

## VMA ETHICS COMMITTEE MINUTES

June 6, 2022

The June 6, 2022, meeting of the VMA Ethics Committee was held via Zoom. Attendees were: Lorie Mitchell (Committee Chair), Alex Ghesquiere (Committee Member), Marc Efron (Committee Member), Katie Howard (Council Liaison), and Niles Anderegg (Village Manager). No VMA residents other than Lorie, Alex, Marc, and Katie attended.

Lorie Mitchell called the meeting to order at 7:02 p.m.

Upon the motion of Marc, and seconded by Alex, the Committee UNANIMOUSLY APPROVED THE MINUTES OF ITS PRIOR MEETING (April 26, 2022).

Lorie reported on two Committee-related matters awaiting Council action--

- (1) The Conflict-of-Interest Questionnaire, which the Committee revised during its April 26 meeting, was slightly revised by the Village Counsel. The Council will discuss and possibly approve it at the next Council meeting (June 23, 2022).
- (2) The Council will also consider at its June 23 meeting an amendment to the Village Code that provides for staggered terms for members of the Ethics Committee, as proposed by the Committee.

The Committee addressed draft procedures for its email and confidential email accounts, which Lorie had circulated to the Committee prior to the meeting. Upon the motion of Marc, and seconded by Alex, the Committee UNANIMOUSLY APPROVED THE EMAIL AND CONFIDENTIAL EMAIL PROCEDURES. The Committee recommended and Niles agreed that the confidential email address will be posted on the Ethics Committee webpage and will be the subject of a notice in an upcoming Village Weekly Wrap-up. Lorie will prepare the notice for Committee review and work with Niles to assure that it is published. Lorie noted that the confidential account would be used for any ethics complaints filed with the Committee (as required by the Code) and any communications about responses to the Conflicts-of-Interest Questionnaire.

The Committee addressed a draft annual report that Lorie had circulated to the Committee prior to the meeting. Upon the motion of Marc, and seconded by Alex, the Committee UNANIMOUSLY APPROVED THE ETHICS COMMITTEE ANNUAL REPORT that had been prepared and circulated by Lorie.

No Village residents unaffiliated with the Committee were present and there were no comments by residents.

No additional business was raised. Katie thanked the Committee for its work. Lorie thanked the Committee members for their work. Alex and Marc thanked Katie and Lorie for their work.

Because the Committee's term is expiring and the make-up of the successor Committee is uncertain, no future meeting was scheduled. If a need arises, Lorie will facilitate the calling of a Committee meeting.

Upon the motion of Marc, and seconded by Alex, the COMMITTEE UNANIMOUSLY AGREED TO ADJOURN the meeting. The meeting was adjourned at 7:15 p.m.

Prepared and submitted by Marc Efron