VILLAGE OF HUNTLEY POLICE DEPARTMENT

2019 Annual Report



Village of Huntley Police Department

10911 Main St. Huntley, IL 60142

847-515-5311

www.huntley.il.us

Facebook/Twitter/Instagram: @HuntleyPolice

The primary responsibility of the Huntley Police Department is to ensure the safety and well being of all people in the Village. The members of the Department enforce all laws in a professional manner and the well-trained staff responds to the emergency and daily needs of the community. An active partnership with the citizens and business community of the Village of Huntley is a critical component of the overall success of the Department.

MISSION

With crime prevention and law enforcement as our cornerstone, the Huntley Police Department is committed to providing professional service through a well-trained staff working with the community and other departments and agencies to maintain a safe, friendly village.



VALUES

Treat all citizens with equality, respect and compassion.

While serving with integrity, work as a team to provide professional service to the community and maintain a high quality of life.



VISION

The Huntley Police Department will provide a gold standard of service while striving to advance the proficiency of our staff to address the ever changing needs of the community, therefore becoming a model for other law enforcement agencies.

Important Contact Information

Non-Emergency and Records Section: 847-515-5311

Confidential Tip Line: 547-515-5333

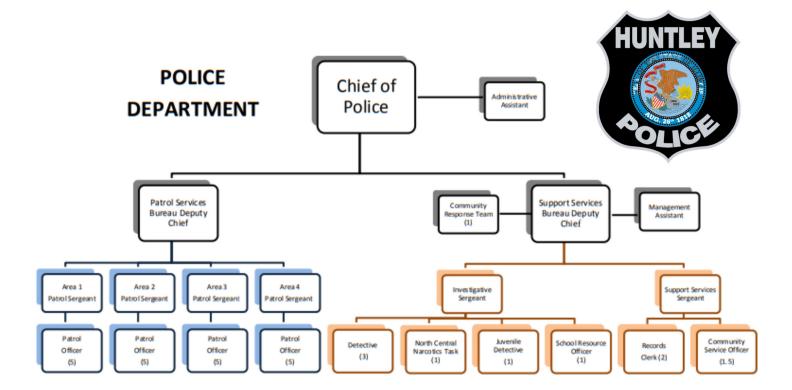
Emergency: 9-1-1

ORGANIZATION

Huntley Police Department 2019 Annual Report



Robert Porter Chief of Police rporter@huntley.il.us



SUPPORT SERVICES BUREAU



Mike Klunk
Deputy Chief of Support Services
mklunk@huntley.il.us

Command, coordinate and manage:

- Criminal investigations
- Training
- Internal affairs
- Law enforcement accreditation
- Budgeting
- Police records
- Planning and research
- · Property and evidence control
- Incident command
- Fleet and building maintenance
- Communications and information technology
- Public information
- Media relations
- Community relations

PATROL SERVICES BUREAU



Todd Fulton
Deputy Chief of Patrol Services
tfulton@huntley.il.us

Command, coordinate and manage:

- All Patrol operations
- Field training
- Traffic enforcement
- · Accident investigation

PATROL

Huntley Police Department 2019 Annual Report

The patrol bureau strives to provide the highest level of professional police services to all people within the Village of Huntley. The patrol function is considered to be the primary law enforcement function and embraces much more than the act of patrolling. Patrol officer duties include:

- Preventative patrol on foot, bicycle or squad car
- Respond to emergency and nonemergency calls for service
- * Enforce local and state laws
- * Maintain public order
- * Suppress and prevent crime

- * Conduct preliminary investigations
- * Enforce traffic laws
- * Provide traffic direction and control
- * Investigate traffic crashes
- Develop and foster positive relationships between citizens and the agency

The **Community Response Team (CRT)** focuses on quality of life concerns, crime prevention and outreach projects. It is focused on building stronger connections with the community and rapidly addressing their concerns.

