

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held October 15, 2019 20

The Council of the City of Milford met in Council Chambers at 745 Center Street at 7:00pm on October 15, 2019. Mayor Vilardo called the meeting to order with the Pledge of Allegiance and a Moment of Silence for those affected by breast cancer and to keep them in your thoughts and prayers.

Roll Call: Present: Mayor Vilardo, Vice-Mayor Evans, Ms. Russell, Mr. Mitchell, Ms. Cooper, Ms. Chamberland, Mr. Haskins

Proceedings: Approve the October 1, 2019 City Council meeting minutes Ms. Evans made a motion to approve the minutes. Seconded by Ms. Russell. All yes.

Public Comments:

State Representative John Becker District 65-Representative Becker approached the podium and informed those in attendance that he was no longer running for State Senate but running for County Commissioner. Mr. Becker gave a brief description of his experience and qualifications for the seat.

STANDING COMMITTEE REPORTS:

Public Services Committee Meeting

October 10, 2019 Called to Order: 8:00am by Kim Chamberland Present: Mayor Vilardo, Council Member Ms. Chamberland, Council Member Mr. Haskins Staff: City Manager, Michael Doss, Pat Wirthlin, Finance Director, Nate Clayton, Public Works Director, Ed Hackmeister, Service Department Supervisor, Lori Pegg, Community and Info Services Mgr, Administrative Assistant, Jackie Bain Visitors: None Approval of Proceedings: The committee approved the proceedings from the August 28, 2019 Public Services Committee meeting. Ms. Vilardo made a motion to approve the minutes. Seconded by Mr. Haskins. All approved. Public Comments: None Invoice for Riverside Park Shelter Project Lori Pegg informed the committee of a pay request from Clermont County for the Riverside Park Shelter. The project is scheduled to be completed by Memorial Day. We pay the invoice ahead of time and the county will keep it in escrow. As the work is being done, the county will pay out of this portion of funds. If there is any money left, we receive those funds back. The amount due is \$50,765.00. The county's contribution is \$69,000. This amount is \$15,000 less than originally budgeted for. The Committee Agreed to Make A Motion Authorizing the Law Director to Draft an Ordinance for The City of Milford To Pay "Local Match" For CDBG FY 2016 Riverside Park Improvements Project 2016- To Clermont County in The Amount Of \$50,765.00 Seconded by Mr. Haskins. All yes US 50 Urban Paving Contract with ODOT Nate Clayton brought the US 50 Urban Paving Contract with ODOT to the committee- We did not have to do this for SR 126, for ODOT, but it is now a new requirement in the program. We expect to have a final estimate back from ODOT soon so that we can determine our portion of the cost for the project. The original budgeted estimate is \$955,550.00. The project scope will be less than this amount. This contract is required to obtain the Federal Grant money that the State of Ohio administers. The Committee Agreed to Make A Motion Authorizing the Law Director to Draft an Ordinance Authorizing the City Manager to Enter into A Contract with ODOT For PID 103525 Urban Paving CLE 50 0.00 Seconded by Mr. Haskins. All yes. US 50 Concrete Package Scope Review Mr. Clayton wanted to inform the committee of the US 50 concrete package plan. The scope of the project will be just before SR 131/at the intersection up to Five Points intersection. Then pick up again at Race Street through downtown Milford. Mr. Doss would like to have a Walk Thru meeting for US 50 planned next week. Sidewalks on Brooklyn Avenue were also discussed. The intent is to have a sidewalk with crosswalk can go in. The other side is Miami Township property. The committee would like to have a conversation with Miami Township since they might be interested in completing the townships portion of a sidewalk on Brooklyn Avenue. A preliminary plan that does not include storm water was \$105,000 for a sidewalk going from Oakbrook apartments down on the one side of Brooklyn Avenue. Laurel Avenue Drywells Nate Clayton informed the committee that grant money through FEMA for a piping project for Laurel Avenue will not be able to be secured as the area is not in the flood plain. The estimate for this was around 1 million dollars. Discussion of two more drywells may be added. One on Laurel Avenue and the other at the end of Oak Street to offer some relief until other long-term solutions can identified. We are in discussions with engineering firms to determine the scope of a project "upstream" that may reduce the stormwater runoff to Laurel Avenue. Mr. Doss mentioned that this is a start to help with the problem on Laurel Avenue. The plan will still need to involve more of a process for a long-term solution. The Committee agreed that the residents need to be contacted as soon as possible and a Public Works Committee /Neighborhood Meeting needs to be conducted to discuss this project prior to installing the drywells. The Committee agreed to table this request. Street Striping Ed Hackmeister informed the committee regarding recent street striping that was done for fading street lines.in the city. The small machine that we currently use produced uneven lines. We received a quote from A&A Safety for \$15,115.02 to stripe street lines in various locations throughout the City of Milford. The Committee Agreed to Make A Motion Authorizing the Law Director to Draft an Ordinance Authorizing the City Manager to Enter into A Contract with A & A Safety \$15, 115.02 For Street Striping Seconded by Mr. Haskins. All yes. Stump Grinding and Tree Removal Ed Hackmeister brought to the committee's attention four areas in the city that have either dead or diseased and dying trees. The cemetery, the bike trail, behind St. Andrews and Cash Street. We received three quotes and Orangutan Tree LLC came in with the lowest quote at \$10,710.00. The Committee Agreed to Make A Motion Authorizing the Law Director to Draft an Ordinance Authorizing the City Manager to Enter into Contract with Orangutan Tree LLC For Stump

