

PUBLIC NOTICE
AGENDA
ADMINISTRATIVE SERVICES COMMITTEE MEETING

Chair: Kristopher Parrish
Committee Members: Lisa Evans and Kim Chamberland

Monday, April 3, 2023, at 4:30 p.m.
Council Chambers, 745 Center Street, Milford, Ohio 45150

Call to Order

Proceedings: Approval of the March 16, 2023, Administrative Services Committee Minutes

Agenda Items:

- Discussion: Code Enforcement Consolidation and Compensation
- Discussion: DORA Expansion
- Discussion: Clermont County Health District 2024 Contract
- And all other matters that may properly come before the Committee.

Adjourn

**Administrative Services Committee
Meeting Minutes
March 16, 2023**

Mr. Parrish called the meeting to order at 4:30 p.m.

Present: Kristopher Parrish Kim Chamberland Lisa Evans

Staff: City Manager, Michael Doss and Executive Assistant, Jackie Bain

Visitors: none

Proceedings: *Approve the proceedings from the January 31, 2023, Administrative Services Committee Minutes All Yes*

DISCUSSION: OFFICE COPIER AGREEMENTS

Ms. Bain discussed the current lease agreements that are due for renewal with Millennium Business Solutions. Reviewed were the comparisons of the current lease agreements for copier equipment at City Hall, to the newly proposed lease agreement. Also reviewed the excellent Customer Service that Millennium Business Solutions provides the city offices. We will save \$150.00 in document fees and the current lease rate will increase \$40.00 per month. Copy costs stay the same. Copiers will be upgraded to newer models to stay technically productive for the offices.

THE COMMITTEE AGREED TO RECOMMEND THAT THE LAW DIRECTOR DRAFT AN ORDINANCE AUTHORIZING AN AGREEMENT WITH MELLENNIUM BUSINESS SYSTEMS FOR A FIVE-YEAR COPIER LEASE AGREEMENT FOR THE ADMINISTRATIVE OFFICES AND POLICE DEPARTMENT COPIERS

DISCUSSION: FUTURE TRANSFER OF JEDD V FUNDS TO GENERAL FUND

Mr. Doss reviewed with the committee an Ordinance 18-1376 dated June 19, 2018. At that time council had made a determination to take funds that we were receiving from JEDD V, which is the West Clermont School District, and transfer those funds directly to the CIC - Community Investment Corporation to work with in an economic development standpoint. Ms. Evans recalled that when this was done, the CIC had no funds available and this was how they would place funds into their bank account. Mr. Doss mentioned that the CIC has used funds, once in the last 6 ½ years, and as recognized thru an ordinance as being essentially the economic development arm of the city as part of a bureaucratic process. Ms. Evans feels that the money could be better spent and used towards the city parks. Ms. Chamberland asked if the funds could be changed back to parks that is currently in the CIC account? Mr. Doss stated that the money that has been placed into this JEDD since 2018 will stay with the CIC. Mr. Doss explained that Law Director Bryan Pacheco said that

we could repeal Ordinance 18-1376, then the money will no longer go from JEDD V to CIC. It will go into the General Fund along with the other six JEDD's. Ms. Evans would like the funds to be allocated to parks. Mr. Doss stated that you can repeal and transfer the funds to General Fund to be appropriated to the parks. Ms. Chamberland discussed how this information can also be reviewed during budget meetings. Ms. Evans stated that Finance Director Pat Wirthlin informed her that approximately \$18,000 a year has been appropriated to the CIC. The committee felt that all the parks in the city need some TLC and to designate the funds to the General Fund for parks.

THE COMMITTEE AGREED TO RECOMMEND THAT THE LAW DIRECTOR DRAFT AN ORDINANCE TO AMEND ORDINANCE 18-1376 FOR JEDD V FUNDS AND DEDICATE ALL FUTURE JEDD V FUNDS TO THE GENERAL FUND FOR PARKS EFFECTIVE UPON PASSAGE OF THIS ORDINANCE.

There being no further business, the meeting adjourned at 5:16 p.m. with a motion from Mr. Chamberland Seconded by Ms. Evans All yes.

Respectfully submitted,
Jackie Bain, Executive Assistant

"These minutes have been approved and adopted by Mr. Parrish, Ms. Chamberland and Ms. Evans on March 17, 2023."

RECORD OF ORDINANCES

Dayton Legal Blank, Inc.

Form No. 30043

Ordinance No. 08-680

Passed June 3, 2008

AN ORDINANCE ESTABLISHING THE POSITION OF ZONING/CODE ENFORCEMENT FOR THE PLANNING DEPARTMENT

Now, Therefore, Be It Ordained By The Council Of The Municipality Of Milford, Ohio:

Section 1.


