

**REGULAR MEETING OF THE BOARD OF  
COMMISSIONERS OF THE METRO EAST  
SANITARY DISTRICT, ST. CLAIR AND  
MADISON COUNTIES, ILLINOIS HELD ON  
WEDNESDAY, JANUARY 22, 2014 AT 1800  
EDISON AVENUE, GRANITE CITY, ILLINOIS AT  
9:00 A.M.**

Vice-President Hanfelder called the meeting to order and the Clerk recorded the attendance.

The following was the attendance:

Present: Commissioners Hanfelder, Crockett, Laub and McCall.

Absent: Commissioner Economy.

The Clerk reported that President Economy and Executive Director Shipley both called and asked to be excused from the meeting due to an illness.

Also, attending the meeting were Attorney George Filcoff, Director of Operations Walter Greathouse, Superintendent John Maeras, Superintendent Randy Presswood, Superintendent Rick Fancher, Lansdowne Office Manager Cindy Worthen and Treasurer Kenneth Davis.

Joe Juneau, representing Juneau Associates, Inc. was also in attendance.

**ENGINEERING REPORT:**

Mr. Juneau reported:

A meeting is being scheduled between Alton & Southern Railroad, Metro East Sanitary District and Juneau Associates to discuss the work being performed by Moniger under the railroad tracks east of Illinois Route 162.

The three pipes ordered for the project are the wrong size. I will have a full report at the next meeting.

Mr. Juneau left the meeting at 9:03 A.M.

**REPORT OF EXECUTIVE DIRECTOR:** None.

**REPORT OF SUPERINTENDENT:**

Treasurer Ken Davis stated, "The Annual Statement of Receipts and Disbursements for the Period Covering January 1, 2013 through December 31, 2013 will be presented at the next meeting."

Superintendent Presswood reported:

1. The flow meter at the Lansdowne sampler building is not giving accurate readings. I plan to order a new flow meter from Durkin at a cost of approximately Seven thousand, five hundred dollars (\$7,500).

It will take about six weeks for delivery.

2. The rust is being scraped off the Pump Building at the Lansdowne Facility. Once that is completed we will start painting.
3. Erb Equipment Company is installing the new mower head on the excavator.
4. Illinois Electric still has Pump No. 3 from Bremen.
5. The pipes for the repairs under the railroad east of Illinois Route 162 were ordered according to the plans and specifications designed by Juneau Associates. None of the three pipes fit.

Juneau Associates has agreed to purchase the three pipes from Moniger. The pipes cost Nineteen thousand dollars (\$19,000). I told Mr. Juneau that we can store the pipes at Missouri Avenue.

Eventually, the Board might want to consider purchasing one of the pipes for Judy's Branch.

6. I obtained a quote to repair the air conditioning unit at the Bremen Station. The total, which includes coating the coils, is Twenty-two thousand dollars (\$22,000).

Director of Operations Greathouse, "I phoned Beelman about the air conditioner and left a message. They have not returned my call, but I will notify you as soon as I hear back from Beelman."

Superintendent Fancher reported:

1. The remodeling at the Lansdowne Billing Department Office has been completed. A crew is now cleaning and painting the break room.
2. The Pump Stations are being cleaned and any necessary repairs are being made.

Superintendent Maeras reported:

1. The Pump Stations and Washington Park Garage are being cleaned and painted. Repairs recommended by the U.S. Army Corps of Engineers are being performed at the Pump Stations.
2. A crew is repairing the lift stations.
3. The 650 Slope Mower is in operation when weather permits.

Office Manager Cindy Worthen reported:

1. We are still experiencing problems from the Illinois American Water Company conversion that began in May, 2013.

The Water Company is behind on water readings. It is a statewide problem. It is causing additional work for the MESD Billing Department.

2. Payments are being received from the State of Illinois through the Illinois Debt Recovery Program.

However, several customers are disputing their claims. When a claim is disputed, I have to prove to the State that MESD is entitled to the money. This is very time consuming.

3. MESD laborers did an amazing job remodeling the office. They not only did a great job, but they were a pleasure to work with during the remodeling.

**MINUTES:**

The minutes for the January 8, 2014 meeting were presented for approval:

Motion Commissioner Laub; seconded Commissioner McCall to dispense with the reading of the minutes, approve them as submitted and place them on file.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Crockett, Laub and McCall.

Nays: None.

Excused: Commissioner Economy.

Absent: None.

**GENERAL FUND CLAIMS:**

The General Fund Claims and Specific Claims were submitted for approval:

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Motion Commissioner McCall; seconded Commissioner Crockett to approve the General Fund Claims and Specific Claims as submitted and order them paid.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Crockett, Laub and McCall.