CRT duties include coordination of social service referrals, community events, Coffee with a Cop, home security surveys, educational events and presentations, and special traffic or nuisance complaints.



A **drone program** was fully implemented this year, with a drone purchase and continued training of officers as drone pilots. The drone can be used in situations such as missing person cases, crash or crime scene photography, and survey storm or other natural disaster damage.

Four new officers were sworn in and joined the Patrol Services Bureau.









Foot Patrol is an important part of every officer's shift. This practice allows the officers to get out of the squad car and interact with our community members. When you see officers walking through a neighborhood, park or local business please feel free to stop and discuss any concerns with them.

The **Bike Patrol** program continues to be a popular and important part of our community-based policing program. Currently, there are 13 officers assigned as Bike Patrol Officers. Bike Patrol allows better community interaction and enforcement, especially in residential neighborhoods and parks.

AREA SERGEANTS

Huntley Police Department 2019 Annual Report

The Huntley Police Department is structured to deliver police services through the practice of geographic policing. The Village has been divided into four Areas, and the assigned Area Sergeant is responsible for the community needs in that specific Area, including:

- Tracking activity and analyzing crime trends
- Monitoring traffic issues
- * Identifying and responding to neighborhood problems
- Working with neighborhood watch groups
- Serving as a conduit between the community and the police department

Feel free to contact the appropriate Area Sergeant with any questions or concerns.

Area #1

Sgt. Kevin Keane 847-515-5308 kkeane@huntley.il.us

Village Limits on the South - Village Limits to the West - Kreutzer Road on the North - Route 47 to the East

Includes Del Webb and Huntley High School

Area #2

Sgt. Linda Hooten 847-515-5336 <u>Ihooten@huntley.il.us</u>

Main Street on the North - Kreutzer Road on the East of Route 47 - South to the Village Limits

Includes Heritage, Cider Grove, Wing Pointe, Lion's Chase

Area #3

Sgt. Charles McGrath 847-515-5379 cmcgrath@huntley.il.us

Main Street on the South - Reed Road on the North - Village Limits to the East and West

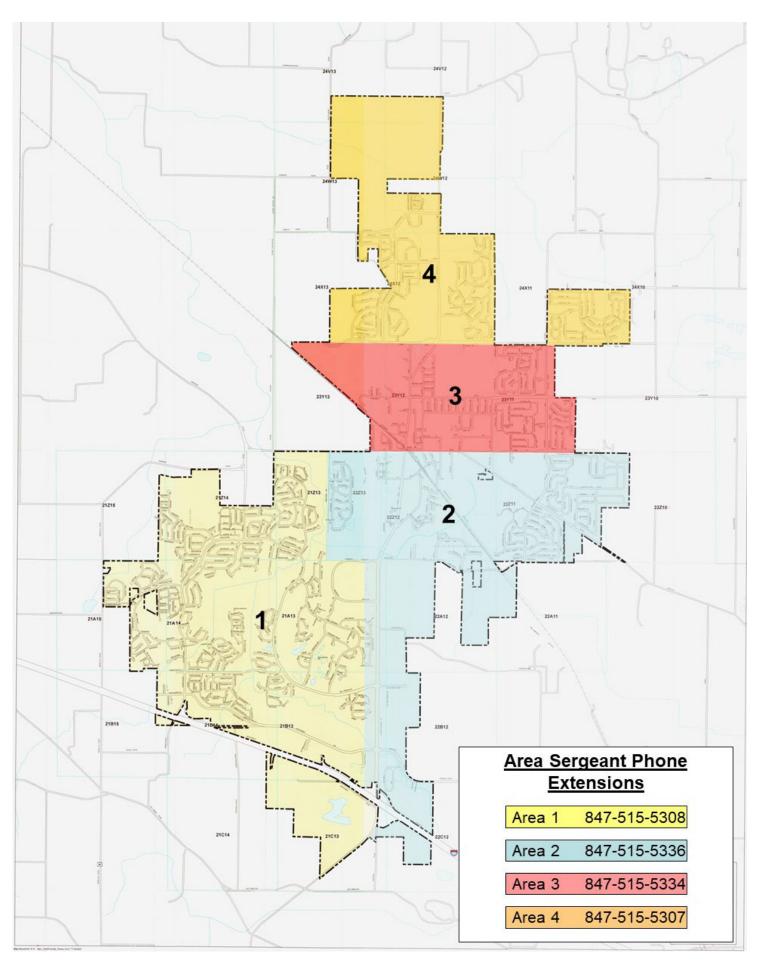
Includes Georgian Place, Huntley Meadows, Northbridge

