due to age.
- . **Cost:** \$1,000.00– each (Total= \$4,000.00)
- . **Expected Purchase Years:** 2023-2024

#### 7. Public Safety Building Roof Replacement or Repair

- . **Description:** The Public Safety building was constructed in 2000. From records, it appears, as though there have been concerns with the roof leaking since 2001. In 2011, former Director Paul Geyer filed an insurance claim, due to damage in the fire hall caused by the roof leaking. That claim was denied and some repair was completed, however, these repairs did not solve the roof leak issue.
- . **Justification:** The building was constructed with six dormers on the roof – three on each side. The middle dormer and sheeting on the west side (fire hall), has deteriorated so badly that rain pours inside the fire hall. This water damage has caused the drywall ceiling in the fire hall to deteriorate, to the point that the ceiling is falling down. There is evidence that all dormers have the potential for leaks
- . **Cost:** \$13,000.00
- . **Expected Purchase Years:** 2018-2019

#### 8. Replace Firefighter Personal Protection Clothing/Equipment (Turnout gear)

- . **Description:** Public Safety and volunteer firefighters are outfitted with personal protective clothing/equipment (PPE), which includes, helmet, Nomex hood, jacket, suspenders, gloves, pants, and boots. This protective clothing is essential to the safety of firefighters and is required by the National Fire Protection Association (NFPA). PPE is the primary barrier protecting firefighters from injury and illness
- . **Justification:** NFPA 1971 standards recommends replacement of PPE every 10 years. Currently, there are 28 firefighters – Public Safety & volunteers combined. The majority of the PPE in use today was purchased in 2004 or earlier.
- . **Cost:** \$2,376.00 each – (Possible Hannahville 2% grant). Option: Purchase up to ten a year over the three-year period if the grant does not cover.
- . **Expected Purchase Years:** 2018-2019, 2019-2020, 2020-2021



## COMMUNITY INVESTMENT PLAN

### 2018 - 2023

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#### 9. Purchase of Wildland Personal Protective Clothing (PPE)

- . **Description:** Wildland PPE, similar to structural firefighting clothing, can consist of gloves, goggles, jackets, trousers, one-piece jumpsuits, long-sleeve shirts, helmets, face/neck shrouds, footwear, fire shelters, load-carrying or load-bearing equipment (belt/suspenders) and respiratory protection. Public Safety currently does not issue Wildland PPE to firefighters. Past practice has been for firefighters to wear their structural fire turnout gear. Wildland fires are common in the City of Gladstone, typically during spring & summer. Public Safety recommends the purchase of wildland jumpsuits and air purifying respiratory protection for all firefighters.
- . **Justification:** PPE clothing used for structural firefighting is generally too bulky, too heavy and too hot for Wildland Firefighting. NFPA 1977 sets the standard on Wildland personal protective clothing.
- . **Cost:** Estimate of \$400.00 for jumpsuit & \$100.00 for respiratory protection. 30 firefighters. Total \$15,000.00
- . **Expected Purchase Years:** 2020-2021

#### 10. Washing machine for Personal Protective Clothing.

- . **Description:** Members of Gladstone Public Safety and Gladstone volunteer firefighters wear personal protective clothing, during fire and rescue operations. Personal protective clothing is the primary barrier protecting firefighters from injury and illness. Past department standards have been for each firefighter to maintain their clothing by hand washing it. NFPA 1851/NFPA 1971, set standards that require firefighters to wash clothing in a washing machine or have the clothing professionally cleaned.
- . **Justification:** Hydrocarbon contamination will reduce the fire resistance of personal protective clothing. Chemicals, oils, petroleum products on personal protective clothing can ignite and other contaminants can obscure the reflective trim on the clothing.
- . **Cost:** \$6,000.00
- . **Expected Purchase Years:** 2019-2020

#### 11. Replace three ladders on Engine #64

- . **Description:** Engine #64 (pumper) was purchased in 1996. The apparatus is equipped with three ladders: one 14' roof ladder, one 24' extension ladder and one 10' attic-folding ladder. NFPA 1932 requires the inspection of ladders after each use and on a monthly basis.

## COMMUNITY INVESTMENT PLAN

### 2018 - 2023

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- . **Justification:** Annually Public Safety has all ladders professionally tested by the American Test Center. The ladder report of 2017 shows all three ladders have minor wear and gouges on the side rails and rungs.

- . **Cost:** \$3,000.00

- . **Expected Purchase Years:** 2020-2021

#### 12. Ice Rescue Suit replacement(s)

- . **Description:** Public Safety/volunteers are one of the primary units for ice rescue in Delta County. Currently, Public Safety is equipped with twelve ice rescue suits, which are the primary barrier from weather elements and water; they also provide for buoyancy and allow rescue personnel to cope with sub-zero temperatures/water for long periods.

- . **Justification:** Of the twelve ice rescue suits, ten are newer Mustang Commander Suits and two are older Stearns suits, which were purchased in 1997. Public Safety recommends purchasing two Mustang Commander Suits to replace the Stearns.

- . **Cost:** \$1,500.00 each

- . **Expected Purchase Years:** 2020-2021

#### 13. Ice Rescue "Rescue Alive" sled

- . **Description:** Public Safety/volunteers are one of the primary units for ice rescue in Delta County. Currently, Public Safety is equipped with a "Rescue Alive" sled. The sled is buoyant and aids one to two ice rescue members with the rescue of a person in the water. The sled, combined with ice rescue suits, makes an excellent tool to utilize in rescue operations.

- . **Justification:** The current "Rescue Alive" is over 10 years old and has been used numerous times since its purchase. Public Safety recommends the purchase of a new "Rescue Alive" sled due to the wear on the old sled.

- . **Cost:** \$1,500.00 each

- . **Expected Purchase Years:** 2021-2022

## COMMUNITY INVESTMENT PLAN

### 2018 - 2023

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#### 14. Replace vehicle #63 (4WD)

- . **Description:** Public Safety currently utilizes a 2005 Ford Explorer (4WD) for rescue operations, training and a backup patrol vehicle. It is the only 4WD vehicle in the fleet.
- . **Justification:** The 2005 Ford Explorer (4WD) has approximately 91,000 miles. The average annual mileage is approximately 2,000 miles. Public Safety recommends replacing this vehicle in 2022-2023, in order to avoid maintenance issues.
- . **Cost:** \$40,000.00
- . **Expected Purchase Years:** 2022-2023

#### 15. Engine #64 Replacement (Pumper)

- . **Description:** Public Safety currently utilizes two fire apparatus (2016 Freightliner Pumper & 1996 Pierce Pumper). The trucks are used for fire and rescue operations within the City of Gladstone and parts of Escanaba Township. Engine #64 serves as the secondary apparatus in fire/rescue operations.
- . **Justification:** NFPA 1901 sets minimum standards for mechanical, cosmetic, lighting, and all equipment to be included with fire apparatus to be standards compliant in the United States. Although there is no maximum age standard set for Fire Apparatus, they must be able to pass a yearly pump inspection to be fit for service. Pumps are checked for prime (water lift), pumping intervals at set PSI and other inspections to ensure the pump is in working condition. Expected year of purchase would put the engine #64 at 30 years old.
- . **Cost:** \$450,000.00
- . **Expected Purchase Years:** 2026-2027



# COMMUNITY INVESTMENT PLAN

## 2018 - 2023

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### Parks and Recreation

#### 1. Campground Expansion

. **Description:** The expansion will turn 6 tents sites into 8 electric available sites. The low spots on the site will be raised an estimated 2 feet. The electrical updates include a new high voltage service line in 3" conduit, transformer and distribution panel. Each site will have an electric pedestal and site pad. The updated electric service is large enough to service other expansions and improvements that include additional sites and restroom facilities.

