

RECORD OF PROCEEDINGS

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held
May 21, 2019
20

The Council of the City of Milford met in Council Chambers at 745 Center Street at 7:00pm on May 21 2019. Mayor Albrecht called the meeting to order with the Pledge of Allegiance and a Moment of Silence for Charles Norman Jonas.

Roll Call: Present: Mayor Albrecht, Vice-Mayor Brewer, Ms. Russell, Ms. Chamberland, Mr. Haskins, Ms. Evans Ms. Evans made a motion to excuse Mr. Brady. Ms. Russell seconded the motion. All voted yes

Presentation: Lauren Taylor, Partnership Specialist US Census Bureau presentation that provided an overview of the 2020 Census, why it's important and partnership opportunities. You can contact Ms. Taylor at Lauren.A.Taylor@2020census.gov for additional information or more information can be found on the website: www.2020census.com

Mayor Albrecht informed the public that City Council will hold interviews at the next City Council meeting , Tuesday, June 18, 2019 for those interested in filling the Planning Commission vacancy. Residents interested please send letters of interest to the attention of Pam Holbrook. City of Milford 745 Center Street, Suite 200 Milford Ohio 45150

Proceedings: Ms. Brewer made a motion to Approve the May 9, 2019 City Council Special meeting/Work Session Proceedings Ms. Russell seconded the motion. All voted yes Ms. Evans made a motion to Approve the May 9, 2019 City Council Regular meeting Proceedings Ms. Russell seconded the motion. All voted yes

STANDING COMMITTEE REPORTS:

Administrative Services Committee

Administrative Services Committee Meeting Minutes May 14, 2019Called to Order: 4:00pm by Mr. Brady Pledge of Allegiance Roll Call: Present: Ed Brady, Council Member; Kim Chamberland, Council Member. Ms. Chamberland made a motion to excuse Ms. Evans. Mr. Brady seconded the motion. All voted yes Staff: Michael Doss, City Manager; Pat Wirthlin, Finance Director, Jackie Bain, Administrative Assistant Visitors: None Approval of Proceedings from May 6, 2019 meeting. Mr. Brady made a motion to table the approval of the May 6, 2019 Administrative Services Committee Meeting minutes due to Ms. Evans absence and Ms. Chamberland was absent from the May 6, 2019 meeting. Seconded by Ms. Chamberland. All yes Proposed Ordinance Providing for the Issuance and Sale of Bonds Mr. Doss presented proposed bond documents regarding an ordinance drafted by City's Bond Council from Squire Patton Boggs. This ordinance deals with the issuance and sale of bonds in the amount of \$3.7 million dollars for the purposes, cost of acquiring a certain real property to facilitate the construction of the facility to be used by professional soccer team. A model bond ordinance was also presented to the committee to be affixed to the proposed bond ordinance per Code. Mr. Doss noted that \$3.5 million of the \$3.7 will be the contractual amount for the purposes, cost of acquiring a certain real property to facilitate the construction of the facility to be used by professional soccer team. The remaining \$200,000 will be utilized for bond council and financial advisor fees which is typical for these types of securities. Mr. Brady had a discussion referencing that the ordinance will then be the first piece regarding the \$3.7 million and the model bond is an attachment to the ordinance? Mr. Doss explained that if Committee references Section 1. it mentions the Model Bond Ordinance. Mr. Doss added that this inclusion makes the City in compliance with the Charter and Ohio Revised Code requirements. Also mentioned were the funds for the \$3.5 million as referenced in various agreements that are the definitive amounts that will be needed only for the cost of acquiring a certain real property to facilitate the construction of the facility to be used by professional soccer team. Ms. Chamberland Made A Motion For The Committee To Advance An Ordinance As Created And Proposed By Bond Counsel To City Council Providing For The Issuance And Sale Of Bonds In The Maximum Principal Amount Of \$3,700,000 For The Purpose Of Paying The Costs Of Acquiring Certain Real Property To Facilitate The Construction Of A Facility To Be Used By A Professional Soccer Team For Various Team Operations, Including But Not Limited To, Personnel Training, Development, Management, And Merchandising Operation, Along With Associated Tournaments, Seminars And Similar Events, All In Furtherance Of Commerce And To Create Jobs And Employment Opportunities. Mr. Brady seconded the motion. All voted yes There being no other business to come before the committee, Mr. Brady made a motion to adjourn which was seconded by Ms. Chamberland. All voted yes. The meeting was adjourned at 4:09pm.Respectfully Submitted, Jackie Bain "These minutes have been approved and adopted by Mr. Brady and Ms. Chamberland via email this 17 day of May, 2019."

