

**REGULAR MEETING OF THE BOARD OF  
COMMISSIONERS OF THE METRO EAST  
SANITARY DISTRICT, ST. CLAIR AND  
MADISON COUNTIES, ILLINOIS HELD ON  
WEDNESDAY, AUGUST 3, 2011 AT 1800 EDISON  
AVENUE, GRANITE CITY, ILLINOIS AT 9:00  
A.M.**

President Economy called the meeting to order and the Clerk recorded the attendance.

The following was the attendance:

Present: Commissioners Economy, Hanfelder, Penny, Crockett and Laub.

Absent: None.

Also, attending the meeting were Executive Director Shipley, Attorney George Filcoff, Attorney Todd Neilson, Superintendent Randy Presswood, Superintendent John Maeras, Superintendent Walter Greathouse, Lansdowne Office Manager Cindy Worthen and Treasurer Charlie Hester.

Bob Massa from Juneau Associates was in attendance.

**ENGINEERING REPORT:**

Mr. Massa reported:

1. Korte Luitjohan is performing the final patching, grading, seeding and clean-up on the 24" force main.

The estimated completion date is September 1, 2011.

Next month, a final request will be submitted to the Illinois Environmental Protection Agency (IEPA) requesting the additional funds spent on this project.

Lowry's final pay request for the emergency generators will also be submitted to IEPA next month.

2. The plans and specifications are being finalized for the bar screen (climber screen) at the Bremen Station.
3. Steve Osborn is working on the Twin 60" storm water lines in Granite City.

Executive Director Shipley, "Walden submitted a quote of Fifty-seven thousand dollars (\$57,000) to grout the seams."

Mr. Massa, "Juneau Associates is in the process of receiving bids for Granite City on a similar project, so we will know if the price is reasonable."

**REPORT OF EXECUTIVE DIRECTOR:**

Executive Director Shipley presented a release titled "Federal Emergency Management Agency Acknowledges that 2007 Decision to De-Accredit Area Levees Is No Longer Operative":

Executive Director Shipley, “This is outstanding news for the District and the residents. The levees are accredited.”

Executive Director Shipley presented pictures of projects within the District.

Executive Director Shipley explained some of the projects shown in the pictures:

1. The Corps of Engineers recommended during their inspection that the larger levee slides be turned over to the Corps. The Corps will try to obtain funding to repair the slides. If the Corps repairs the slides, they will guarantee that the slides will not re-occur.
2. The sampling shed was struck by lightning and hit by the backhoe. Insurance is paying for the repairs.
3. Sand damaged the steel on Pump No. 5 at the North Pump Station. The motor was not damaged.
4. There are six old vehicles, four from St. Clair County and two from Madison County that are no longer being used by the District. I recommend advertising for bids for the sale of these vehicles.

Motion Commissioner Hanfelder; seconded Commissioner Laub to advertise for bids for the sale of the 1994 Dodge Ram 1500, 1995 Ford F150, 1996 Dodge Van, 1990 GMC Pick-up, 1994 Chevrolet C1500 and 1991 Ford F150.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder, Penny, Crockett and Laub.  
Nays: None.  
Absent: None.

#### **REPORT OF SUPERINTENDENT:**

Superintendent Maeras reported:

1. The Mississippi River will remain at 26 feet for the next four to five days. All of the pump stations are in operation.
2. Mowers are out on the main levee, Harding Ditch and by the East St. Louis High School.

Superintendent Presswood reported:

1. The Link Belt and 850 are being used to dredge Harding Ditch.
2. The mower head on the Caterpillar 320 D Long Reach needs to be worked on again.
3. We are still waiting for the fence to be repaired at the Bremen Station. Baxmeyer ran into the fence.

Mr. Massa, "I will contact the contractor and find out when the fence will be repaired."

Executive Director Shipley, "We really need a new mower head for the Caterpillar 320D. They range in price from Ten thousand dollars (\$10,000) to Thirty thousand dollars (\$30,000). I think we should advertise for bids."

