

**Minutes for VMA Election Committee
March 12, 2018, 8:00 pm**

In attendance: Marty Langelan, Jesse Tampio, Lauren Biel
Council member: Susan Fattig
Village staff: Matt Trollinger

Meeting came to order at 8 pm. The Chair noted the regrettable absence of two members but confirmed that the three members in attendance constituted a quorum.

Minutes from last meeting in February 2018 were unanimously approved.

Susan Fattig reported that the ethics committee had provisionally determined that building permits constitute a transaction and should be included on the Conflict of Interest form, as should minor/holiday gifts from neighbors. They would formally discuss the issue at their next meeting.

The Committee members discussed a provisional division of labor for who would handle absentee ballots and who would count the ballots, subject to confirmation with the absent members.

Noting that only one VMA resident had thus far expressed an interest in running for Council, the Committee discussed ways to encourage more residents to consider running, while being careful not to encourage any particular resident(s). The Committee decided to send a message to the unofficial VMA listserv, an article in the newsletter, and possibly flyers in public locations. The Committee also discussed the possibility of a community open house, possibly hosted by a Committee member, noting the success of the 2017 event hosted by the Biels.

Lauren volunteered to present the Committee's report at the March Council meeting.

The Committee members present noted that they would be willing to voluntarily take an oath before this election, given the suggestion that such a requirement be added in the future.

The Committee noted that given that its meetings are open to the public, any or all candidates for the Council are welcome to attend a Committee meeting.

The Committee discussed at length some confusion over the exact purpose and handling of the Conflict of Interest form and the Chair agreed to reach out to the Ethics Committee to clarify.

The Committee noted that they would need to meet the night of April 10th once the nomination packets are all submitted, in order to prepare the packets to mail to VMA residents. The Committee will consult further on the timing of an additional meeting in order to review Election Day procedures.

Meeting adjourned at 8:45 pm.