Public Services Committee

Public Services Committee Meeting Minutes May 15, 2019 Called to Order: 8:00am by Amy Brewer Pledge of Allegiance Roll Call: Present: Fred Albrecht, Mayor; Amy Brewer, Vice-Mayor; Kim Chamberland, Council Member Staff: Michael Doss, City Manager; Assistant Chief Sean Mahan, Police Department, Nate Clayton, Public Works Director; Ed Hackmeister, Services Department Supervisor, Jackie Bain Admin Assistant Visitors: Mr. Kevin Norton/ Norton Outdoor Advertising Approval of Proceedings: The committee unanimously approved the proceedings from the April 10 2019 Public Services Committee meeting. Norton Advertising Proposal Mr. Kevin Norton/Norton Outdoor Advertising presented the committee and staff with updated information regarding the advertising terms and conditions on the lease agreement. Mr. Doss discussed the advertising Terms and Conditions. Mr. Norton gave a

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Held _____ 20 _____

rough timeline of approximately 6 months for the project. *The Committee agreed to make a motion authorizing the Law Director to draft an ordinance authorizing the City Manager to enter into a lease agreement with Norton Advertising for a Billboard Space and Advertising.* Seconded by Mr. Albrecht All yes Leaf Policy Mr. Clayton discussed an updated leaf policy. It is currently not efficient and is sometimes causing blocked storm sewers and contributes to flooding. To make sure residents are aware of the updated policy this information will be posted via the City website and City Newsletter. Gravel Policy Mr. Clayton brought to the committee's attention that currently there are spots where residents are trying to place gravel so as to have a parking location that are not seven feet wide. Also mentioned was parking on the sidewalk or road at times which are not designated parking locations. The standard policy is that there is to be 7 feet between the road and the sidewalk for gravel parking locations. This information will be posted to our City website/Newsletter to make sure residents are aware of the gravel policy. The Committee approved the policies for Leaf and Gravel as presented. All yes Additional matters that may properly come before the committee Ms. Brewer informed the committee that By Golly's/Tom Seaman has purchased two golf carts to start a transportation service/GUBER service to residents within the cities South/East, Mohawk Trail and Clertoma Drive areas. Assistant Chief Mahan discussed the Ordinances and recommendations for golf carts in the city. Mayor Albrecht mentioned that he noticed signs in Terrace Park noting Golf Carts in the area. Also observed other signs elsewhere that noted a "shuttle stop, similar to a bus stop sign. This may help with the logistics. Ms. Chamberland brought to the committee's attention that she is organizing a neighborhood to adopt a park/Carriage Way Park, to do cleanup, etcetera on a monthly basis. They would meet once a month and see how it goes. Ms. Chamberland will be sending out emails to see who may be interested in her neighborhood to be part of this group. There being no additional business, Mayor Albrecht made a motion to adjourn at 8:23am Ms. Chamberland seconded the motion. All yes. Respectfully Submitted, Jackie Bain *"These minutes have been approved and adopted by Ms. Brewer via email on this 15th day of May, 2019. Ms. Chamberland and Mr. Albrecht via email on this 17 day of May, 2019."*

