

RECORD OF PROCEEDINGS

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held January 22, 2019 20

The Council of the City of Milford met in Council Chambers at 745 Center Street at 7:00pm on January 22 2019. Mayor Albrecht called the meeting to order with the Pledge of Allegiance and a Moment of Silence.

Roll Call: Present: Mayor Albrecht, Vice Mayor Brewer, Ms. Russell, Mr. Brady, Ms. Chamberland Mr. Haskins and Ms. Evans

Public Hearing:

Text Amendment 19-01 Child Day Care Centers in the Institutional District - Packet of information was handed out (available upon request).Mayor Albrecht declared the public hearing open . Orientation and analysis of the application by Assistant City Manager-Pam Holbrook was presented. City Council asked questions of staff. No ppublic comments were made regarding the application. Mayor Albrecht closed the public comment section. Ms. Brewer made a motion to close the hearing. Seconded by Ms. Evans. All voted yes.

Proceedings: Ms. Evans made a motion to approve the January 8, 2019 City Council proceedings. Mr. Brady seconded the motion. All voted yes

CORRESPONDENCE:

Clermont Metropolitan Housing Authority appointment of Mr. Shawn Maynes. Ms. Brewer made a motion to approve the re appointment of Mr. Shawn Maynes. Ms. Evans seconded the motion. All voted yes
Ohio Div of Liquor Control Frankenrose Restaurants Inc. dba Larosas Pizzeria Ms. Evans made a motion to not have a hearing. Mr. Brady seconded the motion. All voted yes.

STANDING COMMITTEE REPORTS:

Public Services Committee

Public Services Committee Meeting Minutes January 17, 2019

Called to Order: 5:00pm by Vice-Mayor, Amy Brewer Present: Vice-Mayor, Amy Brewer; Council Member, Kim Chamberland Staff: Michael Doss, City Manager; Nate Clayton, Public Works Director; Sean Mahan, Assistant Chief of Police; Lori Pegg, Community Services Manager Visitor: Kevin Norton, Norton Outdoor Advertising

Lime Lagoon Cleaning Contract We have 2 lime lagoons for the water treatment system. Each requires cleaning about every 2 years. Lime Lagoon #1 is full and needs to be cleaned, it was in the 2019 budget for \$90,000. Lime lagoon #2 was cleaned last year for \$89,000. WE found out that the project does not have to be prevailing wage since it is a maintenance item, however, the EPA came out with new regulations over the winter that will require more administration on the side of the contractor. The project was publicly advertised, however we only received one bid by Synagro Central LLC for \$86,800.

The Committee agreed to make a motion authorizing the Law Director to draft an ordinance authorizing the City Manager to enter into a contract with Synagro Central, LLC in the amount of \$86,800 for lime lagoon cleaning. Ms. Chamberland seconded the motion. All voted yes

Castleberry Lift Station Design Proposal The Castleberry lift station handles about 3,500,000 gallons of water per year. The lift station was designed to handle Warehouse and office space that was originally built on Castleberry. Glenny glass moved in and has had multiple expansions in their operations. They use about 3,000,000 gallons of water per year. The pumps are not able to keep up with the demand in the lift station and run continuously. The pumps are breaking down constantly based on the overuse, which is driving up our maintenance costs. Sometimes both pumps go out and we have to manually pump the lift station down. We are looking to upgrade the pumps with either submersible or suction pumps with VFD drives built in so they can monitor themselves based on demand. This may require an upsized force main from the current 3" to a 4" line. If we upsize the force main, we will reroute the force main up along Castleberry to SR28 and possibly need an easement from Glenny Glass. We received 3 design proposals to design the force main: Stand \$44,100, Choice one \$26,820- \$20,420, and Environmental Engineering Service for \$16,350. We recommend that committee approve the City to go into contract with Environmental Engineering Service for \$16,350 The Committee agreed to make a motion authorizing the Law Director to draft an ordinance authorizing the City Manager to enter into a contract with Environmental Engineering Service for \$16,350 for the Castleberry lift station design services. Ms. Chamberland seconded the motion. All voted yes.

Urban Paving ODOT Bid Results The bids were opened January 10, 2019. The Estimate was \$159,000. The Apparent low bidder is John R. Jurgensen Company at \$136,000. They will go through their contracting procedures, and hope to award in the next few weeks, with a preconstruction meeting in a couple months. They hope to start paving in April May timeframe, but the final schedule will be worked out in the Precon Meeting.