. **Justification:** The expansion will allow for additional campers and help supply the need for additional spaces. Having more visitors at the campground benefits our local businesses and gives the city a chance to showcase our city to tourist. Our campground also serves an amazing amount of local people and additional sites will serve that population as well. Installing these electrical service upgrades will also benefit the campgrounds future needs without having to excavate the campground sites an additional time.

. **Cost:** \$55,000.

. **Expected Purchase Years:** 2018-2019

#### 2. Disc Golf Course

. **Description:** A 27-hole course with the ability to play 108 different combinations is proposed. This championship course was designed by Eric McCabe a 2010 PDGA Champion. This course is laid out to capitalize on all the different terrain and use the undeveloped area of the Sports Complex

. **Justification:** Through Donations

. **Cost:** \$60,000

. **Expected Purchase Year:** 2018-2019

#### 3. Conceptual Drawing of Ski Hill/Events Hall

. **Description:** A preliminary plan to secure grants and show potential donors. This plan will provide a rough estimate of building cost, square footage, where the building site would be. The drawing would give a conceptual look of the building as a rental hall, ski lodge, and lounge. This plan would capitalize on the view and the benefits of a multi-use facility.

## COMMUNITY INVESTMENT PLAN

### 2018 - 2023

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. **Justification:** With the closure of Mead Lodge and the Danforth Place rental venues are limited in our area for events. Having a plan that can provide cost and a visual perspective allows the city to be proactive when donors or grants become available. The city has been successful with a preliminary plan in the past to secure funding. Examples are the marina, fishing pier, Little Bay de Noc trail, Gladstone Bay Campground, John and Melissa Besse Sports Park complex and disc golf course.

. **Cost:** \$10,000. Mary Cretens

. **Expected Purchase Year:** 2020-2021

#### 4. Entrance to John and Melissa Besse Sports Complex Ball Fields

. **Description:** This project consists of an entrance archway, connecting sidewalks, courtyard and squaring up the fence with a section of wrought iron.

. **Justification:** This project will continue the work that was started in 2016 to improve the ball fields.

. **Cost:** \$85,000 John & Melissa Besse Foundation

. **Expected Purchase Year:** 2018-2019

#### 5. Sand Retention Barrier and Seating

. **Description:** A stamped concrete barrier between the beach and park- 200 lineal feet at 6 foot high.

. **Justification:** This project will replace the beach grass barrier and will stop sand from blowing into park, lagoon and parking areas. It will be designed to provide unobstructed views of our beach, provide seating and a feeling of a resort community.

. **Cost:** \$85,000. \$5,000 CIP program.

**Expected Purchase Year:** 2019-2020

#### 6. Little Bay de Noc Trail Head

. **Description:** A courtyard with connecting sidewalks from Kids Kingdom parking lot to the sidewalk that leads to the Little Bay de Noc trail. This area will have signage recognizing all donors to the trail, seating, water station and bicycle repair station. It will have 82-feet of sidewalk 8-feet wide with a stamped 24-foot round courtyard.

## COMMUNITY INVESTMENT PLAN

### 2018 - 2023

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. **Justification:** To fulfill the grant agreement scope items, we must provide parking, shelter, and restrooms. This is an underutilized area and affords the space. It will be set in a garden-type atmosphere that will complement the area.

. **Cost:** \$25,000

. **Expected Purchase Year:** 2018-2019

#### 7. Blue Water Trail

. **Description:** 2.5-mile water trail from the beach in Gladstone to the Terrace Bay Resort. We will be partnering with MISH Sports to provide a recreational activity that includes kayaking, canoeing and bicycling to create the "Blue Water 5". Bicycles, watercraft, and buoys for the channel will be needed. A facility to house the equipment will be needed.

. **Justification:** Our waterfront is as pristine as it is underutilized. This will create a unique and one of a kind recreational activity that will turn Gladstone into a destination. This is a granted funded project with an in-kind match.

. **Cost:** \$20,000

. **Expected Purchase Year:** 2018-2019 or 2019-2020

#### 8. Ski Hill Lodge/Events Hall

. **Description:** Working off a preliminary plan, the building would potentially house the ski lodge on the lower level, the event hall at main level and the top level could be privately leased for a lounge. The building would be able to accommodate 300 people for events and be located to take full advantage of the view.

. **Justification:** The current building is in need of extensive work and allows only small events. An extensive remodel could be considered if the current seating capacity was acceptable.

. **Cost:** Not known until the plan is done but an estimated guess would be \$2.5 million. A remodel is estimated at \$400,000. The cost would be through donations or grant funding.

. **Expected Purchase Years:** TBD,



## COMMUNITY INVESTMENT PLAN

### 2018 - 2023

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#### 9. Harbor Docks and Marina Work

. **Description:** Replace the remaining 4 old docks and connect to the new dock. This would give 8 boat slips and allow for future expansion, as needed. This phase would also address the headwalls, gas pumping station and update the Harbormaster building.

. **Justification:** Docks and headwalls need to be replaced for safety and to ensure the marina stability.

. **Cost:** 400,000.

. **Expected Purchase Year:** 2019-2020 if funding is secured Waterways and Harbor Fund

#### 10. Improvements to John and Melissa Besse Sports Complex Ball Fields

. **Description:** Add an additional field and road. Also, improve parking. This field is a convertible field 50/70—60/90. A preliminary plan would serve as a starting point to secure grants and potential donors. The plan will provide a rough estimate of building cost, square footage, building site location and give a conceptualize vision of the building as a rental hall, ski lodge, and lounge. This plan would capitalize on the views and benefits of a multi-use facility.

. **Justification:** With the closure of Mead Lodge and the Danforth Place venues are limited in our area for events. Having a plan that can provide cost and a visual perspective allows the city to be proactive when donors or grants are available. The city has been successful with a preliminary plan in the past to secure funding. Examples are the marina, fishing pier, Little Bay de Noc trail, Gladstone Bay Campground, John, and Melissa Besse Sports Complex and disc golf course.

