

RECORD OF PROCEEDINGS

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

HeldSeptember 3, 201920

The Council of the City of Milford met in Council Chambers at 745 Center Street at 7:00pm on September 3, 2019. Mayor Vilardo called the meeting to order with the Pledge of Allegiance and a Moment of Silence for those affected by hurricane Dorian.

Roll Call: Present: Mayor Vilardo, Vice-Mayor Evans, Ms. Russell, Mr. Brady, Ms. Chamberland, Mr. Haskins

Presentation Vanessa Hannah, Executive Director Valley View Foundation. Ms. Hannah spoke about Valley View – who they are and their purposes. Their biggest purpose is to get people out and enjoy the outdoors. Shared updated information of projects and events.

Proceedings: Approve the August 20, 2019 City Council meeting proceedings. Ms. Evans made a motion to approve the proceedings. Seconded by Mr. Brady. All others voted yes.

Public Comments: Donna Luecke - Milford Ohio spoke to council members regarding public safety. Striping for the turn lanes into the brewery needs to be freshly painted. Guidelines/policies regarding tables out on the sidewalks in front of the restaurants that are in downtown Milford. It is creating walkers to walk single file due to tables and chairs in the way. There needs to be a little bit more room to walk on the sidewalks. Mr. Doss is going to check what is the permitted footage and will ask staff to look into this. To make crosswalks more visible. Bicyclist/do they need to follow rules regarding stopping at a red light? Chief Mills addressed this with Ms. Lucky.

STANDING COMMITTEE REPORTS:

Public Services Committee Public Services Committee Meeting Minutes August 28, 2019 Called to Order: 4:30pm by Mayor Vilardo Present: Mayor Vilardo, Council Member Ms. Chamberland, Council Member Mr. Haskins Staff: City Manager, Michael Doss, Nate Clayton, Public Works Director, Ed Hackmeister, Service Department Supervisor, Pat Wirthlin Finance Director, Administrative Assistant, Jackie Bain Visitors: None Ms. Vilardo passed the gavel to Ms. Chamberland to serve as the Chairperson for the committee. Ms. Vilardo made the nomination to appoint Ms. Chamberland as the Chairperson for the Public Services Committee. Mr. Haskins seconded the nomination. All voted in favor of the appointment. Approval of Proceedings: The committee approved the proceedings from the August 1, 2019 Public Services Committee meeting. Ms. Vilardo made a motion to approve the minutes. Seconded by Ms. Chamberland. New Cemetery Columbarium Mr. Hackmeister stated to the committee that it is time to start looking into purchasing another columbarium at the cemetery. He went over information regarding the existing columbarium which was purchased back in 2015. Currently there is a 24-niche columbarium and we have already sold 16 units. The cost per family is \$1200. The unit cost is \$6,550.00 which includes shipping and all concrete work will be done in house which will cost around \$2,000. Staff recommended to order one now and the next unit to place in the 2020 budget. The committee recommended the purchase of one columbarium now and to consider the purchase of an additional columbarium in the 2020 budget. A motion was made for the purchase of one columbarium for the amount of \$6550.00 Mr. Brady seconded the motion. All voted yes. ODOT US 50 Urban Paving Preliminary Legislation Staff brought information to the committee meeting regarding the ODOT US 50 Urban Paving Preliminary Legislation authorization to enter into a contract with ODOT. This project will include downtown Milford from Race Street through the downtown and Five Points to SR 131. The city will be responsible for the engineering, the right of way costs, with the 80/20 split with ODOT for the top 3 inches of paving. Mr. Clayton noted there will be a cost associated with the city for the overlay that does not include cost the City will have to do to absorb the full depth of pavement repair. ODOT Urban Paving Program legislation includes pre-pay of the portion due now in 2019 in the estimated amount of \$400,000 and includes the full depth pavement repair and the replacement of the manholes. Mr. Clayton stated that the total estimated City portion of the project cost is approximately \$800,000 with the remaining \$400,000 being split between water, sewer and stormwater funds for concrete and utility work. Mrs. Wirthlin noted that the aforementioned \$400,000 will be considered in the 2020 budget. The committee and staff discussed options for the concrete and utility work funding and agreed to have more discussion with City Council during 2020 budget discussion in October. Mr. Doss stated that US 50 needs paved, and he is concerned that if the City doesn't participate, ODOT will remove the project and delay paving for several more years. Mr. Doss recommended that the committee make a motion to enter into agreement with ODOT for the Urban Paving project on US 50 and appropriate the funds necessary for City portion of the asphalt overlay and full depth pavement repair. The Committee Proposes That Council Authorize the Law Director to Prepare an Ordinance to Enter into The ODOT US 50 Urban Paving Preliminary Legislation Ms. Evans seconded the motion. All voted yes Mohawk Trail Fence Mr. Clayton presented the Committee with information regarding the landslip underneath the sidewalk at the retaining wall at Mohawk Trail. Mr. Clayton's plan is to put a sidewalk in front of the existing sidewalk to protect and stabilize the area. There was discussion regarding ownership of the property were the sidewalk is located and responsibility for the landslip issue. Mr. Clayton is investigating the previous sidewalk and retaining wall project at Mohawk Trail to determine if there is any City responsibility. Mr. Clayton indicated that he has been in contact with three-property owners in the area