Motion Commissioner Laub; seconded Commissioner Crockett to advertise for bids for the purchase of one new mower head for the Caterpillar 320D.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder, Penny, Crockett and Laub.  
Nays: None.  
Absent: None.

Superintendent Presswood continued with his report:

4. Pump No. 2 at Bremen is pumping at a reduced capacity. We plan to pull the pump today to determine the problem.
5. The emergency generators are operational. They have been automated and turn on every thirty days for one hour. We do not have to be there while they are running.

Superintendent Greathouse reported:

1. Madison County is ahead of schedule with mowing.
2. There are nine Madison County employees working the pump stations every day.
3. There is a small trim crew out today.

Lansdowne Office Manager Cindy Worthen reported:

1. The active residential and commercial accounts were mailed this week.
2. We came across several counterfeit occupancy permits, so all future water disconnects will be given to the Water Company by address and not name.

#### **MINUTES:**

The minutes for the July 6, 2011 and July 20, 2011 meetings were presented for approval.

Motion Commissioner Laub; seconded Commissioner Crockett to dispense with the reading of the minutes, approve them as submitted and place them on file.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder, Penny, Crockett and Laub.

Nays: None.

Absent: None.

#### **GENERAL FUND CLAIMS:**

The General Fund Claims and Specific Claims for the month of July 2011 were submitted for approval:

Motion Commissioner Laub; seconded Commissioner Crockett to approve the General Fund Claims and Specific Claims for the month of July 2011 as submitted and order them paid.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder, Penny, Crockett and Laub.

Nays: None.

Absent: None.

**SPECIFIC CLAIMS:**

The Various Specific Claims for the month of July 2011 were submitted for review:

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Motion Commissioner Crockett; seconded Commissioner Laub to accept the General Fund and Various Specific Claims for the month of July 2011 as submitted:

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder, Penny, Crockett and Laub.

Nays: None.

Absent: None.

**LANSDOWNE CLAIMS & SPECIFIC CLAIMS:**

The Lansdowne Claims and Specific Claims for the month of July 2011 were submitted for approval:



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Motion Commissioner Laub; seconded Commissioner Hanfelder to approve the Lansdowne Treatment Plant Claims and Specific Claims for the month of July 2011 as submitted and order them paid.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder, Penny, Crockett and Laub.

Nays: None.

Absent: None.

#### **FINANCIAL REPORTS:**

The General Fund and Specific Funds Financial Reports for the month of July 2011 were submitted for approval:

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Motion Commissioner Crockett; seconded Commissioner Laub to approve the General Fund and Specific Funds Financial Reports for the month of July 2011 as submitted and place them on file for audit.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder, Penny, Crockett and Laub.

Nays: None.

Absent: None.

#### **LANSDOWNE FINANCIAL REPORT:**

The Lansdowne Treatment Plant Financial Report for the month of July 2011 was submitted for approval:

Motion Commissioner Crockett; seconded Commissioner Laub to approve the Lansdowne Treatment Plant Financial Report for the month of July 2011 as submitted and place it on file for audit.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder, Penny, Crockett and Laub.

Nays: None.

Absent: None.

**LANSDOWNE REPORT:**

The Lansdowne Adjustment Reports were presented for approval:

Motion Commissioner Hanfelder; seconded Commissioner Laub to approve the Lansdowne Adjustment Reports as submitted.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder, Penny, Crockett and Laub.  
Nays: None.  
Absent: None.

**PAYROLL:**

The Payroll for the period of July 10, 2011 through July 23, 2011 was submitted for approval.

Motion Commissioner Crockett; seconded Commissioner Laub to approve the Payroll as submitted.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder, Penny, Crockett and Laub.

Nays: None.

Absent: None.

**REPORT OF ATTORNEY:**

Attorney Filcoff, “An Ordinance establishing uniform rates for pipelines crossing the Metro East Sanitary District will be presented at the next meeting.”

