

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE METRO EAST SANITARY DISTRICT, ST. CLAIR AND MADISON COUNTIES, ILLINOIS HELD ON WEDNESDAY, FEBRUARY 6, 2013 AT 1800 EDISON AVENUE, GRANITE CITY, ILLINOIS AT 9:00 A.M.**

President Economy called the meeting to order and the Clerk recorded the attendance.

The following was the attendance:

Present: Commissioners Economy, Hanfelder and Crockett.  
Absent: Commissioners Laub and McCall.

Also, attending the meeting were Executive Director Bob Shipley, Attorney George Filcoff, Superintendent Randy Presswood, Superintendent John Maeras, Director of Operations Walter Greathouse, Superintendent Rick Fancher and Lansdowne Office Manager Cindy Worthen.

Joe Juneau from Juneau Associates and Michelle Coady were also in attendance.

Advertisement for bids for the sale of the 1995 Ford Explorer 4X4, the 1988 Chevrolet Pick-up Truck and 1993 GMC Pick-up Truck appearing in the St. Louis Post Dispatch Illinois were received before 9:00 A.M. today.

Three (3) bids were received:

1. William Becker
  - 1995 Ford Explorer 4X4 .....\$400.00
  - 1988 Chevrolet Pick-up Truck .....\$400.00
  - 1993 GMC Pick-up Truck .....\$400.00
  
2. J & L Auto Salvage
  - 1995 Ford Explorer 4X4 .....\$307.00
  - 1988 Chevrolet Pick-up Truck .....\$307.00
  - 1993 GMC Pick-up Truck .....\$507.00
  
3. Marcus Nunn
  - 1993 GMC Pick-up Truck .....\$500.00

February 6, 2013

Page 2

Motion Commissioner Hanfelder; seconded Commissioner Crockett to award the bids to the highest bidders: William Becker the 1995 Ford Explorer 4X4 and 1988 Chevrolet Pick-up Truck and J & L Auto Salvage the 1993 GMC Pick-up Truck.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder and Crockett.

Nays: None.

Excused: Commissioners Laub and McCall.

### **ENGINEERING REPORT:**

Mr. Juneau presented the Engineer's Report dated January 31, 2013 and a proposal to provide civil engineering services regarding upgrades to the triple culverts east of Illinois Route 162 on Nameoki Ditch:

Mr. Juneau explained, "The total cost for engineering services regarding the upgrades to the triple culverts east of Illinois Route 162 on Nameoki Ditch is Seventeen thousand, five hundred dollars (\$17,500)."

Commissioner Hanfelder, "Does your price include the slip lining?"

Mr. Juneau, "No, the price I quoted is for engineering services only. However, bidding documents are included in the engineering proposal."

Mr. Greathouse, "Attorney Filcoff has mentioned the importance of repairing the triple culverts at previous meetings."

Motion Commissioner Crockett; seconded Commissioner Hanfelder to approve the proposal from Juneau Engineering and Land Surveying to provide civil engineering services regarding upgrades to the triple culverts east of Illinois Route 162 on Nameoki Ditch for an estimated cost of Seventeen thousand, five hundred dollars (\$17,500).

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder and Crockett.

Nays: None.

Excused: Commissioners Laub and McCall.

Mr. Juneau left the meeting at 9:05 A.M.

## **REPORT OF EXECUTIVE DIRECTOR:**

Executive Director Shipley reported:

1. Employees are continuing to work on the shed and office at Missouri Avenue in Granite City.
2. This office has been painted and the new flooring should be laid next week.
3. Walter Greathouse, Charlie Juneau, Bob Massa and I met with representatives of Fairmont City to discuss the combined sewer line.

Fairmont City does not have the funds available to separate the sanitary flow from the storm water flow in National City.

4. The North Pump Station has been painted.
5. Walter Greathouse and I met with Brian Hoff regarding America's Central Port. Three reach stations, the sampling building and the Madison Pump Station will be without power, due to a project being performed by America's Central Port.
6. The trees at the beginning of the levee east of Centreville have been cut down.
7. We are still experiencing problems with the alley lift station in Washington Park.
8. I met with Fred Schreiber to discuss the electric rates. He recommends staying with the current contract.
9. Walter Greathouse, Superintendent Maeras and I met with the Mayor of Cahokia to discuss the MoPac Gates and the Blue Waters Ditch Pump Station.

The Pump Station is being repaired with funds from the Blue Waters Ditch Sinking Fund Account. MESD is going to offer financial assistance by using Flood Prevention District Funds to repair the MoPac Gates.