. **Cost:** \$10,000

. **Expected Purchase Year:** 2019-2020

## COMMUNITY INVESTMENT PLAN

### 2018 - 2023

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#### 11. Highway Overpass/Underpass

- . **Description:** A roadway crossing the highway either at North Bluff or South Bluff
- . **Justification:** Connecting our segregated community and provide a safe crossing. Funding would be granted funding with a local match.
- . **Cost:** \$250,000. Grants
- . **Expected Purchase Years:** 2024-2025

#### 12. Signage for Parks

- . **Description:** Updated signage throughout the parks
- . **Justification:** The signs would outline names of parks and rules of operation
- . **Cost:** \$3,000
- . **Expected Purchase year:** 2021-2022

#### 13. Pavilion/Play Equipment

- . **Description:** Continued work within the playground
- . **Justification:** Keep playgrounds ASTM certified
- . **Cost:** \$25,000.
- . **Expected Purchase Year:** 2022

#### 14. Steps from Break wall

- . **Description:** Step that would allow access to the beach from the lighthouse break wall
- . **Justification:** Easier access to the beach
- . **Cost:** \$2000
- . **Expected Purchase Year:** 2022

## COMMUNITY INVESTMENT PLAN

### 2018 - 2023

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#### 15. Harbor Club and Restaurant

- . **Description:** Combining the Yacht Club with a public restaurant on the water
- . **Justification:** There is currently no restaurant in our county that is on the water
- . **Cost:** \$900,000.
- . **Expected Purchase Year:** 2022

#### 16. Lagoon Dyke/Dredging

- . **Description:** Create a dike to keep water levels high in the lagoon. Dredging lagoon and install an edging around the perimeter.
- . **Justification:** The lagoon acts as a catch basin for stormwater and is a focal point of the park. Adding a dike to ensure water levels will provide a habitat for fish and make the lagoon an excellent place to plant fish. Dredging the lagoon will clear the sediment that has collected for over 20 years and allow greater depth. The edging will stabilize the banks from erosion and beatification can be done.
- . **Cost:** \$150,000 Grants/donations
- . **Expected Purchase Years:** 2022

#### 17. Snowcat

- . **Description:** Replace the 1983 Snow Cat with a late model used one.
- . **Justification:** The snowcat is essential to ski hill operations. The current Cat is at the end of its life.
- . **Cost:** 95,000.
- . **Expected Purchase Year:** 2020-2021 General Fund

#### 18. Pavilion at Gladstone Bay Campground

- . **Description:** A pavilion with grills, sink and seat 50 people.
- . **Justification:** There is not a covered area in the campground. This would add a needed feature to the campground. Having a gathering place is what has been frequently requested by the campers.



## COMMUNITY INVESTMENT PLAN

### 2018 - 2023

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. **Cost:** \$25,000.

. **Expected Purchase Year:** 2021-2022

#### 19. Snow Gun

. **Description:** An additional SMI Pole Cat.

. **Justification:** Two guns would allow us to double snowmaking capabilities. There is an adequate water source to accommodate 2 guns.

. **Cost:** \$15,000.

. **Expected Purchase Year:** 2023

#### 20. Additional Tubing Runs

. **Description:** Add 2 additional runs to the tubing park. Reconstruct the existing runs to become straighter. Redesign to the top landing.

. **Justification:** Adding additional runs would allow for more tickets sales and less congestion. Straightening the runs would provide a safer exit the runs and alleviate most collisions. Redesign of the top would give the ability to control entering a run more effectively. Tubing is a sport that is gaining popularity and produces user fees.

. **Cost:** \$35,000

. **Expected Purchase Years:** 2020-2023

#### 21. Magic Carpet

. **Description:** Replace the tow rope with a conveyer belt type tow 30 inches wide and 150 feet long. Will transport 1000 people per hour.

. **Justification:** Will eliminate injuries caused by the current tow and save on personal cost. If we want to sell more than 100 tickets per session than a carpet ride is necessary.

. **Cost:** \$175,000.

. **Expected Purchase Year:** 2020-2021 if funding is secured

## COMMUNITY INVESTMENT PLAN

### 2018 - 2023

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#### 22. Concrete Sidewalks Throughout the Parks

- . **Description:** Replace sidewalks starting at harbor going to the end of the Jones property. Replace 3000 feet of sidewalk with 8-foot wide sidewalks.
- . **Justification:** Replacing the sidewalks with 8 feet will allow for 2 lanes of users and the existing surfaces are in need of replacement.
- . **Cost:** \$100,000
- . **Expected Purchase Year:** 2021-2020

#### 23. Gladstone Bay Campground Support Facility

- . **Description:** This building will be a handicap assessable restroom. The men's will have 1 urinal and 1 stall. The women's will have 2 stalls. It will be energy efficient and have skylights.
- . **Justification:** That area of the campground has no restrooms and is a signification distance to walk to the existing restrooms. An additional facility will help when the campground is extremely busy.
- . **Cost:** \$100,000
- . **Expected Purchase year:** 2022-2023

## DPW and Electric

### 101 - Cemetery

#### 1. Finish Paving

- . **Description:** Paving of cemetery roads
- . **Justification:** The City began paving the roads inside the cemetery several years ago. This would complete the road paving.
- . **Cost:** \$13,000
- . **Expected Purchase Year:** 2018-2019

# COMMUNITY INVESTMENT PLAN

## 2018 - 2023

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### 2. Vehicular Entrances and Signage

- . **Description:** Improve entrances and install signage
- . **Justification:** To make the cemetery entrances more noticeable and attractive.
- . **Cost:** \$40,000. Recommend getting a plan in place.
- . **Expected Purchase Year:** TBD

### 3. Equipment for opening graves

- . **Description:** Purchasing of mini-excavator
- . **Justification:** To reduce wear on the city backhoe (currently the backhoe is driven from DPW to the cemetery every time there is a burial), reduce time to open graves and to minimize lawn repairs, a mini-excavator could be purchased and kept at the cemetery.

An alternative would be to purchase sheeting that could be used at the cemetery to minimize lawn repairs and continue to use city backhoe. Sheeting would not address wear on the backhoe.

- . **Cost:** \$50,000 for mini excavator or \$5,000 for sheeting
- . **Expected Purchase Year:** 2019-2020

### 4. Irrigation

- . **Description:** Irrigation upgrades
- . **Justification:** The current irrigation system is in need of repair and does not work in all zones.
- . **Cost:** \$15,000 plus. Recommend having someone look at it to get an estimate.
- . **Expected Purchase Year:** TBD



## COMMUNITY INVESTMENT PLAN 2018 - 2023

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### 5. Utility Cart

- . **Description:** The small utility vehicle to use in the Cemetery.
- . **Justification:** Small utility vehicle for staff to use on the cemetery grounds for work where trucks cannot travel. Would be used for picking up sticks, trash or moving soil to fill holes. Considering either used or a new unit, price dependent.
- . **Cost:** \$10,000
- . **Expected Purchase Year:** 2018-2019

### 6. Alternative Burials

- . **Description:** Alternative burials such as dog and cat.
- . **Justification:** Offers an additional service that could increase revenues.
- . **Cost:** \$10,000 +/-
- . **Expected Purchase Year:** TBD

## 202 - Major Streets

### 1. Chip Sealing - Majors

- . **Description:** See attached chart to CIP
- . **Justification:** Paser ratings indicate these roads are candidates to be chip sealed. Chip sealing will extend the life of the roads by at least 5 years.
- . **Cost:** \$42,000
- . **Expected Purchase Year:** 2018-2019

### 2. Storm Drainage - Majors

- . **Description:** South Hill Road ditch regrading

## COMMUNITY INVESTMENT PLAN

### 2018 - 2023

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. **Justification:** The ditch along South Hill Road, approaching the bluff, is in need of regrading due to excessive erosion on the roadside. If nothing is done, the road could potentially wash out.

