



## VILLAGE OF MARTIN'S ADDITIONS

7013 Brookville Road (Second Floor, Suite B)

Chevy Chase, MD 20815-3263

Phone (301) 656-4112

[www.martinsadditions.org](http://www.martinsadditions.org)

### **Agenda for Council Meeting Thursday, October 20, 2022, 7:30 PM**

*The Council will entertain a motion in open session to go into closed session per the Open Meetings Act, Maryland Code, General Provisions Article, Section 3-305(b)(1) to discuss personnel matters that affect one or more specific individuals employed by the Village.*

7:30 PM Call to Order: Kauders

7:31 PM [Building Administrator's Report](#): Lohmeyer

7:35 PM Opportunity for Council to hear residents' comments: Kauders

8:06 PM Financial Matters, including [Treasurer's Report](#): Alexander

8:26 PM Opportunity for Council to Hear Residents' Comments: Kauders

8:46 PM Adjournment: Kauders

\*Please note: Listed times are approximate.



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### Virtual Meeting Information

Below is the information for those residents who wish to dial in remotely or video in to the Council meeting.

#### 1. Dial-In Option

Call: 1 301 715 8592

When prompted, enter the Meeting ID: **883 3117 5094#** (you must enter the "#")

Passcode: **525784**

#### 2. Web/Video Option:

a. Go to the Zoom meeting

link: <https://us02web.zoom.us/j/88331175094?pwd=OFNvZkFzbnA4c0ovdWI4KzA1Q2JjUT09>

b. It will take you to Zoom to download, which is free. Then the meeting will launch. You can view the meeting or just listen in and talk when prompted.

Meeting ID: **883 3117 5094**

Passcode: **525784**



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### Building Blocks

**TO:** The Council at the Village of Martin's Additions **FROM:** Doug Lohmeyer

**DATE OF MEMO:** October 13, 2022

**SUBJECT:** Building Administrator's Report

#### **3506 Bradley La.**

Demolition and building permit applications were submitted to the Village office. The Village issued the building permit on Dec. 9, 2021. The Wall Check indicates the walls comply with the approved Site Plan and Village Code. Work is progressing.

#### **3508 Bradley La.**

The property owner has submitted a building permit application to add a two story addition at the rear of the ex. house. The staff has completed the initial review and sent comments to the architect.

#### **3419 Cummings La.**

The staff has had discussions with the applicant's engineer about removing the existing house and constructing two new houses. The property is two lots, 6 and 7, recorded in 1919. The staff has sent some basic comments to the engineer. Staff has requested an update on the project.

#### **7200 Delfield St.**

The new homeowners propose to add a porch, with steps and a patio on the eastern side of the new house. The staff has reviewed the non-vegetative analysis and the proposed plans. They have also installed new plants along Delfield and Taylor St. and added an arbor along Delfield. A right of way licenses agreement is being prepared. The homeowner has been contacted.

#### **120 Quincy St.**

The homeowner submitted plans to the County and the Village for review. The application proposes to construct several additions at the side and rear of the existing house. MCDPS issued their building permit on Jan. 5, 2022. The Village issued their permits on Feb. 6, 2022. Work is ongoing.

#### **151 Quincy St.**

The property owner submitted a building permit application to remove the ex. house and to construct a new house. The County and the Village staff are reviewing the plans. A zoom residents information meeting is schedule for Tues. Oct. 25<sup>th</sup> at 7:00.



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### **159 Quincy St.**

The homeowners submitted an application to build a new deck at the rear of the existing house. The Village building permit was issued. The project appears to be nearing completion and MCDPS has not closed their building permit.

### **162 Quincy St.**

The new homeowner is making interior improvements to the existing house and has said the existing house footprint will not increase. The homeowner is building an 8 inch high retaining wall along the front of the property on Quincy, next to the public sidewalk. A Village right of way license is required.

### **3500 Raymond St.**

The homeowners are considering several additions to the existing house. They have applied to the MCDPS and to the Village. The staff has completed the initial review of the application and sent comments to the applicant.

### **3504 Shepherd St.**

The homeowner plans to construct an addition at the rear of the ex. house. They submitted a building permit application to MCDPS on Oct. 7<sup>th</sup>, but not to the Village. The staff has left a message with the owner about submitting plans to the Village.

### **7200 Summit Ave.**

The homeowners submitted a Variance Application for additions to the existing house. The variance was approved by the Council on July 16, 2020. The MCDPS issued their permit on April 12<sup>th</sup>. The Village issued their building permit on April 26, 2022. Work has begun.

### **3404 Turner St.**

The applicants submitted an application for a variance of the Village's minimum side yard setbacks, so they can add a second floor to the existing, non-conforming house. The Village Council approved the variance on Sept. 23, 2021. The MCDPS issued their building permit on April 17, 2021. The Village has issued the building permit on Nov. 19, 2021. The construction has been completed and the Village is closing the building permit.



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## Village of Martin's Additions

### Financial Report for September 2022

Arthur Alexander, Treasurer

October 20, 2022

	<u>Actual</u>	<u>Budgeted</u>
July 2022-September 2022		
Revenues	\$ 18,221	210,223
Expenses (excluding capital projects)	124,311	128,617
Net Income (regular revenues minus current expenses)	-106,090	11,532
Capital investment expenses	\$ 0	
Federal grant: American Rescue Plan	489,547	0
Investment reserves (less expenditures)	2,500,000	
Emergency reserves	1,000,000	
Current assets less designated reserves:		\$ 2,194,305

Since the Village was without a manager in October, we have not performed the usual bookkeeping updates; we have paid our bills and deposited receipts, but the accounting data in the table above is the same as last month's. We transferred \$55,000 from the Village's savings account in the Maryland Local Government Investment Pool (MLGIP) to the checking account to cover projected expenses, the same as last month.

At this stage of the fiscal year, the Village has not yet received its revenues from property taxes or the state income tax. Therefore, there is a large difference between spending and income. The first major transfer of income tax from the state occurs at the end of November, which will give us a better idea of our annual revenues.