

VMA Elections Committee  
May 1, 2019 Meeting Minutes  
VMA Village Office

Meeting came to order at 8:05 pm

In attendance:

Jesse Tampio, Lorie Mitchell, Marty Langelan, Diane Everts (Haile Soifer and Lauren Biel arrived after the start). Susan Fattig represented the Council

No resident comments

Approval of minutes

Acknowledgment of two temporary Committee members, Diane and Susan Post (who was unable to attend). Both were approved by the Council and have taken oaths of office.

Discussion of Candidate Forum and election announcements

- Generally positive feedback about the forum, but attendance was unfortunately low. Will look at going back to a weekday evening next year.
- Noted the flyer was distributed, the election packet arrived with plenty of time, and Q&A article was published in the newsletter .
- VMA Office should send a final reminder to request absentee ballots.

Discussion of process for Election Day

- Discussed layout of tables to improve flow of voters. There will be 6 roles for the committee members, with 1 person able to take a break at a time.
- Committee can register new voters on-site, but need to check IDs, and we will have VMA directories in order to confirm street addresses within VMA boundaries.
- Reviewed vote counting procedures, including the need for absentee ballot team to not be in the room when the ballots are tallied.

Discussion of announcing election results

- After counting the ballots, the Committee members will go directly home, while Marty will simply inform the Council that the votes are tallied, but will not/not announce results verbally.
- Marty will prepare a report to send to the three candidates that night, which Lauren will review.
- The Committee will then prepare an announcement for the Office to send to the full VMA email list with the election results on Friday morning.

Committee will aim to meet in June to review election day procedures.

Meeting adjourned at 9:15 pm