



**VILLAGE OF MARTIN'S ADDITIONS**  
7013 Brookville Road (Second Floor, Suite B)  
Chevy Chase, MD 20815-3263  
Phone (301) 656-4112  
[www.martinsadditions.org](http://www.martinsadditions.org)

**Agenda for Council Meeting**  
**Thursday, April 21, 2022, 7:30 PM**

*The Council may entertain a motion in open session to enter into a closed session, in accordance with Section 3-305(b) of the Open Meetings Act (Maryland Code, General Provisions Article).*

7:30 PM Call to Order: Kauders

7:31 PM Building Administrator's Report: Lohmeyer **(Pages 3-4)**

7:36 PM Opportunity for Council to Hear Residents' Comments: Kauders

7:46 PM Committee Updates: Kauders

7:51 PM Discussion and Possible introduction of an ordinance the Ethics Committee Recommendations to go to Staggered Terms for the Ethics Committee **(Pages 5-6)**

8:06 PM Discussion of Guidelines for Committees **(Pages 7-11)**

8:16 PM Financial Matters, including the Treasurer's Report **(Page 12)**

8:21 PM Manager's Report: Anderegg **(Pages 13-14)**

8:26 PM Opportunity for Council to Hear Residents' Comments: Kauders

8:36 PM Adjournment: Kauders

## **Virtual Meeting Information**

Below is the information for those residents who wish to dial in remotely or video in to the Council meeting.

### **1. Dial-In Option**

Call: 1 301 715 8592

When prompted, enter the Meeting ID: **883 3117 5094#** (you must enter the "#")

Passcode: **525784**

### **2. Web/Video Option:**

- a. Go to the Zoom meeting link:

<https://us02web.zoom.us/j/88331175094?pwd=OFNvZkFzbnA4c0ovdWI4KzA1Q2JjUT09>

- b. It will take you to Zoom to download, which is free. Then the meeting will launch. You can view the meeting or just listen in and talk when prompted.

Meeting ID: **883 3117 5094**

Passcode: **525784**

Topic: VMA Council Meeting

Time: **April 21, 2022, 7:30 PM**

TO: The Council at the Village of Martin's Additions

FROM: Doug Lohmeyer

DATE OF MEMO: April 18, 2022

SUBJECT: Building Administrator's Report

---

**3506 Bradley Lane.**

Demolition and building permit applications were submitted to the Village office. The Village issued the building permit on Dec. 9, 2021. The Wall Check indicates the walls comply with the approved Site Plan and Village Code.

**7200 Delfield St.**

The new homeowners propose to add a porch, with steps and a patio on the eastern side of the new house. They have not submitted an application to the MCDPS or the Village.

**7220 Delfield St.**

The applicants applied to remove the existing house and build a new house. County issued the building permit on April 20, 2021. The Village demolition and building permits were issued on May 17, 2021. The new house construction is ongoing. The applicant will be contacted to see if the building permit will need to be extended.

**120 Quincy St.**

The homeowner submitted plans to the County and the Village for review. The application proposes to construct several additions at the side and rear of the existing house. MCDPS issued their building permit on Jan. 5, 2022. The Village issued their permits on Feb. 6, 2022. Exterior work has begun.

**162 Quincy**

The property is for sale and an interested party has contacted the Village regarding make several additions to the existing house. They have not applied to the MCDPS or to the Village.

**3500 Raymond St.**

The homeowners are considering several additions to the existing house. They have not applied to the MCDPS or to the Village.

### **3511 Raymond St.**

The homeowner plans to build a patio at the rear of the house and to enlarge the ex. walkway at the front of the house. A non-vegetative variance may be required for the front yard improvements. They have not applied to the Village.

### **3504 Shepherd St.**

The homeowner plans on constructing an addition at the rear of the ex. house. They have not applied to the MCDPS or the Village.

### **7200 Summit Ave.**

The homeowners submitted a Variance Application for additions to the existing house. The variance was approved by the Council on July 16, 2020. The homeowner has applied for a Village building permit and the staff is reviewing the plans. The MCDPS has not approved the plans.

### **3404 Turner St.**

The applicants applied for a variance of the Village's minimum side yard setbacks, so they can add a second floor to the existing, non-conforming house. The Village Council approved the variance on Sept. 23, 2021. The MCDPS issued their building permit on April 17, 2021. The Village has issued the building permit.