The Council of the City of Milford hereby establishes the position title of Zoning/Code Enforcement as a part-time, unclassified position for the Planning Department. The Position Description is attached hereto and fully incorporated herein pursuant to and in accordance with Section 12.03 of the Milford City Charter.

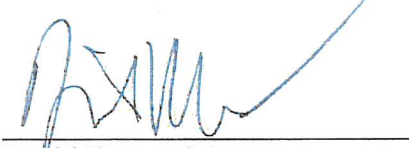
Section 2.

This Ordinance shall become effective immediately upon its passage by City Council.

ADOPTED: June 3, 2008

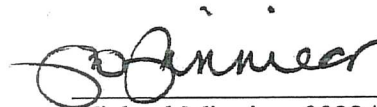
ATTESTED:


Joanne Trilety, Clerk


David Hunter, Mayor

LAW DIRECTOR'S CERTIFICATION

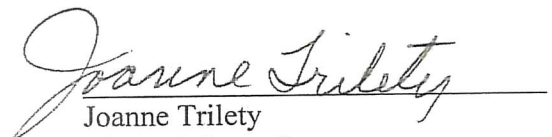
I hereby certify that I have prepared the foregoing Ordinance in accordance with Sec. 12.02 of the Milford City Charter.



Michael Minniear 0022446
Law Director

CLERK'S CERTIFICATION

I Joanne Trilety, Clerk of Council of the City of Milford, Ohio, do hereby certify that the foregoing Resolution was published by posting the complete text of said Ordinance at five (5) of the most public places in said Municipality as determined by Council as follows: at National Bank & Trust, 735 Lila Avenue, Milford, Ohio; at Park National Bank, 25 Main Street, Milford, Ohio; at Key Bank, 301 Main Street, Milford, Ohio; at the Milford Post Office, 100 Castleberry Court, Milford, Ohio; and at the site of the Municipal Building, 745 Center St., Milford, Ohio each for a period of fourteen (14) days commencing on the 5th day of June, 2008.


Joanne Trilety
Clerk of Council

CITY OF MILFORD

An Equal Opportunity Employer
POSITION DESCRIPTION

Inside Page 1 of 3

08-680

Employee Name: Steve Wyan

Position Title: Zoning/Code Enforcement

Dept./Div.: Planning

Employment Status: Part-time

Reports to: Assistant City Manager

FLSA Status: Non-exempt

Normal Hours:

EEO Status: 6 – Admin. Support

Classification: Unclassified

DOT: (closest applicable number): 168.367-018

QUALIFICATIONS: An example of acceptable qualifications:

Completion of associates degree from a two-year college, or equivalent combination of education and experience in code enforcement, law enforcement, or land use planning.

LICENSURE OR CERTIFICATION REQUIREMENTS:

Must possess a State of Ohio driver's license, including the ability to be covered by the City's insurance provider.

EQUIPMENT OPERATED: The following are examples only and are not intended to be all inclusive:

Personal computer, including word processing, spreadsheet and database software; calculator; modern business office equipment (e.g., copier, fax machine, etc.).

INHERENTLY HAZARDOUS OR PHYSICALLY DEMANDING WORKING CONDITIONS:

The employee: is exposed to chemicals commonly found in an office environment (e.g., ink, toner, correction fluid, etc.); may be exposed to hazardous or unsanitary conditions; is frequently exposed to hot, cold, wet, humid, and windy weather conditions; is occasionally exposed to hazardous driving conditions; may have to traverse uneven or rugged terrain; works with and around floor openings, platforms, runways and stairs; may be exposed to upset or hostile members of the public.

Note: In accordance with the U.S. Department of Labor physical demands strength ratings, this is considered light work.

JOB DESCRIPTION AND WORKER CHARACTERISTICS:

JOB DUTIES in order of importance

ESSENTIAL FUNCTIONS OF THE POSITION: For purposes of 42 USC 12101:

40% (1) Conduct routine inspections and inspections generated by complaint in jurisdiction area to ensure compliance with the City Zoning Ordinance and provisions of the Milford Codified Ordinance regarding property maintenance, sidewalks, and nuisances.

30% (2) Communicate/correspond with property owners concerning violations.

Developed by:

Date Adopted:

Clemans, Nelson & Associates, Inc.