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regarding the landslip which contributed to the present sidewalk issue. The Committee discussed potential sidewalk repair assessments options for the existing property owners and whether the City should be responsible for addressing and fixing the sidewalk. Mr. Clayton will report his findings back to the City Manager and the Committee for further direction in the near future. Riverside Park Shelter Contribution/Matching CDBG Funds Mr. Doss discussed that Clermont County recently received new bids for the Riverside Park shelter project Mr. Doss reminded that the City will receive \$68,000 from the CDBG and the new bids were less than previously engineered estimates from the County last year. According the Mr. Doss, the difference between the County's 2018 engineering estimates, less the CDBG grant funds, was \$57,019. The lowest of the new bids was actually \$50,765, less the CDBG funds, which was under the previously Council approved amount of \$57,019 in October 2018. Mr. Doss stated that although the amount is less than what was already approved last year, the County would like the City to go back and approved new legislation appropriating the rounded amount of \$51,000. The Committee Proposes That Council Authorize The Law Director To Pass New Legislation For \$51,000 For The Riverside Park Shelter. Ms. Evans seconded the motion. All voted yes. Nate Clayton brought to the committee's attention that Mr. Art Keith from the Wastewater Department for 12 years will retire as of September 6th, 2019. Public Comments: none There being no additional business, Ms. Chamberland made a motion to adjourn the meeting at 5:19-pm Seconded by Mr. Haskins All yes. Respectfully Submitted, Jackie Bain "These minutes have been approved and adopted by Ms. Chamberland September 3, 2019, Ms. Vilardo September 3, 2019 and Mr. Haskins September 3, 2019 via email."

City Manager's Report

MEMORANDUM TO: City Council CC: Mike Minniear, Law Director Jackie Bain, Administrative Assistant/Clerk FROM: City Manager DATE: September 3, 2019 RE: Manager's Report Brooklyn Water Main Replacement Update-Clermont County Water is working on Brooklyn Avenue this week and will be closed to thru traffic. Mill Street Storm Replacement Update -DER Construction will begin replacing the failing storm line later in late September. Riverside Park Shelter- Bearcat Construction was the low bid for the project. Clermont County is working on getting a contract in place for an October start date. Milltown Plaza- The Water Department is working on locating and terminating water service at the Milltown Plaza. The contractor is setting up a fence to keep people from trespassing. The City anticipates issuing a demo permit in the next couple of weeks. STANDING COMMITTEE MEETINGS Administrative Services Committee - September 9 at 5:00 p.m. REMINDERS September 11 - Patriots Day at MCFD Fire station at 9:00 am September 11 - Milford CIC Meeting at 10:00 am September 11 Planning Commission at 6:00 pm September 14 - HMA Oktoberfest (Downtown Old Milford) at 11:00am 11:00pm September 21 Porsche Rallye (Downtown Old Milford) at 9:00 am September 28 - Art Affaire (Downtown Old Milford) 11:00am - 5:00pm October 5 - Fall Festival (Pattison Elementary/Valley View) 2:00 pm - 5:00 pm

