

**Memorandum of Agreement
Between Tom Hankins**

And

Hubbard County

For IT Services

This Agreement, by and between the County of Hubbard, Minnesota and Tom Hankins, dba TH Consulting, is for providing IT services, to include consulting, installation, modification and maintenance that is in agreement with Mr. Hankins choosing, regarding scope of work needed. This agreement remains in effect from January 1, 2019 thru December 31, 2019.

1. **Purpose**-The County needs an Information Tech Advisor, and Mr. Hankins is willing to provide his expertise and services for the period mentioned above.
2. **Term of Agreement**-This agreement will begin January 1, 2019, and end December 31, 2019. The said term may be extended if both parties agree to do so.
3. **Consideration**-The rate of \$50 per hour will be paid for Mr. Hankins services, and an after-hours/emergency rate of \$80 per hour, and they may submit their invoices to the County IT Director at his discretion to be processed for payment.
4. **Payments**-Payments will be made directly to Tom Hankins and mailed to him at the address provided on his billings.
5. **Termination or Modification of this Agreement**-Either party with 30 days notice may terminate or propose modifications to this agreement.

TH Consulting agrees to provide the above referenced services and agrees to hold Hubbard County, its employees and officials harmless for any claims arising out of any act or omissions on the part of himself, his employees, subcontractors, partners or independent contractors.

IN WITNESS WHEREOF the parties by their respective authorized agents or officers have executed this agreement.

<p>COUNTY of Hubbard</p> <p>By: _____ Eric Nerness County Coordinator</p> <p>Date: _____</p> <p>By: _____ Chairman County Board of Commissioner</p> <p>Date: _____</p>	<p>Tom Hankins</p> <p>By: _____ Tom Hankins</p> <p>Date: _____ County Attorney has reviewed as to form:</p> <p>By: _____ Jonathan Frieden Hubbard County Attorney</p> <p>Date: _____</p>
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