10. All of the Department Heads and I met with Larry Rose to develop a budget for this year. The Clerk is having the Public Hearing Notice published in the newspaper. The Public Hearing will be held on March 6, 2013.
11. A temporary employee was hired to help the Lansdowne sewage treatment billing department. There are no full time positions available.
12. The pump stations are being cleaned.
13. Levee roads are still being graded.
14. A meeting is scheduled with the Corps of Engineers to discuss the Design Agreement.
15. I recommend purchasing four new pick-up trucks through the Illinois Joint Purchasing contract. The new trucks will go to the Superintendents and their trucks will go into the fleet.

Motion Commissioner Hanfelder; seconded Commissioner Crockett to purchase four (4) pick-up trucks through the State of Illinois Joint Purchasing contract.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder and Crockett.

Nays: None.

Excused: Commissioners Laub and McCall.

### **REPORT OF SUPERINTENDENT:**

Superintendent Maeras reported:

1. I am working with Pedrotti to resolve a few problems at the lift stations.
2. Crews are cutting trees in several locations.
3. The mechanic is working on equipment. The parts for the slope mower have been ordered and should be in today. Once the parts arrive, the mechanic will start working on the slope mower.
4. We met with the Mayor of Cahokia last week to discuss the Blue Waters Ditch Pump Station and the MoPac Gates. The Village of Cahokia does not have the money to repair the Pump Station or Gates.

Commissioner Hanfelder, "What is the primary function of the MoPac Gates?"

Superintendent Maeras, "When the MoPac Gates are open, the Pump Station is on gravity drain. Right now, the Gates are stuck in the closed position."

Executive Director Shipley, "Flood Prevention District funds will be used to repair the gates."

Superintendent Presswood reported:

1. The monitoring system that Pedrotti installed in the lift stations has been a tremendous help. We are notified immediately if there are any problems at the lift stations.
2. We are continuing to assist the City of Granite City by hauling debris from their leaf dump.

3. The parking lot at Bellemore Village in Granite City is being repaired where the work was completed on the Twin 60" lines.

We borrowed the vacuum truck from the City of Granite City and are using it to clean the Twin 60" lines.

4. The air conditioning and heating should be installed at the Missouri Avenue site today.
5. When the weather allows, we are dredging Harding Ditch.

Superintendent Fancher reported:

1. We are continuing to haul debris for the City of Granite City. We are taking it from their leaf dump and using it to fill in the hole behind the North Pump Station.
2. Beelman Trucking is going to repair the levee road where their trucks have caused the road to deteriorate.
3. The trees along Hartford Canal, which were mentioned in the Corps of Engineers Inspection Report, are being cut down.
4. A crew is still assisting with renovations to this office.
5. The parts are in for the red dump truck and the mechanic should begin working on the truck.
6. Two men from the Washington Park crew are going to be here training for their Commercial Driver's License (CDL).

President Economy, "How many employees do not have their CDL?"

Superintendent Fancher, "All of the Madison County employees have their CDL."

Superintendent Greathouse reported:

1. I am working with America's Central Port on their project that runs along the levee.
2. We are looking at ways to reduce the cost of electric for three (3) Reach Stations behind the Army Depot.

3. We need to have a meeting with Baily Noodle regarding the installation of an outflow meter. A large amount of their water usage goes into the product and not into the sewer line. Charlie Juneau recommended an outflow meter.

Lansdowne Office Manager Cindy Worthen reported:

1. The commercial and residential bills have been mailed this month. Everything went smoothly.
2. Illinois American Water Company is continuing to shut off water every week for past due sewage treatment bills.
3. Attorneys Bassett Butler and Taliana are going through their accounts and making recommendations. Some of their accounts are being written off. The other accounts are being turned over to Attorney Bradford.
4. Merci Mendoza is continuing to work on putting a book together with the BOD and TSS test sites.
5. The temporary employee started on Monday and we are keeping her busy.

#### **MINUTES:**

The minutes for the January 23, 2013 meeting were presented for approval.

Motion Commissioner Crockett; seconded Commissioner Hanfelder to dispense with the reading of the minutes, approve them as submitted and place them on file.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder and Crockett.

Nays: None.

Excused: Commissioners Laub and McCall.

#### **GENERAL FUND CLAIMS:**

The General Fund Claims and Specific Claims for the month of January 2013 were submitted for approval:

February 6, 2013

Page 8

Motion Commissioner Hanfelder; seconded Commissioner Crockett to approve the General Fund Claims and Specific Claims for the month of January 2013 as submitted and order them paid.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder and Crockett.

Nays: None.

Excused: Commissioners Laub and McCall.