Date Revised:

Dublin, OH 43016

{4/9/2008 PDMILCI 00053947.DOC}

CITY OF MILFORD

An Equal Opportunity Employer
POSITION DESCRIPTION

Inside Page 2 of 3

Employee Name: Steve Wyan		Position Title: Zoning/Code Enforcement	
<hr/>			
Dept./Div.:	Planning	Employment Status:	Part-time
Reports to:	Assistant City Manager	FLSA Status:	Non-exempt
Normal Hours:		EEO Status:	6 – Admin. Support
Classification:	Unclassified	DOT: (closest applicable number):	168.367-018

- 20% (3) Mediate correction of violations and ensure the violation is abated through the proper legal means (including court action if necessary) and in the most expedient manner possible.
- 5% (4) Provide zoning information to residents, builders, developers and businesspersons to ensure accuracy and understanding regarding applicable provisions of the Zoning Ordinance, nuisance laws, property maintenance, and filing procedures.
- 5% (5) Prepare documents and present findings in court proceedings.
- (6) Present suspected property maintenance violations and complaints to the Citizen's Housing Committee.
- (7) Assist the Assistant City Manager with day-to-day activities/functions of the department.
- (8) Meets all job safety requirements and all applicable OSHA safety standards that pertain to essential functions.
- (9) Demonstrates regular and predictable attendance.

OTHER DUTIES AND RESPONSIBILITIES:

- (10) Performs other related duties as assigned.

MINIMUM ACCEPTABLE CHARACTERISTICS: (*Indicates developed after employment)

Knowledge of: code enforcement policies and procedures; City zoning/building code*; zoning and code enforcement inspection techniques; public relations.

Skill in: use of modern office equipment; motor vehicle operation.

Ability to: interpret a variety of instructions in written, oral, picture, or schedule form; deal with problems involving several variables within familiar context; understand, interpret, and apply laws,

Developed by:

ate Adopted:
Date Revised:

Clemans, Nelson & Associates, Inc.
Dublin, OH 43016

{4/9/2008 PDMILCI 00053947.DOC}

CITY OF MILFORD

An Equal Opportunity Employer

Inside Page 3 of 3

POSITION DESCRIPTION

Employee Name: Steve Wyan

Position Title: Zoning/Code Enforcement

Dept./Div.:	Planning	Employment Status:	Part-time
Reports to:	Assistant City Manager	FLSA Status:	Non-exempt
Normal Hours:		EEO Status:	6 – Admin. Support
Classification:	Unclassified	DOT: (closest applicable number):	168.367-018

rules, or regulations to specific situations; calculate fractions, decimals and percentages; prepare routine correspondence; compile and prepare reports; communicate effectively; develop and maintain effective working relationships.

CLASS TITLES OF POSITIONS DIRECTLY SUPERVISED:

(Signature of Agency Representative)

(Date)

(Signature of Employee)

(Date)

Developed by:

Date Adopted:
Date Revised:

Clemans, Nelson & Associates, Inc.
Dublin, OH 43016

{4/9/2008 PDMILCI 00053947.DOC}

CITY OF MILFORD

DORA BOUNDARIES REVISION

AMENDMENT TO ORDINANCE # 19-1467

How does a Legislative Authority expand or dissolve an existing DORA?

A Municipal Corporation or Township may **expand an existing DORA** provided the expansion would **not exceed the maximum size of the DORA permitted by law** (see above for details).

Assuming the existing DORA can be expanded, the Legislative Authority must:

- follow the same procedures, like public notice and passing a resolution or ordinance, that were utilized to create the DORA; and
- email the same information to us that it would upon initial creation, including a new street boundary listing that includes all streets, not just the newly added streets.

If the existing DORA is already at its maximum size as permitted by law, then the original DORA cannot be expanded. Rather, the Legislative Authority would need to create a new DORA in the same manner specified above if it has not reached the maximum number of DORAs that it can create in its jurisdiction.

A Municipal Corporation or Township may **dissolve** all or part of an existing DORA. To do so, it must:

- follow the same procedures, like providing public notice and passing a resolution or ordinance, that were utilized to create the DORA; and
- email the same information to us that it would upon initial creation, including whether the entire DORA was dissolved or a portion thereof.
 - If a portion of the DORA is dissolved, the legislative authority must provide us updated boundaries that remain within the DORA, including any street listings.

Upon receipt of the dissolution notice, we must revoke all DORA designations issued to establishments within the dissolved area.

DORA Resources Page:

<https://com.ohio.gov/divisions-and-programs/liquor-control/local-government-resources/designated-outdoor-refreshment-areas-dora>

A Legislative Authority must review its DORA every 5 years.

The Legislative Authority of a Municipal Corporation or Township in which a DORA is located is required to review the operation of the DORA every five years as long as the DORA is in operation. * **Est. July 2019 /review by July 2024***

As part of the review, the Legislative Authority must adopt an ordinance or resolution either approving the DORA's continued operation or dissolving it. Prior to adopting the ordinance or resolution, the Legislative Authority must give notice of the proposed action by publication in the same manner as specified above in this document.