Area #4

Sgt. Joseph Willard 847-515-5307 jwillard@huntley.il.us

Reed Road on the South - Village Limits on the North - Village Limits to the East and West

Includes Talamore, Covington Lakes, Southwind



CALLS FOR SERVICE

Huntley Police Department 2019 Annual Report

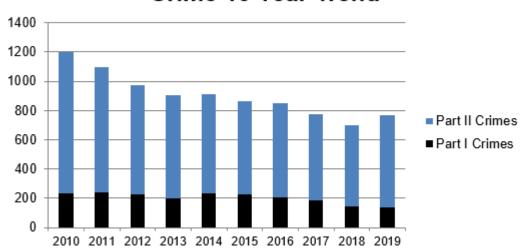
2019 Calls for Service													
	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Part I Crimes	9	8	14	12	13	17	12	13	10	11	6	14	139
Part II Crimes	43	45	49	52	54	56	49	52	54	60	55	57	626
Traffic Stops	213	171	278	315	214	255	308	406	339	374	394	427	3694
Other Activities & Services	577	568	523	546	624	616	647	617	621	627	527	529	7022
Total	842	792	864	925	905	944	1016	1088	1024	1072	982	1027	11481

Part I Crimes consist of 1st & 2nd degree murder, criminal sexual assault, robbery, aggravated battery, ritualism, aggravated assault, burglary, theft, and arson.

Part II Crimes consist all other crime reports, including traffic arrests.

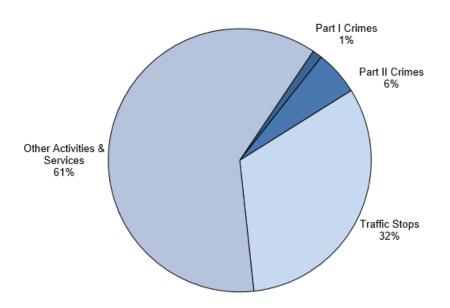
Other Activities & Services reports include all other reports such as lock outs, accidents, well being checks, alarms, missing persons, assists to other agencies, etc.

Crime 10 Year Trend



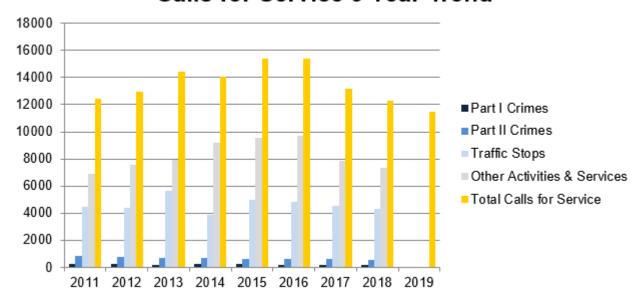
As the above chart shows, crime in the Village of Huntley is low and has been on a downward trend over this decade. This is particularly notable given the growth the Village has seen in terms of population and business.

