

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held April 16, 2019 20

The Council of the City of Milford met in Council Chambers at 745 Center Street at 7:00pm on April 16 2019. Mayor Albrecht called the meeting to order with the Pledge of Allegiance and a Moment of Silence for the Notre Dame Cathedral fire and all those affected.

Roll Call: Present: Mayor Albrecht, Vice Mayor Brewer, Ms. Russell, Mr. Brady, Ms. Chamberland Mr. Haskins and Ms. Evans

Proceedings: Approve the April 2, 2019 City Council meeting proceedings. Ms. Evans made a motion to approve. Seconded by Mr. Brady. All voted yes

STANDING COMMITTEE REPORTS:

Administrative Services Committee

Administrative Services Committee Meeting Minutes April 9, 2019 Called to Order: 4:30pm by Mr. Brady Pledge of Allegiance Roll Call: Present: Ed Brady, Council Member; Lisa Evans, Council Member; Kim Chamberland, Council Member Staff: Michael Doss, City Manager; Lori Pegg, Community Services Manager; Visitors: None Approval of Proceedings from February 18, 2019 meeting. Ms. Chamberland, yes; Ms. Evans, second; Mr. Brady abstained (was not present at the meeting). Ms. Evans: yes, Ms. Chamberland: yes Settlement Agreement Agreed Entry State of Ohio ex rel Richardson v. City of Milford Mr. Doss presented the settlement agreement and all committee members had the opportunity to review it. Mr. Brady asked if there were any questions regarding the settlement. Ms. Chamberland asked about the training mentioned and Clerk Bain will be setting it up for a future date. There were no additional questions regarding the settlement. Mr. Brady made a motion, Ms. Evans second Mr. Brady: yes, Ms. Chamberland: yes, Ms. Evans: yes *The Committee agreed to make a motion to authorizing legal counsel to enter into the settlement agreement agreed entry State of Ohio ex rel Richardson v. City of Milford. Ms. Evans seconded the motion All voted yes* Third Amendment to the Professional Sports Facility Development Agreement between the City of Milford, Clermont County Convention and Visitors Bureau and FCC Training Facility LLC. Mr. Doss presented this amendment to the committee. Mr. Brady noted that we are looking at section 1 and amendment to section 10. The agreement has been amended and restated to change the termination date to October 31, 2019. That is the only thing that has been amended, it was set to expire at the end of April. Mr. Brady asked if the committee had any additional questions, and there were none. Mr. Brady made a motion, Ms. Evans second Mr. Brady: yes, Ms. Evans: yes, Ms. Chamberland: yes *The Committee agreed to make a motion authorizing the Law Director to draft an ordinance approving the Third Amendment to the Professional Sports Facility Development Agreement between the City of Milford, Clermont County Convention & Visitors Bureau and FCC Training Facility, LLC. Ms. Evans seconded the motion. All voted yes* First Amendment to the Professional Sports Facility Cooperative Agreement between the City of Milford, Clermont County Convention & Visitors Bureau, Clermont County Port Authority and FCC Training Facility, LLC Mr. Doss presented this amendment to the Committee. Mr. Brady noted that the only change is a date change in Section 1, amendment to section 3. it is the same date change as noted in the Development Agreement above to October 31st so that both agreements are aligned with the same expiration date. Mr. Doss noted a difference between the development agreement and the cooperative agreement is that in the cooperative agreement we have added the Port Authority and there is language in the agreement regarding property transfers. Mr. Brady asked if the Committee had any additional questions, and there were none. Mr. Brady made a motion, Ms. Evans: second Mr. Brady: yes, Ms. Evans: yes, Ms. Chamberland: yes *The Committee agreed to make a motion authorizing the Law Director to draft an ordinance approving the First Amendment to the Professional Sports Facility Cooperative Agreement between the City of Milford, Clermont County Convention & Visitors Bureau, Clermont County Port Authority and FCC Training Facility, LLC. Ms. Evans seconded the motion. All voted yes* JEDD VI Agreement between City of Milford and Union Township Clermont County Mr. Doss presented the JEDD VI agreement with Union Township which will allow the City to collect income taxes from future developments at the former Glen Estes School site. Townships cannot collect income tax, but Joint Economic Development Districts allow them to partner with a municipality who can collect income tax on their behalf and receive a portion of that tax. After reviewing the document and Mr. Doss' explanation there were no questions. Mr. Brady made the motion, Ms. Evans seconded the motion Mr. Brady: yes, Ms. Evans: yes, Ms. Chamberland: yes *The Committee agreed to make a motion authorizing the Law Director to draft an ordinance authorizing the City Manager to enter into a Joint Economic Development District VI Agreement with Union Township. Ms. Evans seconded the motion. All voted yes* There being no other business to come before the committee, Ms. Chamberland made a motion to adjourn which was seconded by Mr. Brady. Mr. Brady: yes, Ms. Evans: yes, Ms. Chamberland: yes The meeting was adjourned at 4:45pm. Respectfully Submitted, Lori Pegg