APPENDIX A: Street Boundary Information:

To ensure we have a consistent method for processing street listings for its DORAs, we require the Legislative Authority send the street listings in an excel file using the following format:

(Type NAME OF COUNTY)

(Type NAME OF CITY/VILLAGE/TOWNSHIP)

(Type NAME OF DORA/CED/Revitalization District)

(Type Date)

Street Boundary Listing

NOTE: Please sort to group all streets together		
Street Name	Range	Even/Odd
1st Ave	790-912	Even & Odd
1st Ave	1001-1199	Odd
2nd Ave	800-820	Even & Odd
4th Ave	791	Help
Central Ave	500-900	Even
Central Ave	901-1372	Even & Odd
Central Ave	1373-1391	Odd
Clark St	1-98	Even
Manchester Ave	1000-1199	Even & Odd
Manchester Ave	1200-1398	Even
N Broad St	1-299	Even & Odd
N Canal St	1-99	Even & Odd
N Clinton St	1-99	Even & Odd
N Main St	1-24	Even & Odd
N Main St	25-299	Odd
LIST STREETS LATER DEVELOPED AND ADDED, OR ANY CORRECTIONS TO THE ORIGINAL STREET LISTING, WITHIN THE BOUNDARIES OF THE CED.		
Streets Developed and Added		
(e.g., Expansion of District)	(Type Date streets added)	Even & Odd
Jon Doe St	200-300	Even & Odd

What do we do with the street listings provided to it?

- We use the street listings provided by the Legislative Authority to determine what permit holder/applicants are within the boundaries of the DORA.
- For those permit holder/applicants that are verified to be within the DORA, we affix an "Outdoor Refreshment Area" designation.
- If the street address of a permit holder or applicant is found to be outside the DORA, we will not affix the DORA designation unless and until the Legislative Authority passes another Ordinance or Resolution expanding the DORA provided that the expansion would not exceed the maximum size of the DORA permitted by law (See above for details).
- Any initial or revised street boundary listing must be in the format referenced above.
- If the land within an existing DORA is further developed such that new street addresses are added, the Legislative Authority must update its street boundary list with us.
 - This updated list must be submitted in the same format referenced above and include, the effective date of the new streets. This helps both us and the Legislative Authority keep track of the historical developments in regard to the boundaries of that DORA.
-

APPENDIX B: Open Container Law – DORA exemption 4301.62

Ohio's Open Container Law generally prohibits a person from carrying an opened container of beer or intoxicating liquor in any public place. A DORA allows a person who purchases beer or intoxicating liquor from the holder of a DORA designated permit to possess or consume that beverage in an opened container at any outdoor location within the DORA. However, no person may:

- Take an opened container of beer or intoxicating liquor purchased elsewhere into another liquor permitted establishment; or
- Possess an opened container of beer or intoxicating liquor while being in or on a motor vehicle in a DORA unless the:
 - motor vehicle is stationary and is not being operated in a lane of vehicular travel, or

- possession is otherwise authorized under other exemptions to the Open Container Law governing chauffeured limousines or the transport of opened bottles of wine that are properly resealed.

Any questions regarding the enforcement of Ohio's liquor laws must be addressed to the [Ohio Department of Public Safety](#) and/or your local law enforcement agency.

How many DORAs can a Legislative Authority create?

The number of DORAs that may be established in a Municipal Corporation or Township, and a DORA's maximum size, depends on the population, as determined by the most recent regular federal decennial census, of the Municipal Corporation or Township. The chart below summarizes [R.C. 4301.82\(D\)](#):

Population of Municipal Corporation or Township	Maximum # of DORAs	Size of DORA	*# of Required Qualified Permit Holders* in the DORA
More than 50,000	6	Up to 640 contiguous acres	4 or more
50,000 or less	3	Up to 320 contiguous acres (Currently 92.1)	2 or more

* = Qualified Permit Holders include A-1, A-1-A, A-1c, A-2, A-2f, or D class, excluding D-6 or D-8. Also, Municipal Corporations or Townships need to include the qualifying permit holder information in the information submitted to us.

Census Mapping

https://data.census.gov/cedsci/map?g=1600000US3950176&layer=VT_2020_160_00_PY_D1&mode=selection&loc=39.1758,-84.2819,z12.9696

Milford city, Ohio

Total Population

6,582

Source: 2020 Decennial Census

Median Household Income

\$ 59,012

Source: 2020 American Community Survey 5-Year Estimates

Bachelor's Degree Or Higher

39.9 %

Source: 2020 American Community Survey 5-Year Estimates

Employment Rate

62.7 %

Source: 2020 American Community Survey 5-Year Estimates

Total Housing Units

3,413

Source: 2020 Decennial Census

Without Health Care Coverage

9.2 %

Source: 2020 American Community Survey 5-Year Estimates

Total Households

3,279

Source: 2020 American Community Survey 5-Year Estimates

Hispanic Or Latino (Of Any Race)