### **3507 Turner St.**

The homeowner plans to build a new addition at the rear of the existing house. The existing house is exempt from the Village Code. However, the addition must comply with the Code's minimum side yard setback. The Village approved the variance for the side yard setback on April 6, 2022. The applicant has not applied for a permit from the County or the Village.

**The Village of Martin's Additions  
(Ethics Committee – Terms of Office)**

**ORDINANCE TO CREATE STAGGERED TERMS  
FOR ETHICS COMMITTEE MEMBERS**

WHEREAS, Maryland Code, Local Government Article, Section 5-202, as amended, grants to the legislative body of every incorporated municipality in Maryland general power to pass such ordinances not contrary to the Constitution of Maryland, or the public general law, as deemed necessary in order to assure the good government of the municipality, to protect and preserve the municipality's rights, property, and privileges, to preserve peace and good order, to secure persons and property from danger and destruction, and to protect the health, comfort and convenience of the citizens of the municipality;

WHEREAS, Section 501 of the Charter of the Village of Martin's Additions authorizes the Village Council to pass such ordinances as it may deem necessary for the preservation of the property, rights, and privileges of the Village and its residents;

WHEREAS, after proper notice to the public, the Village Council introduced the following Ordinance in an open meeting conducted on the \_\_\_\_ day of \_\_\_\_\_, 2022;

WHEREAS, after proper notice to the public, the Council considered this Ordinance in public session assembled on the \_\_\_\_ day of \_\_\_\_\_, 2022; and

WHEREAS, upon consideration of the testimony and evidence presented at the public hearing, and the recommendation of the Village Ethics Committee, the Village Council finds that the foregoing Ordinance would assure the good government of the municipality, protect and preserve the municipality's rights, property, and privileges, preserve peace and good order, secure persons and property from danger and destruction, and protect the health, comfort and convenience of the citizens of the Village of Martin's Additions, and is necessary for the preservation of the property, rights, and privileges of the Village and its residents.

NOW, THEREFORE, the Village Council does hereby adopt the following Ordinance.

BE IT ORDAINED AND ORDERED, this \_\_\_\_ day of \_\_\_\_\_, 2022, by the Village Council, acting under and by virtue of the authority given it by the Maryland Code and the Charter of the Village of Martin's Additions, that the Village Code is hereby amended as follows:

\* \* \*

**Section 2-101. Village Elections Committee and Ethics Committee**

(a) There shall be a Village Elections Committee, which shall be composed of a minimum of three (3) members appointed by the Village Council. Members of the Elections Committee shall be qualified to vote in Village elections and shall not be members of the Village Council. The Elections Committee members shall serve until the end of the fiscal year in which they were appointed. The Elections Committee shall manage all Village elections as provided in Section 602 of the Charter of the Village of Martin's Additions.

(b) There shall be a Village Ethics Committee which shall be composed of a minimum of three (3) members appointed by the Village Council. Members of the Ethics Committee shall be qualified to vote in Village elections and shall not be members of the Village Council or the Elections Committee. The Ethics Committee members shall serve ~~until the end of the fiscal year in which they were appointed~~ **staggered** terms of **two (2) years**. **To initially establish the required staggering, or to maintain staggering after a vacancy, the Village Council in its discretion may appoint one or more members to serve one (1) year and/or one or more members to serve two (2) years.** The Ethics Committee shall have the following responsibilities:

(1) To provide advisory opinions to persons subject to the provisions of Chapter 4 of this Code as to its applicability; and

(2) To make determinations as authorized by Chapter 4 of this Code.

\* \* \*

*SECTION 2.* AND BE IT FURTHER ORDAINED AND ORDERED, by the Council of the Village of Martin's Additions, acting under and by virtue of the aforementioned authority, that:

(1) If any part or provision of this ordinance is declared by a court of competent jurisdiction to be invalid, the part or provision held to be invalid shall not affect the validity of the ordinance as a whole or any remaining part thereof; and

(2) This Ordinance shall take effect on the \_\_\_\_\_ day of \_\_\_\_\_, 2022 (at least 20 days after adoption).

