

Job No. 999970 / 230101

## Memorandum

**To:** Rick Fancher, Executive Director and Board of Commissioners  
Tom Schooley, Attorney

**From:** Charles Juneau

**Subject:** Metro East Sanitary District (MESD) Engineering Agreement for Miscellaneous Engineering Services

**Date:** July 5, 2023

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- 1) As requested, we are pleased to submit our Agreement to provide Professional Engineering and Land Surveying Services to the District.
- 2) Attached is our current Schedule of Hourly Rates.
- 3) In regard to our Liability Insurance Coverage, we will furnish a copy as soon as it becomes available for your review and approval.

We appreciate the confidence MESD has shown in our firm in the past and look forward to working with MESD in the future.

CEJ/bjm

## AGREEMENT

This Agreement entered into by and between Metro East Sanitary District, an Illinois Municipal Corporation, hereinafter known as "MESD", and Juneau Associates, Inc., P.C., an Illinois Professional Corporation, hereinafter known as "Engineer".

1. MESD does hereby engage Engineer to perform professional engineering and land surveying services as may be assigned from time to time by the Executive Director, which shall be for the following subjects, which services are to be paid from the general funds of MESD:

- A. Coordinate consultant and contract engineering services relating to public works.
- B. Advise MESD Administration on public works matters, contracts, engineering designs, plans and studies.
- C. Provide MESD with a copy of all engineering records produced under this Agreement.
- D. Perform such other duties as may be assigned from time to time by the Executive Director and Board of MESD.

2. Compensation for such professional services to be paid to Juneau Associates, Inc., P.C. shall be according to the schedule, which is attached hereto and made a part hereof as Exhibit A.

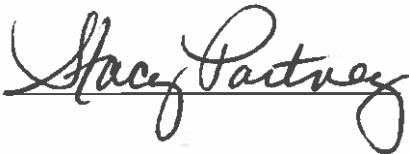
3. To the fullest extent permitted by law, the total liability in the aggregate, of Engineer and Engineer's officers, directors, partners, employees, agents and Engineer's Consultants, and any of them, to Owner and anyone claiming by, through or under Owner, for any and all claims, losses, costs or damages whatsoever arising out of, resulting from or in any way related to the Project or the Agreement from any cause or causes, including but not limited to the negligence, professional errors or omissions, strict liability or breach of contract or warranty express or implied of Engineer or Engineer's officers, directors, partners, employees, agents or Engineer's Consultants or any of them, shall not exceed \$500,000, or the engineer's total fee for services rendered on this project, whichever is greater.

4. As this contract provides for professional services, the services to be formed by Engineer shall not be assigned to others but shall be performed by Engineer through June 30, 2024, unless consent is given to such assignment or subcontracting by MESD.

In witness hereof the parties hereto have set their hands and seals on this 18 day of July, 2023.

**METRO EAST SANITARY DISTRICT**

BY:   
EXECUTIVE DIRECTOR

ATTEST: 

**JUNEAU ASSOCIATES, INC., P.C.**

BY:   
PRESIDENT

Exhibit A

CURRENT SCHEDULE OF HOURLY RATES

Professional VIII	200.00
Professional VII	185.00
Professional VI	155.00
Professional V	133.00
Professional IV	120.00
Professional III	107.00
Professional II	95.00
Professional I	81.00
Technician V	110.00
Technician IV	90.00
Technician III	80.00
Technician II	60.00
Technician I	55.00
Aide	42.00
Clerical	70.00

\* Our most common survey crew consists of one (1) Technician V and one (1) Technician III.  
The Licensed Professional Surveyor is classified as a Professional VII.

If the assignment requires payment of premium for overtime hours, these rates will be increased by 50% for those overtime hours.

REIMBURSABLE EXPENSES

Boat Rental	\$10.00/hr.	Personal Vehicle-Mileage	\$0.655/mi.
Computer/CADD	\$10.00/hr.	Photocopies, black & white	\$0.15 each
Computer/Word Proc.	\$5.00/hr.	Photocopies, color, 8 ½ x 11	\$0.75 each
Concrete Monuments	\$17.00 each	Photocopies, color, 8 ½ x 14	\$1.00 each
Company Vehicle	\$20.00/hr.	Photocopies, color, 11 x 17	\$1.50 each
Drone	\$250.00/hr.	Photocopy Prints	\$0.30/s.f.
Fence Posts	\$7.00 each	Postage	Actual Cost
Gator	\$10.00/hr.	PVC Pipe – 5 foot	\$10.00 each
Misc. Costs & Rental Fees	Actual Cost	Rebar	\$3.00 each
Mylar	\$4.00/s.f.	Robotic Total Station	\$50.00/hr.
Outside Services	Actual Cost	Surveying Instrument	\$8.00/hr.
Per Diem (Per day per man)	\$125.00	Wood Stakes	\$0.85 each
Paint	\$8.00 each		

Non-salary costs of authorized travel per diem outside the St. Louis metropolitan area, fees associated with permits, the recording of documents, "express mail" and other direct expenses of items requested by the Client will be billed at cost.

This schedule is subject to reasonable change without prior notice. In any event, this schedule will expire and be superseded by a new schedule annually.

Revised 05/16/2023