

**Administrative Services Committee
Meeting Minutes
June 4, 2021**

Mrs. Evans called the meeting to order at 11:03 a.m.

Present: Lisa Evans, Sandy Russell and Kim Chamberland

Staff: Law Director Mike Minniear, City Manager, Michael Doss, Police Chief Jamey Mills, Finance Director, Pat Wirthlin.

Visitors: None

Proceedings: *Approve the proceedings from the June 1, 2021 Administrative Services Committee Minutes. Ms. Evans made a motion to approve. Seconded by Ms. Russell.*

Discussion: FOP Collective Bargaining Units – Tentative Agreement

Mr. Doss indicated that the City and all three FOP collective bargaining units (police clerks, patrol officers, and patrol sergeants) reached a tentative agreement on contracts. Mr. Doss indicated that City Council members received an executive summary outlining the terms of the agreements. Mr. Doss thanked Chief Mills and Mrs. Wirthlin for their participation and valued input throughout the negotiation process. Mr. Doss reminded the Committee that all three agreements would have to be voted in the affirmative by the FOP bargaining units prior to City Council approval. Mr. Doss anticipated that voting by the FOP bargaining units would conclude prior to the June 15 City Council meeting.

Mr. Doss asked the committee if they had any questions or required any clarification regarding the tentative agreements as presented.

There being no comments and without further Committee discussion....

The Committee agreed to recommend that the Law Director draft three ordinances authorizing an agreement between the City of Milford and the Fraternal Order of Police Ohio Labor Council, Inc. representing the: (1) Milford Patrol Officers, (2) Milford Patrol Sergeants and (3) Milford Police Clerks.

Discussion: Charter Committee Revision Recommendations

Mr. Minniear presented several proposed revisions amendments to the City's Charter to the committee. Changes included special and emergency meeting subject criteria; forfeiture of public office guidelines; council minutes and agenda postings requirements; sale/disposal of public property; appointment and removal of the Director of Finance and Chief of Police; competitive bidding guidelines; authorized expenditures in lieu of Council; veto power over Planning Commission; process of introducing ordinances; adoption of ordinances and resolutions;

guidelines and publication of ordinances. Proposed revision amendments to the City's Charter are available for public review and inspection with the City Clerk.

Mr. Minniear indicated that the proposed revision amendments were a combination of his recommendations and the majority approval of the Charter Revision Committee.

Mr. Minniear remarked that the proposed charter revision amendments would have to be published in its entirety in the local newspaper prior to the November election.

Without further Committee discussion....

The Committee agreed to recommend that the Law Director draft an ordinance for the City of Milford Charter amendments be placed on the ballot for an election.

There being no further business, the meeting adjourned at 12:29 pm with a motion from Ms. Russell, Seconded by Ms. Chamberland. All yes

Respectfully submitted,

Michael Doss, City Manager

"These minutes have been approved and adopted by Ms. Evans, Ms. Russell and Ms. Chamberland on June 8 2021."