. **Cost:** \$15,000

. **Expected Purchase Year:** 2018-2019

### 3. Engineering - Majors

. **Description:** Engineering/Surveying for 4<sup>th</sup> Street/Delta Avenue Small Urban Project

. **Justification:** Preliminary work is needed to ensure this project will be completed in 2020. Final engineering will take place in 2019.

. **Cost:** \$10,000

. **Expected Purchase Year:** 2018-2020

### 4. 4<sup>th</sup> Street/Delta – Small Urban Project

. **Description:** Mill and overlay 4<sup>th</sup> Street from Minneapolis Avenue to Delta Avenue and Delta Avenue to 6<sup>th</sup> Street.

. **Justification:** To utilize Small Urban funds, the city has a great opportunity to improve a lot of street with little city funding required.

. **Cost:** \$450,000 total project cost. \$75,000 city match

. **Expected Purchase Year:** 2018-2019 Engineering for street and sewer work. 2019-2020 sewer main replacement along with 9<sup>th</sup> Street project. A 2020-2021 street portion of the project.

# COMMUNITY INVESTMENT PLAN

## 2018 - 2023

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### 203 - Local Streets

#### 1. Chip Sealing - Locals

- . **Description:** See attached chart to CIP
- . **Justification:** Paser ratings indicate these roads are candidates to be chip sealed. Chip sealing will extend the life of the roads by at least 5 years.
- . **Cost:** \$104,000
- . **Expected Purchase Year:** Every Year

#### 2. Storm Drainage - Locals

- . **Description:** Engineering cost for 17<sup>th</sup> Street culvert repair
- . **Justification:** Engineering and permitting are required to work on a project such as this. The actual construction will take place in 2019.
- . **Cost:** \$3,500
- . **Expected Purchase Year:** 2018

### 540 - Solid Waste

#### 1. Pick Up Trucks

- . **Description:** One new pickup truck and one used pickup truck
- . **Justification:** The DPW department uses pickup trucks to replace garbage and recycling cans. The current pickup truck is past its useful life.
- . **Cost:** \$42,250 – purchase through MiDeal.
- . **Expected Purchase Year:** 2018-2019

#### 2. Garbage Truck

- . **Description:** The City of Gladstone has many pieces of equipment that are vital to safe and essential public services for its citizens. With the exception of the backhoe, none of the equipment has a warranty. Because of this, we are seeing more necessary repairs that are unexpected.



## COMMUNITY INVESTMENT PLAN

### 2018 - 2023

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- . **Justification:**

- . **Cost:** \$225,000-\$250,000 – purchase new, trade-in/sell 2005 Peterbilt truck(orange)

- . **Expected Purchase Year:** 2019-2020

### 3. Additional Storage for cans, etc.

- . **Description:** The City of Gladstone has to keep a supply of new trash cans on hand to replace cans that are damaged throughout the year. Adding to the west side of the existing DPW building will give the department a location for can storage.

- . **Justification:** The current location for can storage is on UPPCO's property and a location closer to the solid waste operations would be more convenient and would save money on operational cost.

- . **Cost:** \$15,000

- . **Expected Purchase Year:** TBD

## 582 - Electric Department

### 1. Substation – Phase one

- . **Description:** Replacing existing 6 blades/bypass switches in the substation.

- . **Justification:** An asset management plan was completed in 2016 from Krause Engineering that identified that the blades/switches in the substation were not reliable and were dangerous to operate.

- . **Cost:** \$110,000 was budgeted in the 2017/2018 budget

- . **Expected Purchase Year:** 2018-2019

### 2. Cameron School's Electric Service

- . **Description:** Replace existing trans-closure cabinet with a new pad mount transformer.

## COMMUNITY INVESTMENT PLAN

### 2018 - 2023

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. **Justification:** Existing transclosure cabinet is rusted and dangerous. It does not meet standards (is old technology from approximately 1972) and should be replaced.

. **Cost:** \$10,000

. **Expected Purchase Year:** 2018-2019

#### 3. Delfab Transformer

. **Description:** Replacing three ground mounted transformers with new pole mounted transformers.

. **Justification:** The existing ground mounted transformers do not meet electric industry standards and technically be considered a substation because they are on the ground and fenced in, etc. The existing configuration is oversized for the current operations that it is serving. It is a dangerous situation and would never be built like this with today's electric codes.

. **Cost:** \$10,000

. **Expected Purchase Year:** 2018-2019

#### 4. Office/Garage – New Siding and Window Trim

. **Description:** Replacing existing cement board siding with new metal siding.

. **Justification:** The existing siding and trim have failed or are in the process of failing. The current siding is falling off the building and will compromise the buildings integrity if nothing is done.

. **Cost:** \$5,000 to \$50,000 – Need to get estimates and put out to bid.

. **Expected Purchase Year:** TBD

#### 5. Warehouse Paving

. **Description:** Install a concrete floor in the existing storage building that was constructed in 2014. The storage building's purpose is for storage of transformers and various other electric equipment. Approach to the building would also be a part of this project.

## COMMUNITY INVESTMENT PLAN

### 2018 - 2023

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. **Justification:** The concrete floor will be better for the transformer and electric equipment's longevity. Transformers and electric equipment are costly and should be stored properly.

. **Cost:** \$25,000

. **Expected Purchase Year:** 2018-2019

#### 6. Substation Phase 2 – Overcurrent Relays

. **Description:** Adding protection to the existing transformers from damage caused by overcurrent such as surges, etc. from the line side of the existing substation transformers.

. **Justification:** Currently our transformers do not have any protection from overcurrent and if there was any, it could cause the transformers to have a catastrophic failure.

. **Cost:** \$150,000

. **Expected Purchase Year:** 2019-2020

#### 7. Substation Phase 2 – Relocating Controls

. **Description:** Relocating controls inside the building

. **Justification:** 2016 Asset Management Plan from Krause Engineering recommends that the existing controls be moved into the existing building for safety reasons and to bring up to today's standards.

. **Cost:** \$100,000

. **Expected Purchase Year:** TBD

#### 8. VanAire Transformer

. **Description:** Transformer replacement



## COMMUNITY INVESTMENT PLAN

### 2018 - 2023

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. **Justification:** The existing transformer at VanAire does not meet codes and poses a safety concern. It is a pole mounted transformer installed on the ground.

. **Cost:** \$50,000

. **Expected Purchase Year:** 2019-2020

#### 9. Substation – Phase 3

. **Description:** Transformer #1 replacement

. **Justification:** The 2016 Asset Management Plan from Krause Engineering recommends replacement of the existing transformers. The type of transformer currently installed has been known to be unreliable by the industry.