Public Services Committee

Public Services Committee Meeting Minutes April 10, 2019 Called to Order: 8:00am by Vice-Mayor, Amy Brewer Pledge of Allegiance Roll Call: Present: Mayor, Fred Albrecht; Vice-Mayor, Amy Brewer; Council Member, Kim Chamberland Staff: Michael Doss, City Manager; Nate Clayton, Public Works Director; Lori Pegg, Community Services Manager; Pat Wirthlin, Finance Director Visitors: Hannah Lubbers, Clermont/Adams Solid Waste District Approval of Proceedings: The committee unanimously approved the proceedings from the March 28, 2019 meeting.

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Solid Waste plan by Clermont Adams Solid Waste District Hannah Lubbers the new Director of the Clermont/Adams Solid Waste District gave an overview of their existing program to reduce the amount of material going into landfills, and presented the plan they are proposing for the next 5 years. The District is required to revise the Plan every 5 years and have it ratified by townships and municipalities. The entire plan can be accessed at this link <https://oeq.net/2018-acswd-solid-waste-plan/>. There is a detailed explanation of the current programs, which include drop-off recycling, emergency debris management and community education, along with a detailed budget in the Plan. The District activities are currently funded with a \$3/ton generation fee on waste disposed at landfills. Currently expenses exceed income and reserve funds will be exhausted in several years. The Plan proposes increasing the generation fee to \$3.50/ton in 2020 which equates approximately to an additional 6¢/household/month. The Plan also proposes to increase the fee to \$4.00/ton in 2021 if expenses continue to rise and exceed income. The Plan must be ratified by the townships and municipalities that represent 60% of the population of the District, in addition to the largest municipality, which is Milford, and the County Commissioners in each County. We have a 90 -day period to approve the Plan, otherwise Ohio EPA may develop a Plan for us. A sample ordinance is provided in the packet. Ms. Lubbers also noted that if residents have hazardous chemicals to dispose of they can contact the Adams-Clermont Solid Waste district and they will provide a voucher for them to drop those items off at Environment Enterprises. Mayor Albrecht made the motion, Ms. Brewer seconded the motion Mayor Albrecht: yes, Vice-Mayor Brewer: yes, Ms. Chamberland: yes *The committee agreed to make a motion authorizing approval of a revised draft solid waste management plan, Dated 2018-2037 for the Adams-Clermont Solid Waste Management District. Ms. Chamberland seconded the motion. All voted yes* **Trailhead Foundation Repair** O’leary Concrete is not able to complete the Foundation repair as originally anticipated. They are a small company and were awarded a large contract from the University of Cincinnati. The next lowest bidder is SP Drilling and Construction at \$27,100. We will receive \$20,000 reimbursement from a Clermont County Parks Grant. Mayor Albrecht made the motion, Ms. Chamberland seconded the motion. Mayor Albrecht: yes, Vice-Mayor Brewer: yes, Ms. Chamberland: yes *The Committee agreed to make a motion authorizing the Law Director to draft an ordinance rescinding the previous ordinance 19-1438 and authorize the city to enter into contract with SP Drilling for \$27,100. Ms. Chamberland seconded the motion. All voted yes* Mayor Albrecht made the motion, Ms. Chamberland seconded the motion Mayor Albrecht: yes, Vice-Mayor Brewer: yes, Ms. Chamberland: yes *The Committee also agreed to make a motion authorizing the Law Director to prepare an ordinance