

Village of Martin's Additions
7013 Brookville Road, Suite B, Chevy Chase, MD 20815
Minutes for Council Meeting on
July 18, 2019

Council Members Present: Richard Krajeck; Arthur Alexander; Susan Fattig; Katya Hill; Tiffany Cissna; **Village Manager:** James D. Gaston III; **Assistant Village Manager:** Tina Lurie; **Attorney:** Ron Bolt (arrived at 7:45PM); **Building Administrator:** Doug Lohmeyer; **Residents and other attendees:** Keith Allen (Turner Ln); David Bjorklund (Turner Ln); Riley Markham (Turner Ln); Marty Langelan (Chestnut St); Bernice Duvall (Taylor St); Molly Ruhl (Delfield St); Paula Goldberg (Bradley Ln); Ben Dunford (Taylor St); Ted Stoddard (Turner Ln); Dragan Rozwadowski (guest from Rollingwood)

7:31 PM Call to Order: Krajeck

Council Chair Krajeck calls upon Keith Allen (Turner Ln) to give the weather. Mr. Allen says we will have excessive heat the next few days and we may be going into a drought until August. Temperatures will be in the 80's instead of the 90's. Mr. Allen said a big storm is expected on Monday, July 22, and that we should be prepared for power outages and downed trees.

7:34PM Mr. Allen introduces Dragan Rozwadowski from Rollingwood.

Mr. Rozwadowski helped tremendously with the Independence Day party, and he has helped VMA with previous events. Mr. Allen thanks Mr. Rozwadowski, and the Council thanked him as well.

7:35PM Election of Village Officers: Krajeck

Council Chair Krajeck explains that at the first meeting of the new fiscal year, the officers of the Council have to be selected. Council member Hill nominates Council member Krajeck for Council Chair, Council member Cissna as Vice Chair, Council member Alexander as Treasurer, Council member Fattig as Secretary, and herself as Council member At Large. Ms. Cissna seconds, all in favor.

7:36PM Committee Reports and selection of members: Krajeck

Council Chair Krajeck thanks all the volunteers who help our community and for those willing to serve on a committee for the coming fiscal year. Several calls for volunteers were sent out. Council Chair Krajeck nominates Marty Langelan to be Chair of the Election Committee. She will be joined on the committee by Lauren Biel, Jesse Tampio, and Lori Mitchell. Council member Fattig makes a motion to approve the slate, Council member Hill seconds, all in favor.

Council Chair Krajeck nominates Todd Mann as Chair of the Ethics Committee, with Marc Efron and Paula Desio as members. Council member Cissna makes a motion to approve the slate, Council member Fattig seconds, all in favor.

Council member Krajeck nominates Kristi Tampio as Chair of the Community Engagement Committee, with Sallie Van Tassel, Katherine Hample, Barbara Sacks Singer and

Keith Allen as members. Council member Fattig makes a motion to approve the slate, Council member Cissna seconds, all in favor.

Council Chair Krajeck makes a motion to appoint Paula Goldberg as Tree Supervisor. Council member Alexander seconds, all in favor.

Council Chair Krajeck makes a motion to appoint Paul Weller and Natalie Straus Welle as members of the Chevy Chase Fire Board. Council member Hill seconds, all in favor. Manager Gaston mentions this is a three-year term.

Council member Krajeck mentions that we still need more volunteers for the Election and Community Engagement Committees. All committee meetings are open to the public, so even if you don't want to be on a committee, you can still attend the meetings.

7:40PM Paula Goldberg (Bradley Ln) reads her Tree Supervisor report.

TREE SUPERVISOR'S REPORT: FY 2018-19

As Tree Supervisor for the Village of Martin's Additions, I am honored to provide report of the year's tree activities.

The Tree Supervisor position in the Village is voluntary and is limited to overseeing the well-being of trees in right-of way (ROW) areas. The role of the Tree Supervisor is to work collaboratively with the Village Arborist, to inspect trees with the Village Arborist at least twice a year, and to inspect trees in the ROW that are problematic for residents, developers, and utility companies. Occasionally, issues with ROW trees require a direct consultation with our regional State Arborist.