ATTEST:

THE VILLAGE OF MARTIN'S ADDITIONS

\_\_\_\_\_  
Katie Howard, Secretary

\_\_\_\_\_  
Andrew Kauders, Chair  
Village Council

**Bold Underline** indicates new material  
~~Strikethrough~~ indicates material deleted  
\* \* \* indicates material unchanged

**Village of Martin's Additions  
Guidelines for Village Committees  
(Draft 04/17/2022)**

The Village of Martin's Additions, a municipality in the state of Maryland, strongly encourages service to our community and participation in its activities. Resident volunteers and their engagement are recognized as our community's most valued asset. Maryland's municipalities have the authority to establish advisory boards, commissions, and committees. In Martin's Additions, Council-appointed committees of residents manage elections, oversee ethics requirements, and have advised the Village Council on requested topics. They provide recommendations, generate new ideas, and conduct research. The Village relies on the contributions of several types of committees.<sup>1</sup>

*Mandated committees:* The Village Charter and Code of Ordinances establish certain committees to oversee elections and ethics, as well as the position of tree supervisor who helps implement the Village's tree policies.<sup>2</sup>

*Standing committees:* The Village Council establishes standing committees by Council resolution or other means to serve continuing functions with specific missions; one example is the Community Engagement Committee, which plans and executes various social events.

*Ad-hoc committees:* The Council may also establish temporary advisory committees dedicated to a limited objective for a specified duration. The Council defines the committee's scope of work and time limit. Past ad-hoc committees have advised on the Village building code, storm water management, trees, walkability, and safety.

To strengthen and clarify the role of Village committees and their members, ensure transparency, and promote the use of best practices, the Council has adopted these guidelines. Maryland and Village laws require many of the procedures described here whereas others stem from best practice and experience. The Village Council may deviate from or modify these guidelines if deemed appropriate based on changing circumstances and community needs.

**Mission statement:** Each committee is expected to have a mission statement to guide its work. Some mission statements are included within the Village Charter and Code, while the Council creates the others with input from residents, usually by resolution. The mission statement describes the reasons for setting up the committee; lists specific questions and issues to be considered; describes the committee's goals and responsibilities; specifies the time expected for the committee's work; and may include suggested tasks and operational procedures such as regularly scheduled meetings, reports to the Council to review the committee's work, and submission of a written report to the Council. Mission statements can be modified over time, with approval by the Council, to meet the evolving needs of residents and the community.

**Appointments:** Individuals serving on Village committees provide an invaluable service to our community. Subject to the requirements of the Charter and Code, the Council specifies the number of members, terms of office, and criteria for membership. All Village residents are encouraged to apply for

---

<sup>1</sup> Some groups in the past have been designated as "Task Forces," a term that has no special meaning. In this document, all groups are called "committees."

<sup>2</sup> The Village Charter, Section 602, mandates an Election Committee; the Charter also refers to an Ethics Committee, but without further detail. The Code of Ordinances Article 1, Section 2 specifies the structure of both the election and ethics committees as well as provides for the authorization of "other committees to assist the Council in carrying out its responsibilities." Chapter 9-103 mandates a Tree Supervisor.

committee membership and, if appointed, to engage actively in the committee's work, attend scheduled committee meetings, and follow all applicable laws.

Committee appointments are at the discretion of the Council, which openly solicits volunteers for its committees in an "annual call" in early July after the new Council takes office. The Council appoints all members by recorded vote in open meeting, following an administrative meeting to discuss resident volunteers and Council liaisons; this process occurs as early as possible in the new fiscal year, typically in July but strongly suggested no later than August. The appointment process considers various factors: keeping committees to a reasonable size; ensuring that Village-wide views are represented; and including relevant expertise and a diversity of experiences. Residents interested in joining an ongoing committee during the year may be allowed to do so upon application to and appointment by the Council. Subject to the needs of the Village, the Council may request that applicants include a brief statement about why the applicant would like to serve on that body and any special expertise or experience that may be valuable to the committee's work. Committee members normally serve through the end of the Village fiscal year (June 30) in which they are appointed. Members may resign from a committee at any time, informing the committee chair and Council.

**Swearing in and training:** Following their appointment and prior to taking part in committee business, committee members take the prescribed oath of office and complete the Village's conflict of interest form. Committee members will also be trained in and required to follow all relevant laws in the performance of their public duties including applicable laws on conflicts of interest, financial disclosures, open meetings, and official Village regulations, policies, and procedures. In compliance with the oath of office and the Village Code, members must execute their duties with strict impartiality.<sup>3</sup> As required by Maryland's Open Meetings Act, at least one member of each Committee must complete the online training offered by the Open Meetings Compliance Board and inform the Village Manager that the training has been completed. However, since all committee members are charged with complying with established procedures, policies, and the Open Meetings Act, the Village Council strongly encourages all members to complete the training, available at: [https://www.igsr.umd.edu/VLC/OMA/class\\_oma\\_title.php](https://www.igsr.umd.edu/VLC/OMA/class_oma_title.php).