134

Source: 2020 Decennial Census

Map depicting the proposed expansion of the *Designated Outdoor Refreshment Area* or *DORA*



**NEED'S REVISED / AMENDED PER LAW DIRECTOR
TO INCLUDE NEW BUSINESSES**

ORDINANCE NO. 19-1467

PASSED July 16, 2019

An Ordinance creating a Designated Outdoor Refreshment Area for the City of Milford and enacting regulations

WHEREAS, effective April 30, 2017, a municipality with a population of less than thirty-five thousand is permitted to create a Designated Outdoor Refreshment Area (DORA) pursuant to the provisions of the Ohio Revised Code Section 4301.82; and,

WHEREAS, on Tuesday, May 21, 2019, the City Manager submitted an application to the City Council for approval of a DORA in a specified section of the City of Milford (the DORA application); and,

WHEREAS, pursuant to ORC Section 4301.82(C), notice of the filing of the DORA Application with the date of a public hearing thereon was published in a newspaper of general circulation in the City of Milford on May 29, 2019, and June 5, 2019; and,

WHEREAS, the public hearing on the application was held June 18, 2019, during which public testimony was held; and,

WHEREAS, Section 4301.82(F)(1) of the ORC requires the City of Milford to establish requirements that the City determines necessary to ensure public health and safety in the area and ORC Section 4301.82 (F)(2) provides for notice of this proposed action to be published in a newspaper of general circulation once a week for two consecutive weeks, such notice having been published on May 29, 2019 and June 5, 2019; and,

WHEREAS, the DORA application as submitted, to include the premises of the permit holders located at the street addresses on Exhibit A, meets the requirements of the ORC Section 4301.82(B)(1-5), it being further clarified that the boundary of the DORA includes the premises of the permit holders located at the street addresses listed on Exhibit A; and,

WHEREAS, approval of the DORA will serve to enhance the experiences of the patrons of the business areas and the special events within the City of Milford, Ohio:

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Milford, Ohio:

Section 1. City Council approves the DORA application as having met the requirements of ORC Section 4301.82(B)(1-5) and approves the establishment of a Downtown Milford Designated Outdoor Refreshment Area comprised of the area as depicted on Exhibit A, attached hereto and made a part hereof, such area to include and encompass the premises of the permit holders located at the street addresses listed on Exhibit A, as is required to be included pursuant to ORC Section 4301.82(F)(1)(a).

Section 2. City Council determines that all public notice requirements of ORC Section 4301.82 prior to the passage of this Ordinance have been met.

Section 3. That in order to ensure public health and safety and in accordance with ORC Section 4301.82(F)(1)(b), the number, spacing, and type of signage designating the DORA boundary shall be as set forth on Exhibit B, attached hereto and made a part hereof.

Section 4. The DORA encompasses not fewer than four qualified permit holders, all which are identified on Exhibit C, attached hereto and made a part hereof, by business name, address, liquor permit type and liquor permit number. Also included on Exhibit C and in accordance with ORC Section 4301.82(F)(1)(c) are the hours of operation for the DORA, which will apply to all activity within the DORA.

Section 5. The Public Health and Safety Plan as described in Exhibit D, attached hereto and made a part hereof, is hereby approved as meeting the requirements of ORC Section 4301.82 (F)(1)(e-f), including the manner in which the number of personnel needed to carry out the plan shall be determined.

Section 6. The Sanitation Plan that will help maintain the appearance and public health of the area as described on Exhibit E, attached hereto and made a part hereof, is hereby approved as meeting the requirements of ORC Section 4301.82(F)(1)(e-f), including the manner in which the number of personnel needed to carry out the plan shall be determined.

Section 7. As is required by the ORC Section 4301.82 (F)(1)(g), beer and intoxicating liquor shall only be served in plastic bottles or other plastic containers, which shall be provided by the qualified permit holders in a readily-identified container as approved by the City's Department of Public Safety.

Section 8. City Council shall review the review the requirements of the DORA, as established herein, one year from the effective date of this Ordinance to determine whether to continue the DORA under the same or modified terms and conditions or dissolve it according to the statutory provision.

Section 9. The Clerk of Council is hereby instructed to forward a copy of this Ordinance to the Ohio Division of Liquor Control and to the investigative unit of the Ohio Department of Public Safety, all in accordance with ORC Section 4301.82(C) and Section 4301.82(F)(3).

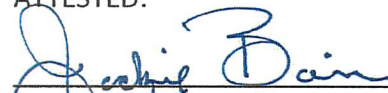
Section 10. Council hereby finds and determines that all formal actions relative to the passage of this Ordinance were taken in an open meeting of Council, and that all deliberations of this Council and of its committees, if any, which resulted in formal action, are taken in meetings open to the public in full compliance with applicable legal requirements, including Section 122.22 of the Ohio Revised Code.