As the incoming Tree Supervisor, I had big shoes to fill. Dan Gardner, who passed away last year, was the VMA's Tree Supervisor for many years, so many that most of us can't recall when he actually volunteered for the position. Those who knew him recall his love for our community's trees with great fondness. He was especially partial to redbuds, a lovely native tree that blooms pink in the spring. A redbud was planted in his honor a little over a year ago at the garden at Brookville Road and Cummings Lane and is thriving.

Of note:

- Over the past 12 months, tree removal and planting activity in the village has been unremarkable – and that is good. Some old, failing ROW trees were removed and native trees were replanted in their place. On occasion, residents requested the removal of diseased or failing trees in the ROW. Both PEPCO and WSSC requested permission to remove old or diseased trees that impeded their work. These trees were replaced with native trees that are consistent the “right tree for the right place” industry standard.
- Our canopy tree planting program was utilized by 6 or 7 residents this year.
- We need to credit Tina Lurie for her work in submitting the Village of Martins Additions application for Tree City USA. We were awarded the distinction of Tree City USA last spring thanks to Tina's perseverance.

Moving forward with regarding trees, these are our continued needs:

- To continue to build resiliency and sustainability with our ROW trees. Native tree species, those that have evolved specifically in the mid-Atlantic, are better able to handle our warming

temperatures and increased rainfall than non-native trees and offer crucial food sources for native insects, birds and small mammals thereby supporting biodiversity in our area.

- To continue to work closely with our Village Arborist and prepare for natural calamities – a weather event that damages our ROW trees is s a matter of “when” not “if”. Our community has been extremely lucky for the past several years since the derecho that occurred in the summer of 2012.
- To consider expanding the canopy tree program in the Village to include native *understory* trees. Expansion of the program will involve more residents who do not have a suitable property for planting a canopy tree but who have the room for a smaller environmentally-positive addition. This enhancement to our existing canopy tree program will improve our community’s environmental resilience and biodiversity in these environmentally challenged times.

Respectfully submitted,

Paula Goldberg

July 18, 2019

7:44PM Marty Langelan (Chestnut St) gives the report on behalf of the 2019 VMA Election Committee. Noting that it was the closest election in years, she commended the committee members for doing the vote count twice and diving into the details of the law on write-in votes to make sure that every ballot was counted correctly. She noted the high voter turn-out, thanked the VMA staff for their logistical support, thanked residents for their nice comments about the committee being so meticulously fair and thorough, shared some funny suggestions for next year, and said that the committee will look at ways to make the ballots and procedures even clearer. She provided written copies of the official May 9 election results and the May 17 Note from the Committee Chair for the record. Those items are listed below:

FROM THE VMA ELECTION COMMITTEE

May 10, 2019

Dear candidates, Council members, and neighbors,

Here are the full results of the May 9, 2019, Council Election for the Village of Martin's Additions:

Richard Krajeck	154 votes
Katya Hill	153 votes
Peter Kahn	150 votes.

The Election Committee congratulates the winning candidates and thanks all three candidates for the positive, courteous community campaigns they ran.

There were 17 votes for write-in candidates, as well: Frank Correl, Peter Glassman, Katie Howard, Susan Kahn, and Jean Sperling each received two votes. Debbie Brown, Hanne Correl, Andrew Kauders, Jackie Polland, Larry Wasson, Paul Weller, and Mike Zielinski each received one vote.

Some residents voted for only one person, resulting in a total of 36 votes not cast, and six ballots were disqualified as invalid because the voter voted for more than two people.

Because the election results were so close, the Election Committee took extra time to double-check the vote counts. We also consulted the Village attorney on Friday morning to make sure that we had correctly handled the ballots where residents voted for more than two candidates.

There was an excellent turnout: A total of 261 voters, an increase of more than 60% over the tally of 162 voters last year. 210 ballots were cast at the polling table this year – more than one voter a minute. VMA residents also completed 51 absentee ballots -- that's three times the number we had last year, and a truly remarkable 81% return rate on the 63 absentee ballots that were requested during the absentee-voting period.

Our thanks go to Diane Everts and Susan Post, who assisted us as temporary Committee members on Election Day – to the VMA staff, Matt Trollinger and Tina Lurie, for their exceptionally helpful and diligent work in support of all the Election Committee's mailings, notices, meetings, and logistics – to all the local shops, artists, volunteers, and community groups who so generously participated in the Village Celebration on the Sidewalk on Election Day -- and a special thank-you to VMA's distinguished weatherman, Keith Allen, who made good on his promise to keep us from getting rained on this year.

