

Administrative Services Committee Meeting Minutes

April 9, 2019

Called to Order: 4:30pm by Mr. Brady

Pledge of Allegiance

Roll Call: Present: Ed Brady, Council Member; Lisa Evans, Council Member; Kim Chamberland, Council Member

Staff: Michael Doss, City Manager; Lori Pegg, Community Services Manager;

Visitors: None

Approval of Proceedings from February 18, 2019 meeting. Ms. Chamberland, yes; Ms. Evans, second; Mr. Brady abstained (was not present at the meeting). Ms. Evans: yes, Ms. Chamberland: yes

Settlement Agreement Agreed Entry State of Ohio ex rel Richardson v. City of Milford

Mr. Doss presented the settlement agreement and all committee members had the opportunity to review it. Mr. Brady asked if there were any questions regarding the settlement. Ms. Chamberland asked about the training mentioned and Clerk Bain will be setting it up for a future date. There were no additional questions regarding the settlement.

Mr. Brady made a motion, Ms. Evans second
Mr. Brady: yes, Ms. Chamberland: yes, Ms. Evans: yes

The Committee agreed to make a motion to authorizing legal counsel to enter into the settlement agreement agreed entry State of Ohio ex rel Richardson v. City of Milford.

Third Amendment to the Professional Sports Facility Development Agreement between the City of Milford, Clermont County Convention and Visitors Bureau and FCC Training Facility LLC.

Mr. Doss presented this amendment to the committee. Mr. Brady noted that we are looking at section 1 and amendment to section 10. The agreement has been amended and restated to change the termination date to October 31, 2019. That is the only thing that has been amended, it was set to expire at the end of April. Mr. Brady asked if the committee had any additional questions, and there were none.

Mr. Brady made a motion, Ms. Evans second
Mr. Brady: yes, Ms. Evans: yes, Ms. Chamberland: yes

The Committee agreed to make a motion authorizing the Law Director to draft an ordinance approving the Third Amendment to the Professional Sports Facility Development Agreement between the City of Milford, Clermont County Convention & Visitors Bureau and FCC Training Facility, LLC.

First Amendment to the Professional Sports Facility Cooperative Agreement between the City of Milford, Clermont County Convention & Visitors Bureau, Clermont County Port Authority and FCC Training Facility, LLC

Mr. Doss presented this amendment to the Committee. Mr. Brady noted that the only change is a date change in Section 1, amendment to section 3. it is the same date change as noted in the Development Agreement above to October 31st so that both agreements are aligned with the same expiration date.

Mr. Doss noted a difference between the development agreement and the cooperative agreement is that in the cooperative agreement we have added the Port Authority and there is language in the agreement regarding property transfers. Mr. Brady asked if the Committee had any additional questions, and there were none.

Mr. Brady made a motion, Ms. Evans: second
Mr. Brady: yes, Ms. Evans: yes, Ms. Chamberland: yes

The Committee agreed to make a motion authorizing the Law Director to draft an ordinance approving the First Amendment to the Professional Sports Facility Cooperative Agreement between the City of Milford, Clermont County Convention & Visitors Bureau, Clermont County Port Authority and FCC Training Facility, LLC.

JEDD VI Agreement between City of Milford and Union Township Clermont County

Mr. Doss presented the JEDD VI agreement with Union Township which will allow the City to collect income taxes from future developments at the former Glen Estes School site. Townships cannot collect income tax, but Joint Economic Development Districts allow them to partner with a municipality who can collect income tax on their behalf and receive a portion of that tax. After reviewing the document and Mr. Doss' explanation there were no questions.

Mr. Brady made the motion, Ms. Evans seconded the motion
Mr. Brady: yes, Ms. Evans: yes, Ms. Chamberland: yes

The Committee agreed to make a motion authorizing the Law Director to draft an ordinance authorizing the City Manager to enter into a Joint Economic Development District VI Agreement with Union Township.

There being no other business to come before the committee, Ms. Chamberland made a motion to adjourn which was seconded by Mr. Brady.

Mr. Brady: yes, Ms. Evans: yes, Ms. Chamberland: yes

The meeting was adjourned at 4:45pm.

Respectfully Submitted,
Lori Pegg