2019 Calls for Service





Calls for Service 9 Year Trend



2019 Holding Facility Counts										
Month	Adult Male	Total								
January	9	4	3	1	17					
February	8	6	2	0	16					
March	14	0	1	0	15					
April	13	1	1	0	15					
May	16	3	2	1	22					
June	8	6	3	0	17					
July	9	3	1	0	13					
August	12	5	1	0	18					
September	14	3	1	0	18					
October	17	5	4	0	26					
November	15	1	2	0	18					
December	13	8	2	1	24					
Total	148	45	23	3	219					

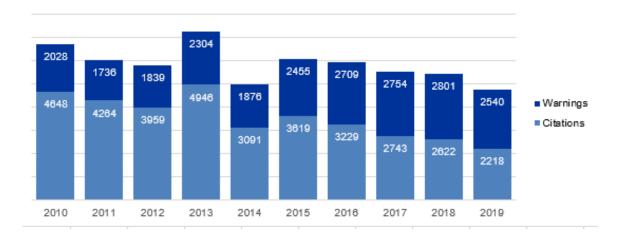
TRAFFIC ENFORCEMENT

Huntley Police Department 2019 Annual Report

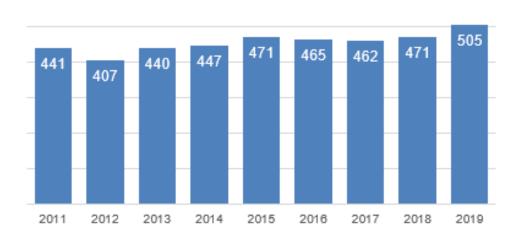
Traffic enforcement has been proven to the be the most simple and effective way to decrease motor vehicle accidents, crash fatalities, fatalities related to speed and severity of injuries.

2019 Traffic Stats													
	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Traffic Stops	213	171	278	315	214	255	308	406	339	374	394	427	3694
Citations Issued	172	130	167	219	144	181	165	231	194	222	210	183	2218
Warnings Issued	127	117	192	171	137	167	211	271	239	266	284	358	2540
DUI Arrests	5	2	4	1	2	2	0	1	4	3	4	2	30
Accident Reports	64	48	27	39	38	39	30	43	35	54	45	43	505

Enforcement Action 10 Year Trend



Accident Reports 9 Year Trend





Patrol participated in several **special traffic enforcement events** which include public safety educational campaigns and increased enforcement efforts:

- DUI enforcement details were conducted on St. Patrick's Day, the day before Thanksgiving, and New Years Eve
- · Distracted Driving Awareness Week in April
- Speed Awareness Day in July
- Illinois Rail Safety Week in September

The **Child Safety Seat** program consists of an officer certified through Safe Kids Worldwide, using the NHTSA curriculum. We conduct car seat installations and inspections for residents and offer educational materials online.



INVESTIGATIONS

Huntley Police Department 2019 Annual Report

The investigations section handles cases that require a more thorough inquiry or go beyond the scope of the patrol officer. This often includes locating witnesses, scheduling interviews, conducting searches, processing evidence and coordinating with the appropriate county prosecutor.

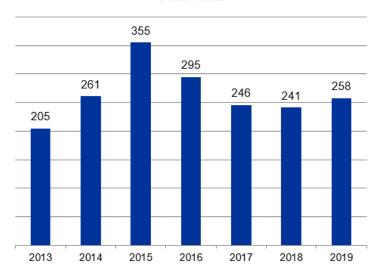
Throughout this process, detectives also maintain an open line of communication with victims to ensure they are informed of the investigation and make referrals and resources available as needed. Detectives generally work during weekday hours but are available 24/7 should they be needed at a crime scene or for an investigation.

The Investigations section was assigned 258 cases in 2019, including:

- * 1 Aggravated assault
- * 19 Assist to outside agency
- * 8 Battery
- * 10 Burglary to business/residence
- * 15 Burglary to motor vehicle
- * 2 Citizen assist
- * 1 Civil matter
- * 1 Counterfeit currency
- * 8 Criminal damage to property
- * 9 Criminal damage to vehicle
- 2 Criminal Defacement
- * 5 Death investigations
- 41 Deceptive practices/fraud/forgery/ID theft
- * 1 Dissemination of harmful materials
- * 2 Disorderly conduct
- * 1 Domestic violence
- * 1 Drug investigation
- * 2 Harassment
- * 6 Harassment by electronic device
- * 10 Hit and run
- * 1 Missing person
- 1 Ordinance violation
- * 1 Prescription fraud
- * 13 Retail theft
- * 1 Robbery
- * 2 Sex offender violation
- * 24 Sex offense
- * 2 Suicide