Respectfully submitted by the 2019 Martin's Additions Election Committee:
Marty Langelan (chair), Lauren Shweder Biel, Lorie Mitchell, Halie Soifer, and Jesse Tampio

A NOTE FROM THE CHAIR OF THE ELECTION COMMITTEE

Dear Neighbors,

Some of you might like more details about why the 2019 election took longer than usual. It was an amazing election, and transparency is important, so we'd like to tell you more about it.

It was the closest election here in many years. At the end of the counting, all three candidates were within four votes of each other (out of 261 voters and 522 votes). The Election Committee has a careful system for vote-counting, and we double-checked the entire count again that night to make sure we had it right.

As noted in our election report, there were also some ballots that the Committee had to disqualify. The instructions on the ballot said, "Vote for up to two people, including any write-in candidates. Voting for more than two people invalidates the ballot." 255 voters (98%) followed these instructions. However, there were six ballots where a voter appeared to have voted for three people. Each of those ballots showed two candidates and one write-in, or one candidate and two write-ins.

When someone enters three votes for only two open seats, there's no way for the election officials to determine the voter's intent. By law, the Election Committee is not allowed to decide which two of your three votes we will count. The whole ballot becomes invalidated. Legally, none of those votes can be counted; the ballot is automatically disqualified.

There was one further complication. On many ballots, and all six of the ballots in question, voters entered write-in names but did not put a check-mark in the box next to the words "write-in." Is checking the write-in box necessary, or does the write-in name by itself count as a vote? We needed the answer to that legal question before we could certify the final vote tally. If a ballot had one checked box for a candidate and two write-in names with no checked boxes, did that count as only one actual vote (ballot is valid) or three votes (ballot is disqualified)?

At 11 pm on Thursday night, after an extensive discussion, we decided that we had to consult the Village attorney to be sure. On Friday morning, we verified the election law. The Maryland State Board of Elections rules say: "Failure to fill in the oval for a write-in will not invalidate the vote for that candidate." The Village attorney, who specializes in local government law, confirmed that writing a name on the write-in line is a vote for that person, whether or not the box is checked. That meant that all six ballots did indeed show three votes and we had no choice but to disqualify them.

We all have day jobs, but at lunchtime Friday, the Committee was able to reconvene by email to certify the election and announce the voting results. When we got home from work Friday evening, we finished the detailed election report, coordinated it with all the Committee members, and sent it to the candidates, the Council, and the VMA staff to post, which they did on Saturday morning.

We wish that we could have issued the 2019 election results faster. But sometimes it just takes a little longer to be sure to do things right.

The 2019 election results are final. None of the votes on the disqualified ballots make any difference, since none of them can legally be counted. We hope all VMA residents will please keep this experience in mind for future elections. When a ballot says vote for only two people, please don't vote for three. We'll redesign the ballots next year to make this even clearer.

We extend our warmest congratulations to Richard and Katya, and to Peter as well. We wish all three candidates every success in the years ahead.

Thank you all for voting. Martin's Additions takes pride in having honest and accurate elections, and it's an honor to serve on your Election Committee.

With best regards,

Marty Langelan
Chair, 2019 VMA Election Committee
VMAelections@gmail.com

7:45PM Attorney Ron Bolt arrives.

7:48PM Opportunity to hear resident Comments: Krajeck
Council member Krajeck asks if there are any questions/comments from residents.
Marty Langelan asks the Council to add a streetlight near her driveway on Chestnut St. as there is a dark spot there. The Council instructs the Manager to add this to the list of “dark spots” and make a proposal to address them all.

Paula Goldberg asks about a letter she sent the Council regarding the Bulldog Run which goes down Brookville Road. She asks that the race be re-routed and taken off Brookville Road. Currently, the race prevents some residents from using Brookville Road during the event.

June 18, 2019

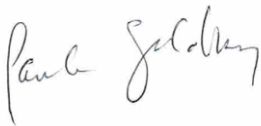
Dear Village Council Members,

I am writing to express a concern with an annual event that affects me and many of my fellow residents in the Village of Martins Additions (VMA). For the past 12 years, a neighboring District of Columbia school, Blessed Sacrament School, has sponsored a fund-raising road race that has been routed through much of VMA. To facilitate the race, Brookville Road and adjoining streets are closed for the event for over an hour on a busy weekend morning. Since Brookville Road is a main thoroughfare, many VMA residents are virtually stuck at home for the duration of the event. The lengthy Brookville Road closure during the event prohibits residents who live along the race route to use their vehicles on the road. Due to the imposed restrictions during the race, residents may not cross Brookville Road in a car or drive any length of Brookville Road that is part of the route.