Golf Cart Proposal and Discussion

Mr. Doss presented a proposal from GEST to provide an uber type service in downtown Milford via golf cart. They currently operate a service in downtown Cincinnati, Newport and Covington the provides free rides between locations downtown. There are two services, OGGO, which just started operating this winter, did not reply and GEST carts. GEST was very excited to discuss offering this service in the City of Milford. They currently only operate downtown and we would be their first opportunity to expand. Rides on the carts throughout the city, where the speed limit is 25mph, would be free. They will charge the City \$3000 per month to lease the cart, which includes insurance, driver, gas etc. Ms. Pegg will be working with local businesses to sponsor the carts through advertising. The City will provide storage for the cart, which

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we would like to have in operation this spring. Assistant Chief Mahan did not foresee any issues with having a street legal golf cart on our streets. He did research on allowing resident owned street legal golf carts on Milford streets in the future and noted that Terrace Park had a great framework already set up. So, if Council decides to allow that in the future, it will be easy to put in place. Ms. Brewer and Ms. Chamberland both agreed that it is a great idea and would be helpful when parking is congested downtown as well. Staff anticipates putting up signage at several parking lots in the City that are not right downtown, with a dedicated phone number to call the cart for a ride. The committee Recommends that we enter into a year contract with GEST for 1 cart.

Billboard Design Proposal and Discussion. Kevin Norton presented a plan for removal of the two existing outdoor advertising signs located at the trailhead and the possibility of a digital gateway sign either at that location or across the street at the Milford gateway sign. They pride themselves on the family nature of their business, so only appropriate businesses are allowed to advertise and that will be written into the contract, if we decide to partner with them. Norton would install an 8x16 digital gateway display to replace the two on the hill at the trailhead. The Riverwalk Flats sign is not in the Norton agreement, so Mr. Doss will look at that contract and report back to the committee. The digital gateway sign would be free to the City and would include 500 advertising spots for our use. The look and display will be consistent with downtown Milford. Norton would maintain ownership of the sign and provide affordable advertising for local businesses. The businesses would have the opportunity to post multiple advertisements. They estimate the fees, design and construction to be around \$100,000 and it will be designed to fit in with the look of the City. Mr. Doss asked if they would be open to restricting some of the advertising to not promoting other municipalities and businesses. Kevin agreed that they could write that into the contract, as well as restricting political advertising. Ms. Chamberland asked how much light it would emit, would it bother neighbors. Mr. Norton stated that contain a photo cell sensor, they can take into consideration how light or dark it is and adjust. It will dim down on a cloudy day, but on a bright day it would be brighter to compete with the brightness. Ms. Brewer asked what are you going to pay the City of Milford to lease the property for the message board? Mr. Norton said they will continue to pay \$500 that they currently pay and let us advertise for free. Once they recoup the money they put down, it will be completely profit for them. Ms. Brewer would like to discuss a higher lease amount, or even an increase in payment over time with Council. There was some discussion regarding the right location for the sign. Assistant Chief Mahan noted that it would be nice for it to be there as you come into the city. Mr. Clayton asked if that intersection is the correct spot for the sign? Mr. Doss asked if we can move the gateway sign that is there currently at 126/50? Mr. Clayton said we may be able to move it somewhere, there is no electric in the foundation. It would have to be dug out. 131 & 50 would be a good location to get information out. It will also hit those going up 131. There is currently an old Milford sign there and Norton may be up to doing both signs. They will discuss and come up with a proposal to bring back to the committee. They might not happen simultaneously, but it could be a possibility. Mr. Doss said there are 26,000 cars that travel the parkway to route 50 per day and would see the sign, as well as our residents that live in the subdivisions on 131. Doss will discuss with Pam Holbrook if it needs to go through Planning commission because we don't own the sign, even though it is on our property. Staff will check internally and check on the Riverwalk contract as well and report back to the Committee. Norton will work on a proposal to present to the committee for discussion on terms and financing. There being no new business the meeting was adjourned at 6:20pm. Respectfully Submitted, Lori Pegg

City Manager's Report

Memorandum TO: City Council CC: Mike Minniear, Law Director Jackie Bain, Administrative Assistant/Clerk FROM: City Manager DATE: January 22, 2019 RE: Manager's Report Water Rate Reminder - The City's water rates will reflect a 3% increase with the April 2019 utility invoices. The typical four-person Milford household will notice an increase of about 75¢ per month of water usage. Other utility costs for sewer, stormwater, and garbage collection will remain unchanged. Please note that the Ordinance approved last year calls for a 3% rate increase for each of the calendar years 2019, 2020 and 2021 BZA Meeting Notice - The BZA meeting which was originally scheduled for January 24th to hear the SEM appeal has now been rescheduled for February 28th at 7 pm. STANDING COMMITTEE MEETINGS January 24 - Community Development Committee at 3:30 pm January 24 - Safety Services Committee at 4:30 pm REMINDERS January 23 - City of Milford's Birthday February 5 - City Council Meeting at 7:00 pm February 13 - Planning Commission Meeting at 6:00 pm