- * 15 Suspicious incident/informational
- * 1 Stolen vehicle
- * 36 Theft
- * 2 Theft of motor vehicle
- * 1 Theft of services
- * 3 Threats
- * 1 Traffic complaint
- * 4 Trespass
- * 1 Unlawful recording of a minor
- * 4 Violation of order of protection

Investigations Case Load 4 Year Trend



A **K-9 search at Huntley High School** was conducted, resulting in the collection of multiple illegal items.

Alcohol compliance checks were completed on 21 establishments that sell liquor in the Village. One business was found in violation of Village ordinance as a result of this check.

Tobacco compliance checks were completed on 14 establishments that sell tobacco products in the Village. One business was found in violation of Village ordinance as a result of this check.

Investigations staff relies on **inter-agency collaboration** to advance the common goal of safety and law enforcement. Agencies we worked with in 2018 include:

- Kane County Detectives
- Kane County Hoarding Taskforce
- McHenry County Detectives
- Family Violence Coordinating Council
- Child Advocacy Center
- Senior Services
- McHenry County Human Trafficking Law Enforcement Task Force
- Residential Burglary Multi-Jurisdictional Team
- North Central Narcotics Task Force (NCNTF)
- North Regional Major Crimes Taskforce
- Illinois Juvenile Officers Association

- Crime Analysts of Illinois
- Cook County States Attorney Regional Organized Crime Task Force
- Terrorism Liaison Officer's Committee (TLOC)
- Statewide Terrorism and Intelligence Center (STIC)
- Mid-States Organized Crime Information Center (MOCIC)
- Internet Crimes Against Children Taskforce (ICAC)
- Federal Bureau of Investigations (FBI)
- Drug Enforcement Administration (DEA)



Investigations Sergeant Sullivan graduated from the **School of Police Staff and Command** at Northwestern University's Center for Public Safety.

He was among 27 officers from across the region selected to participate in this intensive 10-week police management program designed for police managers. Since January, he studied topics such as leadership, organizational behavior, budgeting, resource allocation and officer wellness. The training Sergeant Sullivan received benefits the entire department, which benefits our community and those we serve.

SUPPORT SERVICES

Huntley Police Department 2019 Annual Report

The **Records Division** is staffed by 2 clerks Monday through Friday, 8 am to 5 pm. Stats for 2019 include:

* 3,205 lobby visitors assisted

* 31 subpoenas processed

6,761 telephone inquiries handled

* 640 requests for records processed

215 Freedom of Information Act (FOIA) requests processed

The **Community Service Officer** provides support services that do not require physical arrest or relate to a crime in progress. Duties include:

Vehicle lock-outs

Ordinance violations

School crossing/traffic control

* Fingerprinting

- * Animal complaints
- Citizen/motorist assists
- * Accident reports
- Assist fire/ambulance/other agency

The **medication disposal program** allows citizens a safe and convenient option to remove unused medication from the home. We disposed of almost 300 pounds of medication through the lobby Medication Disposal Box. Additionally, two National Take Back Events with the DEA collected another 130 pound of medication.

Our **Recruitment Team** focused efforts on finding the best candidates for the 2019 exam to create a new officer eligibility list. Members attended recruiting events at the University of Wisconsin - Platteville and Western Illinois University.

In response to the opioid abuse epidemic in our country, we continued our partnership in the McHenry County **A Way Out** program. This program allows individuals fighting addiction to come to a participating police department and request help. Staff provides transportation to a facility for substance abuse assessment and assistance with placement in the determined level of care.