The race organizers obtain DC and MD permits for the road closures and confirm that appropriate notice is given to all residents affected by the event. However, they do not appear concerned about the negative impact this event has on VMA residents and other Chevy Chase residents. Affected residents are asked to park cars elsewhere in the neighborhood, west of Brookville Road, if a departure is anticipated during the event. For many of us, parking our cars blocks away from our homes is inconvenient and poses a hardship. Their recommendation also places an undue burden on our neighbors across Brookville Road where parking on the street is very limited.

Because VMA residents have so generously compromised convenience for neighborliness for several years, I request that the Village Council consider contacting the BSS Annual Bulldog Race organizers to request a change in the route of future runs to exclude any and all areas in the Village of Martins Additions. In my opinion, it's time for other neighborhoods in DC or Maryland to support this event.

Respectfully submitted



- The race has permits to close roads in DC and MD. Brookville Road, a minor MD artery, has a permitted road closure from 7:30 a.m. to 11:00 a.m. Organizers usually close the road from 7:45 to 9 or 9:30 a.m.

- The owners of 75 residences on Bradley Lane, Melville Place, and Raymond Street are most affected by the road restrictions.

7:51PM Building Administrator’s report: Doug Lohmeyer

Per Mr. Lohmeyer, there have been utility company requests to extend utilities to the homes under construction. We currently don’t have a permitting process for that. Mr. Lohmeyer proposes that the Village consider changing our permit and performance bond regulations and charges. Mr. Lohmeyer asks the Council if they want to consider changing the times in which construction noise can take place. He referred to recent complaints of noise outside the allowable times at 3412 Taylor St. Council member Krajeck suggests we issue a stop work order, and that we review the hours construction is allowed. He thinks 9:00pm may be too late. The Council asks Manager Gaston to send a letter of violation to the builders at 3412 Taylor.

TO: The Council at the Village of Martin’s Additions
 FROM: Doug Lohmeyer
 DATE OF MEMO: July 15, 2019
 SUBJECT: Building Administrator’s Report

3520 Bradley La.

The applicant has submitted a building permit to the County and the Village. The neighborhood information meeting has been held and the County and Village building permits have been issued. The applicant has indicated they will be applying for a variance for the handicapped ramp along the left side of the house, which would encroach into the minimum side yard setback.

7204 Chestnut St.

The applicant has submitted at building permit package to the County and the Village. The application is undergoing the initial Village review. The Village is waiting for more information from the applicant’s engineer. The applicant has applied for a variance, which was held on Thursday, Dec. 20· 2018. A second variance hearing was held on Jan. 30. 2019. The applicant has re-submitted their plans to MCDPS, which incorporated the revision for the Village waiver. The Village issued the building permit on April 2nd. The staff has requested a “Wall Check” to insure the new additions do not encroach into the setbacks.

7210 Chestnut St.

The Village has received an application for a new house to be built on the vacant lot. The County issued their building permit on Oct. 1, 2018 and the Village issued their building permit on Oct. 11, 2018. Work begun at the site on Oct. 11th.

3521 Cummings La.

The applicant has submitted a building permit to the County and the Village. The variance hearing was held on Feb. 6, 2019. The applicant has re-submitted to the MCDPS. The County issued their building permit on April 2nd and the Village issued their building permit on April 8th. The applicant has provided a “Wall Check” and a

“Height Survey”, which indicate the new construction is in conformance with the approved site plans and the Village Code.

3508 Shepherd St.

The applicants have submitted at building permit package to the County and the Village. The neighborhood information meeting was held on Nov. 7th and the Village permit has been issued. The applicant is preparing the documents abandoning the existing shared driveway and creating an easement for the neighbor. The documents need to be recorded in the Mont. Co. Land Records.

