

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held April 2, 2019 20

The Council of the City of Milford met in Council Chambers at 745 Center Street at 7:00pm on April 2 2019. Mayor Albrecht called the meeting to order with the Pledge of Allegiance and a Moment of Reflection on National Autism Day.

Roll Call: Present: Mayor Albrecht, Vice Mayor Brewer, Ms. Russell, Mr. Brady, Ms. Chamberland Mr. Haskins and Ms. Evans

Presentation: Mr. Bill Knepp presented the Milford Community Fire Department with a donation of equipment.

Public Hearing:

Mayor Albrecht declares the public hearing open. Ms. Evans made a motion to open the hearing for the purpose of the Public Hearing will be to consider adopting a Resolution to approve a Contract with Union Township to create a Joint Economic development District. Mr. Brady seconded the motion. All voted yes. Presenter: City Manager Mr. Doss presented to council JEDD #6 - Joint Economic Development District . We currently have five other JEDD with Union Township. explained the process of the partnership of the City of Milford with Union Township. A JEDD will allow the township with a potential development project and existing ongoing project with the adjoining municipality and allow the township to partner with them to enact a local income tax. As part of the JEDD agreement both the municipality and township will enter into a dispersement type agreement of 1%. How much will the township get, how much will the municipality receive. JEDD VI focuses on the old Glen Este High school development. There are several potential development projects that will be going there. We currently have the Ivy Pointe JEDD, Mt. Carmel Brewing JEDD, and the Jungle Jim JEDD which are all very successful. We have been approached by our friends in Union Township regarding JEDD VI. As that develops we will be able to receive and implement the 1% which the breakdown is Union Township gets 85% of 1% and the city of Milford gets 15% of 1%. Public comments: none at this time. Mayor Albrecht closed the public comments. Council comments: Mr. Brady asked about the split in money for administrating, is there an estimate as far as what might translate into dollars? Mr. Doss explained that not at this time since nothing has been developed there yet. Our Jungle Jim JEDD has been very successful for us. And all of the JEDDs with the exception of one we have received back quite a bit. We have a really good relationship with Union Township with the revenue sharing. They expect a forty to fifty million dollar development at the site. Potentially with one development there, brining in approximately 70 jobs. The Township Administrator sees a lot of prospects for the potential development. We essentially work with RITA to collect. It has been a very successful venture for both the city and Union Township. Ms. Brewer made a motion to close the hearing. Seconded by Mr. Brady. All voted yes.

Proceedings: Approve the March 19, 2019 City Council meeting proceedings. Ms. Evans made a motion to approve. Seconded by Mr. Brady. All voted yes

STANDING COMMITTEE REPORTS:

Public Services Committee

Public Services Committee Meeting Minutes March 28, 2019

Called to Order: 8:00am by Vice-Mayor, Amy Brewer Present: Mayor, Fred Albrecht; Vice-Mayor, Amy Brewer; Council Member, Kim Chamberland Staff: Michael Doss, City Manager; Nate Clayton, Public Works Director; Lori Pegg, Community Services Manager; Sean Mahan, Assistant Police Chief Visitors: Kevin Norton, Norton Advertising; Terri Ferguson, Cincinnati Bell; Katie Meyer, Cincinnati Bell *Norton Advertising Digital Sign* Kevin Norton presented the committee with a contract for a digital sign to be located on the hillside at the Trailhead to replace the two existing Norton billboards. The digital portion will be 8ft tall x16ft wide and will be encased in a nice stone design similar to the gateway sign at 126/50. The contract calls for a rental agreement to commence on the 6th year and increasing every 5 years for 20 years. There would be no rent paid to the City for the sign for the first 5 years to allow Norton Advertising to recoup the initial costs for the sign which is approximately \$150,000. As part of the rental agreement the City will be provided 500, 8 second advertising spots on the digital display per day to advertise community events and news. If there are advances in technology or the sign is damaged, Norton will make necessary repairs. Norton is a private, family business and is very conscientious of what is advertised on the sign. If an advertisement comes up that they deem questionable they will contact the City Manager for input. They agree not to advertise events or news from other communities on the City of Milford sign. The committee asked that Mr. Doss and Norton Advertising continue to negotiate the rental payment terms of the sign and report back to them at a later date. The committee would like to have rent paid in years 1-5 with stepped up amounts after that. *Cincinnati Bell Smart City* Katie Meyer presented information on the Smart City initiative from Cincinnati Bell. The foundation of this program is a fiber network, with free wi-fi access to visitors in Milford. This first stage of this initiative would allow for access points to be added in 14-15 locations in downtown Milford. This wi-fi would be free to visitors who would login at our portal, similar to what a hotel or airport might offer. The City would own all of the data generated by visitors to the downtown area, both those that login and those whose wifi is turned on as they walk through the area. Each phone has a specific mac address that is collected, so we would get accurate numbers as far as foot traffic downtown to use for economic development purposes. The information from those who login to the portal is even more robust and offers progressive profiling, so every time the same person logs in it asks them a