**SPECIFIC CLAIMS:**

The Various Specific Claims for the month of January 2013 were submitted for review:



February 6, 2013

Page 9

Motion Commissioner Crockett; seconded Commissioner Hanfelder to accept the General Fund and Various Specific Claims for the month of January 2013 as submitted:

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder and Crockett.

Nays: None.

Excused: Commissioners Laub and McCall.

**LANSDOWNE CLAIMS & SPECIFIC CLAIMS:**

The Lansdowne Claims and Specific Claims for the month of January 2013 were submitted for approval:

Motion Commissioner Crockett; seconded Commissioner Hanfelder to approve the Lansdowne Treatment Plant Claims and Specific Claims for the month of January 2013 as submitted and order them paid.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder and Crockett.

Nays: None.

Excused: Commissioners Laub and McCall.

#### **FINANCIAL REPORTS:**

The General Fund and Specific Funds Financial Reports for the month of January 2013 were submitted for approval:

February 6, 2013

Page 11

Motion Commissioner Hanfelder; seconded Commissioner Crockett to approve the General Fund and Specific Funds Financial Reports for the month of January 2013 as submitted and place them on file for audit.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder and Crockett.

Nays: None.

Excused: Commissioners Laub and McCall.

### **LANSDOWNE FINANCIAL REPORT:**

The Lansdowne Treatment Plant Financial Report for the month of January 2013 was submitted for approval:

Motion Commissioner Hanfelder; seconded Commissioner Crockett to approve the Lansdowne Treatment Plant Financial Report for the month of January 2013 as submitted and place it on file for audit.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder and Crockett.

Nays: None.

Excused: Commissioners McCall and Laub.

**LANSDOWNE REPORT:**

The Lansdowne Adjustment Reports were presented for approval:

Motion Commissioner Crockett; seconded Commissioner Hanfelder to approve the Lansdowne Adjustment Reports as submitted.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder and Crockett.  
Nays: None.  
Excused: Commissioners Laub and McCall.

**PAYROLL:**

The Payroll for the period of January 6, 2013 through January 19, 2013 was submitted for approval.

Motion Commissioner Hanfelder; seconded Commissioner Crockett to approve the Payroll as submitted.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder and Crockett.

Nays: None.

Excused: Commissioners Laub and McCall.

**REPORT OF ATTORNEY:**

Attorney Filcoff, "I will have an Ordinance for the next meeting confirming the sale of a section of the Missouri Avenue property to Robert Luken."

**CORRESPONDENCE:** None.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

Attorney Filcoff presented a Resolution authorizing the Metro East Sanitary District to intervene in the Tax Appeal of Regions Financial Corp. before the property Tax Appeal Board of the State of Illinois. Number 2013-R-003 was assigned to this document.

Motion Commissioner Crockett; seconded Commissioner Hanfelder to adopt Resolution Number 2013-R-003.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder and Crockett.  
Nays: None.  
Excused: Commissioners Laub and McCall.

Attorney Filcoff presented a Resolution authorizing the Metro East Sanitary District to intervene in the Tax Appeal of Newtower Trust Company as Trustee of the Multi-Employer Property Trust #268 before the property Tax Appeal Board of the State of Illinois. Number 2013-R-004 was assigned to this document.

Motion Commissioner Crockett; seconded Commissioner Hanfelder to adopt  
Resolution Number 2013-R-004.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder and Crockett.  
Nays: None.  
Excused: Commissioners Laub and McCall.

The Metro East Sanitary District Statement of Receipts and Disbursements for the  
Period Covering January 1, 2012 through December 31, 2012 was presented:



Motion Commissioner Hanfelder; seconded Commissioner Crockett to accept the Statement of Receipts and Disbursements for the period covering January 1, 2012 through December 31, 2012 and place on file.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder and Crockett.

Nays: None.

Excused: Commissioners Laub and McCall.

Executive Session Minutes through January 9, 2013 were presented.

Attorney Filcoff, "After reviewing the Executive Session Minutes, I recommend they remain closed."

Motion Commissioner Hanfelder; seconded Commissioner Crockett that all Executive Session Minutes remain closed to the public, as they contain confidential information regarding potential lawsuits, actual lawsuits and company personnel.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder and Crockett.

Nays: None.

Excused: Commissioners Laub and McCall.

**EXECUTIVE SESSION:** None.

There being no further business, Motion Commissioner Crockett; seconded Commissioner Hanfelder to adjourn.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder and Crockett.

Nays: None.

Excused: Commissioners Laub and McCall.

So adjourned at 9:20 A.M.

---

Clerk