**Liaison with Council and Manager:** The Village Council appoints one of its members as a liaison to each committee when resident volunteers are also appointed. Council members whose term expires in the current year should not serve as liaison to the election committee because of possible conflicts of interest. The liaison ordinarily attends all meetings but is not a voting member and acts primarily as an observer and advisor. The primary purpose of the liaison is to facilitate communication between the committee and the Council, ensuring that the committee meets its responsibilities (e.g., that it adheres to the mission statement, and complies with the Open Meetings Act) mentors committee members, and provides advice on complying with established administrative procedures. The Council liaison may also organize the first meeting of a new committee to initiate routine operations. Any Council member may attend, and indeed is encouraged to attend, any committee meeting as would any other resident.

Scheduling of committee meetings is coordinated through the Village Manager, who notifies the public of the meetings, acts as support or assigns staff as appropriate, maintains the public record of meetings (including posting the minutes), facilitates contract support, and updates the Village website with Committee information. Of note, the Manager is not responsible for taking notes, drafting minutes, or acting in the stead of the committee, Council, or Council liaison.

---

<sup>3</sup> The oath of service and conflict-of-interest questionnaire are on the Village website: [https://www.martinsadditions.org/No.%202019-10-2%20\(oath%20and%20conflicts\).pdf](https://www.martinsadditions.org/No.%202019-10-2%20(oath%20and%20conflicts).pdf)



The Village Council provides an annual budget for routine committee operations. Any minor additional expenditures must be within that budget and approved by the Village Manager, while any significant additional expenditures must be approved by the Council. If committees wish legal advice, the request must be approved by a committee majority before submittal to the Manager; if substantial time is involved, the Council must approve the request.

**Operations:** Members should schedule their first meeting soon after their appointment to establish plans and procedures for the coming year. Committees usually appoint their own officers at their first meeting; officers include a chair, a vice-chair who presides in the absence of the chair, and secretary who is responsible for minutes. From time to time when allowed by the Charter and Code, the Council may appoint either a Council member or another resident as chair.<sup>4</sup> The secretary may be a rotating position with members alternating in the job of taking minutes.

Committee chairs typically set meeting agendas with the input of their committee members. They are responsible for assuring that each meeting is properly noticed; that the public is welcomed to attend and have an opportunity to speak; that meeting minutes are prepared, approved by a majority of members, and posted; and that committee reports and recommendations are written, reviewed, approved by a committee majority, and presented to the Council.

Committee members should review the Village's Document Retention Schedule to ensure that records are retained following the requirements.<sup>5</sup>

It is expected that appointees prepare in advance for meetings, commit to regular attendance, and participate in the production of any required work. Committee members should not present themselves as spokespersons for the Village unless specifically directed to do so by the Council. The Village does not tolerate harassment, intimidation, verbal abuse, or discrimination. Members will work for the common good of the community and not for any private or personal interest and will strive to ensure fair and equal treatment to all persons, claims, and transactions coming before the committee.

**Meetings:** Meetings are generally conducted according to [Robert's Rules of Order](#), particularly formal opening, motions, and votes. Committee members are encouraged to familiarize themselves with these widely applied rules of good practice and procedure. A majority of committee members constitutes a quorum for the transaction of business. A majority vote of those present at any meeting, but not less than the number necessary for a quorum, is sufficient for any official action taken by the committee. Committees require majority affirmation of meeting minutes and reports sent to the Village Council in the name of the Committee; minority reports may also be submitted. Meetings must be conducted in compliance with the Maryland Open Meetings Act; minutes include committee decisions and actions. Resident comments sent to the committee shall be included in the committee's public record. Committee submissions to the Council that may require adoption of a policy or ordinance are expected to be made publicly available at least two days before the Council meeting. Committee meetings can take place in the Village office, but other convenient places may be chosen so long as they are accessible to the public; in addition, meetings may be conducted remotely if the open meetings requirements are observed. Public notice and an agenda must be issued prior to the holding of a meeting that is subject to the Act.

The Open Meetings Act specifies that meetings are either open or closed.

---

<sup>4</sup> For example, the Council selected sitting members to chair the Storm Water Task Force and Tree Committee.