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different question ie. Zip code, age, gender and that information is collected. Mr. Doss asked how they address businesses that may just use that wi-fi instead of getting their own service? Ms. Ferguson noted that the system will only extend into the door of the business, so if someone was on the wifi and walked in to a business their wifi would automatically connect to the one in the business and it would drop after they walked in the door. Mr. Doss also asked about how this information collected is handled in a public records request. Ms. Meyer said they have been in contact with the attorney general regarding its treatment, but there is no precedent or litigation regarding the information. Consensus among the communities they are and have been working with is that it is personally identifying information and is exempt from public record. Ms. Meyer has worked with communities to gather grant funding for the upfront costs and will work share those opportunities with Ms. Pegg who is applying for funding from Connect Clermont and the Appalachian Regional Commission. The committee agrees that it is an interesting concept, that there is no money allocated in the budget for this year but would discuss it with council at the council meeting. Mr. Albrecht the need and the small district that we have, can we utilize this and to collect this kind of data is not where the city wants to be at this time. Food for thought and to bring up at the next budget session.

GEST Cart Contract Ms. Pegg presented information after discussion at several Public Services meetings regarding parking in the downtown area. She presented an analysis of the cost of the City offering a golf cart service to residents and businesses throughout the City. Two options were presented, the City purchase of a golf cart and hiring of employees to run the service or contracting with an outside company. For the City to provide this service on its own she anticipates the first year cost to be approximately \$36,000 for the cart, two part-time employees and other miscellaneous expenses. GEST Carts, which is a service that is already up and running in downtown Cincinnati and Newport, provided a contract price of \$45,350.00 yearly. The Committee agreed that this would be a valuable service to offer our residents and business owners, but it is not currently in the budget. Ms. Pegg will contact business owners within the City to advertise on the cart so it would pay for itself and report back to the committee with progress. Ms. Evans thinks it would be a lot of liability for this.

Water Tower Lease Agreement Mr. Doss presented the Third Amendment to the Water Tower Lease Agreement with Sprint for the tower located at 835 Wallace Avenue. This amendment increases the size of the area leased by Sprint to allow for installation of an emergency generator. The generator will be enclosed by fencing and will only be run in an emergency. For this additional space, Sprint will increase the monthly amount of the contract by \$200.00. *The Committee agreed to make a motion authorizing the City Manager to approve a Third Amendment to the Water Tower Lease Agreement with Sprint for the water tower located at 835 Wallace Avenue. Ms. Chamberland seconded the motion. All voted yes*

Squire, Patton & Boggs Invoice for Legal Services Mr. Doss presented an invoice in the amount of \$4726.25 from Squire Patton and Boggs for legal services surrounding the public records litigation filed by Rachel Richardson against the City of Milford. The committee directed it to be paid. *The Committee agreed to make a motion authorizing payment of an invoice from Squire Patton and Boggs for legal services in the amount of \$4726.25. Ms. Chamberland seconded the motion. All voted yes.*

Mill Street Storm Outfall Lining Project Mr. Clayton discussed bid results from a bid opening yesterday regarding the bids for the relining of the project. The storm outfall that is in the back portion of the property at 5 Water Street could be repaired by relining or replacing. Because the bids came in higher than expected for the lining, replacement may be a cheaper solution. He will look through the bids and determine how to move forward with the project. He also addressed a video posted on Facebook regarding storm water running down Garfield Avenue to Main Street. The current storm drain pipes are only 12” and cannot handle a downpour like we received. He is looking at options for that area to catch the rainfall up higher on Garfield which may also help with some of the stormwater issues on Laurel Ave.

Speed Limit on SR126 Mr. Clayton advised that he was contacted by Symmes Township and asked to provide a letter of support from the City for their plan to change the speed limit on SR126 from the City of Milford to Ibold Road to 35 MPH. Assistant Chief Mahan reported that he has seen several severe accidents in the area between Kugler Mill and the large curve near the Indian Hill Water Plant. The portion of SR 126 that is in the City limits already has a 35 MPH speed limit. The committee agreed that they would support that effort from our corporation limit to the end of the corporation limit of Camp Dennison.

Crosswalks on Main Street Ms. Chamberland asked if signs could be added to the crosswalk near Tickled Sweet noting that it is State law that you stop for people in the crosswalk. Mr. Clayton will have the public works department take care of this request.

Police Department Rebranding Assistant Chief Mahan presented a very early mockup of a new design for the police cruisers going forward. The current design has been on the cars for close to 20 years if not longer. Ms. Brewer made a request motion pursuant to section 3.05-3 to move to go into Executive Session for the sole purpose of a conference with the Law Director/City Attorney regarding a discussion and the deliberation of a legal matter involving the city. Ms. Evans seconded the motion. All voted yes. There being no new business the meeting was adjourned at 8:30am. Respectfully Submitted, Lori Pegg

City Manager’s Report

MEMORANDUM TO: City Council CC: Mike Minniear, Law Director Jackie Bain, Administrative Assistant/Clerk FROM: City Manager DATE: April 2, 2019 RE: Manager’s Report Trailhead Foundation Wall– The City received a \$20,000 grant for this project and budgeted \$26,500 overall. Council previously passed ordinance 19-1438 authorizing O’Leary Concrete to repair the foundation wall for \$26,500. Our office was notified by the awarded contractor that they just received a large job and could no longer commit to perform the work this year. More information will be provided at a future Public Services

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Committee meeting by the City Engineer. Mill and Water Intersection- A&A Safety restriped the intersection today to include the left-hand turn lanes on Mill Street. Elex will be out to adjust the radar detectors and finalize the signal heads upon completion. Price Road Stabilization- Price Road will maintain lane restrictions and temporary traffic lights through the end of the week and possibly next week. The contractor will remobilize at the end of April/ beginning of May to do the final mill and pave. Wallace Grove Ditch and Detention Pond- The ditch and detention pond between Wallace Grove and Tyler will be restored in the coming months to help contain stormwater sheet flow down the hill. Flooding for the lower portion of Tyler/Wallace residents will be reassessed upon completion. Laurel Storm- We submitted a pre-application for a FEMA flood mitigation grant for this project. They have requested additional information which is being compiled to supplement the pre-application. STANDING COMMITTEE MEETINGS Administrative Services Committee – April 9 at 4:30 pm REMINDERS April 6 – City Easter Egg Hunt at 10:00 am at Riverside Park April 10 – Planning Commission at 6:00 pm

