

LEE COUNTY BUILDING INSPECTIONS

100 Orr Avenue - Opelika, Alabama 36803

Phone: 334-737-7014 Hours: M-F 7am-3:30pm

Email: Lpippin@leeco.us Eoswalt@leeco.us

PERMIT APPLICATION SUBMITTAL REQUIREMENTS

ITEMS NEEDED UPON APPLICATION FOR BUILDING PERMIT

1. Complete Application

****Owner acting as builder must complete "OWNER ACTING AS BUILDER APPLICATION"**

2. **Address** – obtain from Lee County 911 Communication Coordinator (334-749-6091)
3. **City of Smiths Station Approved Zoning Certificate** – IF within the City Limits of Smiths Station
4. **Access Permit Approval** – a copy of the approved Access Permit from the Lee County Highway Department – 334-737-7011 (M-Th. 6am-4:30pm CST) – Carrie Luck cjluck@leeco.us
5. **Plans** – A) Residential – 1 full set; including foundation plan
B) Commercial – 1 full set; Architect or Engineer Stamped as required
(If commercial building is over 2500 sq ft or if educational/ assembly)
6. **Site Plan** – Scaled plot plan showing property boundaries, all existing & proposed structures (include distances), septic components, driveway location, and any water bodies.
7. **Health Department Approval for septic system** – copy of ADPH 'Permit to Install' and copy of complete application (334-745-5765, 1801 Corporate Drive, Opelika 36804)
8. **Survey/Deed/Proof of Ownership**
9. **Contractor & Sub-Contractor Information as follows:**
Contractor: Copy of current Alabama Home Builders License and Alabama State Privilege License
Sub-Contractor: Copy of current State License and Alabama State Privilege License
10. **Floodplain Development Permit Application** – must be submitted if any Special Flood Hazard Area (SFHA) is shown on parcel – this form **MUST** be signed by the property owner.

NOTE: Structures of two or more stories or bonus rooms must have floor/ceiling truss plans and beams and girders calculated for the loads imposed. All Engineered products must have layout and load calculations provided by the manufacturer. This is usually provided by the manufacturer at little or no charge. See your material supplier for details.

NO BUILDING OR HOME IS TO BE OCCUPIED PRIOR TO APPROVAL OF FINAL INSPECTION

LEE COUNTY ALABAMA BUILDING PERMIT APPLICATION

Application is hereby made according to the laws and ordinances of Lee County, Alabama for a permit to construct and use a building or structure to be located as shown on the accompanying County reviewed plot plan and, if same is granted by the County, I/we agree to conform to all laws and ordinances regulating same. I/we understand that this permit becomes null and void if work is not commenced within 6 months, or if construction or work is suspended or abandoned for a period of 6 months.

ALL APPLICABLE BLANKS MUST BE FILLED IN – PLEASE PRINT LEGIBLY

Application Date: _____ Applicant is: _____ Owner _____ Contractor

PROPERTY INFORMATION

Work Site Is: _____ Single Family Dwelling _____ Duplex _____ Townhouse _____ Other (explain) _____

Project Street Address: _____

Subdivision? _____ No _____ Yes Subdivision Name: _____ Lot No. _____

City Zoning? _____ No _____ Yes Name of City: _____ Zoning Permit No. _____

Flood plain? _____ No _____ Yes _____ Unsure

Sanitation System: _____ Public Sewer _____ Septic System

CONTACT INFORMATION

Property Owner: _____ Tel No. _____

Address: _____

City: _____ State: _____ Zip: _____

Email address: _____

Contractor: _____ Tel No. _____

Address: _____

City: _____ State: _____ Zip: _____ Email: _____

Alabama Homebuilders/General Contractor's License No. _____ Expires _____

PROJECT INFORMATION

Work is: _____ New Residential _____ New Non-residential _____ Addition/alteration/repair _____ Accessory Structure

Briefly Describe Work: _____

Foundation is: _____ Slab-on-Grade _____ Crawlspace Foundation _____ Basement Foundation

_____ Engineered Floor Framing System _____ Engineered Roof/Ceiling Framing System _____ Conventional Framing

First Floor Sq ft _____ Second Floor Sq ft _____ Third Floor/Bonus Room Sq ft _____ Basement Sq ft: _____ Finished or Unfinished

Covered Porches Sq ft _____ Garage/Carport Sq ft _____

Accessory Building Sq ft _____

Total First, Second, Third Floor/Bonus Room Sq ft: _____

Total Basement Sq ft: _____

Total Garage and/or Covered Porches Sq ft: _____

Total Sq ft under roof: (Commercial Only) _____

Applicant Printed Name: _____

Applicant Signature: _____

Date: _____

For Office Use Only

Valuation: \$ _____

PERMIT FEE: \$ _____

Construction Type: _____

Occupancy Classification: _____

Plans ()

Plot Plan ()

Health Dept. Approval ()

911 Address ()

Flood Hazard Area: Y N Source: _____ ADECA _____ FIRM

Plans Reviewed/Approved By: _____

Structure Form

Date: _____

This form needs to be completed with permit application

Air Conditioning

- Central Air
- Electric
- Heat Pump
- Wall Units
- Other _____

Basement

- Crawl Space
- Full
- Half
- Other _____

Exterior Walls

- Aluminum
- Brick
- Stone
- Hardi Plank
- Stucco
- Vinyl
- Metal
- Other _____

Foundation

- Concrete Block
- Conventional
- Conventional Crawl Space
- Conventional Slab
- Poured Wall
- Slab on Grade
- Other _____

Framing

- Steel
- Wood
- Other _____

Heating

- Electric
- Heat Pump
- Natural Gas
- Oil
- Propane
- Radiant Floor
- Other _____

Other Heating

- Fire Place (1)
- Fire Place - Gas
- Wood Stove
- Other _____

Roofing

- Fiberglass
- Metal
- Tile
- Asphalt
- Wood
- Other _____

Termite Treatment

- Spray
- Bait System
- Boric Acid
- Other _____

Insulation

- Fiberglass Batten
- Spray Foam
- Other _____

- # of Bedrooms
- # of Bathrooms

Signed by: _____

Mandatory Energy Code Component Worksheet for Plan Review

This form must be completed and submitted with all building plans

Project address: _____ City: _____ State: _____ Zip: _____

Building Envelope Information	Type	R-value	Marked On Plan AS
Flat Ceiling R-value: (R30 min)	_____	_____	_____
Sloped Ceiling / Roof Deck R-value: (R30 min), (R19 w/REScheck)	_____	_____	_____
Exterior Wall R-value: (R13 min)	_____	_____	_____
Attic Knee Wall R-value: (R13 min)	_____	_____	_____
Attic Knee Wall Sheathing R-value: (R5 min)	_____	_____	_____
Basement Stud Wall R-value: (R13 min)	_____	_____	_____
Basement Mass Wall R-value: (R5 min)	_____	_____	_____
Sealed Crawlspace Stud Wall R-value: (R13 min)	_____	_____	_____
Sealed Crawlspace Mass Wall R-value: (R5 min)	_____	_____	_____
Floor over Unconditioned Space R-value: (R19 min)	_____	_____	_____
Floor over Air R-value: (R19 min)	_____	_____	_____
Other Insulation R-value and description: _____			

<u>Window Size</u>	<u>Qty</u>	<u>U-Factor</u>	<u>SHGC</u>	<u>Marked On Plan AS</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
Skylight	_____	_____	_____	_____
Glazed Door	_____	_____	(> 50% glazed)	_____
Opaque Door	_____	_____	(< 50% glazed)	_____