Police Department Report

Chief Mills reported that he is working on the annual report which will be presented at a future meeting. He went over the 2018 accomplishments which are set by the 2018 goals. The three goals for the year were to reduce the impaired driving related accidents(reduced 54% in 2018). To reduce the number of heroin overdose(reduced by 6.3%). And to increase the number of in service training hour(increased by 43.7%). All three goals were obtained. Special recognition and thank you to two local businesses: By Golly's- Tom Seaman and Row House Gallery- Nancy Meyer. Both made significant contributions to the Milford Community Police Partnership program.

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Fire And Ems Report
Chief Baird thanked the City for allowing the department to host the Fire Officer IV class in the Harry Hodges conference room. Also, an annual report from the department should be completed within the next month. It looks as though the run activities are going to be about the same as it was in 2017. Chief Baird also wanted to acknowledge the City Service Department for all they did to make sure the streets are clear for the residents but also their help to clear and salt the Fire Department parking lot. Mayor Albrecht also wanted to comment on how well the Police, Fire and Service Department have done with taking care of us.

Public Comments: In attendance at tonight's council meeting were Boy Scouts Andrew Wilson, Erin Spew and Simon Keltzen. They are working on their Citizenship and Community Badge as well as a future presentation about the City. They were invited to come back and make a presentation to council once their presentation was ready. One of the fathers attending with the Boy Scouts asked if there was more information available on heroin usage in the county and what actions have been taken and anything that these boys can do to the school environment to talk and address the issue. Chief Mills approached the podium and said that we are very fortunate that we do not have the same problems as many other communities, but, our city drug problems are addressed in coordination with Miami township Police and Fire Department to put Recovery Teams on the road with the departments to make visits, about once a week, to places where they have been referred to, often from drug emergencies. The groups goals are to get the victim hooked up with the drug abuse counseling they need to try and kick the habit. MMART = Milford Miami Addiction Response Team. Chief Mills mentioned that we are also in coalition with the Drug Free Milford Miami Township which is a school based program. It is a High School program being offered. But before that, be the change that you want to see in the world. Make good decisions and encourage your friends to and to report anything that you see going on to the Police so that they can do everything that they can to have an intervention with those that are making bad decisions. Mr. Albrecht also mentioned the DARE program at Pattison Elementary. Chief Mills said that they just graduated 100 students from the program at the school this past Friday. Nate Clayton approached the podium to address council regarding Mr. Dean Judkins from the Milford First United Methodist Church who thanked the City of Milford Service Department on the snow removal. He is providing a pizza lunch to the department tomorrow. Mr. Clayton wanted to thank him and the church.

Council Comments:
Ms. Brewer asked Mr. Doss if there is any potential date for the Public Works Facility Ribbon cutting ceremony? Mr. Doss said that we are still waiting on a reply regarding some deliveries of products for the ribbon cutting ceremony. Once we have the information, we will give at least ten days notice so that individuals can plan accordingly. Ms Chamberland also mentioned that she has heard business owners in the city brag about how well the Service Department takes care of our snow removal.

New Business: City Council Summer Session Schedule proposed Third Tuesday:
June 18th, July 16th (Ms. Evans will be absent) , Aug 20th All
voted yes

Ordinances And Resolutions:
19-1427 An Ordinance Authorizing The Cleaning Of The Lime Lagoon By Synagro Central LLC Ms. Brewer made a motion to suspend the rules and read by title only. Seconded by Mr. Brady. All voted yes. Ms. Evans made a motion to adopt. Seconded by Mr. Brady. All voted yes

19-1428 An Ordinance Authorizing An Agreement With Environmental Engineering Service For Design Services For The Castleberry Lift Station Ms. Brewer made a motion to suspend the rules and read by title only. Seconded by Mr. Brady. All voted yes. Ms. Evans made a motion to adopt. Seconded by Mr. Brady. All voted yes.

Old Business:

Adjourn: There being no further business to come before the City Council; Mayor Albrecht adjourned the meeting at 7:40 p.m. with a motion from Ms. Evans; Seconded by Mr. Brady. All voted yes.


Jackie Bain, C.P.T.


Fred Albrecht, Mayor