REQUEST FOR PUBLIC RECORDS

DATE REQUESTED:_____________________________________________________________

REQUESTED BY: _____________________________________________________________

PHONE NUMBER: _____________________________________________________________

EMAIL ADDRESS: _____________________________________________________________

RESEARCH REQUESTED PLEASE INCLUDE AS MUCH INFORMATION AS POSSIBLE. (Examples:
ADDRESS, AK#, ORIGINAL OWNER, DATES, ETC): _______________________________________

__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________

FOR OFFICE USE:

DATE COMPLETED:________________________________________________________________

COMPLETED BY: _______________________________________________________________

STAFF RESEARCH FEE DUE: ________________ $_____
(DETAILED LISTING AVAILABLE UPON REQUEST)

SINGLE COPIES: ____________ ($ .15 A COPY) $_____

DOUBLE SIDED COPIES: ____________ ($ .20 A COPY) $_____

DVD/CD/TAPE: ____________ ($5.00 PER ITEM) $_____

LARGE DOCUMENT COPIES: ____________ ($16.00 PER PAGE) $_____
(i.e. building plans)

TOTAL= $_____

Please fax the form back to 305-664-6466 or email to Clerk@islamorada.fl.us
Should you have questions, please contact the Office of the Village Clerk at 305-664-6413.