<sup>5</sup> <http://cms6.revize.com/revize/martinsadditions/VMA%20Records%20Retention%20Policy%20-%202016.pdf>

*Open:* meeting to engage in a function covered by the Act, e.g., legislative (policy making), quasi-legislative (contracting and budgeting), or advisory (forming a recommendation to provide to the Council). Open meetings are the usual type for most committee activities.

*Closed:* meeting to discuss something confidential that falls within the committee's scope and the fifteen exceptions included in the Act (e.g., hearing legal advice or considering an ethics complaint).

Administrative working sessions (which are not deemed "meetings" under the Act) can be held. If not open to the public (as most working sessions are not), discussions must be limited to completion of work previously agreed to in open meeting or purely administrative tasks. If there are questions about whether a working session can be held or whether a task is "administrative", committee members should consult with either the Village manager or appointed Council liaison.

Committees should promptly prepare minutes of their meetings, as required by the Open Meetings Act. Minutes are not required for administrative working sessions. Once approved by a committee majority, the meeting minutes are given to the Village Manager for posting on the Village website and other distribution. Committees should post their minutes as soon as possible, which may necessitate informal approval, formalized at the next opportunity.

If a meeting is open, the notice of a meeting must indicate that everyone is welcome; the agenda should include a time for hearing public comments; one approach is to ask for comments on each agenda item. At times, it may be necessary to impose time limits on comments or to request that they be limited to the current agenda item. Rarely, committees may meet in closed sessions that are not open to the public; nevertheless, notice of the meeting is still required and must indicate that everyone is welcome to attend to witness the motion to close the meeting.

As volunteers, residents serving on a committee are encouraged to "talk" with each other and members of the community. However, it should be kept in mind discussion among a quorum of committee members must be conducted in compliance with the Act.

**Policy or Ordinance development:** From time to time, the Council may ask a committee to develop policies or ordinances. Except where the committee charter, mission statement, or Village Charter or Code provides otherwise, proposed policies or ordinances must be accompanied by an explanation of the need for the ordinance, arguments against the proposal (if any), and alternative means for accomplishing the ordinance's goals (if any). The explanation should be updated as necessary by including relevant additional arguments, information, and opinions arising from subsequent discussions and reviews by the committee. A committee vote of approval should occur prior to Council submission (Please see Appendix - Supplemental Procedures) .

**Email policy:** All committees must comply with the Maryland Public Information Act (PIA), which states that emails, including any email exchange regarding committee business with committee members or residents, are part of the official record and must be retained in accordance with the Village's State-approved Document Retention Schedule. Mandated committees have a Village-issued email account. Other committees must ensure compliance with the PIA through coordination with the Manager. (Please see Appendix - Supplemental Procedures) .

**Thank you for your interest in volunteering and service!**

## **Appendix – Supplemental Procedures**

### **Policy or Ordinance development**

The general process for the Council's introduction and adoption of an ordinance involving a committee recommendation is as follows: A) Council discusses an issue or problem (typically, after placing it on a meeting agenda), proposed work on drafting of ordinances must be accompanied initially with a detailed explanation of the need for the ordinance or proposed amendment, resident feedback and alternative means for accomplishing the ordinance's goals (if any); B) Council vote for initiating a request by the committee to undertake ordinance development and directs counsel to help prepare a draft ordinance; C) Committee initiates work on draft ordinance and schedules open meeting(s) with residents to seek public comments and inputs. There is no set number of committee meetings before a draft is finalized; D) The committee chair working with the Committee's Council liaison and Village Manager will coordinate and schedule a subsequent agenda when a final draft is ready for a vote to formally present to the Council. Also, the Council may work with the committee to discuss working drafts in open meetings, prior to a formal introduction; E) Council introduces the draft at the open meeting and provides notice of introduction and notice of the hearing date to the residents (per Charter Sec. 502(b)); and F) Council has a public hearing on the draft, and acts to adopt the final draft, after considering the public comments. While the public hearing can occur on the same day as the adoption, best practice would be scheduling a separate public forum to synthesize feedback and make changes as necessary,

### **e-Mail procedures to facilitate PIA compliance (mandated Election and Ethics committees).**

Password access: For those committees assigned an email account, all committee members have direct access to the password and account, including any electronic committee files, through the end of their term. If a member resigns, a new password will be communicated to the remaining members and new members upon appointment. The Village Manager also has all the passwords as the Village's designated public information custodian. However, the Manager normally accesses a committee account only to comply with requests made under the PIA, notifying the committee and Council liaison.