As a part of the new standards process for the Commission on Accreditation of Law Enforcement Agencies (CALEA), HPD successfully completed its second annual file review. Since initially earning accreditation in 2010, HPD had previously gone through reaccreditation processes every three years to maintain our status. After our most recent award in 2016, we moved into the new CALEA program which requires annual reviews in addition to the extensive final assessment at the completion of the

new four year cycle. The annual assessment yielded very positive feedback from CALEA staff on the policies, operations, and practices of the department.

HPD is also an active member of the **Illinois Police Accreditation Coalition (IPAC)**, which serves as a professional resource for agencies striving towards and maintaining the rigorous accreditation standards. Staff attended 6 meetings and assisted in 2 mock assessments in 2019.

STAY CONNECTED

Huntley Police Department 2019 Annual Report

Stay connected with the Huntley Police to receive timely information to residents and concerned citizens on law enforcement and public safety issues in the community.



For more information on our activities and services, please find us online at www.huntley.il.us

Follow us on social media for the latest information on alerts, events and news.



@HuntleyPolice



@HuntleyPolice



@HuntleyPolice

The Huntley Police Department has the ability to send out up to the minute information through the Nixle Community Information Service. Nixle will then deliver this information to you instantly by cell phone text message and/or email. It's quick, easy and



secure. Notifications can also be accessed online at www.nixle.com.

Example messages may include Tornado Alerts, Amber Alerts, major traffic accidents as well as other relevant safety and community event information.

PROFESSIONAL STANDARDS

Huntley Police Department 2019 Annual Report

The Office of Professional Standards (OPS) is an organizational component of the police department established to investigate all Administrative Inquiries and Performance Complaints against police employees related to internal discipline, violations of Statutes, Village Ordinances and General Orders.

OPS investigations serve to not only to hold employees accountable for misconduct, but also to exonerate employees from false accusations. Having a robust professional standards process is vital for employee accountability and public trust.

Citizens may contact the Office of Professional Standards at 847-515-5413.

2019 Internal Investigations

Case Types

- * 2 attention to duty
- * 1 obedience to laws
- 3 responsibility for Village property
- 1 Department driver's license & FOID audit

Case Dispositions

- 6 SAARs issued
- * 1 in compliance
- 1 unfounded
- * 1 not sustained no discipline issued
- 1 administratively closed

More information on the Office of Professional Standards (OPS) is available on our website at:

www.huntley.il.us/departments/police/office of professional standards



^{*} NOTE: Some investigations involve more than one officer and may have more than one finding.

YOUTH PROGRAMS

Huntley Police Department 2019 Annual Report

The School Resource Officer (SRO) is on campus during school hours to provide positive assistance when students need individual intervention or support. The SRO is also a classroom resource for instruction on laws, safety and alcohol & drug prevention, as well as being instantly available to help the school deal with any safety or law-related issues.



LEAD the Way (Learning Effective and Assertive Decision-making) is a program developed by the Huntley Police Department to educate Leggee Elementary 5th graders on drug awareness and life skills as they approach middle school. The program engages students with discussion, individual reflection and participation in group activities and games and provides tools and information to prepare students for the pressures and issues pre-teens face today. Topics include tobacco, marijuana, alcohol, prescription medications, bullying, peer pressure and internet safety.

Summer Teen Forum is the annual 3-day program for HHS incoming freshmen. Sponsored by HPD with the support of Lake in the Hills PD and the McHenry County Sheriff's Office, the forum is designed to establish positive law enforcement relationships with area youth and provide important information for students entering high school. Topics include bullying, dating violence, drug & alcohol awareness and risks online and in social networking. The forum had 21 attendees this year, the maximum capacity.

Peer Jury, or the Tri-Area Court for Teens, is a diversion program for first time juvenile offenders. Participants must be referred to the program by the arresting juvenile officer and



meet other eligibility requirements. This program allows offenders to accept responsibility for their actions and receive a penalty without having a conviction on their record. A group of volunteer teens act as jurors and decide a penalty for the offender (i.e. community service, apology letters, restitution).