Safety Services Committee

Safety Services Committee Meeting Minutes May 14, 2019 Called to Order: 9:00am by Chairperson Ms. Russell Pledge of Allegiance Roll Call: Present: Sandy Russell, Council Member Amy Brewer, Council Member Absent: Mr. Brady, Council Member Ms. Brewer Made a motion to excuse Mr. Brady. Seconded by Ms. Russell. All yes Staff: Michael Doss, City Manager; Mark Baird, Fire Chief; Jamey Mills, Police Chief, Sean Mahan, Assistant Police Chief, Pat Wirthlin, Finance Director; Lori Pegg, Community Services Manager Jackie Bain, Administrative Assistant Visitors: none Proceedings: Approval of the March 7, 2019 Safety Services Committee Meeting Minutes Ms. Russell made a motion to approve the minutes. Seconded by Ms. Brewer. All yes City of Milford/Milford Community Fire Department Levy Mr. Doss presented information for the committee to consider regarding a Fire/EMS levy on the November ballot. Mr. Doss indicated that there have been two City Council Work Sessions with the Milford Community Fire Department to discuss future financing and building improvements to the Fire/EMS service. The MCFD Board is recommending a 12.5 mil renewal and an additional 4.5 mil for the various items Chief Baird presented the two previously referenced work sessions. If the committee accepts the MCFD Board's recommendation, the first part of the November ballot process will be an Ordinance of Necessity. Once the Ordinance of Necessity is approved, the Clermont County Auditor will provide the City with valuations related to annual revenue generated from the proposed levy. After the City receives information from the Clermont County Auditor then the next step is for Council to approve an Ordinance placing the proposed levy on the November ballot. Ms. Brewer, in summary, asked Chief Baird if he is confident this levy will address the Fire Department's future needs five years down the road if the Milford community were to expand due to SEM, Milford South or the presence of FC Cincinnati. Chief Baird said that to the best of his knowledge the levy would provide enough revenue to meet the growing needs of the community. Ms. Wirthlin reminded the Committee and Chief Baird that the use of public funds for any construction improvements to the existing Firestation should be competitively bid. *The Committee Agreed to Make A Motion Authorizing the Law Director to Prepare an Ordinance Declaring A Necessity for An Election for A 12.5 Mill Tax Levy for Fire and Emergency Medical Services and For an Additional 4.5 Tax Levy for Fire and Emergency Medical Services for Five Years for The City of Milford, Ohio* Ms. Russell seconded the motion. All voted yes Designated Outdoor Refreshment Area (DORA) Mr. Doss brought this information to the committee's attention due to several municipalities in the area, most recently the City of Loveland, who has been working on designating an Outdoor Refreshment Area. Currently, Loveland, Hamilton, Cincinnati, Lancaster, Toledo and Blue Ash (recently applied for) have a DORA. We have been approached in the past by businesses and we are getting into the spring and summer months. Many of the businesses downtown would like to have outdoor entertainment, beverages and different functions. This is an opportunity to use legislature that recently passed for the city to create this DORA. The city could then utilize whenever we have applications or anyone wanting to do business wanting to have entertainment with refreshment area as part of their business. Then followed a discussion once we get into the areas of the golf carts, the Gubers, we have to make clear that you can take a traveler but once you get into that golf cart you must realize that it is considered a motorized vehicle. Ms. Pegg presented two maps outlining the area that would be considered for the DORA and the process for the application. All Additional Matters to come before the committee Chief Mills informed the committee that they will have their first new branding done on cruisers this Friday. Ms. Brewer made a motion to adjourn at 9:31am Seconded by Ms. Russell. All voted yes Respectfully submitted, Jackie Bain, Administrative Assistant *"These minutes have been approved and adopted by Ms. Russell and Ms. Brewer via email this 15(A.B),16(S.R.) day of May, 2019."*

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Minutes of

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City Manager’s Report

MEMORANDUMTO: City Council CC: Mike Minniear, Law Director Jackie Bain, Administrative Assistant/Clerk FROM: City Manager DATE: May 21, 2019RE:Manager’s Report Local Government Fund The Clermont County Commission will consider a resolution regarding an Alternative Local Government Formula at tomorrow’s 5/22 Commission meeting. I reached out to Clermont County for a copy of the resolution, but at the time of this report I haven’t received a response or a copy of the resolution. JEDD VI Update – The Joint Economic Development District (JEDD) VI has been finalized between the City of Milford and Union Township. The JEDD VI area encompasses the old Glen Estes High School site. Mohawk Sidewalk- Sidewalk remains closed. Public Works intends to shift the sidewalk towards the road, leaving the existing sidewalk in place as a cap. In addition, the Service Department plans install fence along new segment of sidewalk. SR 126 Urban Paving 2019- Reminder that SR 126 will be paved by ODOT in June. The Service Department will place notice signs at the end of May. Cemetery - The final topping of the recent graves and setting of monuments at the cemetery have been delayed due to weather. The Service Department will strive to have all recent burials completed by Memorial Day, however the ground is too saturated to final grade, which is delaying the foundation placement. Sidewalk on Cleveland – The Water Department replaced the asphalt in the road from water line repairs made a couple of weeks ago. The department still needs to pour three sections of sidewalk on Cleveland as weather permits. Clermont County Water Issue – Water main break on Buckwheat cause our Water Department to flush hydrants for the Stoneridge, McCormick and Lakefield subdivisions. Those subdivision are under a boil water advisory for twenty-four hours as a precaution. STANDING COMMITTEE MEETINGS None at this time REMINDERS May 27 - Memorial Day Parade and Cemetery Service at 9:00 a.m. (City Hall Closed all day) May 30 - Frontier Day Parade at 6:00 p.m. June 4 BZA Meeting at 6:00 p.m. June 8 – Cincinnati Brass Band Performance 6:00 pm – 8:00 pm at Riverside Park June 18 - Next Regularly Scheduled City Council Meeting at 7:00 pm

Police Department Report

Citizens Police Academy - is a ten week program that meets one day a week, Wednesdays, and starts in September. If interested in attending you are encouraged to apply.