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Grinding and Tree Removal in The Amount Of \$10,710.00. Seconded by Mr. Haskins. All yes Nate Clayton also brought to the committee's attention that there are many trees that are in need of being trimmed. They overhang into the streets. These trees are typically located in the right of way in between the sidewalk and the street. These tree branches need to be at least 12' above the road and not stick out beyond the curb. This enables all emergency, city and garbage vehicles to utilize the streets. It is the responsibility of the homeowner's association or the property owner to trim their trees. The city will start trimming trees in the street which have not been maintained and that are obstructing the Right of Way of trucks and emergency vehicles. Each property owner will be given an opportunity to trim the trees on their own in order to make their trees and the surrounding area safer. There being no additional business, Ms. Chamberland made a motion to adjourn the meeting at 8:54 am Seconded by Mr. Haskins All yes. Respectfully Submitted, Jackie Bain

City Manager's Report

MEMORANDUMTO: City Council CC: Mike Minniear, Law Director Jackie Bain, Administrative Assistant/Clerk FROM: City Manager DATE: October 15, 2019 RE: Manager's Report Wallace Avenue Ditch - Ditch work is required on Wallace Avenue and will require the road to be shut down to through traffic. The work is scheduled for Thursday, October 17th.Wallace Tower and Water Distribution System RFP – RFQ submittals for the water tower are due November 8th. The selection committee will be comprised of Public Services Committee, City manager, Public Works Director and the Water Supervisor. Castleberry Court Lift Station Upgrade - Buckeye Contracting will start the Lift Station upgrade the week of November 4th.STANDING COMMITTEE MEETINGS None at this time REMINDERS October 24th – BZA Meeting at 7:00 pm November 2nd – 2020 Budget Meeting City Manager Goals/Objectives at 8:00 am November 7th – City Council Meeting at 7:00 pm (Moved from Election Day) Mayor Vilardo asked about the ditch work on Wallace Avenue. Mr. Doss explained that there are drainage issues on Wallace Avenue. They are digging an open ditch to channel some of the runoff from Wallace and alleviate some of the issues down from Wallace.

Police Department Report

Monthly Report- September 2019 This report summarizes the various activities and functions of the Milford Police department during the month of September. TRAINING • Officer Yeary attended monthly SRT training. • Officer Dennis attended HCPA Dive Team monthly training. • Asst. Chief Mahan completed two in-residence days for C.L.E.E. • All sworn members received training on our use of force directives. NOTABLE OCCURRENCES • An investigation of Arson at 1800 Oakbrook Pl which occurred on September 12th. The fire displaced four families from the third floor. • A rape investigation involving a spouse was closed as unfounded. • An investigation of a rape at 301 Old Bank Rd was completed with no charges. • A rape investigation involving a ten-year-old victim. • A B&E at 801 Lila Ave occurred, investigators have several suspects. • A death investigation at 5615 Happy Hollow. • Several misuse of credit card, fraud and theft reports. Monthly Report- September 2019 ADMINISTRATIVE A traffic pursuit on 09/03/2019 was terminated by the supervisor. • Officers had responses to resistance (use of force) on 09/16 and 09/18. Both incidents were reviewed by command staff and found to be within policy and training. • There were special events every weekend during the month that required off-duty detail officers. Monthly Report- September 2019 COMMUNITY RELATIONS • MMART program completed two shifts. • Bicycle / Segway Patrol Hours: 16 • Chief Mills attended the Station 71 memorial dedication. • Chief Mills attended the 9/11 memorial at Station 71. OUTSIDE MEETINGS AND ASSOCIATIONS • Chief Mills and Assistant Chief Mahan attended several planning meetings for special events. ATTACHMENTS • A photo of Detective Kenney and MTPD Officer Dold posting colors at the 9/11 memorial. • A photo of Officer Yeary with our friends at Sunny Spot East. Halloween/Trick or Treat is October 31st.