Section 11. Pursuant to and in accordance with Section 12.05 of the Milford City Charter this Ordinance, having received at least five affirmative votes for passage, shall become effective immediately.

ADOPTED: July 16, 2019


Fred Albrecht, Mayor

ATTESTED:


Jackie Bain, Clerk of Council

LAW DIRECTOR'S CERTIFICATION

I hereby certify that I have prepared the foregoing Ordinance in accordance with Section 12.02 of the Milford City Charter.


Michael Minniear, Law Director

CLERK'S CERTIFICATION

I Jackie Bain, Clerk of Council of the City of Milford, Ohio, do hereby certify that the foregoing Resolution was published by posting the complete text of said Ordinance at five (5) of the most public places in said Municipality as determined by Council as follows: at Peoples Bank, 735 Lila Avenue, Milford, Ohio; at Park National Bank, 25 Main Street, Milford, Ohio; at Milford Community Fire Department, 687 B US 50, Milford, Ohio; at the Milford Post Office, 100 Castleberry Court, Milford, Ohio; and at the site of the Municipal Building, 745 Center St., Milford, Ohio each for a period of fourteen (14) days commencing on the 18th day of July, 2019.

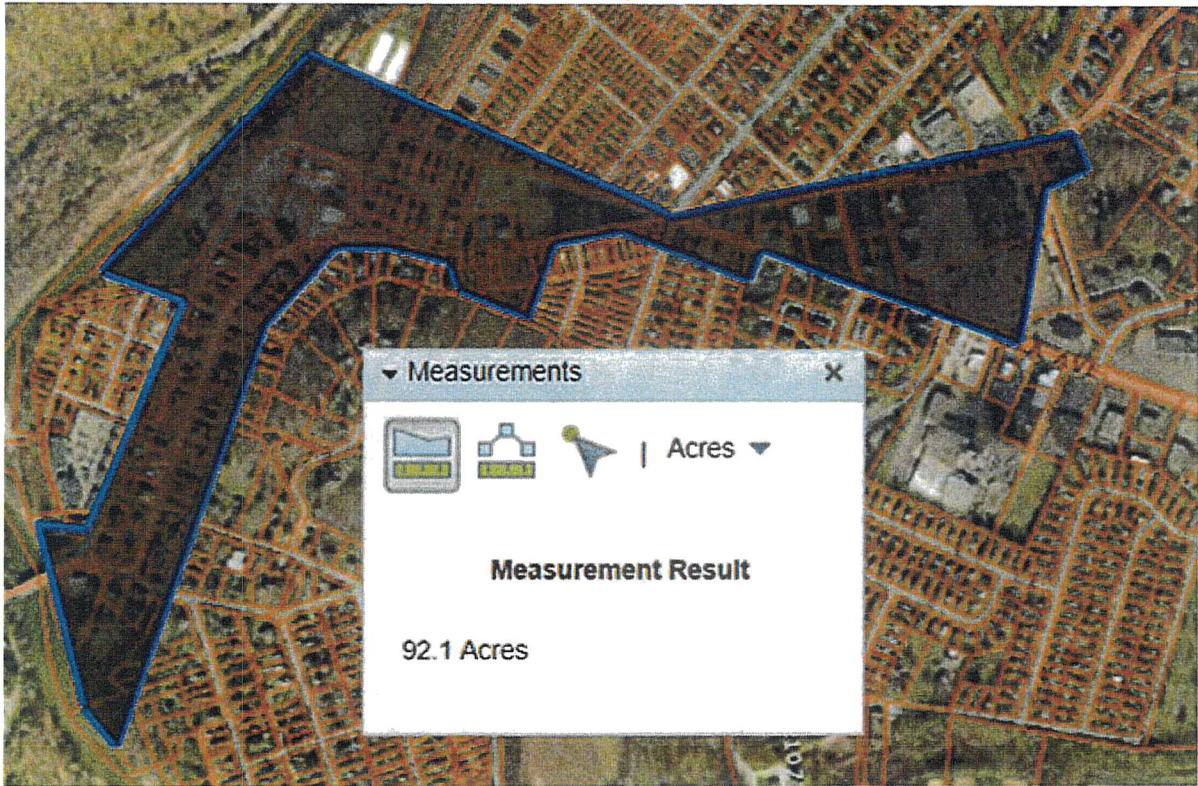


Jackie Bain, Clerk of Council

EXHIBIT A

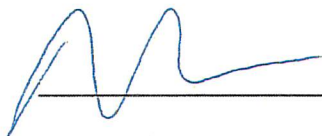
BOUNDARIES

In accordance with ORC 4301.82 (F)(1)(a), a depiction of the specific boundaries of the area, including and encompassing the premises of the permit holders located at the street addresses is shown in the highlighted area below:



AREA CERTIFICATION

I hereby certify that the area of land located with the City of Milford Designated Outdoor Refreshment Area to be approximately 92.1 acres.