authorizing 2019 appropriations amending ordinances 18-1413, 19-1422, 19-1434, and 19-1439 IN THE AMOUNT OF \$600 AS FOLLOWS:\$600 TRAILHEAD FOUNDATION WALL IN PARKS & RECREATION FUND 204. Ms. Chamberland seconded the motion. All voted yes* **Gravel in the Right-of-Way** Mr. Clayton brought up our current practice of supplying residents with gravel for parking areas between the Road and sidewalk (where space allows for safe parking). There is no policy or ordinance regarding this practice. His understanding is that we do this for public parking, but mostly it is used by the residents. There have been a few occasions where a resident wanted the gravel removed and replaced with sod, the service department removed the gravel and the resident added sod. The committee agreed that there are really no guidelines in place, but if it is public parking and there is gravel we should maintain it. The committee directed Mr. Clayton to create some guidelines and bring the plan back to committee for approval. **Additional matters that may properly come before the committee** **Waste Water Treatment WAS (Waste Activated Sludge Pumps)-** A twelve-year old WAS pump has failed at the Waste Water Treatment Plant. We received a quote to repair the pump for \$6,410, but because of the wear and tear, the vendor cannot guarantee how long the rebuild will last. Mr. Walker received 5 vendor quotes to replace the pump ranging from \$5,632.00 to \$9,492.18. Beckman Environmental Services was the least expensive at \$5632.00 We are able to install the pump in house. We would also like to buy an additional pump as a back-up since the other pumps are 12 years old. Replacement pumps were approved in the budget. Mayor Albrecht made the motion, Ms. Chamberland seconded the motion Mayor Albrecht: yes, Vice-Mayor Brewer: yes, Ms. Chamberland: yes *The Committee agreed to make a motion authorizing the Law Director to draft an ordinance authorizing the purchase of two Waste Activated Sludge Pumps from Beckman Environmental Services in the amount of \$11,264. Ms. Chamberland seconded the motion All voted yes* There being no additional business, Ms. Brewer made a motion to adjourn at 8:45 and all agreed. Respectfully Submitted, Lori Pegg

City Manager’s Report

MEMORANDUMTO: City Council CC: Mike Minniear, Law Director Jackie Bain, Administrative Assistant/Clerk FROM: City Manager DATE: April 16, 2019RE: Manager’s Report Mohawk Sidewalk- A section of the sidewalk remains closed in the 900 block of Mohawk Trail due to a landslide on the owner side of the sidewalk that occurred in the last few weeks. Property owners have been notified. The City Engineer is evaluating the integrity of the drilled pier wall and sidewalk.SR 131 Closed- A planned culvert replacement by ODOT on SR 131 between Bee and Colonial has been canceled for April 17-19. The City will be notified in advance by ODOT once a new project time has been determined. Jonas Memorial- The Jonas Memorial will be scheduled for delivery next week. The City and the Farfsings plan a dedication ceremony on May 18th at 11 am. SR 126 Urban Paving 2019- A reminder that SR 126 will be paved in June 2019. Signs will be placed the end of May. Neighboring communities have been notified. Mill and Water Intersection- Elex Contracting will be out to adjust the radar detectors and finalize the signal heads upon completion. The existing pole will be painted black this week to reflect a consistent color. Price Road Stabilization- Price Road is complete and back open. Laurel Storm- The City submitted a pre-application for a FEMA flood mitigation grant for this project. FEMA requested some more information which is being

