

Administrative Services Committee
February 25, 2021
Minutes

Lisa Evans called the meeting to order at 5:00 pm

Committee Members Present: Chairperson Lisa Evans, Sandy Russell and Kim Chamberland

Staff: Michael Doss, City Manager and Administrative Assistant, Jackie Bain

Proceedings: Approve the proceedings from the January 13, 2021 meeting. Ms. Evans made a motion to approve. Ms. Russell seconded the motion. All yes

FIFTH THIRD BANK ACCOUNT AUTHORIZATION FOR JEDD 7

Mr. Doss discussed information with the committee regarding New JEDD 7 Bank Accounts. Staff recommends a new Fifth Third Bank Public Funds Savings Accounts for JEDD VII. Fifth Third Requires that Council pass a resolution to designate the bank as an authorized depository and to name authorized persons on all accounts. The following are listed as Authorized Persons for purposes of bank account activity: Michael Doss, City Manager, Pat Wirthlin, Finance Director Tina Kern, Assistant Finance Director.

The Committee Agreed To Make A Recommendation For The Law Director To Draft An Ordinance Authorizing The City Of Milford To Enter Into Account Resolutions Certificate For Treasury Management Services With Fifth Third Bank In Accordance With The Attached Fifth Third Document Entitled "Account Resolutions Certificate For Treasury Management Services," For Joint Economic Development District VII Naming Authorized Personas As Michael Doss (City Manager), Pat Wirthlin (Finance Director) And Tina Kern (Assistant Finance Director)

DISCUSSION: RESCINDING SECTION 911.05 OF THE MILFORD CODIFIED ORDINANCES REGARDING REMOVAL OF ICE AND SNOW FROM SIDEWALKS

Mr. Doss presented information that resulted from the last City Council meeting and discussion regarding Rescinding Section 911.05 Of the Milford Codified Ordinances Regarding Removal of Ice and Snow from Sidewalks from private properties and city properties. Mr. Doss explained that the first priority after a snowfall is to make it clear enough for public safety to get through. Then the streets are opened up for passable traffic and cleaned up. Moving forward we will focus more on the downtown area where there is more pedestrian traffic. Ms. Chamberland did some research to see what other communities were doing. She found that many cities do suggest to their residents to be a good neighbor and also suggested information from the Ohio Committee for Severe Weather Awareness which promotes Winter Safety Tips. Many municipalities have their snow ordinance information posted onto their website so that residents are aware of the information for snow removal in the city. We can list the areas of priority within the city and publicize a "Winter Reminder" to property owners and motorists on our website which will help maintain community

responsibilities during the winter season and help encourage certain practices. The committee agreed that we will rescind the ordinance and recommend with an outreach to businesses and residents regarding awareness and recommending a good neighbor policy.

The Committee Agreed to Recommend That the Law Director Draft an Ordinance an Ordinance Rescinding Section 911.05 Of the Milford Codified Ordinances Regarding Removal of Ice and Snow from Sidewalks

There was no additional business to come before the committee.

Ms. Evans made a motion to adjourn that was seconded by Ms. Russell. All yes

The meeting was adjourned at 5:17pm

Respectfully Submitted, Jackie Bain

"These minutes have been approved and adopted by Ms. Evans, Ms. Russell and Ms. Chamberland via email on February 26, 2021."