. **Cost:** \$400,000

. **Expected Purchase Year:** TBD

#### 10. Substation – Phase 4

. **Description:** Transformer #2 replacement

. **Justification:** The 2016 Asset Management Plan from Krause Engineering recommends replacement of the existing transformers. The type of transformer currently installed has been known to be unreliable by the industry.

. **Cost:** \$400,000

. **Expected Purchase Year:** TBD

#### 11. John and Melissa Besse Sports Complex Ski Hill Transformer

. **Description:** Transformer replacement

. **Justification:** The existing transformer does not meet code and poses a safety concern. It is a pole mounted transformer installed on the ground.

. **Cost:** \$50,000

## COMMUNITY INVESTMENT PLAN

### 2018 - 2023

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. **Expected Purchase Year:** TBD

#### 12. CR Meyer Transformer

. **Description:** Transformer replacement

. **Justification:** The existing transformer does not meet code and poses a safety concern. It is a pole mounted transformer installed on the ground.

. **Cost:** \$50,000

. **Expected Purchase Year:** TBD

### 661 – Equipment

. **Description:** DPW has many pieces of equipment that are vital to safe and essential public services for its citizens. The Equipment Fund has 4 pickup trucks, 2 one-ton dump trucks, 2 tandem dump/plow trucks, 1 tandem dump only truck, 2 salter/plow trucks, 1 backhoe, 1 dozer, 1 trackless, 1 front-end loader, 1 skid steer, 1 amz machine, 1 line/paint striper, 1 roller compactor, and various other smaller motor equipment. With the exception of the backhoe, none of the equipment has a warranty. Because of this, we are seeing more necessary repairs that are unexpected. Currently, the equipment fund is not funded in a way to properly pay for these expenses.

#### 1. Wheel Loader (1)

. **Justification:** The useful life of a loader is 10-12 years. DPW had 2 front-end loaders and in 2017, traded in an older Dresser loader to help with the lease of a new backhoe. The remaining front-end loader is a 2002 John Deere 624H, which although is working adequately, has no warranty and has seen some unforeseen repairs recently. In 2017, approximately \$10,000 was paid to repair the loader. The loader is a vital part of the DPW as it provides essential public services. It is used for snow removal and loading salt in the winter, street construction, forestry operations and compost site operations.

. **Cost:** \$250,000 – explore lease, purchase or used

. **Expected Purchase Years:** 2019-2020

## COMMUNITY INVESTMENT PLAN

### 2018 - 2023

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#### 2. Dump/Plow Trucks (3)

. **Justification:** DPW has 2 tandem dump/plow trucks and 1 tandem dump truck. The plow/dump trucks are vital to

. **Cost:** \$480,000

. **Expected Purchase Year:** One in 2019-2020, one used truck 2019-2020

#### 3. Pick-Up Trucks (2)

. **Justification:** DPW trucks scored poorly on the equipment rating system and in some instances the vehicles are unsafe to operate.

. **Cost:** \$70,000 – explore purchase through MiDeal or used

. **Expected Purchase Year:** 2018-2019 One used truck purchased from another department. One new quad cab pickup through the MiDeal purchasing.

#### 4. Street Sweeper (1)

. **Justification:** Streetsweepers have a limited life because of all the moving parts along with the conditions they are used are very dirty. This combine with how they rated on the City equipment rating system justify the replacement.

. **Cost:** \$150,000

. **Expected Purchase Year:** 2022-2023

#### 5. One-ton trucks (2)

. **Justification:** Trucks scored very low on the equipment rating system sheet. One truck will be purchased in 2018-2019 fiscal year with the electric fund. This vehicle will replace one of the one-ton trucks in the DPW fleet and will reduce the fleet by one vehicle as this truck will be shared with the electric. This will save



## COMMUNITY INVESTMENT PLAN

### 2018 - 2023

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maintenance and operating cost within the fleet. In 2018-2019 replacement of the chipper truck and a DPW truck will be done. This truck that will be shared by both departments.

. **Cost:** \$130, 000

. **Expected Purchase Year:** 2018-2019

#### 6. Grader (1)

. **Justification:** The existing grader is a 1993 Galion and past its useful life, is not reliable and requires excessive amounts of repair funds.

. **Cost:** New \$230,000, Used \$135,000

. **Expected Purchase Year:** 2019-2020 or sooner, if a used one becomes available.

#### 7. Milling attachment for skid steer (1)

. **Justification:** This piece of equipment would enable crews to do a better job of repairing streets while reducing time.

. **Cost:** \$20,000 – purchase attachment new

. **Expected Purchase Year:** 2019-2020

#### 8. Street Patching Trailer (2)

.. **Justification:** The existing patching trailer is past its useful life. This is a necessary piece of equipment to do repairs to streets.

. **Cost:** \$225,000 – purchase new

. **Expected Purchase Year:** TBD

# COMMUNITY INVESTMENT PLAN

## 2018 - 2023

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### Water

#### 1. New Roof on Water Treatment Plant

- . **Description:** The current membrane roof is over 27 years old.
- . **Justification:** Current roof leaks in multiple areas. A new roof and insulation will reduce energy costs and improve efficiency.
- . **Cost:** \$106,000
- . **Expected Purchase Year:** 2018-2019

#### 2. Garage Roof

- . **Description:** Current garage roof is 18 years old.
- . **Justification:** Present roof's shingles are curling and falling off. It is needed before it starts leaking.
- . **Cost:** \$6,000
- . **Expected Purchase Year:** 2018-2019

#### 3. Block 42 Water main Project

- . **Description:** Replace 4" water main with 8" main from 8<sup>th</sup> to 9<sup>th</sup> Street
- . **Justification:** All older 4" mains are scheduled to be replaced, engineering, permitting, and purchase of materials has been done for past two years.
- . **Cost:** \$40,000
- . **Expected Purchase Year:** 2019-2020 in conjunction with the 9<sup>th</sup> street project.

#### 4. Hydraulic Analysis

## COMMUNITY INVESTMENT PLAN

### 2018 - 2023

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. **Description:** Hire an engineering firm to study and model the hydraulics of the distribution system. The study would include mapping, inventory of piping, pumping rates, pressures and fire flows.

. **Justification:** Required by MDEQ. Information from this study will be useful in determining which parts of the system need to be replaced and fire flow analysis could prove beneficial in our next ISO report.

. **Cost:** \$10,000

. **Expected Purchase Year:** 2018-2019

#### 5. 9<sup>th</sup> Street Project

. **Description:** Replacing wastewater mains and laterals on 9<sup>th</sup> Street.

. **Justification:** When replacing asphalt, it is recommended to replace underground infrastructure.

. **Cost:** 2018-2019 Engineering Design, Bidding and Financing, 2019-2020 Construction Phase

. **Expected Purchase Year:** 2019

#### 6. Lawn Mower

. **Description:** The current mower is a 1994 John Deere 455 with a 60" cut.

. **Justification:** Current mower is over 24 years old, the body is in poor condition, and the deck does not operate properly. Total Points on Fleet CEP = 48

. **Cost:** \$12,000 to be split with Wastewater Dept.