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compiled to supplement the pre-application. Arbor Day Tree Planting - The City of Milford is a designated Tree City and will be participating in a tree planting on Saturday, April 27 at 1 pm at Promont. The tree was donated by Louiso Landscaping. Spring Litter Clean up Update – The City had 27 volunteers participate in last week’s clean-up as well as 60 Milford Junior High students. As a result, over 70 bags of trash/litter were collected from the following areas: High Street, Main Street, Finley Ray Park, Brooklyn Avenue, Valley View, Milford Parkway and all along the Little Miami River riverbank. STANDING COMMITTEE MEETINGS None scheduled at this time REMINDERS April 24 – Neighborhood Meeting RE: Millcroft Collection Development at 6:00 pm April 25 - BZA meeting at 6:00 pm May 8 – Planning Commission Meeting at 6:00 pm May 9 – Special Session of City Council at 6:00 pm May 9 – City Council Meeting at 7:00 pm (Rescheduled because of May 7 Election Day)

Police Department Report

Chief Mills wanted to educate the public regarding the telephone scams that are occurring and reminding that the Police Department will never call regarding outstanding debts. Scammers can clone the department's phone number to make it appear as though the Police department is calling you. And will use Officer's names when they call and be very convincing. There is no reason to give out personal information over the phone especially if you did not originate the phone call.

Fire And Ems Report

Milford Community Fire Department, Inc. 687B US Route 50 Milford, Ohio 45150 513.831.7777 www.MilfordCommunityFD.org Fire Chiefs’ Report April 15, 2019 1. 2019 YTD Activity Report: a. 488 total details b. 83 fire details c. 405 emergency medical services details with 256 hospital transports made 2. As of March 31, 2019 MCFD had expended 21.1% of its annual budget, or 3.9% under anticipated YTD spending. Revenue collected is 25% of anticipated. EMS billing is trending \$100k below the 2017 high-mark and at nearly the same amount as collected in 2018 Milford Community Fire Department has several, nationally-certified child passenger safety technicians who can help you with proper child car seat installation. In conjunction with Cincinnati Children’s Hospital Medical Center the department offers this free service at the fire station located at 687-B U.S. Route 50. Appointments are required by calling 513-831-7777. Milford Community Fire Department, Inc. 687B US Route 50 Milford, Ohio 45150 513.831.7777 www.MilfordCommunityFD.org 8. Thank you to Mr. William Knepp and Ms. Carol Kormerlink for the generous donation of several important pieces of firefighting rescue equipment to MCFD. The Rapid Extraction System is a heavy-duty, multi-point strap system designed to carried in a firefighter’s PPE pocket and quickly deployed to assist in victim rescue and other emergency situations. It could help our firefighters save lives and is much appreciated. 9. Crews participated in Eggstravaganza on April 6 including delivery of Easter Bunny to Riverside Park on the antique fire truck. Also spoke about that at this time every year, this week is National Public Safety Telecommunicator week. Our 911 dispatchers by the Hamilton County Communication Center. There are upwards of 20 dispatchers working for communities in Hamilton County in the triangle providing public safety for the Fire and Police Departments. While they are unseen, they are as much a part of providing the public safety in the city. We would like to congratulate and recognize our Hamilton County Dispatchers for the work that they do. Next week, if you come down to the Fire Station for any business, please keep in mind that asphalt repairs will be conducted in the front of the station. Please use the Milford Parkway entrance. Respectfully Submitted by Fire Chief Mark Baird

Public Comments:

Charlene Hinnners Milford Ohio - National Day of Prayer 1st Thursday in May. Thursday, May 2, 2019 at 9:00am. The theme for this year's event is Love One Another. Donna Luecke Milford Ohio - asked about the Rachel Richardson settlement and if the information will be made public. Mr. Albrecht answered that the settlement itself will be made public. We have agreed to not make public comments about it. Ms. Luecke’s other question was in relation to the intersection of Mill and Garfield. She hopes that it does come up in discussion and says that it is an extremely dangerous intersection. Mr. Albrecht noted that we do have a lot more thru traffic and the drivers are not familiar with our roads. The committee will have this brought up in the next Safety Services or Public Services Committee meeting.