Nathaniel Clayton, PE



PERMIT HOLDERS

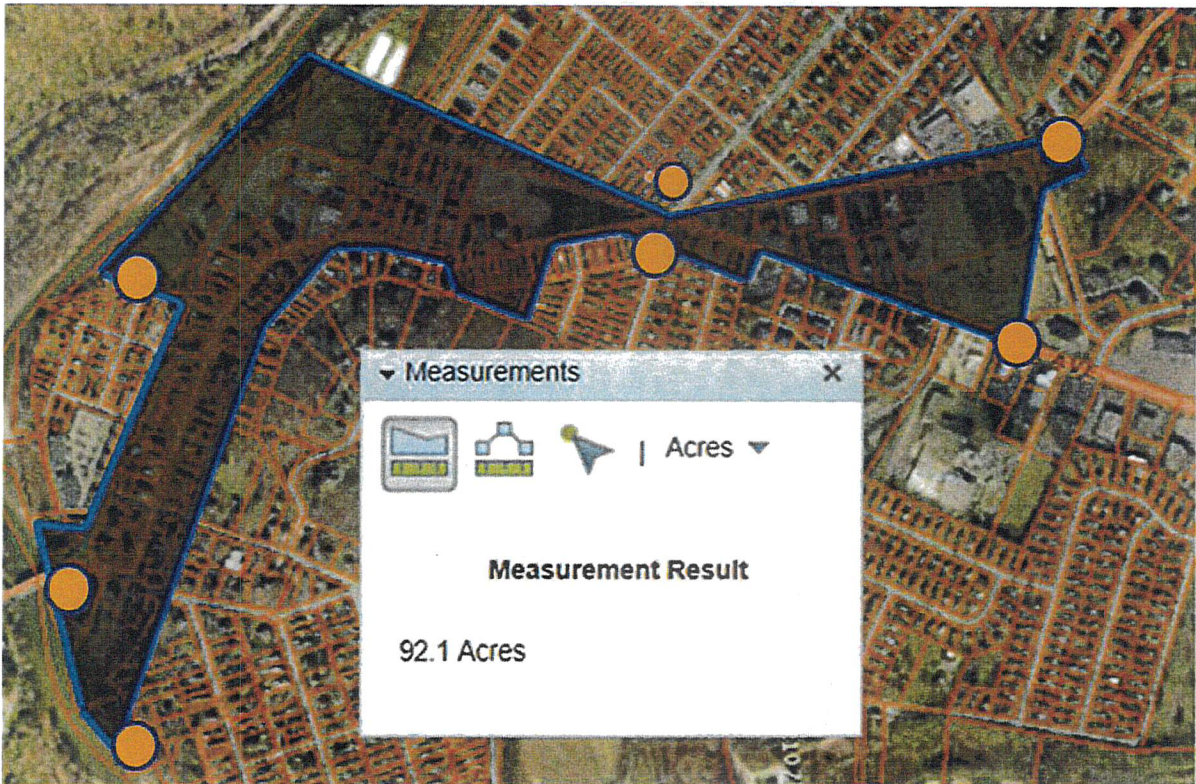
1. Little Miami Brewing Company (208 Mill Street)
2. The Main Cup (18 Main Street)
3. 20 Brix (101 Main Street)
4. Padrino (111 Main Street)
5. Chappy's (225 Main Street) **(18 Main Street)**
6. Chez Renee French Bistro (231 Main Street)
7. American Legion Post 450 (450 Victor Stier Drive)
8. Copper Blue (900 Main Street)
9. Lehr's Prime Market & Patio (740 Main Street)
10. By Golly's (714 Lila Avenue)
- 11. LMBC Event Center (310 Mill Street)**
- 12. Covalt Station (222 Wooster Pike)**
- 13. Cincinnati Distilling (203 Mill Street)**
- 14. Nation Kitchen (203 Mill Street)**
- 15. Flamingo (225 Main Street)**

EXHIBIT B

Number, Spacing & Type of Signage

In accordance with ORC 4301.82 (F) (1) (b), the number spacing and type of sign designating the area are:

The Service Department Supervisor will direct the placement of



Add Signage with Extension



Exhibit C

List of qualified permit holders, hours of operation and letters of participation

