

**METRO EAST SANITARY DISTRICT**  
**AGENDA FOR REORGANIZATION AND REGULAR MEETING**  
**JANUARY 4, 2017**

ROLL CALL:

APPOINTMENT OF ACTING CHAIRMAN FOR THE ELECTION OF OFFICERS:

ELECTION OF OFFICERS: PRESIDENT & VICE-PRESIDENT

APPOINTMENTS: EXECUTIVE DIRECTOR  
DISTRICT CLERK/ADMINISTRATIVE ASSISTANT  
TREASURER  
ATTORNEYS  
DIRECTOR OF OPERATIONS  
MADISON COUNTY SUPERINTENDENT  
ST. CLAIR COUNTY SUPERINTENDENT  
HEAVY EQUIPMENT SUPERINTENDENT  
INFORMATION OFFICER  
AUDITING FIRM

REPORT OF EXECUTIVE DIRECTOR:

REPORT OF LANSDOWNE OFFICE MANAGER:

READING OF MINUTES: DECEMBER 21, 2016

APPROVAL OF CLAIMS & SPECIFIC CLAIMS: GENERAL FUND

APPROVAL OF SPECIFIC CLAIMS: SPECIAL FUNDS

APPROVAL OF CLAIMS & SPECIFIC CLAIMS: LANSDOWNE

APPROVAL OF FINANCIAL REPORTS: GENERAL FUND, SPECIAL FUNDS & LANSDOWNE

LANSDOWNE REPORT: ADJUSTMENT REPORTS

APPROVAL OF PAYROLL: DECEMBER 4, 2016 – DECEMBER 17, 2016

REPORT OF ATTORNEYS:

CORRESPONDENCE:

UNFINISHED BUSINESS:

NEW BUSINESS:

EXECUTIVE SESSION:

ADJOURNMENT: