

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held March 19, 2019 20

The Council of the City of Milford met in Council Chambers at 745 Center Street at 7:00pm on March 19 2019. Mayor Albrecht called the meeting to order with the Pledge of Allegiance and a Moment of Silence for the victims of the New Zealand shooting.

Roll Call: Present: Mayor Albrecht, Vice Mayor Brewer, Ms. Russell, Mr. Brady, Ms. Chamberland Mr. Haskins and Ms. Evans

New Business: For the purpose of BZA Interviews -

- Mr. Rich Ayers
- Mr. Ralph Vilardo Jr.
- Mr. John T. Brumleve
- Mr. Joseph L. Dilts
- Mr. Dan Berding

Mayor Albrecht appreciate all that have come forward. Encourage to continue to look forward to opportunities with the city. Ms. Brewer will recuse herself. 6 will vote. In case of a tie – The Mayor will determine who will be appointed if a tie per Mr. Minniear/Parliamentarian procedure. Mr. Brady had a comment that he owed the candidates his comments. He appreciates all who showed interest in this position. When he looks at this group of candidates and who has been involved with the city but not that much. he would like to get someone newer involved. He would like to see someone who has volunteered and has been around for a bit but isn’t deeply involved in the city. He thanks Mr. Vilardo for his service but he has been on council, BZA, and currently sits on the CIC and that is a lot and would like to see someone else in this role. Ms. Chamberland was thrilled with the candidates coming to be part of the community and to want to serve on the BZA. Mr. Albrecht said that he takes this very seriously and like a true job interview. He would simply be looking for the candidate with the most qualifications for this serious and important job for the city. The BZA is the last step before someone would appeal councils/cities decision before going to an outside source/Clermont County. Ms. Evans who currently serves on BZA said that all the candidates are very qualified. We are very fortunate that we have these candidates at this meeting. I would also like to see us recruit new people into city service. Mr. Minniear would like there to be a roll call and for each council member to vote for the candidate they would like to see on BZA. Ms. Chamberland / Mr. Brumleve Vice Mayor Brewer/ Recusal Mayor Albrecht / Mr. Vilardo Ms. Russell /Mr. Vilardo Mr. Brady/ Mr. Brumleve Mr. Haskins / Mr. Vilardo Ms. Evans / Mr. Brumleve Mayor Albrecht had to determine which candidate since there was a tie – Mr. Ralph Vilardo Jr. Swearing in to position of BZA member Mr. Ralph Vilardo Jr. by Mr. Minniear

Proceedings: Ms. Brewer made a motion to Approve the March 5, 2019 City Council Work Session proceedings. Mr. Brady seconded the motion. All voted yes. Ms. Brewer made a motion to Approve the March 5, 2019 City Council Regular meeting proceedings. Mr. Brady seconded the motion. All voted yes.

Standing Committee Reports:

Public Services Committee

Public Services Committee Meeting Minutes
March 11, 2019Called to Order: 8:00am by Vice-Mayor, Amy Brewer Present: Mayor, Fred Albrecht; Vice-Mayor, Amy Brewer; Council Member, Kim Chamberland Staff: Michael Doss, City Manager; Nate Clayton, Public Works Director; Lori Pegg, Community Services Manager *Public Works Building Change Order* When we completed the balancing of the exhaust fans for the Public Works building, it was found that the building is being over-pressurized. As a result, when the fans are on, they blow the man doors open or blow out the office ceiling tiles. The Change order is to replace the sheaves, rebalance and test the exhaust fans to reduce the airflow. MSP is reimbursing the City for this change order in the amount of \$909.06.*The committee agreed to make a motion authorizing the Law Director to draft an ordinance authorizing the City Manager to approve a change order from DER Construction in the amount of \$909.06. Ms. Chamberland seconded the motion. All voted yes Trailhead Building Foundation Repair* The trail head building foundation wall is in disrepair and failing on the Clark Heating and Cooling side. The contractor will be installing a new rock wall on the Clark side, as well as cleaning and tuck-pointing the foundation walls. This project is in the budget. We received 3 quotes for the foundation repair- Mullins Landscaping- \$27,501, SP Drilling 27,100, and O’Leary Concrete- \$26,500. We will get reimbursed \$20,000 by a Clermont Park District Grant. The Committee agreed to make a motion authorizing the Law Director to. draft an ordinance authorizing the City Manager to enter into a contract with O’Leary Concrete in the amount of \$26,500. Ms. Chamberland seconded the motion. All voted yes Price Road Change Order The projects intention is to super-elevate the road to take the storm water away from the creekside, install underdrains to minimize groundwater pressure to stabilize the embankment. Upon Inspection, before the contractor started work, it was observed that a portion of the existing retaining wall in the creek had failed due to a small landslide as a result of heavy rains In the weeks before. The contractor has to increase the wall depth and repair the existing retaining wall in order to complete the project. We have received a modified wall design that Increases the foundations through 28% of the wall. The Committee agreed to make a motion authorizing the Law Director to draft an ordinance authorizing the City Manager to approve a change order with Rack & Bauller in the amount of \$27,048.38 for the Price Road Stabilization Project. Ms. Chamberland seconded the motion. All voted yes The Committee Agreed To Make A Motion Authorizing The Law Director To

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Prepare An Ordinance Authorizing 2019 Appropriations Amendmening Ordinances 18-1413, 19-1422 And 19-1434 In The Amount Of \$27,957.44 As Follows:\$27,048.38 Price Road Stablization Opwc Project In Stormwater Fund 501\$909.06 Public Works Building Change Order Allocated Equally In Street Fund 210, Stormwater Utility Fund 501, Water Capital Fund 516, And Wastewater Improvement Fund 517 Ms. Chamberland seconded the motion. All voted yes Solid Waste Management Plan Update Mr. Clayton reported to the committee that he has been attending the Solid Waste Policy Committee meeting. The Solid Waste Policy Committee has to update the Solid Waste Management Plan for 2018- 2022 for the Clermont Adams Solid Waste District. They will need City of Milford council approval before final submission to the EPA since we are the largest municipality for Clermont County. They are working to increase recycling, especially in schools. We will be receiving the final plan this week along with and executive summary of the changes and how it affects Milford. Additional Matters to Properly Come Before the Committee Ms. Brewer asked about the progress on the billboard signs with Norton Advertising. Mr. Doss explained that they are working through some right away issues, but progress is being made. Ms. Pegg updated the committee on the GEST carts proposal, she Is also waiting on a proposal from another company, Oggo, that offers a similar service. There being no new business the meeting was adjourned at 8:30ann. Respectfully Submitted, Lori Pegg

Safety Services Committee

Safety Services Committee Meeting Minutes March 7, 2019Called to Order: 8:00am Present: Ed Brady, Sandy Russell, Amy Brewer Staff: Michael Doss, City Manager; Mark Baird, Fire Chief; Pat Wirthlin, Finance Director; Lori Pegg, Community Services Manager.*Police Mutual Aid Agreement with Hamilton County*Chief Mills presented a mutual aid agreement with Hamilton County which has been reviewed by Mr. Minnear and has nothing different that their usual agreement that is signed yearly, Chief Mills also notes that we have a similar agreement with Clermont County,

- *The Committee agreed to make a motion authorizing the Law Director to draft an ordinance authorizing Chief Mills to enter into a mutual aid agreement with Hamilton County.* Mr. Brady seconded the motion. All voted yes

Lighting at Downtown Main Street Municipal Parking Lot*DISCUSSION* Mr. Doss asked if the committee would be in favor of him soliciting quotes for lighting at the Municipal Parking lot on Main Street, Ms, Russell agreed that it is very dark down there at night when Harvest Market is closed and the committee was in agreement, Mr. Doss will explore possibilities and bring back to the Committee, City of Milford/Milford Community Fire Department Future Financing Discussion

Chief Baird thanked the Committee and Council as a whole for their time in the work session before the last council meeting to discuss the future financing of the Fire Department, He spent the last week meeting with each of them, giving them a tour of the Fire Department and the opportunity to ask questions. Vice-Mayor Brewer asked them to come back to the committee with numbers regarding renovations to the building. Chief Baird had Captain Thiele come up with some preliminary building ideas and he also spoke with a local contractor that will give some budget figures for the designs of the building Chief Baird addressed the committee and wants to make sure that everyone is clear on the fact that there is a significant amount of work that needs to be done on the existing firehouse to have it last into the future. Many of these are not cosmetic, such as sealing of the contract block and significant HVAC work. He brought a contractor in to look at the concrete and gave them examples of things that needed to be done to keep the station in repair for the next 25 years. He noted the 1984 part of the building is essentially the same, upstairs in the day room, there is an AC/heating issue that has been there forever. They use This is not just building an addition to the fire station, this is also going back and maintaining the existing building. I have been remiss in providing actual numbers and designs and we are still

dehumidifiers throughout the day several times in the summer. The bathrooms downstairs are cold and not private. developing this info, but we will have a complete package as we do our due diligence and provide more structural info at the next meeting. The MCFD renovated the bunk rooms in 2016, did under obligation of contract to maintain and improve the station, we asked to do some of the work and did the demolition and some of the electrical service. The contractor was open to that. They did the work for about \$35k instead of the \$50k that was contracted, Employees and volunteers put many of their own man hours in. Several years before that they remodeled the kitchen at their own expense. They now need more refrigerator space and pantry space, these men and women live there 24 hours per day and there are more of them than have been in the past, so we need more space. Vice-Mayor Brewer stated her concern about the cost of the renovations and the increase in millage. She suggested the department remove the cost of renovation from the levy funds and continue discussions with the City to make the renovations. She felt the materials presented lacked details, specifically with regards to operating expenses. Chief Baird agreed to provide the budget and indicated that he is completely committed to transparency at the firehouse, Chief Baird gave members of the committee the opportunity to ask any additional questions. Ms. Brewer asked if this proposal is based on existing service? Yes, A-how many paramedics are full time? 8 of 12 current full-time, operations employees are paramedics. Vice Mayor Brewer asked for confirmation that these in fact were his best numbers, she felt it was the responsibility of council to completely understand the terms of the levy and to work through the wants versus the needs before taking it to the public. She suggested taking the renovations out of the levy budget, she confirmed that the restrooms/locker rooms definitely needed to be addressed and offered support from council with regards to future discussions regarding the requested renovations. Mr. Brady noted that he could go either way as far as the renovations, either the Fire Department manages the process or the City does, the last time the levy came up the department had a surplus built up in the Fire Department savings and City Council asked. to spend that down at that time instead of an increase in the fire levy, Chief Baird noted that yes, they had spent down the surplus and put some things off that could have been addressed. Mr. Brady noted that it is our building we should foot the renovations, it's a half mill do we want to pull that money out from some other place? We have this big plan and we are willing to take to the voters or we come up to the cuts we want. We would like to see some details on the renovation. Mr. Brady was concerned about comments like 50 cents a day for some of the lower Priced houses, but some of the higher priced houses its \$1 a day and it nicks them a bit, per Mr. Brady, "The way I generally work is not to ask others opinions in between meetings, so I haven't talked to anyone else about their opinion.

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If we can get the detail, I am comfortable taking this to the voters and let them decide. I am comfortable with .5 mill, right now."The committee agreed that they are all on the same page as far as everything except for the renovation, Chief Baird asked that they give him a few weeks to come back with numbers and information on the renovation, Ms. Wirthlin noted that there is a specific timeline to ensure that it makes it to the ballot, but if we can have the information available and Council makes a decision by the second Council meeting in April we should have time. The committee discussed keeping the .5 mill separate from the operating portion of the levy and managing the renovation, the other portion of the levy is to maintain the service that we currently provide with a 2% increase per year for salaries and 3% for operations. Everyone agrees we want to have a good workforce. They have taken into account the increasing cost of doing business and maintaining level of service, the bathrooms have to be addressed now. They tried to start that process three years ago and it was rebuked, He was trying to build the reserve to be able to pay for these things down the road, but we have spent it down as directed three years ago. Chief Baird agreed that if the city is willing to completely deal with whatever needs to be done to fire station, we can go to 4 mills, if not, it will take 4.5 mills to keep the level of service, replace equipment and vehicles down the road, and make the firehouse renovations, Chief Baird will bring details of the renovation to a work session before the April 16th City Council Meeting. Ms. Wirthlin recognized City Council's desire to oversee renovations to a building that the City owns. She further explained that regardless of who oversees the renovations (City of Fire/EMS), we need the millage to cover the cost. The City and Fire/EMS would then negotiate their contract to account for which entity finances the renovation by adjusting the amount of the levy proceeds that the City disburses to Fire/EMS. The City is not in a position to expend \$88k annually for 20 years out of the General Fund for Fire/EMS renovations, those funds need to be part of the levy. Chief Baird plans to bring to the table next month some more detailed projections to tie down the levy amount, up to 4.5 mills. 4.0 of this millage covers general operations and up to .5 of the millage would cover renovations and possibly additional staffing needs, for a total of 4.5 mills to put on the ballot as an operating levy. Mr. Doss suggested the next step as a combination of events on April 16: 6:00pm Council Work Session, followed by a 7:00pm Committee as a Whole to be held during the regularly scheduled Council meeting. All Additional Matters to come before the committee Chief Mills updated the committee on the 10th anniversary of missing person, Chuck Jones, missing since 2009. A news story about the anniversary of his disappearance brought up some new leads and the PD decided to reopen the case. Detectives will be reaching out to a syndicated TV show to see if they are interested in the case. Assistant City Manager, Pam Holbrook, introduced the City's new Code Enforcement Officer, Terry Beautte, a former Indian hill ranger, who has worked in code enforcement for 10Years. The committee welcomed him and agreed he will be a great addition to the City Staff. Respectfully submitted, Lori Pegg, Community Services Manager

City Manager's Report

MEMORANDUM TO: City Council CC: Mike Minniear, Law Director Jackie Bain, Administrative Assistant/Clerk FROM: City Manager DATE: March 19, 2019RE: Manager's Report Local Government Fund Update – New Richmond has an ordinance for Council consideration similar to Milford's (ordinance had first reading last week). Loveland and Batavia will have similar ordinances presented at their next Council meetings. The City reached out to the County Commission and was advised to schedule a meeting with the County Administrator. I have a meeting with the County Administrator March 28 at 11:30 am in Batavia. Mayor Albrecht met with several Clermont County Mayors last Saturday to discuss the Local Government Fund impact on villages and cities in Clermont County. Mayor Albrecht, Pat Wirthlin and I will attend the Clermont County Public Health meeting on Thursday, March 21 at 7:00 pm to discuss and obtain more information regarding the proposed alternative local government fund by the Clermont County Townships Riverside Park Shelter Update – Issues between the Prosecutor's Office and the County Commission in regards to the bid packet has delayed the project. The County is in the process of updating the bid packet to specification and intends to advertise the project back out to bid. Price Road Stabilization Project Update – Price Road remains closed the remainder of this week as the contractor replaces the storm culverts under the road. STANDING COMMITTEE MEETINGS None at this time REMINDERS March 21 – Clermont County Public Health Meeting at 7:00 pm Mr. Albrecht did have a question regarding the bid for the shelter at Riverside. Is this impacting our deadline? They have the ability to extend the grant.

Police Department Report

Chief Mills reported that the department is going to be receiving a \$1,000 grant from Walmart to help fund National Night Out. The event will be held at Walmart this year on Tuesday, August 6th.