. **Expected Purchase Year:** 2018-2019

#### 7. Replacement of GAC Filter Media

. **Description:** Replace GAC on North and South filters,



## COMMUNITY INVESTMENT PLAN

### 2018 - 2023

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. **Justification:** This replacement is necessary for the Water Plant to meet all regulations on DBP's, including TTHM's, HAA5's and TOC removal.

. **Cost:** \$85,000 to \$106,000

. **Expected Purchase Year:** 2019 to 2020

#### 8. Repaint Water Tower

. **Description:** Repaint interior and exterior, also make structural changes for safety.

. **Justification:** Recent inspection performed and videoed in 2017, by Dixon Engineering, documents the current condition. The re-coating cost less than replacing this vital piece of the water system.

. **Cost:** \$355,000

. **Expected Purchase Year:** 2020-2021

#### 9. Repaint Clear Well

. **Description:** Repaint interior and exterior, also make structural changes for safety. \$20,000 is for a mixer in the tank

. **Justification:** Recent inspection performed and videoed in 2017, by Dixon Engineering, documents the current condition. The re-coating cost less than replacing this vital piece of the water system.

. **Cost:** \$355,000

. **Expected Purchase Year:** 2020-2021

#### 10. 12" Transmission Main to Reservoir

. **Description:** Complete 12" transmission line to the elevated reservoir. Streets involved would be 2<sup>nd</sup> Avenue North, North 17<sup>th</sup> Street, and 1<sup>st</sup> Avenue North.

## COMMUNITY INVESTMENT PLAN

### 2018 - 2023

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. **Justification:** Currently only 1 12" main feeds the reservoir and it dates back to the WPA project days. The highway and railroad crossing phases of this project have been completed.

. **Cost:** TBD

. **Expected Purchase Year:** TBD

#### 11. Pickup Truck

. **Description:** The current pickup truck is a 2005 Chevy Silverado 4X2.

. **Justification:** Currently has over 60,000 miles and the body is in average condition. Purchase of a 4x4 would be anticipated. Total Points on Fleet CEP = 30

. **Cost:** \$32,000

. **Expected Purchase Year:** 2019-2020

#### 12. Raw Water Intake Piping with Crib

. **Description:** The current crib and piping to the shore well is over 100 years old and made of wood.

. **Justification:** The pipe was inspected and found to be in poor condition. The department recommends extending the pipe and building a new crib for better quality water coming into water plant. The onshore portion of the intake is in need of replacement.

. **Cost:** \$1,613,000

. **Expected Purchase Year:** TBD

#### 13. Water Treatment Plant Improvements

. **Description:** Current plant was built in 1970. The treatment process consists of raw, filter and booster pumps, clarification, chemical addition, and filtration.

. **Justification:** The water plant is almost 50 years old and is in need of major upgrades.

## COMMUNITY INVESTMENT PLAN 2018 - 2023

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**Cost:** \$3,000,000

**. Expected Purchase Year:** TBD

### **14. South 4<sup>th</sup> Street/Delta Avenue**

**. Description:** Replacing water mains and laterals on South 4<sup>th</sup> Street and Delta Avenue.

**. Justification:** When replacing asphalt, it is recommended to replace underground infrastructure.

**. Cost:**

**. Expected Purchase Year:** Part of the 9<sup>th</sup> Street Project.

### **15. Repaint Exterior of Water Plant**

**. Description:** Repaint and repair stucco on the exterior of the plant

**. Justification:** Last painting was done in 2000 by Bosk Paint for \$10,500.

**. Cost:** \$21,000

**. Expected Purchase Year:** 2020

## **Wastewater**

### **1. New/Upgrade Wastewater Treatment Plant**

**. Description:** The current Wastewater Treatment Plant was built in 1972 and has had some minor upgrades, but the majority of equipment is original. The treatment process consists of the following: raw sewage pumping, manual coarse screening, grit chamber, primary pumping, primary settling, rotating biological contactors (RBC), RBC effluent pumping, final settling, chemical addition, chlorine contact chamber, 2 digesters, and a sludge storage tank.



## COMMUNITY INVESTMENT PLAN

### 2018 - 2023

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. **Justification:** The plant has been well maintained by lasting 19 years past its life expediency but is in need of significant improvements. These improvements are needed to increase treatment reliability, to reduce maintenance costs and to improve plant efficiency. The SAW Grant that the Wastewater Plant received will include an SRF Project Plan that will cover in depth what improvements will be needed.

. **Cost:** \$4-5 million

. **Expected Purchase Year:** TBD

#### 2. Industrial Park Lift Station Upgrade

. **Description:** The current lift station collects wastewater from Industrial Park #1 and also wastewater from the Kipling area along with Masonville township.

. **Justification:** Lift station is 50 years old without any upgrades. The department. would like to rebuild pumps and motors and install a new control panel, above ground, for the safety of the operators.

. **Cost:** \$10,000 from EDC

. **Expected Purchase Year:** 2018

#### 3. Lawn Mower

. **Description:** The current mower is a 1994 John Deere 455 with a 60" cut. This mower has been used by both the Water and Wastewater plants.

. **Justification:** Mower is currently over 24 years old, the body is in poor condition, and the deck does not operate properly. Total Points on Fleet CEP = 48

. **Cost:** \$12,000 to be split with Water Dept.

. **Expected Purchase Year:** 2018

#### 4. Pickup Truck

. **Description:** The current pickup truck is a 1999 Ford F-150 4x4 extended cab.

## COMMUNITY INVESTMENT PLAN

### 2018 - 2023

---

. **Justification:** The current pickup truck has over 100,000 miles and the body is in poor condition. Total Points on Fleet CEP = 46

. **Cost:** \$32,000

. **Expected Purchase Year:** 2019-2020

#### 5. 9<sup>th</sup> Street Bond Project

. **Description:** Replacing wastewater mains and laterals on 9<sup>th</sup> Street.

. **Justification:** When replacing asphalt, it is recommended to replace underground infrastructure.

. **Cost:** TBD

. **Expected Purchase Year:** 2019-2020

#### 6. Pickup Truck

. **Description:** The current pickup truck that we would like to replace is a 2009 GMC 2500 4x4 regular cab.

. **Justification:** The current pickup truck has over 90,000 miles and the body is in fair condition. Total Points on Fleet CEP = 30

. **Cost:** \$30,000

. **Expected Purchase Year:** 2021

#### 7. South 4<sup>th</sup> Street/Delta

. **Description:** Replacing wastewater mains and laterals on South 4<sup>th</sup> Street and Delta Avenue.

. **Justification:** When replacing asphalt it is recommended to replace underground infrastructure.

. **Cost:** TBD

## COMMUNITY INVESTMENT PLAN 2018 - 2023

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. **Expected Purchase Year:** Part of the 9<sup>th</sup> Street Project

### 8. Methane boiler

. **Description:** Current methane boiler is a 1,000,000 Btu dual-fuel Weil-McLain.

. **Justification:** Boiler is over 40 years old and is very inefficient. Upgrading the boiler system including piping would help the plant save on heating costs.

