

RECORD OF ORDINANCES

Regular Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 30043

Ordinance No. April 17, 2018

Passed _____, 20_____

The Council of the City of Milford met in Council Chambers at 745 Center Street at 7:00 p.m. on April 17, 2018. Mayor Albrecht called the meeting to order with the Pledge of Allegiance and a Moment of Silence.

Roll Call: Present: Mayor Albrecht, Vice Mayor Brewer, Ms. Russell, Mr. Brady, Ms. Chamberland, Mr. Haskins and Ms. Evans.

Introductions/Presentations: None at this time

Proceedings: Ms. Evans made a motion to approve the Proceedings from the *April 3rd Special City Council Meeting* Seconded by Mr. Brady All voted yes. Ms. Evans made a motion to approve the *April 3rd Regular City Council Meeting* Seconded by Mr. Brady All voted yes. Ms. Evans made a motion to approve the *April 9th Special City Council Meeting Proceedings* Seconded by Mr. Brady. Ms. Brewer abstained. All others voted yes.

Correspondence:

There was correspondence from the County Engineer – a letter regarding the Board of County Commissioners consideration of adopting a Resolution which would levy an additional annual license tax per motor vehicle – posted at City Hall.

Financial Statements: 2018 First Quarter Financial Report – available upon request

Public Comments: Claire Corcoran Clerk of Courts - Running for County Commissioner - visiting each city and township to say hello and to thank all for serving. Ms. Corcoran then presented Vice Mayor Brewer a trophy that belongs to her husband's family and the Terrace Park Country Club which includes a lot of significant history with the City of Milford. TP Tribune Best Ball Championship of 1969, Terrace Park Country Club.

Pam Cervany-a resident of Milford asked City Council if there will also be a Clean Up Day in conjunction with Earth Day this weekend. Mr. Doss said that we are and the Spring Litter Clean up will be held on April 21st, Saturday at 9am at the City Building. Logon to Springlittercleanup.com and choose Milford Municipal Building on the website. Contact Lori Pegg for additional information. Also, Ms. Cervany commented on the Sparks in the Park Fireworks event in July. It was very nice to have the fireworks this past year in our city. It was a very nice community event. Will it be held again this year? Mr. Doss said the event will be held July 3rd. Ms. Cervany also wanted people to be aware that we have Primary Election coming up May 8th and she has been canvassing for Dr. Janet Everhard-US Congress Ohio Second District in the Democratic Primary. Please come out and vote on May 8th and to consider Issue 1 carefully.

Standing Committee Reports:

Administrative Services:

Administrative Services Committee April 16, 2018 Minutes Ed Brady called the meeting to order at 5:00pm Committee Members Present: Ed Brady, Kim Chamberland, Lisa Evans Staff: Pat Wirthlin, Finance Director; Jackie Bain, Administrative Assistant Contract with Invoice Cloud Ms. Wirthlin presented the contract and fees for services by Invoice Cloud to process customer billings and payments via web, mobile device, and text messaging. This contract will replace an existing contract with a different vendor and should provide net cost savings to the City. After the committee reviewed the information Mr. Brady asked if this will include improvements for residents to make payments with this new software. Ms. Wirthlin said that the software is very user friendly and will now allow residents to make payments using a mobile device and text messaging, in addition to the web. Contract: 3-Year contract \$12,600

The Committee agreed to draft an ordinance authorizing a 3-year contract with Invoice Cloud in the amount of \$12,600. Ms. Evans seconded the motion. All voted yes 2018 Budget Amendments Ms. Wirthlin presented the information which is an extra measure as required by statute to set the budget appropriations. Staff is seeking Council approval for an Ordinance authorizing 2018 Budget Amendments netting a budget decrease of \$700,000. Council previously approved most all expenditures by way of Ordinance. This is the extra measure as required by statute to set the budget appropriations for those items. Budget Increase (Decrease) 2018 New Appropriations (\$506,659) 2017 Re-Appropriated (\$765,325) 2018 Revenue Changes \$576,466 Total (\$695,518) The committee discussed and reviewed the information (available upon request). The Committee agreed to draft an ordinance authorizing 2018 budget amendments netting a budget decrease of \$700,000. Ms Evans seconded the motion. All voted yes.