Fire and Ems Report:

Tornado warnings in Clermont County last week and the sirens all activated in the city. Just a reminder that a year ago we were previously sounded by the Hamilton County Emergency Management agency. They have asked that our sirens be taken off of their system just over a year ago. Our sirens were converted to be operated by Clermont County Emergency Management agency. The system is much less robust than the Hamilton County system. The local communities in Clermont County are responsible for having sirens. The only thing that Clermont County Emergency does is basically push the button to activate the sirens. There is essentially one hazard system. If there is a tornado warning issued, and there were two issued the other day, in the southern part of the county. As a result of that the sirens were activated as all or none for Clermont County. And that is why the sirens went off for the second warning in Milford. Milford Community Fire Department, Inc. 687B US Route 50 Milford, Ohio 45150 513.831.7777 www.MilfordCommunityFD.org Fire Chiefs' Report March 19, 2019 1. Captain Nickell's crew was invited to SEM Laurels for an annual chili lunch and chair volleyball match with residents on February 27. 2. Members completed their required, annual NFPA 1582 physical examinations at the fire station, conducted by TriHealth occupational medicine in its mobile facility. 3. Fire Marshal Phillip Nause, Lt. Laura Engled,

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Lt. Jeff Nagelhout, and Firefighter/Paramedics Mark Thompson, April Travis, and Steve Hendrickson completed Blue Card Command certification program. The Blue Card program is a local hazard zone command training and certification program. It embeds safety, incident command, management, strategy and tactics into a single command system and consists of 40-50 hours of online training followed by two-days of evaluation in a command simulation lab. 4. MCFD collaborated with Greater Cincinnati Haz-Mat Unit and Clermont County EMA to apply for \$ 66,136 in 2019 Ohio Homeland Security Grant Program for additional portable lighting equipment and light tower upgrades on the homeland security generator truck. This is a 100% grant with no local match requirement. 5. MCFD applied for the 2019-2020 ODPS EMS Grant. This is an annual opportunity that provides \$2000-4000 reimbursement for EMS equipment and training expenses. 6. Over 75 members and guests attended the department’s annual member appreciation dinner on March 1, 2019 and enjoyed appetizers, dinner prepared by By Golly’s, and great fellowship. 7. Cadet firefighters from MCFD and New Richmond trained together at the Washington Township Training Tower on March 2, 2019. 8. One of two full-time positions open from attrition was filled by the hiring of Shawn Wurzelbacher as a firefighter/paramedic. The second opening has been posted for internal applicants-only and should be filled by late-April. FF/Paramedics as well as FF/EMT’s currently enrolled in paramedic school are eligible to apply. 9. February YTD activity reports are not available, currently. Milford Community Fire Department, Inc. 687B US Route 50 Milford, Ohio 45150 513.831.7777 www.MilfordCommunityFD.org 10. As of February 28, 2019 MCFD, had expended 14.5% of its annual budget, or 2.2% under anticipated YTD. Revenue collected is 16.6%, or 0.1% over. EMS billing is trending \$100k below the 2017 high-mark and \$20k less than collected in 2018. However, the number of transports YTD is slightly lower than normal and will likely self-correct. Respectfully submitted by Fire Chief Mark Baird Ms. Chamberland asked if the sirens will still be tested the 1st Wednesday of each month at noon? Chief Baird said that yes. Or the first available weather day if severe weather is imminent at the time the normal test would be done. Ms. Chamberland said then if it is a tornado watch and a thunderstorm warning will the sirens go off? Chief Baird said that in Clermont County the policy is that the all-weather hazard sirens will be activated 1: if there is a tornado warning issued for Clermont County 2: If a trained spotter or a public safety official spots a funnel cloud in Clermont County and reports that to Clermont dispatch. 3: if there is a hazardous material spill or release that requires the department to issue a shelter in place warning. They are not designed for those that are primarily inside. Our sirens are there to alert those that are outside of their home or business. Mr. Brady asked if we had to sign a contract with Clermont County and not one with Hamilton County for the sirens? Mr. Doss said that we were pushed out of the Hamilton County sirens system. There is not contract but an understanding that we are on the Clermont County systems. IT is upon the entities of Clermont County to maintain the sirens.