Police Department Report

Monthly Report- March 2019 TRAINING All sworn members qualified with their respective duty weapons. All sworn members reviewed our Use of Force directives and passed a written proficiency test. Officer Yeary attended the monthly SRT training. Officer Wilson started the Supervisory Training and Education Program. Asst. Chief Mahan had two in-service days for CLEE. Officer Fannin attended an OVI seminar. NOTABLE OCCURRENCES A report of several vehicles vandalized at Thielman’s Mobile Home Park was forwarded to investigations. A suspect has been identified and during the course of the investigation a theft offense was identified with the same suspect. A missing person’s report was filed with our agency for an eighteen year old woman from Loveland. She was last seen trying to rent a room at Holiday Inn. An Identity Fraud report was forwarded to investigations involving a former roommate. Watch Guard assigned a company to install the contacts for the wireless download and Watch Guard will be at the P.D. for final installation the week of April 15th. COMMUNITY RELATIONS Details about this year’s Junior Police Academy were posted on Facebook. MMART program completed two shifts. Planning for National Night Out has begun. A meeting with Friends of Oakwood was attended to discuss additional outreach efforts this spring. Sgt. Belcher attended the Drug Free Coalition meeting.

Fire And Ems Report

Thank Bill Knepp for the generous donation of equipment to the Fire Department. Chief Baird asked Janet Cooper from the Firefighters Club to come up and remind everyone about Santa Sunday Fund Raising event. April 12th through the 14th, which is the weekend of the anniversary of the passing of Chief John Cooper. By Golly's will hold their annual Santa Sunday fundraiser. 10% of food sales at By Golly's goes towards the Fireman's Club for Santa Sunday. Chief Baird mentioned that if anyone would like to discuss the renovation for the building with him to please give him a call. Mr. Albrecht urged others to speak with Chief Baird since it will be well worth your time.

Public Comments:

Mr. John Aufdenkampe - Brandon Avenue spoke about the road conditions toward Cleveland Avenue and South Milford Road. The stops signs are behind a telephone pole. Also the Certified Ordinances were discussed along with past City Managers. Mr. Minniear said that we would make sure Mr. Aufdenkampe would get updated information. Mr. Albrecht appreciated Mr. Aufdenkampe coming to the meeting. Mr. Joe Dills - Union Township introduced himself and he is running for John Becker's seat Republican candidate for State Representative. He is a local business owner, Air Force veteran and he looks forward to working with council.

Council Comments: Ms. Chamberland wanted to remind everyone about the Milford Spring Liter Clean Up event on Saturday, April 13th. Meeting at 9am at the Milford Public Works Facility.

NEW BUSINESS: Reminder: Tuesday, May 7th is Primary Election Day - City Council meeting moved to Thursday, May 9th.

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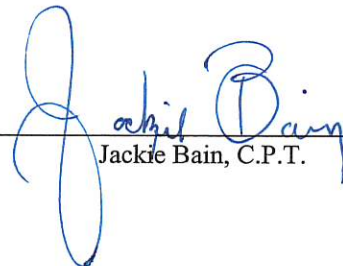
ORDINANCES AND RESOLUTIONS

19-1443 An Ordinance Authorizing Payment to Squire Patton Boggs Ms. Brewer made a motion to suspend the rules and read by title only. Seconded by Mr. Brady All voted yes. Ms. Brewer made a motion to adopt. Seconded by Ms. Evans. All voted yes

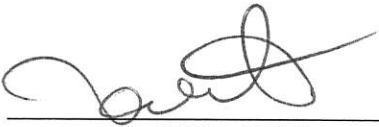
19-1444 An Ordinance Authorizing a Lease Agreement Amendment with Sprint for The Wallace Avenue Water Tower Ms. Brewer made a motion to suspend the rules and read by title only. Seconded by Mr. Brady All voted yes. Ms. Brewer made a motion to adopt. Seconded by Ms. Evans. All voted yes

Old Business:

Adjourn: There being no further business to come before the City Council; the regular meeting was adjourned to Executive Session at 8:20pm Returned from Executive Session and adjourned from regular session at 9:10 pm. Ms. Evans made a motion to adjourn. Seconded by Ms. Russell. All voted yes



Jackie Bain, C.P.T.



Fred Albrecht, Mayor