3412 Taylor St.

An application for a County and Village building permit has been submitted. A resident’s information meeting was held on Tuesday, June 19th. The Village building permit has been issued. The house construction has begun. The applicant has raised the elevation of the house because of a high ground water condition. A revised MCDPS building permit may be required. The applicant will provide a “Height Survey” as soon as the roof and shingles are in place.

3512 Taylor Street

The staff noticed that when the retaining wall was re-built, the contractor left a 2-inch-wide depressed area between the existing Village sidewalk and the base of the new wall, which may cause a pedestrian to trip and fall. The staff is attempting to contact the homeowner to correct the situation.

3405 Thornapple St.

The house construction is completed. However, several sections of ex. curb in front of the house have chips and cracks and I recommend they be replaced. MCDPS has release their building permit and the staff recommends releasing the Village’s building permit.

I recommend the Village retain the performance bond until the MCDPS has released their sediment control permit, the old driveway apron has been removed, and the damaged sections of curb are replaced.

3407 Thornapple St.

The applicant has submitted a building permit application to the County and the Village. The neighborhood information meeting was held on Monday, Jan. 14, 2019. The County issued the sediment control permit on Feb. 22nd and their building permit on April 9, 2019. The pre-construction meeting has been held and the Village building permit has been issued. Work has begun on the new house construction. The applicant has submitted a “Wall Check”, which indicated the new house is in conformance with the approved site plan and the Village Code.

Miscellaneous Items

The staff is presently working with the following properties:

1. MSHA Brookville Rd. and Quincy intersection ponding rainwater.
2. Requesting the property owner to trim the vegetation that is blocking the “Stop” sign north of Bradley La. on Brookville Rd.
3. I recommend the Village consider requiring the local utility companies obtain a Village permit for any work inside the Village rights of way.
4. The Village will be requesting certain property owners along Brookville Rd. to trim back the vegetation that overhangs and obstructs the sidewalk along Brookville Rd.

8:02 PM Manager's Report: Gaston

Manager Gaston tells the Council that the cost estimate for replacing the broken lock bar on the front glass door at street level is \$1300. Council Chair Krajeck asks Manager Gaston to get an estimate for a new door since the cost to replace the lock door is so expensive. Manager Gaston mentions Montgomery County ZTA 19-01. ZTA stands for Zoning Text Amendment. Mr. Bolt states that this refers to Accessory Dwelling Units and how they could be built as detached structures in single-family residential zones, if the ZTA is adopted. It is expected to be adopted on July 23, with a delayed effective date due to the licensing and other requirements yet to be worked out. The companion licensing bill was introduced this month. Council member Krajeck asks Mr. Bolt to prepare a draft ordinance for VMA to look over.

There was also a discussion regarding utilities and specifically WSSC and rusty/brown water. Council Chair Krajeck asks if we can ask the utilities to give us notice when they do work in the Village.

8:30PM Ben Dunford (Taylor St) requests installation of a hot tub for therapeutic purposes. There is discussion regarding whether a permit is needed. Mr. Bolt suggests that the Dunfords submit plans and a site plan showing the proposed location of the hot tub so that the Village can determine whether a permit is needed and whether setbacks would be implicated. Council Chair Krajeck asks for drawings and information on the hot tub. Mr. Dunford says the work is scheduled to begin on Friday, July 19.

Administrative Matters:

- James D. Gaston, III official start date was Monday, June 10, 2019
- I submitted an application for a Maryland Notary Commission per Atty. Bolt
 - July 15, 2019-Notary has been approved
 - waiting on the State of Maryland & Montgomery County to schedule a swearing-in date ceremony located in Rockville, MD
 - 1. Attended the Village of Friendship Heights Council Meeting Monday, June 10, 2019
 - 2. Attended the Town of Chevy Chase Council Meeting Wednesday, June 12, 2019
 - 3. Attended the Section Three (3) Town Council Meeting Wednesday, June 12, 2019
 - 4. Attended Village of North Chevy Chase Council Meeting Tuesday, June 18, 2019
 - 5. Attended Chevy Chase View Council Meeting Wednesday, June 19, 2019
- Toured VMA separately with Wayne Fowler & Doug Lohmeyer
 - Doug Lohmeyer
 - provided a brief training on VMA's Residential Building Regulations & Code
 - provided a brief training on how to issue a VMA construction permit
 - Wayne Fowler