Fire and Ems Report

Fire Chiefs' Report October 15, 2019 Emergency Activity (Year to Date) □ 1,504 Total Details □ 309 Fire details □ 1,195 EMS details □ 764 Patient Transports Budget □ As of September 30, 2019 MCFD has expended 68.1% of its annual budget (6.9% under budget) and revenue collected is 73.9% of anticipated (1.1% under budget). Monthly Activities Summary □ MCFD participated with an ambulance and crew in the Greater Cincinnati Disaster Drill held downtown on September 19. □ MCFD participated in the Tree Ridge subdivision block party and South Milford community block party parade and activities, including giving numerous rides to children and adults on the antique fire engine. □ All 18 SCBA units passed annual certification conducted by our contractor. This testing provides assurances that the equipment continues to meet industry and manufacturer safety standards. □ A wonderful, well-attended program was held on September 26 to dedicate the fire station in honor of late Fire Chief John E. Cooper, Sr. □ The Firefighters' Club held another successful fundraiser selling water and cola at the Art Affair event on September 28. The club has already raised over \$ 5,000 this year to purchase equipment needed by the department. It also made a \$ 500 donation to the Susan G. Komen organization to support breast cancer research, the proceeds from the sale of special uniform tee shirts promoting breast cancer awareness. □ Fire Marshal Nause spent a significant portion of the week of September 30 conducting and overseeing acceptance testing on fire protection systems at the Mercy Health FC Cincinnati Training Center in preparation for occupancy permits being issued. □ SEM Olympics was held September 30 thru October 2

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at SEM Haven and MCFD crews once again participated in this annual event. □ MCFD was on-hand to help city staff set-up for and later participate in the Fall Festival at ValleyView on October 5. MCFD also provided the regional generator truck to supply lighting throughout that same evening at the large, Boy Scouts of America Peterloon gathering at its Price Road camp. □ MCFD coordinated the purchase of over 500 rolls of electric hazard safety barrier tape on behalf of 21 Hamilton and Clermont County fire departments. This is a similar order to one completed approximately 10 years ago by many of the same agencies. □ Milford Community and Loveland-Symmies firefighters honored former Miamiville Fire Chief Harry Scott and his family by displaying crossed aerial ladders and American Flag as the procession traveled through Milford on October 4.

Council Comments:

Ms. Chamberland commented on Jim Terrell Park Trail and thanked Mr. Bill Corte and his crew for maintaining the trails. Our trails are well known in the biking community. Also, a thank you to the East Milford Neighborhood Group that have been gathering every second Saturday of each month to clean Carriage Way Park. Mayor Vilardo mentioned that Chappy’s is having a Halloween Pub Crawl on October 26th. Valley View is having their Toast to the View at ValleyView on November 2nd.

New Business:

Ordinances and Resolutions

- 19-1475

An Ordinance Authorizing Payment of The Local Match for The CDBG FY 2016 Riverside Park Improvements Project Ms. Evans made a motion to suspend the rules and read by title only. Seconded by Ms. Chamberland. All yes. Ms. Evans made a motion to adopt. Seconded by Ms. Chamberland. All yes
- 19-1476

An Ordinance Authorizing an Agreement with ODOT for PID 103525 Urban Paving CLE 50 0.00 Ms. Evans made a motion to suspend the rules and read by title only. Seconded by Ms. Chamberland. All yes. Ms. Evans made a motion to adopt. Seconded by Ms. Chamberland. All yes
- 19-1477

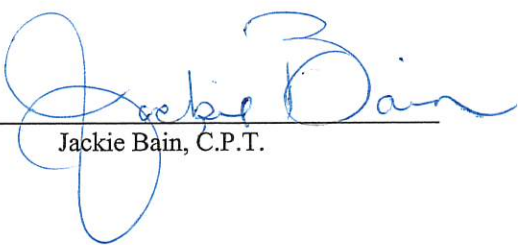
An Ordinance Authorizing Line Striping by A & A Safety Ms. Evans made a motion to suspend the rules and read by title only. Seconded by Ms. Chamberland. All yes. Ms. Evans made a motion to adopt. Seconded by Ms. Chamberland. All yes
- 19-1478

An Ordinance Authorizing an Agreement with Orangutan Tree LLC for Stump Grinding and Tree Removal Ms. Evans made a motion to suspend the rules and read by title only. Seconded by Ms. Chamberland. All yes. Ms. Evans made a motion to adopt. Seconded by Ms. Chamberland. All yes

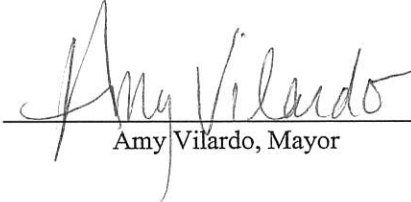
Old Business:

Before closing the meeting, Mayor Vilardo wanted to stress to everyone how important it is to get your mammogram.

Adjourn: There being no further business to come before the City Council; Mayor Vilardo adjourned the meeting at 7:32 pm. with a motion from Ms. Evans. Seconded by Ms. Russell All yes.



Jackie Bain, C.P.T.



Amy Vilardo, Mayor