Council Comments:

Ms. Chamberland wanted to thank Lori Pegg and Vanessa Hannah /Spring Liter clean up – Big Thank you to them! Mr. Albrecht part of FCC ceremony today and met with the construction workers at the site and they said that this is the best city that they have ever worked in. Proud of council and how they have steadfast through this process. Congratulate Council and Mr. Doss for their hard work. The chose us because of the people here and they felt welcome here. Congratulations to all City Employees!

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NEW BUSINESS:
ORDINANCES AND RESOLUTIONS

19-1445 An Ordinance Approving The 2018-2037 Revised Draft Solid Waste Management Plan for The Adams-Clermont Solid Waste Management District
Ms. Brewer made a motion to suspend the rules and read by title only. Mr. Brady seconded the motion. All voted yes. Ms. Brewer made a motion to adopt. Ms. Evans seconded the motion. All voted yes

19-1446 An Ordinance Authorizing an Agreement with SP Drilling for Repairs to The Trail Head Building Ms. Brewer made a motion to suspend the rules and read by title only. Mr. Brady seconded the motion. All voted yes. Ms. Brewer made a motion to adopt. Ms. Evans seconded the motion. All voted yes

19-1447 An Ordinance Amending Appropriation Ordinances 18-1413 19-1422 And 19-1434 And 19-1439 Ms. Brewer made a motion to suspend the rules and read by title only. Mr. Brady seconded the motion. All voted yes. Ms. Brewer made a motion to adopt. Mr. Brady seconded the motion. All voted yes

19-1448 An Ordinance Authorizing the Purchase of Two Waste Activated Sludge Pumps from Beckman Environmental Services Ms. Brewer made a motion to suspend the rules and read by title only. Mr. Brady seconded the motion. All voted yes. Ms. Brewer made a motion to adopt. Ms. Evans seconded the motion. All voted yes

19-1449 An Ordinance Authorizing the Settlement of State of Ohio, Ex REL, Rachel Richardson Vs. The City of Milford, Et Al Ms. Brewer made a motion to suspend the rules and read by title only. Mr. Brady seconded the motion. All voted yes. Ms. Evans made a motion to adopt. Mr. Brady seconded the motion. All voted yes

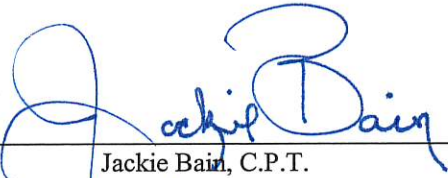
19-1450 An Ordinance Authorizing the Third Amendment to The Professional Sports Facility Development Agreement with The Clermont County Ohio Convention & Visitors Bureau, Inc. And the FCC Training Facility, LLC Ms. Brewer made a motion to suspend the rules and read by title only. Mr. Brady seconded the motion. All voted yes. Ms. Evans made a motion to adopt. Mr. Brady seconded the motion. All voted yes

19-1451 An Ordinance Authorizing the First Amendment to The Professional Sports Facility Cooperative Agreement with The Clermont County Ohio Convention & Visitors Bureau, Inc., FCC Training Facility, LLC., And the Clermont Port Authority Ms. Brewer made a motion to suspend the rules and read by title only. Mr. Brady seconded the motion. All voted yes. Ms. Evans made a motion to adopt. Mr. Brady seconded the motion. All voted yes

19-1452 An Ordinance Approving the Union Township-City of Milford Joint Economic Development District VI Contract Ms. Brewer made a motion to suspend the rules and read by title only. Mr. Brady seconded the motion. All voted yes. Ms. Evans made a motion to adopt. Mr. Brady seconded the motion. All voted yes

Old Business:

Adjourn: There being no further business to come before the City Council; Mayor Albrecht adjourned the meeting at 7:50p.m. with a motion from Ms. Evans; Seconded by Mr. Brady. All voted yes.



Jackie Bain, C.P.T.



Fred Albrecht, Mayor