New emails related to committee business should be sent to all committee members as soon as practical by whomever sees them first. Should any member receive an email on committee business at a personal account, the email must be sent to the official account for a response.

Committee emails represent the full committee. They should be signed by or on behalf of the full committee, sent from the official account, and distributed to all members. Only the official (not personal) email account is the committee contact in official communications. The official email account is copied on all communications on official business between committee members and between the committee and others (e.g., staff and Council) to facilitate compliance with the PIA and provide records for future use.

**Village of Martin's Additions**  
**Financial Report for January 2022**  
**Arthur Alexander, Treasurer**  
**March 21, 2022**

	<u>Actual</u>	<u>Budgeted</u>
July 2021-March 2022		
Revenues (regular)	\$876,728	594,975
Expenses (excluding capital projects)	509,391	567,445
Net Income (regular revenues minus current expenses)	367,337	27,530
Capital investment expenses	\$3,850	
Federal grant: American Rescue Plan	489,181	0
Investment reserves (less expenditures)	1,500,000	
Emergency reserves	1,000,000	
Current assets less reserves shown above:	\$ 1,611,013	

In March 2022, we transferred \$55,000 as planned from the Village's savings account in the Maryland Local Government Investment Pool (MLGIP) to the checking account to cover expenses. We plan to transfer the same amount in April 2022.

Revenues from the state income tax are at historically high levels; in the first nine months of the fiscal year, we have received more than originally budgeted for the entire year. We are now withdrawing from the capital account on speed bumps and other traffic calming measures as had been recommended by the Walkability Committee. There are sufficient financial reserves to cover approximately two years of expenditures in the event of a collapse of our usual revenues.

From: Niles Anderegg, Village Manager  
To: Village Council  
Subject: Village Office Update  
Date:4/19/2022

### **Overview**

The Village Office provided support to the Election, Ethics, and Community Engagement Committees and the Public Safety Task Force. The Village Office completed its work updating the voter roll and sent it to the election vendor who is in the process of printing and mailing the ballots for the 2022 election. The ballots should be in the Village this week.

### **Walkability Improvements**

The Village has received a report from the Traffic Group detailing proposed changes to Village streets. The Village will be sending out an email to all residents that will include the specific changes to individual streets for resident awareness. These Village streets include Thornapple, Cummings, Shepherd, Summit, and Taylor Street. In addition, the Village installed a new speed bump on Thornapple Street in accordance with the Walkability Task Force's recommendations and on the advice of the Traffic Group.

### **American Rescue Plan Funds**

The Village is preparing the first of the annual reports on the American Rescue Plan funds, due on April 30, and is still working with neighboring jurisdictions on a plan to share the costs associated with this reporting. The Village is currently working on projects related to stormwater management, which will be financed by American Rescue Plan funds.

### **Utilities**

Washington Gas has been working to replace gas lines on the north end of the Village. The project aims to modernize the gas lines and address gas pressure issues. I will continue to follow up with Washington Gas as this work occurs. WSSC will be doing work on the water main on Brookville Road and in Section 3 and Section 5. This work is set to begin on Wednesday and will first take place in Section 5 before moving down Brookville Road. This project is expected to take several months to complete. Washington Gas has promised to give us at least two weeks' notice of any work and a two-week look ahead in advance of where they will be working so that the Village can stay up-to-date on when and where this work will be happening. In addition, The Village's contractor The Traffic Group is working with the Office on a sidewalk concept to present to the state to be implemented at the same time as this WSSC work.

### **Connecticut Avenue**

I attended a meeting with the State Highway Administration on proposed changes to Connecticut Avenue. According to SHA, the goal of this project is to balance the needs of pedestrians, cars, and bikers on Connecticut Avenue. This assessment included near-term, mid-term and long-term changes. The proposed changes include everything from redoing crosswalks to reducing the number of lanes on Connecticut Avenue from 3 to 2 and adding a left-turn-only lane. As part of this meeting, SHA heard feedback from residents of all the neighboring communities to Connecticut Avenue. There was one objection to the reduction of lanes, but other smaller improvements such as the changes to crosswalks seemed to draw no opposition. SHA stated that they were at the very beginning of their process, so potential changes such as reducing lanes are a long way off. The Office recommends that this matter be monitored, and further meetings take place with SHA.