# **Title VI Policy**

## **English**

The New Mexico Department of Transportation operates its programs and services without regard to race, color, and national origin in accordance with Title VI of the Civil Rights Act. Any person who believes she or he has been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint with The New Mexico Department of Transportation.

For more information on the New Mexico Department of Transportation's civil rights program, and the procedures to file a complaint, please call 1-800-554-0936 or (505) 827-1774, email: damian.segura@state.nm.us; or visit our administrative offices at 1596 Pacheco St., Santa Fe, NM 87505. For more information, visit <a href="https://www.dot.state.nm.us">www.dot.state.nm.us</a>.

A complainant may file a complaint directly with the Federal Transit Administration (FTA), Office of Civil Rights, Attention: Title VI Program Coordinator, East Building, 5th Floor-TCR, 1200 New Jersey Ave., SE, Washington, DC 20590. Phone: (202)366-4043.

If information is needed in another language, please contact 1-800-554-0936 or (505) 827-1774.



# **Non-Discrimination Notice**

- The Rockin 66 Express operates its programs and services without regard to race, color, national origin, and disability, in accordance with Title VI of the Civil Rights Act and the Americans with Disabilities Act. Any person who believes she or he has been aggrieved by any unlawful discriminatory practice may file a complaint with The Rockin 66 Express. For more information on the Rockin 66 Express civil rights program and the procedures to file a complaint, please call: 505-290-2P469, email:rockin66@villageofmilan.com, or visit www.villageofmilan.com.
- You may also file a complaint with the New Mexico Department of Transportation. For more information on the New Mexico Department of Transportation's civil rights program, and the procedures to file a complaint, please call 1-800-554-0936 or (505) 470-9668; email <a href="mailto:linda.ramos@state.nm.dot">linda.ramos@state.nm.dot</a>; or visit our administrative offices at 1590 Pacheco St., Suite A10, Santa Fe, NM 87505. For more information, visit <a href="mailto:www.dot.state.nm.us">www.dot.state.nm.us</a>.
- A complainant may file a complaint directly with the Federal Transit Administration (FTA),
  Office of Civil Rights, Attention: Title VI/ADA Program Coordinator, East Building, 5<sup>th</sup> Floor
  TCR, 1200 New Jersey Ave., SE, Washington, DC 20590. Phone: (202) 366-4043.

## **Demand Response Service Accessibility**

The Rockin 66 Express is accessible to persons with disabilities. Our buses and vans are equipped with wheelchair lifts or ramps that enable persons in wheelchairs or persons who cannot navigate steps to ride the bus. Buses have priority seating for persons with disabilities. Operators are trained to assist riders and secure wheelchairs.

You may travel with your respirator, concentrator, and portable oxygen. Service animals are welcome onboard buses and vans and in our facilities. (They must be always kept under the control of the passenger.)

### **Reasonable Modification Policy**

Passengers with disabilities may request modifications to current service procedures to access the service. To make a request, please call us at 505-290-2469 or email us at rockin66@villageofmilan.com.

#### **REASONABLE MODIFICATION POLICY**

### **Background**

Effective July 13, 2015, transit providers are required under 49 CFR 37.5(i)(3) to make reasonable modifications in policies, practices, or procedures when the modifications are necessary to avoid discrimination based on disability or to provide program accessibility to their services. The process to be used in considering requests for reasonable modifications is described in 49 CFR 37.169.

Basic process requirements that must be met are:

- Information on the reasonable modification process must be readily available to the public and must be accessible.
- Advance notice can be required, but flexibility is also needed to handle requests that are only practicable on the spot
- Individuals requesting modifications are not required to use the term "reasonable modification."

#### Procedure

Passengers can request reasonable modifications for all modes (fixed route, general public demand response, and ADA paratransit). Passengers making requests are not required to use the term "reasonable modification."

Requests should be made at least the day before, but flexibility is required for on the spot requests. The transit manager will review all requests and provide the determination. For on-the-spot requests, the driver should contact dispatch. Dispatch will contact the transit manager.

Documentation will be maintained regarding the request and the resulting action taken.

#### **Public Information**

The following statement will be posted on the website and the rider guide.

Passengers with disabilities may make request modifications to current service procedures to access the service. To make a request, please call us at 505-290-2469 or email us at <a href="mailto:rockin66@villageofmilan.com">rockin66@villageofmilan.com</a> Please submit requests at least the day before the trip.

The Rockin 66 Express will not charge additional fees for passengers requiring reasonable modifications.