

VMA Election Committee Minutes: January 21, 2020

Location of meeting: 3506 Turner Lane

In attendance: Halie Soifer, Marty Langelan, Jesse Tampio, Lori Mitchell, Lauren Biel.

Council observers: Susan Fattig, Todd Mann.

8:07 pm – The Committee Chair called the meeting to order.

The January 12, 2020, meeting minutes were unanimously approved.

There was unanimous approval of the official 2020 Election Nominations Notice.

The Committee discussed staffing concerns around the election and asked the Council members present to ensure that adequate staff support is provided for a smooth election process, beginning in early February and continuing through May. The Council members present assured the Committee that the Council intends to secure temporary staff support to meet the election needs until a new village manager can be hired, ideally by March.

The Committee reminded the Council members present that Council members may not perform any work related to managing the election. The Village Charter does not permit the Council to get involved in conducting elections.

The Committee reviewed the Chair's initial working list of the staff's election-related tasks and timetable. Given the current situation with village staffing, there was discussion of streamlining the duties if possible, indicating which are at the Council's discretion and emphasizing which tasks are critical for adherence to election regulations.

The Chair noted that her draft list was not complete. The Committee agreed to collectively edit the staff-responsibilities document to include any missing duties, and to indicate which ones are necessary vs. additive. Jesse will circulate the document for the Committee members' input.

The Committee expressed a vote of confidence and appreciation that the Council will take appropriate staffing steps to ensure that the 2020 election meets requirements and protocols. The Committee agreed to provide prompt feedback to the Council should the temporary staff support be insufficient.

The Committee decided to schedule a meeting in February, date TBD. Halie will coordinate the scheduling.

Meeting adjourned at 9:11 pm.