



BUSINESS LICENSE APPLICATION AND UPDATE

City of Hueytown, Alabama
Revenue Division
1318 Hueytown Road
Hueytown, AL 35023
Phone: (205) 491-7010
Fax: (205) 491-8793

All Businesses must complete and submit this form to the City of Hueytown for consideration of business licensing.

Full Legal Name of Business:
DBA/Location Name:
Mailing Address:
Physical Address (no P.O. Boxes):
Telephone Number: () - Fax Number: () -
E-mail Address: Company Location Inside City Limits Outside City Limits
Please describe Business Activities within the City of Hueytown in detail (e.g. method of sale, method of delivery, type of product and/or service)

Does company rent or lease goods? Yes No Date Business Began in Hueytown:
If you lease equipment or tangible property from others, provide the name and address of lessor and the type of equipment or tangible property leased:

Form of Organization: 1-Corporation 2-Partnership 3-Proprietorship (Individual)
4-Professional Association 5-Other (describe)
Type of Business: 1-Manufacturing 2-Contractor 3-Wholesale 4-Retail 5-Other
Number of Employees in Hueytown Federal Employer ID#
State of Alabama Sales Tax # State of Alabama Lease Tax #

Table with 3 columns: NAME, TITLE, RESIDENCE or ADDRESS. Header row and two blank rows for data entry.

(Attach additional pages if needed)

- AUTOMOBILE DEALERS, BARBERS, BEAUTICIANS, MASSAGE THERAPISTS AND CONTRACTORS MUST INCLUDE A COPY OF STATE CERTIFICATION.
RESTAURANT OWNERS MUST PROVIDE CURRENT HEALTH DEPARTMENT CERTIFICATE.
IF YOU SELL ALCOHOL, YOU MUST PROVIDE A COPY OF YOUR CURRENT ABC LICENSE.

THE CITY CANNOT ISSUE OR RENEW YOUR LICENSE WITHOUT THIS INFORMATION.
I HEREBY CERTIFY THAT ALL INFORMATION/STATEMENTS HEREIN ARE TRUE/CORRECT.

Signature of Applicant, Title and Phone Number Date

NAICS Codes FOR OFFICE USE ONLY

- Received All Required Certificates
Zoning Approval (if needed) Council Approval (if needed)
Background Check Received (if needed)
Transfer of Ownership Yes No If Yes, Bill of Sale copy received

Date Received:
Approved By:

CITY OF HUEYTOWN, ALABAMA
SALES, USE, LEASE RENTAL AND LIQUOR TAX REPORT

***** PLEASE DUPLICATE THIS FORM AS NEEDED *****

ACCOUNT NO. _____

MAIL THIS RETURN WITH REMITTANCE TO:

CITY OF HUEYTOWN
P.O. BOX 3650
HUEYTOWN, AL 35023
(205) 491-7010

REPORTING PERIOD _____

MONTHLY QUARTERLY ANNUAL
(This return only for the business shown below)

TOTAL AMOUNT ENCLOSED

One Time Only
 Final Return Change of Address on back of form

SEE BACK OF FORM FOR INSTRUCTIONS

Type of Tax/Tax Area	(A) Gross Taxable Amount	(B) Total Deductions	(C) Net Taxable Column A - Column B	(D) Tax Rate	(E) Gross Tax Due Column C X Column D
Sales (General) Food products, amusements, others not specifically defined on this form				4%	
Sales (Auto) New & used vehicles, truck trailers, house trailers				1%	
Sales (Machines & Agriculture) Farm machinery, machines, equipment, replacement parts in manufacturing				1%	
Automotive Retail selling price of property bought at wholesale withdrawn for use				1%	
Machines & Agriculture Retail selling price of property bought at wholesale withdrawn for use				1%	
All Other Retail selling price of property bought at wholesale withdrawn for use				4%	
Use Tax-Automotive				1%	
Use Tax-Machines & Agriculture				1%	
Use Tax-All Other				4%	
Lease Rental-Personal Property No discount applies				4%	
Lease Rental-Vehicles No discount applies				1%	
Liquor (Lounge Retail, Restaurant Retail) No discount applies				5%	

This return must be postmarked by the 20th of the month following the reporting period for which you are filing to be considered a timely return.

**** PENALTY** Failure to File: Item 1 X 10% or \$50 whichever is greater
Failure to Pay: Item 1 X 10%

By signing this report I am certifying that this report, including any accompanying schedules or statements, has been examined by me and is to be the best of my knowledge and belief, a true and complete report for the period stated.

Date _____ Title _____

Phone (____) _____

Signature _____

(1) TOTAL TAX DUE (Total of Column E)	
(2) PENALTY **	
(3) INTEREST (Pursuant to Section 40-1-44 Code of Alabama 1975)	
(4) DISCOUNT 5% of 1st \$100.00 2% over \$100.00 APPLIES ONLY TO SALES TAX	Not to Exceed \$400
(5) NET TAX DUE (Item 1 - Item 4, if delinquent, Item 1+2+3)	
TOTAL AMOUNT DUE & ENCLOSED PAYABLE TO CITY OF HUEYTOWN	

