

**ORDINANCE NO. 2023-0-010**

**AN ORDINANCE ESTABLISHING THE  
POLICY OF VACATION CARRYOVER FOR THE EXECUTIVE  
DIRECTOR, HIS OR HER APPOINTEES AND DISTRICT CLERK  
PURSUANT TO 70 ILCS 2905**

Whereas pursuant to 70 ILCS 2905/3-3 the Board of Commissioners shall appoint an Executive Director and District Clerk and,

Whereas pursuant to 70 ILCS 2905/4-2, The Executive Director shall appoint when necessary employees of the District, and,

Whereas pursuant to 70 ILCS 2905/3-5, The Board shall have the full power to pass all necessary Ordinances for the proper management and conduct of the business of the Board and of the District and,

Whereas, at a convened and recognized Board Meeting the Board of Commissioners have appointed an Executive Director, a District Clerk and the Executive Director has appointed various Superintendents pursuant to 70 ILCS 2905/3-3 and 4-2.

Whereas, the Board of Commissioners of the Metro East Sanitary District want to establish a policy as to how much accrued vacation may be carried over to the next calendar year.

Whereas, effective upon passage of this Ordinance it is established that the Executive Director and his/her appointees and District Clerk can only carry over a maximum of two (2) weeks of accrued vacation to the next calendar year.

Now, Therefore, in consideration of the foregoing the Metro East Sanitary District Board of Commissioners at a duly organized meeting by vote of its members establish the accrued vacation carryover for the Executive Director and his/her appointees and the District Clerk as follows:

- 1) The Executive Director and his/her appointees and District Clerk can only carryover a maximum of two (2) weeks accrued vacation to the next calendar year.
- 2) That the preambles recited above are incorporated herein and made a part hereof.
- 3) This Ordinance shall be in full force and effect on upon its passage.

ADOPTED this 18 day of July, 2023.

Metro East Sanitary District by:

  
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Board President

  
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Stacy Partney