. **Cost:** \$45,000

. **Expected Purchase Year:** 2018-2019

### Storm Water Assessment Management and Wastewater (SAW) Grant

In the next fiscal year, the City will expend \$250.00 to meet the objectives of the SAW Grant. My estimate is based on the project kickoff meeting from last week. A percentage of this grant is equipment for the GIS Mapping program which includes new equipment, computers and a large printer and scanner. SAW Grant expenditures will be run through the Capital Projects Fund. The total funding the City will receive over the next three years for Stormwater and Wastewater \$770, 004 with \$85,556 for a total project \$855,560.

### Capital Funding

Despite the recovering economic conditions, finding funds for municipal capital improvements, as well as general operating costs, has not improved in Michigan. Compared to other states, revenue-raising options are limited. Some departments have access to funding for specific projects or operations. One such example would be the Parks and Recreation Department. Nonetheless, Gladstone can explore a number of options for capital improvement funding.



# COMMUNITY INVESTMENT PLAN

## 2018 - 2023

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### **1. Tax Levy and Fund Balances**

Using general revenues was a common way of funding capital improvements in the past. With expenditure restraints and levy limits, this is becoming increasingly difficult. Nonetheless, using general revenues or fund balances avoids interest expenditures.

### **2. Revenue Bonds**

A revenue bond is where a borrower pledges a specific revenue stream to pay down a debt with accrued interest.

### **3. General Obligation Borrowing**

This is an accepted method of paying for major projects and capital assets in most municipalities. Some forms of borrowing require a millage increase approved by the voters.

### **4. State Revolving Loan Funds**

Michigan's Water Pollution Control Revolving Fund, better known as the State Revolving Fund (SRF), is a low-interest loan (2% for 20-year loans and 2.25% for 30-year loans in the fiscal year 2018) financing program that assists qualified local municipalities with the construction of needed water pollution control facilities.

### **5. Stormwater Utility-Fee**

Some communities in Michigan have started stormwater utilities to help pay for costs associated with stormwater infrastructure. This is an option some communities have utilized to pay for these services.

### **6. Local Government Loan Program (LGLP)**

The Local Government Loan Program provides competitive interest rates for 3 to 30-year loans. Typically, tax-exempt bonds, or installment purchase contracts, are issued under this program. All Michigan units of local government and public entities are eligible to apply.

Loans have included:

- Purchases of equipment
- School buses

## COMMUNITY INVESTMENT PLAN

### 2018 - 2023

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- Fire trucks
- Real property
- Energy conservation improvement
- Infrastructure needs
- Refunding existing debt

Borrowers can pledge state aid as security for the loans. This is also the option of using their own investment credit or bond insurance.

The rates for the Local Government Loan Program will vary depending on the loan period and of the type of loan:

- Insured Bonds
- Local Project Bonds
- School Program Bonds
- Transportation Fund Bonds
- Revenue Sharing Bonds

### General Grants

With limits on tax revenues and borrowing, grants can be an alternative to paying for capital expenses. There are several limitations with grants. First, many grants do not receive funding indefinitely. If the grant was for a community project interest may disappear from organizations and/or public upon completion, so maintenance funding is required by the city funds. Second capital assets purchased with grant funding eventually wear out like other equipment. This leads to its replacement which the city needs to fund.

Nonetheless, the following programs are examples of possible funding opportunities for capital improvement.

#### 1. Community Facilities Direct Loans and Grant Program

**Description:** This grant is a USDA Rural Development Grants program. The grant provides funding for essential community facilities, such as municipal buildings, daycare centers, and health and safety facilities including fire halls and fire trucks in primarily rural areas.

#### 2. John and Melissa Besse Foundation

## COMMUNITY INVESTMENT PLAN 2018 - 2023

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**Description:** The John Besse Foundation provides funding for special projects and causes in the community. The city has benefited over the years from this very generous foundation for a new fire truck and sports park improvements.

### 3. Hannahville 2%

**Description:** Grant funding from Hannahville Indian Community for community needs, projects and public safety equipment.

### 4. Risk Avoidance Program (RAP)- Michigan Municipal Risk Management Authority (MMRMA)

**Description:** Established in 1997, the Risk Avoidance Program (RAP) is designed to increase members' awareness of loss control measures and to encourage innovation in loss control programs. Started in 2016, the Certification and Accreditation Program (CAP) was added to support professional certification and accreditation programs. The purpose of the RAP and CAP programs is to provide targeted financial assistance to lower the frequency and severity of property and casualty losses. through (MMRMA).

## Police

### 1. Bulletproof Vest Program (BVP)

**Description:** Funding for ballistic vests through the Bureau of Justice Assistance (BJA).

## Fire Department

### 1. Assistance to Firefighters Grant (AFG)

**Description:** The Assistance to Firefighters Grant is a FEMA program. The primary goal is to meet the firefighting and emergency response needs of fire departments and non-affiliated emergency medical service organizations. The AFG has helped firefighters and other first responders to obtain critically needed equipment, protective gear, emergency vehicles, training, and other resources needed to protect the public and emergency personnel from fire and related hazards.



# COMMUNITY INVESTMENT PLAN

## 2018 - 2023

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### 2. Staffing for Adequate Fire and Emergency Response Grants (SAFER)

**Description:** SAFER is also a FEMA program. The goal of SAFER is to enhance the local fire departments' abilities to comply with staffing, response and operational standards established by the NFPA and OSHA. It provides funding for fire departments to increase the number of trained "front line" firefighters available in their communities.

## Public Works-Utilities and Parks

### 1. MDNR Community Forestry Grants

**Description:** To provide information and technical assistance to municipal governments, schools, nonprofit organizations and volunteer groups for urban and community forest activities such as tree inventories, management plans, planting and other maintenance activities.

### 2. Michigan DNR-DEQ

The Michigan DNR and DEQ offer a variety of programs to help fund different programs for Parks and Recreation, Utilities and Public Works.

## Sanitation and Water

### 1. Water and Waste Disposal Loans and Grants

**Description:** This USDA program provides long-term, low-interest loans to finance the acquisition, construction or improvement of drinking water sourcing, treatment storage, and distribution. Some loans have up to a 40-year payback period, based on the useful life of the asset, and a fixed interest rate. Additionally, the funds can be used for sanitation and stormwater systems.

# COMMUNITY INVESTMENT PLAN

## 2018 - 2023

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### **Other Types of Funding**

#### **1. Fundraising**

Fundraising directly for equipment that greatly improves the health and safety of the community. Special projects, recreational projects, and programs, as well as, projects that create a sense of the community have been a successful way the city has provided needed resources for the community.

#### **2. Crowdfunding**

Crowdfunding campaigns are versatile appeals for community's support. Use of a campaign landing page is helpful. This can accept general donations, raise money for a specific project or drive support for a time-based initiative.

No matter what's driving the campaign, the main call to action on a crowdfunding landing page is to donate. Gladstone has had some great success with crowdfunding campaigns for the Trail Project and the Disc Golf Course on the bluff.

#### **3. Philanthropic Endowments-Individuals**

The City has two of the funds from philanthropic individuals. The Otis Foundation Fund is for safety equipment for the Public Safety Department. Dr. Mary Cretens Foundation endowment has been a valuable resource providing funding for Parks and Recreation endeavors, Cemetery improvements and general city improvements.