HPD provides **station tours** for groups such as Boy and Girl Scouts of America, preschools and daycares. In addition to seeing the police facilities and fleet, the tours often include a discussion on the role of law enforcement officers and age-appropriate safety tips.

We partnered with Culver's of Huntley and Huntley Area Public Library for the **Cones with a Cop** program, where officers enjoyed a cool treat during a story time with the children of our community.

COMMUNITY PROGRAMS

Huntley Police Department 2019 Annual Report

The Citizen Police Academy (CPA) provides a working knowledge of the Huntley Police Department to interested citizens. In 10 weekly, interactive classes participants learn more about law enforcement and the efforts of our department. Graduates of the CPA are eligible to join the Citizen Police Academy Alumni Association (CPAAA) which meets regularly to learn about community safety issues and provides volunteer support to the Police Department.



Community Emergency Response Team (CERT) provides critical support to first responders in emergency or disaster events. More commonly, this team is used for safety related non-emergency tasks, such as traffic control and support at special events. Membership requires training in disaster preparedness, first aid, search and rescue, fire suppression and organization.

Neighborhood Watch is a crime prevention through community partnership program to enable officers and community members to work together to reduce crime. Watch groups provide an extra set of eyes and ears in the neighborhoods. Meetings are regularly attended by officers that are assigned to patrol that neighborhood. If you are interested in starting a Neighborhood Watch group, please contact your Area Sergeant (see page 9).



The **Police Explorers Program** is designed to give insight into law enforcement careers for young men and women aged 14 to 20, through hands-on activities.

Meetings are held every other Thursday in the Village Board Room. For more information, contact Officer Heagney@huntley.il.us or 847-515-5402.

Coffee with a Cop is a national initiative supported by the United States Department of Justice, Office of Community Oriented Policing. These are informal gatherings of officers and citizens to discuss community issues, build relationships and drink coffee. Coffee with a Cop events held at local restaurants and neighborhood locations throughout the community.

Speaker's Bureau is available on request for an officer to speak to groups. Topics include scams and fraud, pedestrian safety, and home/business security. Topics can be tailored to your group's interests and needs.

The annual **Bike Huntley** event was a huge success. This community wide bike ride is presented by the Police Department in conjunction with the Village of Huntley and the Huntley Park District. Approximately 100 citizens came together to enjoy a fun ride and party in the square.

National Night Out (NNO) is an annual event held on the first Tuesday of August in communities across the nation. NNO is designed to heighten crime prevention and drug awareness, as well as strengthen neighborhood spirit and foster community partnerships. This year's events began with HPD winning the annual softball game vs Huntley Fire. An open house was held at the Police Station featuring tours, games, a dunk tank (valiantly manned by Sergeant Sullivan), a bike rodeo and equipment display with the Huntley Fire Protection District. Officers also attended several neighborhood events that evening. The open house was very well attended and we thank everyone for their continued support of this fun community event.





TORCH RUN

Huntley Police Department 2019 Annual Report

HPD has supported and participated in the Law Enforcement Torch Run for Special Olympics Illinois since 1996. LETR has two goals: to raise money and to gain awareness for the athletes who participate in Special Olympics. Thanks to the dedication of our officers and the support of our community,



We held the **Trick or Treat Trot 5K** to benefit the Law Enforcement Torch Run for Special Olympics in October - and what a great event it was! Thank you to all the Special Olympics athletes, volunteers and participants who came out to make this such a success.

HPD Police Officers and Special Olympics Athletes took to the roof of our local Dunkin Donuts in May for **Cop of Top**. This year's expanded event also included a live broadcast by Huntley Community Radio and a donut eating contest.





During **Tip a Cop** HPD staff and Special Olympics Athletes acted as waiters and received donations at our local Culver's.

For the 6th year, Sgt Williams led our **Polar Plunge** team. She was joined by Special Olympics Athlete James Williams and other participants from across the state as they hopped in the freezing waters of Fox Lake in February.

