



POSITION: CERTIFIED POLICER OFFICER
DEPARTMENT: MILAN POLICE DEPARTMENT
REPORTS TO: VILLAGE OF MILAN POLICE DEPARTMENT SUPERVISOR
PAY RANGE: \$24.00 - \$27.00 PER HOUR DOE
SIGN ON BONUS: UP TO \$15,000.00 DOE

A certified police officer is a law enforcement professional who has completed the required training and obtained certification to work as a police officer. The job description for a certified police officer includes a variety of responsibilities aimed at maintaining public safety, enforcing laws, and protecting citizens. Here are some key aspects of the job description:

Law Enforcement and Crime Prevention:

- Patrol assigned areas to prevent and detect criminal activity.
- Respond to emergency calls and incidents.
- Investigate and report suspicious activities.
- Public Assistance:
 - Assist and protect the public during emergencies.
 - Provide information and assistance to the public.
 - Respond to and resolve public complaints and concerns.

Enforcement of Laws:

- Enforce local, state, and federal laws.
- Make arrests and detain individuals involved in criminal activity.
- Prepare and submit detailed reports of incidents.

Traffic Control:

- Monitor and control traffic flow.
- Enforce traffic laws and issue citations for violations.
- Investigate traffic accidents and provide assistance as needed.

Community Policing:

- Build positive relationships with the community.
- Participate in community outreach programs.
- Collaborate with community organizations to address public safety concerns.

Investigation:

- Conduct investigations into criminal activities.
- Gather evidence, interview witnesses, and interrogate suspects.
- Work with other law enforcement agencies on joint investigations.

Emergency Response:

- Respond to emergencies such as natural disasters, accidents, or terrorist threats.
- Coordinate with other emergency services to ensure public safety.

Training and Development:

- Stay current with law enforcement techniques and procedures.
- Attend regular training sessions to enhance skills and knowledge.
- Mentor and train new recruits.

Use of Force:

- Use force when necessary and in accordance with department policies.
- Understand and apply principles of self-defense.

Court Testimony:

- Testify in court as a witness.
- Prepare and present evidence during legal proceedings.

And other duties as assigned

Education:

- **High School Diploma or Equivalent:**
- **Age Requirement: must be at least 18 years old**
- **Citizenship: U.S. Citizenship**

Background Check:

- A thorough, stringent background investigation is conducted to assess the candidate's criminal history, and overall suitability for law enforcement.

Physical Fitness:

- Candidates must pass a physical fitness test, which may include tasks such as running, push-ups, sit-ups, and agility exercises.

Medical Examination:

- A medical examination will be required to ensure that candidates are in good physical health and can perform the essential functions of the job.

Psychological Evaluation:

- Candidates may be asked to undergo psychological assessments to determine their mental and emotional suitability for a career in law enforcement.

Drug Screening:

- Mandatory drug testing is conducted to ensure that candidates are drug-free.

Driver's License:

- A valid driver's license is required, and candidates should have a good driving record.

Police Academy Training:

- Prior completion of a police academy training program is mandatory. This training covers various aspects of law enforcement, including legal procedures, firearms training, defensive tactics, and community policing.

Certification:

- Certified New Mexico Patrol Officer or Certified in another state and eligible for the 2-week New Mexico Certification by Waiver Academy.

Additional Requirements:

- Other requirements that may be expected, such as residency within a certain area, language proficiency, or specialized skills.
- Additionally, candidates should be prepared for a competitive selection process that may include written exams, interviews, and additional assessments. Meeting the qualifications is just the initial step in becoming a certified police officer; candidates also need to demonstrate commitment, integrity, and a strong sense of responsibility.