Replacement Pages to the Codified Ordinances Ms. Bain stated that once a year the City is required to pass an ordinance adopting the replacement pages to the Codified Ordinances approved during the prior twelve months and amendments to the Traffic and General Offense Codes that were adopted by the Ohio General Assembly *The Committee agreed to make a motion to draft an Ordinance approving the editing and inclusion of certain ordinances as parts of the various component codes of the Codified Ordinances of Milford, Ohio Ms. Evans seconded the motion. All voted yes* There being no other new business, the meeting was adjourned at 5:30pm

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City Manager’s Report:

MEMORANDUM TO: City Council CC: Mike Minniewar, Law Director
Jackie Bain, Administrative Assistant/Clerk FROM: City Manager DATE: April 17, 2018 RE: Manager’s Report CITY MANAGER Economic Development – Discussions continue regarding potential downtown economic development opportunities with meetings scheduled for this week and next week.
City Landscape Beautification – Contractor will begin flower pot placements and floral landscape installations in early May for the spring/summer seasons. Public Works crews started mowing and trimming city owned properties. AFSCME Negotiations – Negotiations between City and AFSCME union bargaining unit continue to progress. Current three-year AFSCME contract expires June 30. PUBLIC WORKS Public Works Facility –Garfield Park will be opening up in the coming weeks after base gravel is placed in the new parking area. The temporary fence will be moved and picnic tables placed back under the shelter. DER is working on the roof and prepping to pour the interior slab. Garfield Storm Sewer Improvements– DER was awarded the contract to install storm sewer replacement across Garfield to Bay Road. Work is scheduled to start in May. SR 28/ Main Street Resurfacing (Downtown Corridor Phase 1)– Full depth pavement repair has been completed. Final paving and striping to start Wednesday or Thursday this week. Air Stripper Media Replacement - The bid date is set for tomorrow, April 18 at 2pm. Water Superintendent Position Update – The City received seven applications for the position and interviews are scheduled to begin next week. STANDING COMMITTEE MEETINGS None at this time REMINDERS April 21st 10 am-1 pm: Community Shred, City Building Parking Lot April 21st 9 am Spring Litter Cleanup. Register at www.springlittercleanup.com and choose Milford Municipal Building as the site April 26th 7:00 pm BZA meeting April 30-May 25 registration for Bikes in Bloom, bikes to be in place by Tuesday, May 29th May 12th 10 am-4 pm Makers Market at Milford/Main May 12th 6-8 pm Second Saturday Music Series on Sycamore Street, featuring Sean Riley

Police Department Report: Chief Jamey Mills came to the podium at this time to deliver information to everyone about how important it is to lock up your vehicles and to keep items of value out of sight. Typically, this time of year we see an uptake in crime. Last weekend two vehicles were broken into at the Milford Parkway Finley Ray area. He wanted to point out that theft is the combination of temptation and opportunity. We can affect both of those elements by locking our vehicles and keeping anything of value out of sight. Please don't be a victim. Ms. Brewer commented that both of those break-ins were during the day in broad daylight. Chief Mills said that if you happen to see a possible potential suspect that was caught on surveillance video, a Silver Nissan Sentra, and they are casing the parking lot, please contact the Police Department. Mr. Albrecht also noted that if you do happen to see a strange vehicle just randomly driving around, it is best to call it in. It is important that everyone keep their eyes open. Chief Mills said that they would much rather respond and find out it was nothing.

Fire Department Report: There was no report at this time.

Public Comments: none at this time

Council Comments:

Mr. Minniewar asked for a motion by Council as a Committee of the whole for the Law Director to read Ordinance 18-1360 for reading tonight. Ms. Brewer made a motion seconded by Mr. Brady. All voted yes

New Business:

- 18-1360

An Ordinance Establishing the Compensation for The Milford Chief of Police
Ms. Brewer made a motion to suspend the rules and read by title only; seconded by Mr. Brady. All voted yes. Ms. Brewer made a motion to adopt the Ordinance; seconded by Mr. Brady. All voted yes.
- 18-1361

An Ordinance Approving the Editing and Inclusion of Certain Ordinances as Parts of The Various Component Codes of The Codified Ordinances of Milford, Ohio Ms. Brewer made a motion to suspend the rules and read by title only; seconded by Mr. Brady. All voted yes. Mr. Brady made a motion to adopt the Ordinance; seconded by Ms. Russell. All voted yes.
- 18-1362

An Ordinance Authorizing an Agreement with Invoice Cloud for Customer Billing and Payment Processing Ms. Brewer made a motion to suspend the rules and read by title only; seconded by Mr. Brady. All voted yes. Ms. Evans made a motion to adopt the Ordinance; seconded by Mr. Brady. All voted yes.
- 18-1363

An Ordinance Authorizing 2018 Budget Amendment Decreases Ms. Brewer made a motion to suspend the rules and read by title only; seconded by Mr. Brady. All voted yes. Mr. Brady made a motion to adopt the Ordinance; seconded by Ms. Russell. All voted yes.

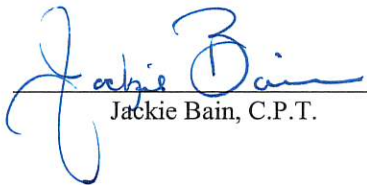
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Old Business: There was no old business to be discussed.

Adjourn:
There being no further business to come before the City Council; the meeting was adjourned at 7:30p.m. with a motion from Mr. Brady; seconded by Ms. Russell. All voted yes.



Jackie Bain, C.P.T.



Fred Albrecht, Mayor