

**REGULAR MEETING OF THE BOARD OF
COMMISSIONERS OF THE METRO EAST
SANITARY DISTRICT, ST. CLAIR AND
MADISON COUNTIES, ILLINOIS HELD ON
WEDNESDAY, NOVEMBER 5, 2014 AT 1800
EDISON AVENUE, GRANITE CITY, ILLINOIS AT
9:00 A.M.**

President Economy called the meeting to order and the Clerk recorded the attendance.

The following was the attendance:

Present: Commissioners Economy, Hanfelder, Crockett, Laub and McCall.
Absent: None.

Also, attending the meeting were Executive Director Bob Shipley, Attorney George Filcoff, Attorney Larry Calvo, Director of Operations Walter Greathouse, Superintendent Presswood, Superintendent John Maeras, Superintendent Fancher and Lansdowne Office Manager Cindy Worthen.

Tom Ross and Ryan Matthews representing Dimond Bros. Insurance, LLC and Erika Morris representing Arthur J. Gallagher & Co. were also in attendance.

President Economy asked that the Board move ahead on the agenda to accommodate the insurance agents.

Motion Commissioner McCall; seconded Commissioner Laub to address the Workers Compensation Insurance quotes listed under new business at this time.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder, Crockett, Laub and McCall.
Nays: None.
Absent: None.

Mr. Ross, "Illinois Counties Risk Management Trust (ICRMT) submitted a workers' compensation proposal for Two hundred ninety-nine thousand, two hundred fifty dollars (\$299,250).

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The District currently has their property and casualty and other miscellaneous insurance through ICRMT.

I did obtain one other proposal but it was Four hundred twenty-eight thousand, seven hundred twenty-three dollars (\$428,723).”

Ms. Morris distributed a “Proposal of Insurance” and a “Renewal Summary” to the Commissioners:

Attorney Calvo, "The workers' compensation rates are set according to job classifications, experience modification and total payroll. An audit is performed at the end of the policy year on the actual payroll. At that time, the insurance company will charge an additional amount or give a refund. This is all set by the insurance industry."

Mr. Ross, "The insurance company does have the ability to apply credits and reduce the premium. Credits are given for experience, personnel or the way you do business. Discounts can be as large as forty percent (40%). ICRMT has provided a preferred rate to the District."

Ms. Morris explained the information provided:

Page 2 of the Renewal Summary provides a list of the markets we contacted on your behalf. We contacted approximately ten companies in an effort to get the District out of the assigned risk pool.

The last page of the Renewal Summary compares the quotes received. The lowest quote came from BrickStreet at Three hundred ninety thousand, nine hundred forty-nine dollars (\$390,949).

I am recommending BrickStreet, as they will partner with the District to make this the safest possible environment for employees.

Attorney Filcoff, "The Renewal Summary shows where there were six (6) large claims in 2010, 2011 and 2012 for a total of Five hundred fifty-three thousand, two hundred ninety-three dollars (\$553,293). These 6 claims are largely responsible for driving up the cost."

Ms. Morris continued:

BrickStreet assigns a nurse to each claim. The nurse will monitor the employee's health and return to work status.

BrickStreet also performs a quarterly review on every claim. They try to minimize the claim, get the employee back to work, review the facilities and make suggestions to prevent similar accidents in the future.

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President Economy, “I recommend a committee be formed to review the insurance quotes.”

Motion Commissioner Hanfelder; seconded Commissioner McCall authorizing the President of the Board of Commissioners to appoint an Insurance Committee to review the insurance quotes provided and make a recommendation at the next regular meeting of the Metro East Sanitary District.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder, Crockett, Laub and McCall.

Nays: None.

Absent: None.

President Economy, “The Insurance Committee will consist of Commissioner Hanfelder, Commissioner Laub and Attorney Calvo.”

Tom Ross, Ryan Matthews and Erika Morris left the meeting at 9:13 A.M.

ENGINEERING REPORT:

The Engineer’s Report dated October 30, 2014 was presented at this time:

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REPORT OF EXECUTIVE DIRECTOR:

Executive Director Shipley presented a report:

President Economy, “Your report indicates that you and the employees were very busy the last two weeks.”

Executive Director Shipley, “Yes, there is always plenty of work to keep us busy.”

REPORT OF SUPERINTENDENT:

Superintendent Presswood reported:

Routine maintenance was performed on the 953 Track Loader and it is back at the job site. The 850 Crawler Dozer is being serviced now.

Operators are mowing along Cahokia Creek and Harding Ditch.

Dredging continues along Cahokia Creek off Highway 162. Some of the dirt has been removed from that area.

All of the pumps are functioning properly. However, we are experiencing problems with the alarms. We keep receiving false alarms.

Commissioner Laub, “The Granite City Park District is very thankful for the dirt that has been taken to Legacy Golf Course. The dirt is being spread as soon as it is delivered.”

Superintendent Fancher reported:

1. Five mow units are out today. Two of the mowers are by Gateway International Raceway and three are at Hartford Canal.
2. The grader is being used in St. Clair County. We are going to need rock for the levee roads.
3. The zero turn is at Hartford Canal.
4. The mechanics are staying busy.

Director of Operations Walter Greathouse reported:

1. I have been working with Attorney Filcoff on the East St. Louis Port District project and Slay Industries.
2. Attorney Calvo and I are reviewing the Chouteau, Nameoki and Venice Drainage District (CNV) agreement.
3. Ameren needs an easement for the new Water Street Pump Station that is being installed by the Southwestern Illinois Flood Prevention District.