Public Comments: None at this time

Council Comments: Ms. Brewer commented Mobile Mammography Unit here at City Hall Parking lot from 1-3pm March 27th. All time slots have been filled. However, maybe return in the fall. Mr. Albrecht commented on the Local Government Fund - copy of our ordinance and our letter that explained our position and situation. Looking forward to revisiting this process. Every Mayor is concerned about this. They are all going to process for their constituents some type of ordinance regarding this. The common voice is that we are looking for help from the commissioners and look at this as an opportunity to be more inclusive than exclusive. We are all also looking forward to a definition of how they determined this model of funding. The model happened 35 years ago. Everyone okayed it back then and no one placed any objections at that time. They felt it had to be a 3-0 vote. The City the Township and the Commissioners. Otherwise it reverts back to the statutory. We were eliminated from the 3-0 vote and it went to 2-0 vote. I feel it has to be unanimous. The Commissioners are our last hope. Everyone there will express their collective opinion. Also, an opinion of collaboration of the thought that if you didn't think that was fair before then why now make it totally unfair the other way. It seems more like vengeance than trying to find a collaborative way to figure this out. Mr. Brady asked who is coordinating the meeting on Thursday? Mr. Doss answered that the Clermont County Health Board meets at that time. They are having a dinner at 6:30pm. They have allotted a portion of the Township Association (approx. 15 minutes) meeting to discuss local government funds. They will then go into their regular board meeting. I believe it is an informational meeting. They may give opportunities for the villages and the cities to speak. Last year all of the townships, villages and cities had to pass a resolution/ordinance to approve this year's disbursement of local government funds using the current formula which has been used for 35 years. This had to be in by the end of July because the commission had to vote on it the first meeting in August. I will get more information with the County Administrator once I meet with him. Between City of Milford staff and fellow Village Administrators and City manager we are hoping that we can take the time between now and if August, for everyone to get back together and make a more amicable formula. Mr. Brady and Mr. Albrecht wanted to comment on how well Mr. Doss represented the city at the recent State of the City, Township and school District Chamber event last Wednesday.

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Ordinances and Resolution

- 19-1438

An Ordinance Authorizing an Agreement with O’Leary Concrete for Repairs to the Trail Head Building Ms. Brewer made a motion to suspend the rules and read by title only. Mr. Brady seconded the motion. All voted yes Ms. Brewer made a motion to adopt. Mr. Brady seconded the motion. All voted yes
- 19-1439

An Ordinance Amending Appropriation Ordinances 18-1413,19-1422, and 19-1434 Ms. Brewer made a motion to suspend the rules and read by title only. Mr. Brady seconded the motion. All voted yes Ms. Brewer made a motion to adopt. Mr. Brady seconded the motion. All voted yes
- 19-1440

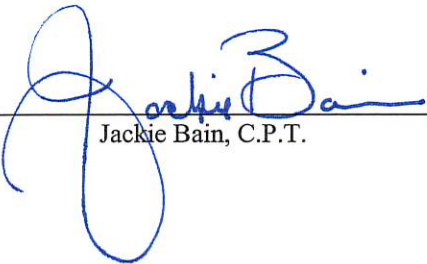
An Ordinance Authorizing the City of Milford to Enter into The Hamilton County, Ohio Mutual Aid for Law Enforcement Agreement Ms. Brewer made a motion to suspend the rules and read by title only. Mr. Brady seconded the motion. All voted yes Ms. Brady made a motion to adopt. Ms. Russell seconded the motion. All voted yes
- 19-1441

An ordinance Authorizing A Change Order to the Contract with DER Development for the Public Works Facility Ms. Brewer made a motion to suspend the rules and read by title only. Mr. Brady seconded the motion. All voted yes Ms. Brewer made a motion to adopt. Mr. Brady seconded the motion. All voted yes
- 19-1442

An Ordinance Authorizing a Change Order to the Contract with Rack & Ballauer for the Price Road Stabilization Ms. Brewer made a motion to suspend the rules and read by title only. Mr. Brady seconded the motion. All voted yes Ms. Brewer made a motion to adopt. Mr. Brady seconded the motion. All voted yes

Old Business: none at this time

Adjourn: There being no further business to come before the City Council; Mayor Albrecht adjourned the meeting at 8:09p.m. with a motion from Ms. Brewer; Seconded by Mr. Brady. All voted yes.



Jackie Bain, C.P.T.



Fred Albrecht, Mayor