Qualified Permit Holders including Permit Number and Permit Types

Address	Qualified Permit Holder	DBA	Permit #	Permit Type	Letter of Participation
208 Mill Street	Little Miami Brewing Company	Same	5237887	A1A, A1C,D6	
18 Main Street	Coffee Table LLC	The Main Cup	1591172	D1,D2,D3,D3A,D6	
101 Main Street	20 Brix LLC	20 Brix	9115742	D2,D2X,D3,D3A,D6	
111 Main Street	RTHTPC LLC	Padrino	71481760005	D5,D6	
225 Main Street	Milford Tavern LLC	Chappys	5954211	D1,D2,D3,D3A	
231 Main Street	Chez Renee French Bistrot LLC	Same	14240390005	D1,D2	
450 Victor Stier Drive	AL Post 450 Victor Stier	Same	009039504506	D5,D6	
900 Main Street	Fore the Future LLC	Copper Blue	2815174	D5I	
740 Main Street	RJM Management	Lehrs Prime Market	7147949	C2,D1,D8	
714 Lila Avenue	By Gollys LLC	By Gollys	1160780	D5,D6	

Hours of Operation

Based on discussions with Emergency Operations personnel, the hours of operation for the DORA will be Monday-Thursday from 4pm-10pm, Friday-Sunday from 11am-midnight.

Add: LMBC Event Center (310 Mill Street)
Covalt Station (222 Wooster Pike)
Cincinnati Distilling (203 Mill Street)
Nation Kitchen (203 Mill Street)
Flamingo (225 Main Street)

EXHIBIT D

Designated Outdoor Refreshment Area (DORA)

Public Health and Safety Plan

The DORA's security force will be on-duty Police Officers. The Milford Police Department staffs a minimum of 3 officers and a sergeant, 24 hours per day. Officers patrol in traditional police vehicles, mountain bikes, segways and on foot in the DORA. Fire and Emergency Services personnel will also be available 24 hours per day.

This Public Health and Safety Plan will be reviewed continuously, and may be updated at any time, but only with City approval to ensure public safety.

EXHIBIT E

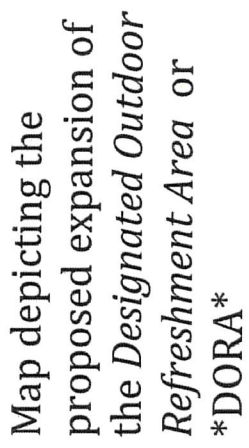
DORA Sanitation Plan

With the operation of a DORA and in conjunction with Ohio Revised Code Sections 4301.82 (F) (1)(e&f), a Sanitation Plan that will maintain the appearance and health of the area is the following:

The DORA consists of public restrooms located at Riverside Park and public restrooms within each of the participating businesses. City Staff, in cooperation with Rumpke will ensure that sanitation requirements are met. Along the DORA route there are 20 trash receptacles that are picked up weekly by Rumpke. City staff will make adjustments as needed when events are held in the DORA area.

The City of Milford Public Works Department will continue its current schedule of street sweeping. Public Works Director, Nate Clayton, will monitor the need and frequency for street sweeping in the area and will make adjustments as necessary.

Map depicting the proposed expansion of the *Designated Outdoor Refreshment Area* or *DORA*



**CONTRACT FOR PUBLIC HEALTH SERVICES
CITY WITH A GENERAL HEALTH DISTRICT
(Authority-Sec. 3709.08, R.C.)**

WHEREAS, the District Advisory Council of the Clermont County, Ohio General Health District, at a regular meeting held March 16, 2023, by a majority vote of members representing the townships and municipal corporations, did vote affirmatively on the question of providing public health services to the City of Milford, Ohio, and did authorize the Chairman of the District Advisory Council to enter into a contract with the Chief Executive of Milford for providing public health service therein: and

WHEREAS, the Council of the City of Milford, at a regular meeting held on _____, by a majority vote of all members, did vote affirmatively on the question of contracting with the District Advisory Council of the Clermont County General Health District to provide public health services for the City of Milford.

NOW, THEREFORE, pursuant to such authority, Dennis Cooper, on behalf of the District Advisory Council of the Clermont County General Health District and _____, on behalf of the City of Milford, do agree as follows:

- 1) That the City of Milford, Ohio, shall pay to the Clermont County General Health District the sum of **\$29,774.08** for one (1) year of public health services, said sum to be paid **semi-annually May and November 2024.**
- 2) That the public health services to be provided to the City of Milford shall be those that are required by the Ohio Revised Code and the Ohio Administrative Code and all other authorized services similar to those that the Clermont County General Health District provides for this district.
- 3) That said contract shall become effective on **January 1, 2024**, and shall remain in full force and effect for **one (1) year.**

IN WITNESS WHEREOF, we hereunder subscribe our names.

District Advisory Council
Clermont County General Health District

By: _____

Chairman

03-16-2023

Date

City of Milford

By: _____

Chief Executive

Date