Superintendent Maeras reported:

1. The coating of the discharge pipes at North Pump Station has been completed.
2. The slope mower is being used in the Cahokia area.
3. The Pump Shop provided a proposal to remove, repair and re-install Pump #2 at the Chouteau, Nameoki and Venice Pump Station. The cost is estimated at Fifteen thousand, four hundred seventy-five dollars (\$15,475.00).

President Economy, “Does the Chouteau, Nameoki and Venice Drainage District have the money to repair the pump?”

Mr. Greathouse, “Attorney Calvo is reviewing the agreement between MESD and CNV. However, the pump has to be repaired.”

Motion Commissioner Crockett; seconded Commissioner Laub to authorize The Pump Shop to remove, repair and re-install Pump #2 at the Chouteau, Nameoki and Venice Pump Station at an estimated cost of Fifteen thousand, four hundred seventy-five dollars (\$15,475.00).

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder, Crockett, Laub and McCall.
Nays: None.
Absent: None.

Lansdowne Office Manager Cindy Worthen reported:

1. Past due accounts are being turned over to Attorney Bradford or the Illinois Comptrollers Local Debt Recovery Program.
2. The residential and commercial bills have been mailed this month.
3. Roger Morthland is training the other billing clerks to compute and print the bills. I felt it was important to have more than one person in the office know how to perform this function.
4. Fairmont City has been supplying occupancy permits. This is very helpful.

MINUTES:

The minutes for the October 22, 2014 meeting were presented for approval.

Motion Commissioner Crockett; seconded Commissioner Hanfelder to dispense with the reading of the minutes, approve them as submitted and place them on file.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder, Crockett, Laub and McCall.

Nays: None.

Absent: None.

GENERAL FUND CLAIMS:

The General Fund Claims and Specific Claims for the month of October 2014 were submitted for approval:

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Motion Commissioner McCall; seconded Commissioner Crockett to approve the General Fund Claims and Specific Claims for the month of October 2014 as submitted and order them paid.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder, Crockett, Laub and McCall.

Nays: None.

Absent: None.

SPECIFIC CLAIMS:

The Various Specific Claims for the month of October 2014 were submitted for review:

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Motion Commissioner Laub; seconded Commissioner Crockett to accept the General Fund and Various Specific Claims for the month of October 2014 as submitted:

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder, Crockett, Laub and McCall.

Nays: None.

Absent: None.

LANSDOWNE CLAIMS & SPECIFIC CLAIMS:

The Lansdowne Claims and Specific Claims for the month of October 2014 were submitted for approval:

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Motion Commissioner McCall; seconded Commissioner Laub to approve the Lansdowne Treatment Plant Claims and Specific Claims for the month of October 2014 as submitted and order them paid.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder, Crockett, Laub and McCall.

Nays: None.

Absent: None.

FINANCIAL REPORTS:

The General Fund and Specific Funds Financial Reports for the month of October 2014 were submitted for approval:

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Motion Commissioner Crockett; seconded Commissioner Laub to approve the General Fund and Specific Funds Financial Reports for the month of October 2014 as submitted and place them on file for audit.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder, Crockett, Laub and McCall.

Nays: None.

Absent: None.

LANSDOWNE FINANCIAL REPORT:

The Lansdowne Treatment Plant Financial Report for the month of October 2014 was submitted for approval:

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Motion Commissioner Crockett; seconded Commissioner Laub to approve the Lansdowne Treatment Plant Financial Report for the month of October 2014 as submitted and place it on file for audit.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder, Crockett, Laub and McCall.

Nays: None.

Absent: None.

LANSDOWNE REPORT:

The Lansdowne Adjustment Reports were presented for approval:

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Motion Commissioner McCall; seconded Commissioner Laub to approve the Lansdowne Adjustment Reports as submitted.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder, Crockett, Laub and McCall.

Nays: None.

Absent: None.

PAYROLL:

The Payroll for the period of October 12, 2014 through October 25, 2014 was submitted for approval.

Motion Commissioner Laub; seconded Commissioner Crockett to approve the Payroll as submitted.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder, Crockett, Laub and McCall.

Nays: None.

Absent: None.

REPORT OF ATTORNEY:

Attorney Filcoff, "I am working to renew two expired leases with Centerpoint Energy. I have not heard anything back from the Illinois Department of Transportation in regards to eminent domain."

Attorney Calvo, "Walter Greathouse and I are working on several projects."

Commissioner Hanfelder, "Has Christ Brothers contacted you since the meeting?"

Mr. Greathouse, "No, I have not heard anything from them."

CORRESPONDENCE:

A letter from the City of Granite City concerning the sale of the vacant lot at 1801 State Street, Granite City, Illinois was presented:

Executive Director Shipley, "I met with Galen Gondolfi and he is asking that the District give them the property on State Street. The District paid the City of Granite City Seven thousand, five hundred dollars (\$7,500) for that piece of property."

Commissioner Laub, "I thought the District purchased that property with plans to extend this office building."

Executive Director Shipley, "Yes that is why it was purchased. We have not had the money to enlarge this office. I do not recommend giving the lot away."

Motion Commissioner McCall; seconded Commissioner Crockett to deny the request to sell the property at 1801 State Street, Granite City, Illinois to the non-profit arts organization Fort Gondo, Inc.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder, Crockett, Laub and McCall.
Nays: None.
Absent: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

EXECUTIVE SESSION: None.

There being no further business, Motion Commissioner Laub; seconded Commissioner Crockett to adjourn.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Economy, Hanfelder, Crockett, Laub and McCall.
Nays: None.
Absent: None.

So adjourned at 9:25 A.M.