The **Tom Peck Car Show**, hosted annually by our friends at Tom Peck Ford, was a wonderful event again. Thank you to those who braved the rain to display and view the classic car and hot rod show.



COMMUNITY SERVICE

Huntley Police Department 2019 Annual Report



Officers participated in **Shop with a Cop**, organized by McHenry County Police Charities. This program pairs children in need with police officers who take them shopping, followed by breakfast and a visit with Santa Claus.

The children are able to purchase Christmas gifts for family members and pick out items for themselves, all while building a bond with area law enforcement agencies and officers.





2019 ACCOMPLISHMENTS

Huntley Police Department 2019 Annual Report

- Established a Truck Enforcement Team and added two additional certified Truck Enforcement Officers
- Completed the Police Department/Village Hall camera installation upgrade
- Streamlined the employee evaluation process
- A formal crisis intervention process was established to address a coordinated response to community related mental health challenges, domestic violence incidents and miscellaneous issues requiring intervention, with 22 cases completed through September
- Increased the number of grants received in 2019
- Through September, completed 14 staff development training courses for multiple staff members
- Staff attended Active Shooter Civilian Response training and developed a training plan for Village staff and civilian groups and presented plan to all employees
- Civilian volunteer groups membership continues to increase, with two CPA classes now being conducted per year
- Completed multiple traffic related enforcement and public education campaigns
- Goal of 10 community outreach programs set for 2019 25 completed through September
- Multiple officers provided with additional training in DUI enforcement and drug detection procedures; 120 hrs. completed through September
- Assisted in the planning, coordination and management of several major events in 2019
- Increased training and enforcement related to impaired driving
- Job-specific Field Training Manual completed
- Exceeded Department goals for public education and enforcement of traffic safety
- Partnered with Village entities to enhance emergency preparedness and response
- Updated Department photograph display
- Implemented formal assignment rotation schedule
- FOIA process review was conducted
- Initiated project to upgrade the Emergency Operations Center (EOC)
- Entered into a Memorandum of Understanding (MOU) with Ring to allow the Police Department access to the Ring Neighbors Portal to communicate with users of the Ring Neighbors App as a way to enhance the Village's Neighborhood Watch Program
- The Village Board adopted a resolution in support of exploring a multi-jurisdictional law enforcement training center

2020 GOALS

Huntley Police Department 2019 Annual Report

- Achieve full CALEA re-accreditation status in July, with successful completion of the April 2020 on-site review and 6th Edition compliance
- Finalize Emergency Operations Center renovation project
- Replace all squad car laptops due to obsolete operating system
- Conduct a full-scale disaster exercise to include community partners
- Navigate and address changes relative to new legislation, including expungements and legislative procedural changes
- Participate in discussions regarding potential multi-jurisdictional law enforcement training center range for McHenry County agencies to share costs associated with training
- Complete AED replacement project
- Purchase portable truck scales and train Truck Enforcement Officers on their usage
- Identify and train selected staff as Peer Support Officers
- Participate in negotiations for MAP successor agreement for collective bargaining agreement ending December 31, 2020
- Begin work on formulating new 5-year department strategic plan, current plan expires on 12/31/2020
- Finalize Department branding concept
- Provide enhanced level of impaired driving training to Officers to include drug impairment recognition procedures
- Focus on staff development training and leadership opportunities
- Conduct a minimum of four truck enforcement campaigns
- Increase the number of sworn Crisis Intervention Officers by two
- Organize and initiate the Sergeant promotion eligibility promotion list
- Complete Police Officer recruitment testing and establish an eligibility list for new officers

THANK YOU

to our staff, the Village of Huntley elected officials, and our residents for helping us have another successful and safe year. Your support and cooperation are essential in keeping our community one of the best places to live and work!

10911 Main St. Huntley, IL 60142

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www.huntley.il.us

Facebook /Twitter/Instagram: @HuntleyPolice