Police Department Report

The department is hosting its first Women's Self Defense Class to be held on October the 19th. They are proud to partner with the Milford Kiwanis Club and The American Legion. There are a few seats still available for this class. More classes will be hosted in the future.

Fire And Ems Report

Busy month - Saturday September 7th Reggae on The River is a fundraiser presented by the Milford Community Firefighters Club 4-8 Am Legion Post 450 on Victor Stier Drive The Ark Band proceeds to go exclusively towards the purchase of CPR assistance device. Reggae on the River event 20.00 incl low country shrimp boil dinner or 10.00 to listen to the band. The legion will be selling beer, wine and mixed drinks on site that evening. Adults only event. 21 years old or older can attend. September 26th at 6:30 pm is the Dedication Ceremony dedicating the fire station to longtime Fire Chief Johnny Cooper Sr. This event is open to the public.

Council Comments

Mayor Vilardo informed that Vice Mayor Evans will be replacing Fred Albrecht on the Planning Commission for the remainder of Fred Albrecht's term and council member Ted Haskins will be on the BZA for the remainder of Fred Albrecht's term. All agreed. Mayor Vilardo discussed the open council seat which is open to all who are interested that are in the city. Please submit by September 13th. Introductions and council will vote to whom will assume that seat until the end of the term which will be December 31st. This will be done at the City Council Meeting on September 17th. Ms. Evans asked council members would be able to receive from BZA and Planning Commission the minutes to that council members could be aware of the current status of projects throughout the city.

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New Business:

Ordinances and Resolutions

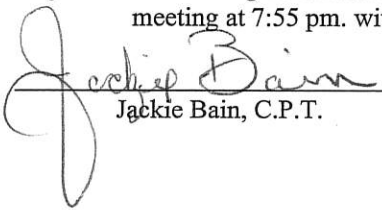
19-1469 An Ordinance Renaming Chapter 1167 Old Mill Overlay District to Milford River District and Providing Text Amendments and Revisions Ms. Evans made a motion to suspend the rules and read by title only. Mr. Brady seconded the motion. All voted yes. Ms. Evans made a motion to adopt. Mr. Brady seconded the motion. All voted yes.

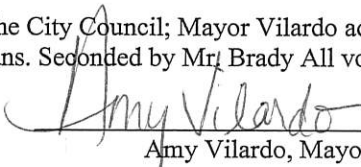
19-1470 An Ordinance Authorizing Adoption of Preliminary Legislation with ODOT For the Resurfacing of a Portion of US 50 In the City of Milford Ms. Evans made a motion to suspend the rules and read by title only. Mr. Brady seconded the motion. All voted yes. Ms. Evans made a motion to adopt. Mr. Brady seconded the motion. All voted yes.

19-1471 An Ordinance Authorizing the Contribution of Monies for The Riverside Park Shelter Project Ms. Evans made a motion to suspend the rules and read by title only. Mr. Brady seconded the motion. All voted yes. Mr. Brady made a motion to adopt. Ms. Russell seconded the motion. All voted yes.

Old Business:

Adjourn: There being no further business to come before the City Council; Mayor Vilardo adjourned the meeting at 7:55 pm. with a motion from Ms. Evans. Seconded by Mr. Brady All voted yes.


Jackie Bain, C.P.T.


Amy Vilardo, Mayor