



## Council Communication

**To:** Mayor and Village Council  
**Through:** Maria Aguilar, Village Manager  
**From:** Greg Tindle, Wastewater Program Manager  
**Date:** September 10, 2015

**SUBJECT: A RESOLUTION AUTHORIZING A WASTEWATER CONNECTION ASSISTANCE PROGRAM FOR LOW-FLOW COMMERCIAL PARCELS ON LOW PRESSURE FORCE MAIN**

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### **Background:**

As an agenda item for the July 30, 2015 Council meeting, Village Council discussed the possibility of providing financial assistance to commercial properties with single grinder pump systems. After discussion, Council approved assistance of \$4,000 per eligible parcel. The program has been outlined below and is submitted for Council approval.

### **Analysis:**

#### **Wastewater Connection Assistance Program for Low-Flow Commercial Parcels on Low Pressure Force Main**

This program would provide owners of eligible parcels \$4,000 in wastewater connection assistance.

#### **Eligibility**

- Nonresidential parcel
- Provided with a Low Pressure Force Main (LPFM) connection
- Low flow (assessed at no more than 6 EDU's and connected to the LPFM utilizing only an E-One simplex grinder pump or equivalent)

#### **Process**

- Village staff would mail letters to the potential eligible properties that are identified
- These letters would include a description of the program and a Request for Assistance Form that should be returned to the Village AFTER wastewater connection is made
- All Request for Assistance Forms are due by May 1, 2016. No Request for Assistance Forms will be accepted or processed after that date
- Once received Village staff will verify that the sewer connection was completed and confirm conformance with eligibility requirements

-Properties eligible for assistance under this Program would be issued a check in the amount of \$4,000.00

**Budget Impact:**

Based on the estimated number of eligible properties, the Program cost would be approximately \$148,000.00 and paid from the Wastewater Utility Fund.

**Staff Impact:**

Staff would coordinate all activities associated with the Program.

**Recommendation:**

If Council elects to move forward with the Program, Staff recommends that Council approve the attached Resolution approving the Wastewater Connection Assistance Program for Low-Flow Commercial Parcels on Low Pressure Force Main.

**RESOLUTION NO.**

**A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA AUTHORIZING A WASTEWATER CONNECTION ASSISTANCE PROGRAM FOR LOW-FLOW COMMERCIAL PARCELS ON LOW PRESSURE FORCE MAIN; AUTHORIZING VILLAGE OFFICIALS TO IMPLEMENT THE PROGRAM; AUTHORIZING THE VILLAGE MANAGER TO EXPEND BUDGETED FUNDS; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, on August 21, 2012, Islamorada Village of Islands (the “Village”) entered into a Design Build and Operate (DBO) Agreement with Reynolds Water Islamorada, LLC (“Reynolds”) to provide design, construction and operation of a Village-wide wastewater system (“DBO Agreement”); and

**WHEREAS**, all parcels within the Village are required to connect to the Village-wide wastewater system; and

**WHEREAS**, the Village Council desires to implement an Assistance Program for Low-Flow Commercial Parcels on Low Pressure Force Main (the “Program”); and

**WHEREAS**, per the direction of the Village Council, the program would provide eligible properties with \$4,000.00 in wastewater connection assistance; and

**WHEREAS**, the Village Council has further directed the Village Staff to include those non-residential properties that are (a) served by a low pressure force main connection, (b) assessed at no more than six EDU’s and (c) connect to the Village wastewater system utilizing only an E-One simplex grinder pump, or equivalent; and

**WHEREAS**, eligible participants would be required to submit all required paperwork by May 1, 2016; and

**WHEREAS**, the Village Council desires to authorize the Program for eligible properties.

**NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, AS FOLLOWS:**

**Section 1.**     **Recitals.** The above recitals are true and correct and incorporated into this Resolution by this reference.

**Section 2.**     **Approval of Program.** The Village Council of Islamorada, Village of Islands, hereby approves and authorizes the Program as set forth in this Resolution and administered by the Village Manager.

**Section 3.**     **Authorization of Village Officials.** The Village Manager and/or her designee and the Village Attorney are hereby authorized to take all actions necessary to implement the terms and conditions of the Program.

**Section 4.**     **Authorization of Fund Expenditure.** Notwithstanding the limitations imposed upon the Village Manager pursuant to the Village's Purchasing Procedures Ordinance, the Village Manager is authorized to expend budgeted funds to implement the terms and conditions of the Program.

**Section 5.**     **Execution of Program.** The Village Manager is authorized to execute any required agreements and/or documents to implement the terms and conditions of the Program and to take any further acts necessary to implement the terms of the Program, subject to approval as to form and legality by the Village Attorney.

**Section 6.**     **Effective Date.** This Resolution shall take effect immediately upon adoption.

**PASSED AND ADOPTED** this 10<sup>th</sup> day of September, 2015.

Motion to adopt by \_\_\_\_\_, second by \_\_\_\_\_.

**FINAL VOTE AT ADOPTION**

Mayor Mike Forster \_\_\_\_\_

Vice Mayor Deb Gillis \_\_\_\_\_

Councilman Jim Mooney \_\_\_\_\_

Councilman Chris Sante \_\_\_\_\_

Councilman Dennis Ward \_\_\_\_\_

\_\_\_\_\_  
MIKE FORSTER, MAYOR

ATTEST:

\_\_\_\_\_  
KELLY TOTH, VILLAGE CLERK

APPROVED AS TO FORM AND LEGALITY  
FOR THE USE AND BENEFIT OF ISLAMORADA,  
VILLAGE OF ISLANDS:

\_\_\_\_\_  
ROGET V. BRYAN, VILLAGE ATTORNEY