- visited VMA's external storage unit for assessment and next steps
- *VMA Community or Dan Gardner Garden* has been cleaned up of loose debris by *Green Sweep*
- VMA has an old-style street light at 7210 Chestnut Street that does not match the VMA installation of LED streetlights
 - Can VMA Council please advise?
- Met with Ron Bolt regarding the past, present and future legal issues in VMA
- Met with Joseph Cutro, regarding the services he provides to VMA
- Met with Dan Banden regarding the accounting and budget for VMA
- Met with Paul Wolf regarding the arborist services that he provides for VMA
- Met with former Village Manager Matt Trollinger about current issues in VMA
- Attended the MML Conference in Ocean City, Maryland
- Village Manager Training
 - Training has been scheduled for *Quick Books* training in August 2019
 - to get a better handle on VMA Accounting procedures
 - Registered for the 14 course *Academy in Excellence in Local Governance* via University of Maryland School of Public Policy
- Drafted a letter for Mike Shirazi, VMA Landlord, detailing the problems with the exterior lock issue & front door tile issue
 - Village Exterior Door
 - Attempted to have a new lock on the exterior door for the Village suite
 - Door will not lock and the handle needs of dire repair
 - Cost estimate is \$1,300 to repair the door handle (see estimate)
 - Village Exterior Door Tile
 - Mike Shirazi has fixed the tile in the exterior door to the suite
- Created four (4) new VMA forms for better organization and tracking
 - Charitable Contribution Acknowledgement Form
 - Travel Reimbursement
 - Invoice Payment Form
 - Oath of Office
- VMA is quickly moving forward with a State of Maryland Retention and Disposal Schedule (archiving) project of old files that are located in the office
 - The AVM, Tina Lurie, under the direction of the Maryland Archives Office is spearheading this project & should be completed by the end of August or sooner
 - VMA will follow the similar model of seven (7) other Chevy Chase Municipalities
 - VMA will begin to purge items from the external storage unit for the soon to be incoming State of Maryland Retention and Disposal Schedule archive boxes
- Village of Chevy Chase *Dog Park*
 - Per a July 8, 2019 Village of Chevy Chase Public Hearing and Board Action, it has agreed to change the hours of the *Dog Park* starting Monday, July 22, 2019, from 8 AM to Sunset on Monday-Friday and 9 AM to Sunset on weekends and holidays. The Board will hold an additional Public Hearing at

the September 2019 meeting to further consider the effects of the current changes and to ascertain if additional changes are needed to the Dog Park

- The Council for the Village of North Chevy Chase (VNCC) is inquiring about a joint meeting of the County Council members to inquire about/advocate for an additional public hearing for ZTA 19-01, recognizing that the last public hearing was early in the process before amendments to the legislation had been made and the broader public was aware of the issues. The VNCC would it be beneficial to send a combined message from all of the affected towns and villages in the Chevy Chase area.
 - *ZTA 19-01 would remove the requirement for conditional use approval for all accessory apartments; revise the limited use provisions for attached and detached accessory apartments; and, generally amend the provisions for accessory apartments by deleting many of the current restrictions on having an accessory apartment*
- **Community Events:**
 - **2019 May Election** Thank you to the Election Committee for its planning and execution of the Election and *Celebration on the Sidewalk*. Much gratitude to the other volunteers, who helped with setting up, taking down, and managing the voting booths
 - **Independence Day Celebration** on June 30, 2019, from 3 PM – 6 PM: VMA hosted its annual Independence Day celebration at Chevy Chase Park (Shepherd Park) at the end of Turner Lane. There were multiple rides that appealed to children of all ages, as well as hot dogs, shaved ice, face painter games and balloons.
 - Big thank you for the efforts of the following,
 - Tina Lurie, AVM
 - Chevy Chase Park Operations
 - Keith Allen,
 - Riley Marham, David Bjorklund, Dragon (?)A
 - Reenie Lechy,
 - The Community Engagement Community (CEC) and Lauren Biel
 - Rolling Acres – (Ismail)
 - Next year's **Independence Day Celebration** is scheduled for Sunday, June 28, 2020, from 3 PM – 6 PM
 - Refunds for vendor services **NOT** rendered during the **Independence Day Celebration** have been submitted & deposited to the VMA banking account
 - *Wonderbunny*
 - *Mid-Atlantic Adventures*
 - Hosted a debriefing meeting about the 2019 Independence Day Celebration
 - Attendees In attendance was
 - AVM, Tina Lurie,
 - CM Cissna,
 - Keith Allen, (Chevy Chase Park: logistics, setup & breakdown)
 - **Movie Night in the Park**