Fire And Ems Report

Fire Chiefs’ Report May 20, 2019 2019 YTD Activity Report: o 643 total details o 122 fire details o 521 emergency medical services details resulting in 328 patient transports As of April 30, 2019 MCFD has expended 29.5% of its annual budget, or 3.8% under budget. Revenue collected is 33% of anticipated. EMS billing revenue was down 25% in 2018 and trending the same in 2019. This decline further aggravates the fire department’s ongoing revenue concerns. A review found no significant change in documentation or patient care practices has occurred, and no additional that could be incorporated, that would positively affect billing revenue. Lt. Laura Engled and Firefighter/Paramedic Mark Thompson completed the NFPA Fire Officer I & II certification courses conducted at Hamilton Township Fire Department. Firefighters from MCFD, Miami, Goshen, and Union Township, and Central Joint Fire and EMS District completed three-days of live burn training at the LSFD training grounds in mid-April. Sixteen MCFD members and three fire instructors participated. A course total of 98 students comprising 31 engine companies completed 62 individual structural fire sets in the course. Union Township and CJFED personnel participated for the first time. Lt. Jeff Nagelhout recently taught CPR to over thirty employees of Wyler Automotive on Milford Parkway. Several CPR-trained employees were involved in life-saving efforts of a collapsed, Wyler co-worker last year. Now even more Wyler employees have been trained in this important, life-saving procedure. Milford Community Firefighters’ Club sold water and cola as a fundraiser during Maker’s Market on May 11. A larger fundraiser is being planned for late-August/early-September. Among several PR details recently was a visit to the fire station by Tiger Scouts for a tour and short, fire prevention lesson. Paving work and minor repairs were completed on the front apron of the fire station. The \$ 18,555 cost was several thousand dollars less than the estimate after discovering the asphalt base to be in better condition than originally anticipated. The remainder of the parking lot and apron will be sealed and striped later this year. All 239 feet of ground ladders and the aerial device on Ladder 71 passed their annual recertification and safety testing. MCFD held its annual boot drive on May 18 in support of the Muscular Dystrophy Association. \$ 6,122.00 was collected in just four hours at the intersection in front of the fire station...an MCFD-record! The week of May 19-25 is National EMS Week. In 1974, President Gerald Ford authorized EMS Week to celebrate EMS practitioners and the important work they do in our nation’s communities. SEM Haven staff and their emergency response gets a shout out due to a structure fire call. They did a great job! Also the department has been given the opportunity to train in the Milltown Plaza. Chief Baird also appreciates the support of the tax levy. Respectfully Submitted by Fire Chief Mark Baird

Public Comments:

Janet Cooper – Milford Ohio Memorial Day Parade Committee reminder to come out and support our community, the Veterans along the Memorial Day parade route. Thank you to the Fire Departments, Police Departments Scouts and bands. Starts at 9:30am at the American Legion at Victor Stier Drive to Lila Avenue then to Greenlawn Cemetery and reassembles at St. Andrews.

RECORD OF PROCEEDINGS

Minutes of

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GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held 20

Council Comments: Ms. Chamberland had a great response to her email that was sent out regarding Adopting A Park.

NEW BUSINESS:

ORDINANCES AND RESOLUTIONS

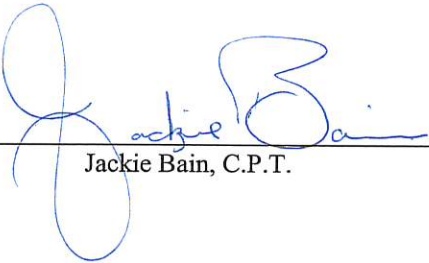
19-1456 Ordinance Providing for the Issuance and Sale of Bonds Ms. Brewer made a motion to suspend the rules and read by title only. Seconded by Ms. Evans. All voted yes Ms. Brewer made a motion to adopt. Ms. Evans seconded the motion. All voted yes

19-1457 Ordinance Authorizing an Agreement with Norton Advertising for Billboard Space and Advertising Ms. Brewer made a motion to suspend the rules and read by title only. Seconded by Ms. Evans. All voted yes Ms. Brewer made a motion to adopt. Ms. Evans seconded the motion. All voted yes

19-1458 Ordinance Declaring a Necessity for an Election for a 12.5 Mill Tax Levy for Fire and EMS and for an additional 4.5 Mill Tax Levy for Fire and EMS for Five years for The City of Milford Ohio Ms. Brewer made a motion to suspend the rules and read by title only. Seconded by Ms. Russell. All voted yes Ms. Evans made a motion to adopt. Ms. Russell seconded the motion. All voted yes

Old Business:

Adjourn: There being no further business to come before the City Council; Mayor Albrecht adjourned the meeting at 8:22pm. with a motion from Ms. Chamberland; Seconded by Ms. Evans . All voted yes.


Jackie Bain, C.P.T.


Fred Albrecht, Mayor