#### **4. WPPI Energy-Community Funding**

Provides the city and community with small amounts of funding to do small projects. It also provides funding for commercial Energy Efficiency projects, high school scholarship, economic development and to promote public power as a great resource.

The above options for funding short and long-term capital projects are not all-inclusive, but a short list of funding sources available to the City of Gladstone. These programs should be considered when looking at the needs the city has to address and the projects to complete to help Gladstone continue to be a great community to live in.

## Capital Investment Plan Timeline and Budget 2018-2023 Summary

### Administration

	FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
New City Hall - CIP	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -
Cemetary Management Software	\$ 5,900.00	\$ -	\$ -	\$ -	\$ -
City Hall Servers	\$ -	\$ -	\$ 15,000.00	\$ -	\$ -
Accounts Receivable Module	\$ 7,900.00	\$ -	\$ -	\$ -	\$ -
Organizational Consultant	\$ -	\$ 25,000.00	\$ -	\$ -	\$ -
City Hall Departmental Administrative Vehicle	\$ -	\$ 23,000.00	\$ -	\$ -	\$ -
City Logo - Rebranding	\$ -	\$ 25,000.00	\$ -	\$ -	\$ -
Employee Leave - CIP					
<b>Total:</b>	<b>\$ 33,800.00</b>	<b>\$ 73,000.00</b>	<b>\$ 15,000.00</b>	<b>\$ -</b>	<b>\$ -</b>

### DDA

	FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
9th Street Project	\$ -	\$ 4,000,000.00	\$ -	\$ -	\$ -
North Shore Project	\$ 35,000.00	\$ -	\$ -	\$ -	\$ -
<b>Total:</b>	<b>\$ 35,000.00</b>	<b>\$ 4,000,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

### Public Safety

	FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
Patrol Vehicle Replacements	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
Mobile Radion Replacments	\$ 7,000.00	\$ 7,000.00	\$ -	\$ -	\$ -
Ballistic Vest/Portable Radio Replacments	\$ 23,000.00	\$ -	\$ -	\$ -	\$ -
Colt Patrol Rifle Replacement	\$ -	\$ 5,600.00	\$ -	\$ -	\$ -
Remington 11-87 Replqement	\$ -	\$ -	\$ 4,000.00	\$ -	\$ -
Public Safety Roof Replacement	\$ 13,000.00	\$ -	\$ -	\$ -	\$ -
Replace Turn Out Gear (Fire)	\$ 2,376.00	\$ 2,376.00	\$ 2,376.00	\$ -	\$ -
Windland Personal Protective Clothing	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -
Washing Machine	\$ -	\$ 6,000.00	\$ -	\$ -	\$ -
Replace ladders in Engine #64	\$ -	\$ -	\$ 3,000.00	\$ -	\$ -
Ice Rescue Suit Replacments	\$ -	\$ -	\$ 1,500.00	\$ -	\$ -
Ice Rescue "Rescue Alive" Sled	\$ -	\$ -	\$ 1,500.00	\$ -	\$ -



Utility Cart	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -
Alternative Burials	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Major Streets:</b> Chip Sealing - Majors	\$ 42,000.00	\$ -	\$ -	\$ -	\$ -
Storm Drainage - Majors	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -
Engineering - Majors	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -
4th Street/Delta - Small Urban Project	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Local Streets:</b> Chip Sealing - Locals	\$ 26,000.00	\$ 26,000.00	\$ 26,000.00	\$ 26,000.00	\$ 26,000.00
Storm Drainage - Locals	\$ 3,500.00	\$ -	\$ -	\$ -	\$ -
<b>Solid Waste:</b> Pick Up Truck	\$ 42,500.00	\$ -	\$ -	\$ -	\$ -
Garbage Truck	\$ -	\$ 250,000.00	\$ -	\$ -	\$ -
Additional Sotrage for cans, etc.	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Electric Department:</b> Substation - Phase one	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -
Cameron School's Electric Service	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -
Delfab Transformer	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -
Office/Garage - New Sliding & Window Trim	\$ -	\$ -	\$ -	\$ -	\$ -
Warehouse Paving	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -
Substation Phase 2 - Overcurrent Relays	\$ -	\$ 150,000.00	\$ -	\$ -	\$ -
Substation Phase 2 - Relocating Controls	\$ -	\$ -	\$ -	\$ -	\$ -
Van Aire Transformer	\$ -	\$ 50,000.00	\$ -	\$ -	\$ -
Substation - Phase 3	\$ -	\$ -	\$ -	\$ -	\$ -
Substation - Phase 4	\$ -	\$ -	\$ -	\$ -	\$ -
Ski Hill Transformer	\$ -	\$ -	\$ -	\$ -	\$ -
CR Myer Transformer	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Buildings &amp; Grounds:</b> New DPW Garage or continue to	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Equipment:</b> Wheel Loader	\$ -	\$ 250,000.00	\$ -	\$ -	\$ -
Dump/Plow Trucks	\$ -	\$ 480,000.00	\$ -	\$ -	\$ -
Pick Up Trucks	\$ 70,000.00	\$ -	\$ -	\$ -	\$ -
Street Sweeper	\$ -	\$ -	\$ -	\$ -	\$ 150,000.00
One-Ton Trucks	\$ 130,000.00	\$ -	\$ -	\$ -	\$ -
Grader	\$ -	\$ 230,000.00	\$ -	\$ -	\$ -
Miller Attachment for Skid Steer	\$ -	\$ 20,000.00	\$ -	\$ -	\$ -
Street Patching Trailer	\$ -	\$ -	\$ -	\$ -	\$ -
<b>9th Street:</b> Lighting Upgrades	\$ -	\$ 372,000.00	\$ -	\$ -	\$ -
<b>Total:</b>	<b>\$ 508,000.00</b>	<b>\$ 1,883,000.00</b>	<b>\$ 26,000.00</b>	<b>\$ 26,000.00</b>	<b>\$ 176,000.00</b>

**ATTENTION CITY OF GLADSTONE RESIDENTS**

**NOTICE**

**PUBLIC HEARING**

A Public Hearing has been scheduled for Monday, March 26, 2018, at the Regular Commission Meeting at 6:00 PM at the City Hall Commission Chambers, 1100 Delta Avenue, for the purpose of discussing adoption of the 2018-2019 Budget. A copy of the budget is available for public inspection in the Clerk's Office at 1100 Delta Avenue, Gladstone, MI. 49837 and on our website at [www.gladstonemi.org](http://www.gladstonemi.org)

**THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET WILL BE A SUBJECT OF THIS HEARING.**

Public comments, either oral or written, are welcome at the Public Hearing. Handicapped persons needing assistance or aid should contact the City of Gladstone Offices during regular working hours forty-eight hours prior to the meeting.

Kim Berry, City Clerk  
1100 Delta Avenue  
Gladstone, MI. 49837  
906-428-2311  
[kberry@gladstonemi.org](mailto:kberry@gladstonemi.org)