Attorney Neilson, “Today, Executive Director Shipley, Rosemarie Heath and I are meeting with Walter Stern to discuss health insurance rates and options.”

“The annexation Ordinances have been filed with the County Clerks in Madison and St. Clair Counties.”

Attorney Neilson presented the Metro East Sanitary District Personnel Policy Handbook:

Attorney Neilson, "The Union Contracts will supersede the Personnel Policy Handbook."

President Economy and Commissioner Penny both complimented Attorney Neilson on the Personnel Policy Handbook.

Motion Commissioner Laub; seconded Commissioner Crockett to accept the Metro East Sanitary District Personnel Policy Handbook and distribute a copy to every MESD employee.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder, Penny, Crockett and Laub.

Nays: None.

Absent: None.

**CORRESPONDENCE:** None.

**UNFINISHED BUSINESS:** None.

Attorney Filcoff presented a Resolution whereas the State of Illinois desires to acquire the fee simple title, permanent easement and temporary easement for property of the Metro East Sanitary District (which acquired title as the East Side Levee and Sanitary District) for the sum of Six hundred eighty-three thousand, seven hundred twenty dollars (\$683,720). Number 2011-R-011 was assigned to this document.

Attorney Filcoff, "Superintendent Greathouse and I have reviewed the documents and recommend that the Board approve these documents."

Motion Commissioner Laub; seconded Commissioner Crockett to adopt Resolution Number 2011-R-011 and authorize the President and Clerk of the Metro East Sanitary District to execute and deliver such other instruments as may be necessary or convenient to consummate said use, including but not limited to: Warranty Deed, Temporary Construction Easement, Affidavit of Title, PTAX-203 forms, Title Commitment, Testing and Artifact Agreement, 1099 Information and Deed and Money Escrow Agreement.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder, Penny, Crockett and Laub.

Nays: None.

Absent: None.

**NEW BUSINESS:**

The Metro East Sanitary District Lansdowne Trunk – Madison and Venice Sewerage System Enterprise Fund Annual Financial Report for Year Ended March 31, 2011 was presented.

Motion Commissioner Laub; seconded Commissioner Crockett to accept the Lansdowne Annual Financial Report for Year Ended March 31, 2011 and place it on file.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder, Penny, Crockett and Laub.

Nays: None.

Absent: None.

**EXECUTIVE SESSION:**

Executive Director Shipley, "I would like to discuss a personnel matter in Executive Session."

Motion Commissioner Laub; seconded Commissioner Hanfelder to enter into Executive Session to discuss a personnel matter.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder, Penny, Crockett and Laub.

Nays: None.

Absent: None.

The Board entered into Executive Session at 9:38 A.M.

President Economy called the meeting back to order at 9:44 A.M. and the Clerk recorded the attendance:

Present: Commissioners Economy, Hanfelder, Penny, Crockett and Laub.

Absent: None.

Also, attending the meeting at this time were Executive Director Shipley, Attorney George Filcoff and Attorney Todd Neilson.



President Economy, "After discussing the matter in Executive Session, I would like to recommend the hiring of Richard Fancher as Madison County Superintendent, move Superintendent Greathouse to the position of Special Projects and Lead Superintendent and employ Terry Kalahan as a consultant for the Lansdowne Division."

Motion Commissioner Laub; seconded Commissioner Hanfelder to name Walter Greathouse as the Lead/Special Projects Superintendent and hire Richard Fancher as the Superintendent of Madison County.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder, Penny, Crockett and Laub.

Nays: None.

Absent: None.

Motion Commissioner Laub; seconded Commissioner Hanfelder to employ Terry Kalahan as a consultant for the Metro East Sanitary District Lansdowne Department.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder, Penny, Crockett and Laub.

Nays: None.

Absent: None.

There being no further business, Motion Commissioner Laub; seconded Commissioner Hanfelder to adjourn.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder, Penny, Crockett and Laub.

Nays: None.

Absent: None.

So adjourned at 9:46 A.M.

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Clerk