

VMA Elections Committee
March 27, 2019 Meeting Minutes
VMA Village Office

Meeting came to order at 8:08 pm

In attendance:

Susan Fattig, Jesse Tampio, Lorie Mitchell, Lauren Biel, Marty Langelan, (Halie Soifer arrived at 8:43).

No resident comments

Approval of minutes from previous meeting.

Review of official election packet and flyer.

- Committee provided additional edits to packet information for ease of reading
- Committee clarified language and layout of information concerning absentee ballot request procedures and absentee ballot voting procedures
- Committee discussed whether candidates should be given a word limit in future years to ensure that all statements are roughly the same length. Agreed to consult with VMA legal representation on whether a word limit for candidates would be congruent with legal parameters

Review of VMA election rules, including absentee ballot procedures and voter security safeguards

- Two committee members assigned to the role of handling absentee ballots; three committee members assigned to count votes.
- Committee will request that the Council appoint one or two additional short-term committee members to assist on election day, so as to have four vote counters in the room (and to maintain the firewall between the vote counters and the absentee ballot team)
- In order to streamline committee operations, the committee would like to adjust procedures next year so that all absentee ballot *request forms* will be sent to the village office (not the PO Box). The actual ballots would still be sent to the PO Box. Committee will request a change in the Council code, and will adjust internal procedures to reflect this change, if it is passed by council.

Candidates Forum and additional neighborhood communications

- Halie will moderate the forum on April 28, 4-6 pm. Lauren will act as timekeeper.
- Marty will send election info to Matt to post on Constant Contact
- Street Captains will distribute Election/Forum flyer door to door

Committee reviewed strict code of conduct and ethical standards governing committee members' interactions with candidates and their campaigns.

Next Election Committee meeting set for May 1, 8 pm. Agenda will be a final review of the Election Day materials and procedures.

Meeting adjourned at 9:38 pm.