Nays: None.

Excused: Commissioner Economy.

Absent: None.

**LANSLOWNE CLAIMS & SPECIFIC CLAIMS:**

The Lansdowne Claims and Specific Claims were submitted for approval:

Motion Commissioner Crockett; seconded Commissioner Laub to approve the Lansdowne Treatment Plant Claims and Specific Claims as submitted and order them paid.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Crockett, Laub and McCall.

Nays: None.

Excused: Commissioner Economy.

Absent: None.

**LANSDOWNE REPORT:**

There were no Lansdowne Adjustment Reports presented.

**PAYROLL:**

The Payroll for the period of December 22, 2013 through January 4, 2014 was submitted for approval.

Motion Commissioner McCall; seconded Commissioner Laub to approve the Payroll as submitted.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Crockett, Laub and McCall.

Nays: None.

Excused: Commissioner Economy.

Absent: None.

### **REPORT OF ATTORNEY:**

Attorney Filcoff reported, "An Ordinance and Resolution were adopted at the last meeting authorizing the transfer of the Mo Pac Gates from the Village of Cahokia to the Metro East Sanitary District. I will mail those documents to the Attorney representing the Village of Cahokia to finalize the transfer.

I received notice from the Illinois Department of Revenue that the State granted MESD tax exempt status on property recently obtained.

Also, in the past I have attended a yearly Illinois Law Seminar. Executive Director Shipley has always approved my request to attend. The fee is Three hundred thirty-nine dollars (\$339) and is being held January 30, 2014."

Motion Commissioner McCall; seconded Commissioner Crockett authorizing Attorney George Filcoff to attend an Illinois Law Seminar, which is to be paid from the General Fund Account of the Metro East Sanitary District.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Crockett, Laub and McCall.

Nays: None.

Excused: Commissioner Economy.

Absent: None.

**CORRESPONDENCE:**

Vice-President Hanfelder, “The District Clerk received an email from Matt Gullickson at Arthur J. Gallagher regarding workers compensation. Mr. Gullickson has been in contact with Berkshire and Brickstreet regarding the workers compensation renewal. Neither company is able to provide a competitive quote at this time.

Mr. Gullickson is also putting together options that make the self-insured program a viable possibility.

Finally, Mr. Gullickson requested that Gallagher Bassett provide a Loss Control Service Proposal. The proposal looks at the types of accidents employees are experiencing and then offers trainings in those areas. I understand the District Clerk and Superintendent Fancher have received the proposal and are reviewing it. They will provide a report at the next meeting.”

**UNFINISHED BUSINESS:**

A letter from Hurst-Rosche Engineers, Inc. recommending the bid for the North Pump Station, Mechanical Piping Modifications Phase II be awarded to the low bidder Hank’s Excavating was presented:

Director of Operations Walter Greathouse explained, “The bids are for lining three of the four discharge tunnels at the North Pump Station. One of the discharge tunnels was lined last year at a cost of Fifty-one thousand dollars (\$51,000).

All four discharge tunnels were installed at the same time. The other three need to be lined. Hank’s Excavating bid One hundred eight thousand dollars (\$108,000) to line the inside of the pipes and an additional Thirty-two thousand dollars (\$32,000) to coat sections of all four discharge tunnels.

I recommend awarding the bid for both the base bid and the alternate bid to Hank’s Excavating.”

Motion Commissioner Laub; seconded Commissioner Crockett to award both the base bid of One hundred eight thousand dollars (\$108,000) and the alternate bid of Thirty-two thousand dollars (\$32,000) to Hank’s Excavating for repairs to the North Pump Station Mechanical Piping Modifications Phase II.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Crockett, Laub and McCall.

Nays: None.

Excused: Commissioner Economy.

Absent: None.

**NEW BUSINESS:**

Executive Session Minutes through November 6, 2013 were presented.

Attorney Filcoff, "After reviewing the Executive Session Minutes, I recommend they remain closed."

Motion Commissioner Crockett; seconded Commissioner Laub that all Executive Session Minutes remain closed to the public, as they contain confidential information regarding potential lawsuits, actual lawsuits and company personnel.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Crockett, Laub and McCall.  
Nays: None.  
Excused: Commissioner Economy.  
Absent: None.

**EXECUTIVE SESSION:** None.

There being no further business, Motion Commissioner Laub; seconded Commissioner Crockett to adjourn.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Crockett, Laub and McCall.  
Nays: None.  
Excused: Commissioner Economy.  
Absent: None.

So adjourned at 9:22 A.M.

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Clerk