- The Village of Martin's Additions and the Community Engagement Committee will host its 2nd annual Movie Night in the Park at Chevy Chase Park (Shepherd Park)
- All of the Chevy Chase Red Book Neighborhoods & residents have been invited
 - Sunday, September 1, 2019 at dusk. The rain date is Saturday, September 7, 2019.
 - Permits has been submitted to Montgomery County Parks office
 - Waiting for approval
- **Contractors and Contracts:**
 - In the process of reviewing all of VMA's current contracts for accuracy and current status
 - Montgomery Consulting, Doug Lohmeyer, contract ended on July 21, 2018. He has been operating on a verbal agreement. Please advise. My suggestion is for a memo or document from Ron Battle extending the contract for another year, July 21, 2020. This option will cover VMA for the next year until the Full Council makes a decision regarding an RFP for those services.
 - *GIS*: VMA has an issue that needs to be addressed.
 - While the GIS system does work, it needs to be reloaded back on to the CPU for current updates
 - The GIS contractor has been contacted for further assistance
 - *Walkability Study*: The Village has agreed to hire Chris Jakubiak to conduct a walkability assessment of the Village and any accompanying recommendations.
 - Per a discussion with Chris Jakubiak, a new scope of work has been submitted to address some concerns raised by City Council.

Utilities: WSSC

- WSSC has finished sewer repairs throughout Martin's Additions and beyond into Chevy Chase

Utilities: Washington Gas:

- Washington Gas completed the repairs on Taylor Street

Building Administration:

- Please see report from Doug Lohmeyer, attached

Municipal Operations:

- Please see report from Wayne Fowler, attached

8:35PM Action on Annual Meeting minutes of May 9, 2019
 Council member Fattig motions to approve the minutes, Council member Hill seconds, all in favor.

8:36PM Hazard Mitigation Plan 2018, Resolution 7-19-1: Bolt
 Attorney Bolt briefly discusses the proposed Hazard Mitigation Plan. He states that in 2010, the Village adopted the Montgomery County Hazard Mitigation Plan. The County has since

amended it. Adopting this updated plan is necessary for VMA to be entitled to Federal Emergency Funds. He suggested Village staff work with the County to understand the Village's implementation requirements and to look into training for the County's emergency computer systems. Council member Alexander motions to approve, Council member Fattig seconds, all in favor.

8:37PM Manager Gaston leaves the meeting.

8:38PM Financial Matters: Alexander
Council member Alexander mentions that we need to transfer funds for three line items: 5010, 5222 and 5326. Council Member Alexander makes a motion to approve, Council member Hill seconds, all in favor.

8:40PM Discussion on Composting: Fattig
Council member Fattig says there is a need for composting in the Village. She suggests we issue an RFP (request for proposal). Council Chair Krajeck agrees. Council member Cissna, noting the response in the last annual survey indicated that only about one-third of households indicated they would participate in the program or support village funds being used for such a program, asks who is going to pay for this service- residents or the Village and notes that there will be administrative burden on the staff. After some discussion, including Council Member Hill's concurrence on the survey results, the Council agreed to prepare an RFP for Village-wide services for 100 homes.

8:47PM Walkability Study: Hill
Council member Hill states that Chris Jakubiak was selected to perform the Walkability Study. The Village requested Mr. Jakubiak be more specific on certain items, and they asked him to prepare an updated proposal with a new scope of work. Mr. Jakubiak has agreed to this, and we are waiting for him to submit a more detailed proposal and contract.

8:48PM Opportunity for Council to hear residents' comments: Krajeck
Bernice Duvall (Taylor St) asks who is responsible for damage to the right of way caused by paving or utility companies. Council Chair Krajeck asks staff to contact utility companies and tell them they need to put things back the way they found it. Washington Gas came up as an example.

8:52PM Council Chair Krajeck motioned to adjourn from regular session and go into executive/closed session to discuss legal advice regarding the use of emails under Section 3-305(b)(7): to consult with counsel to obtain legal advice on a legal matter. Council member Cissna seconds. All in favor. Regular session is adjourned.

9:03PM Closed session ends.